

## **SALT LAKE CITY COUNCIL STAFF REPORT**

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**DATE:** March 4, 2003

**SUBJECT:** Budget Amendment #12 Fiscal Year 2002-2003

**AFFECTED COUNCIL DISTRICTS:** Citywide

**STAFF REPORT BY:** Michael Sears, Budget & Policy Analyst

**ADMINISTRATIVE DEPT.** Management Services

**AND CONTACT PERSON:** Rocky Fluhart

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### **KEY ELEMENTS:**

The Council met on March 11, 2003 to discuss Budget Amendment #12 of Fiscal Year 2002-2003. This budget amendment includes recommendations by the Administration to reduce fiscal year 2002-2003 expenditures as a result of a revenue shortfall. A summary of the \$2,429,100 revenue shortfall and the proposed expenditure reduction was provided for the briefing and is attached for review.

This amendment has housekeeping items, grants and donations that were received by the City and appropriation requests for new programs or projects. The Council by adoption of an ordinance will appropriate funds as decided by the Council during the Council work session briefing and discussion following the required public hearing.

### **SUMMARY OF BRIEFING**

The Council indicated during the briefing that they would cut the City Council's budget by 1.7% or \$26,500 during FY02-03 and that additional Council Office cuts for FY03-04 would be reviewed during the normal budget process in May and June.

The Council also had questions concerning the Citizen Corps Council and what role the new Council would play in the City. The Administration's response is attached.

Some Council Members also had questions on specific issues relating to equipment purchases, service level reductions relating to inspection services, and partnership issues relating to Utopia. The Administration has provided the attached responses.

Council staff has updated the revenue shortfall and expenditure reduction spreadsheet to show initiative numbers not line numbers. Council Members did not indicate that they would like specific motions on any of the initiatives. Council staff will prepare a motion sheet for use after the public hearing that encompasses any requested motions or changes to the recommendations from the Administration.

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**Note:** The following information was provided to the Council for the 10/03/02 briefing. It is provided again for your reference.

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## MATTERS AT ISSUE

### ➤ POLICY CONSIDERATIONS

The Administration is not proposing the use of fund balance to offset the revenue shortfall, but the Administration is proposing the use of fund balance for several other purposes. The Council may wish to consider whether using fund balance to fund the requested projects is consistent with the Council's stated goal of adequate fund balance for emergencies and reserves. The current General Fund balance is almost \$22 million or 13.5%. The total amount of recommended appropriations affecting General Fund balance is \$809,884. If the Council appropriates all of the requests from the General Fund balance the resulting fund balance percentage will be 13% of General Fund on-going revenue.

### ➤ LEGISLATIVE INTENTS AND ACTION ITEMS

The Council has a legislative intent that relates to funding Governmental Reserves. As noted on the informational spreadsheet the Administration is proposing an additional \$200,000 transfer to the Governmental Immunity Fund. This item is Initiative #18 on this budget opening. It was noted by Council Members in a recent discussion that it is important to maintain a healthy fund balance because the amount set aside to address governmental immunity is so limited.

- **Funding of Governmental Immunity Reserves** - It is the intent of the City Council to support the Administration's proposal to accumulate a reserve in the Governmental Immunity Fund equal to three times the rolling average claim payout.

The Council has a legislative intent that relates to the hosting of the National League of Cities Conference. As noted on the informational spreadsheet there is a shortfall of \$227,000 relating to the conference. This item is Initiative #2 on this budget opening.

- **National League of Cities Conference** - It is the intent of the City Council that the Administration develops a budget and staffing plan to address the impact of the National League of Cities conference to be held in Salt Lake City. The plan should be presented to the Council no later than October 2, 2001 and include the City's host duties, anticipated staffing, benefits associated with hosting the conference, estimated expenses to be incurred by Salt Lake City, a proposal to fund the expenses, and a comparison of anticipated expenses in respect to anticipated revenues.

### ➤ ANALYSIS

The Administration has recommended new programs, expenditures, several housekeeping measures and supplemental grant fund appropriations.

The Administration is recommending replacement vehicles for IMS and computers for Public Safety and Public Services. These items were expenditures that have been planned for some time. The Administration is also recommending that the City install sprinklers in the C & C Building and take advantage of a one-time incentive from the City's insurance carrier to help fund the installation.

One new program that the Council has been briefed about is included in this budget amendment. The Administration has negotiated with UTOPIA to join as a founding city and

join the UTOPIA Municipal Broadband Network (fiber optic into every home and business in Salt Lake City). This membership and partnership in UTOPIA will cost the City approximately \$186,000.

This budget opening also has donations received; grant funds and interlocal government fund appropriation requests.

## ➤ **BUDGET RELATED FACTS**

The Administration has provided revenue shortfall and expenditure reduction/cost savings that are contained in Initiatives #1 through #9. Council staff has prepared an attachment that identifies the revenue shortfalls and cost savings as one-time or on-going items. The total revenue shortfall that the City is facing in FY02-03 is \$2,486,000. The Administration has identified departmental reductions to offset the current year shortfall.

The FY02-03 one-time budget shortfall of \$2,486,000 equates to a \$3,283,400 on-going shortfall that will affect FY3-04. The Administration has identified on-going reductions of \$859,020 to help address the anticipated \$3,283,400 FY03-04 budget shortfall. The remaining reductions to reduce the anticipated FY03-04 budget shortfall will be proposed by the Administration during the normal budget adoption process that starts in May.

The Administration did not include a reduction for the Council Office budget because it is a separate branch of government. The Council may wish to commit to a 3% reduction in the Council Office budget for both the current year and for fiscal year 2003-2004 (\$46,700). Most Administrative departments provided 3% reduction scenarios, although the reduction scenarios for this fiscal year do not necessarily equate to 3% per department. Staff has identified potential options relating to Council Office budget reductions and has reviewed them with the Chair and Vice Chair. This can be provided to the full Council for review.

Council staff has not included Initiatives #1 through #9 on this sheet; please refer to the attached spreadsheet for a summary of proposed expenditure reductions.

### ***Issues #1 ~ #9 ("Revenue Shortfall")***

Please see attached schedule.

### ***Issue #10: CIP (Optional) (\$2,280,366 – CIP Fund) ("Revenue Shortfall")***

The Administration has identified \$463,900 in completed CIP projects. The Council has typically transferred recaptured CIP funds to CIP contingency for use on CIP project cost overruns or new CIP projects. The current contingency balance in 2002 CIP contingency is \$232,900 and 2003 CIP Contingency is \$883,566. With the recapture of the \$463,900 the total available CIP funds for use is \$1,580,366.

The Administration has included this recapture as an optional proposal for balancing the current fiscal year revenue shortfall. The transmittal from the Administration also included the recapture of the \$700,000 in Neighborhood Olympic Legacy Projects in their optional proposal. Should the Council elect to use this option, the Neighborhood Olympic Legacy Project would be cancelled.

***Issue #11: UTOPIA 2003 (\$186,304 – General Fund) (“New Items”)***

The Administration is recommending that the City join a quasi-governmental organization known as UTOPIA. UTOPIA will be the agency responsible for the construction, maintenance and administration of a Municipal Broadband Network. Each of the Council Members has received briefings on the opportunities, benefits and concerns relating to UTOPIA. The City has negotiated inclusion into UTOPIA as a founding member.

The Administration is recommending that the Council appropriate \$186, 304 from General Fund balance. The appropriation will be used for the UTOPIA membership fee and feasibility study. **The Council might wish to consider this request from the General Fund balance in light of the current and projected revenue shortfalls and instead use CIP contingency as the funding source for this one-time capital related project.**

***Issue #12: Clock Tower Sprinklers (\$20,060 – General Fund) (“New Items”)***

The Administration is proposing that the City install fire suppression sprinklers in the City & County Building tower. During the renovation of the C & C building sprinklers were designed for but not installed. The City’s property insurance carrier, FM Global, has estimated that the loss due to a fire in the tower would be approximately \$700,000 without the sprinklers. With sprinklers the loss would drop to \$300,000.

As an incentive to lower the risk of loss to the tower, the insurance carrier is offering \$10,000 towards the cost of the sprinkling system. The total cost of the system is \$20,060. The remaining \$10,060 is proposed to come from General Fund balance. **The Council might want to use CIP contingency as the funding source for this one-time capital related project.**

***Issue #13: Building Permit Fee Refund (\$7,339 – General Fund) (“New Items”) (“Housekeeping”)***

The Administration is recommending that the Council refund to Garff Construction the building fees for a building that is being constructed on state property at “This is The Place State Park”. This request follows the City’s established fee refund protocol; specifically the criteria that buildings constructed on state owned property are eligible for refunds. The funding source for this refund is additional permit revenue.

***Issue #14: Impact Fee Exemptions (\$6,230 – General Fund) (“New Items”) (“Housekeeping”)***

The Administration is requesting that the Council approve the exemption of General Fund Impact fees as allowed in the Impact Fee Ordinance. The exemption is for two entities who have built affordable housing units.

The funding source for exempted impact fees is General Fund balance. The Administration is proposing that CIP contingency be transferred to the General Fund to cover this exemption.

The Council did have one discussion on eliminating the exemption for impact fees in these situations but did not take action. The Council indicated an interest in discussing this further during its housing policy discussions.

***Issue #15: FY 03 Expenditure of FY 04 Class C Funds (\$1,500,000 – CIP Fund) (“New Items”) (“Housekeeping”)***

The Administration is requesting that the Council approve the creation of a cost center for the expenditure of FY03-04 Class C road funds. The advance appropriation will allow the City to bid out the FY03-04 Class C projects and take advantage of the 2003 construction season. An additional benefit of the advance appropriation is the lower bidding costs that typically occur before the summer construction months. The requested appropriation has been made before and the Council did appropriate funds to take advantage of the favorable bidding climate.

***Issue #16: South Temple – Main Street to Virginia (\$500,000 – CIP Fund) (“New Items”)***

The Administration is recommending that Class C contingency be used to fund increased costs associated with the South Temple – Main Street to Virginia road reconstruction project. The cost overruns on this project are due to excessive conflicts with existing communication utilities. Additional project details and cost overrun explanations are included in the transmittal from the Administration.

***Issue #17: Plaza 349 – Construction and Operations and Maintenance (\$645,000 – General Fund) (“New Items”)***

The Administration is requesting that General Fund balance, IMS Fund balance and Surplus Land funds be used to cover unanticipated expenses relating to the upgrade and operation of the Plaza 349 building. The two main factors for the cost overruns are the installation of an emergency generator for the entire building and an upgrade to the telecommunications infrastructure. These two items combined with costs associated with the move into the building, termination of leases and reconfiguration expenses have depleted the available budget.

The Council may wish to consider funding this request from IMS Fund balance and General Fund balance only. By using the General Fund balance and not drawing on surplus land funds, the City will have those funds available for transfer to other CIP cost centers such as open space acquisition, etc. **The Council might want to use CIP contingency as the funding source for this one-time capital related expenditures.**

Additional expenditure over run detail is included in the transmittal from the Administration and attached to this report.

***Issue #18: Governmental Immunity / Claims and Damages (\$200,000 – Internal Service Fund) (“New Items”)***

The Administration is recommending that the Council approve an appropriation from the Insurance & Risk Management balance to the Governmental Immunity Fund. This transfer would replenish the Governmental Immunity Fund and allow the City to resolve claims made before the end of FY02-03.

**The Council may wish to consider the vitality of the Governmental Immunity Fund and research the option of having a separate tax rate for Governmental Immunity funding. Having a separate tax for Governmental Immunity would reduce exposure to the General Fund but would be an additional tax. This would need to be formally considered during the official budget process in May and June.**

***Issue #19: Risk Management Insurance Premiums #1 (\$67,600 – General/Enterprise Funds) (“New Items”)***

The Administration is recommending that the Council appropriate funds to cover a budget shortfall in Risk Management Insurance premiums. The actual insurance premium increases are higher than budgeted. The funding for this policy is from General Fund balance (\$13,520), Airport Enterprise Fund (\$40,560) and Public Utilities Enterprise Fund (\$13,520).

The transmittal from the Administration contains further details on insurance cost cutting measures and market conditions.

***Issue #20: Risk Management Insurance Premiums #2 (\$67,600 – General/Enterprise Funds) (“New Items”)***

The Administration is recommending that the Council appropriate funds to cover a budget shortfall in Risk Management Insurance premiums. The actual insurance premium increases are higher than budgeted. The funding for this policy is from the Risk Fund (\$67,600).

The transmittal from the Administration contains further details on insurance cost cutting measures and market conditions. (This item is the same as #19 and could have been combined.)

***Issue #21: Risk Management Software Purchase (\$30,063 – Governmental Immunity Fund) (“New Items”) (“Housekeeping”)***

The Administration is requesting that the Council appropriate funds from the Governmental Immunity Fund balance to cover expenditures for risk management software. The Council appropriated funds for this installation in FY 01-02 but all the installation was not complete and the funds were not encumbered. All installation expenses have been paid or will be paid in FY 02-03. The Administration would like to recapture the funds that fell to the Governmental Immunity Fund balance to pay for the software installation expenses.

Additional information is provided on the transmittal from the Administration.

***Issue #22: IMS Vehicle Purchase (\$61,080 – IMS Internal Service Fund) (“New Items”)***

The Administration is requesting the replacement of three IMS service vans. The vans are scheduled for replacement in FY02-03. The cost from the replacement of the vans will be partially offset by lower maintenance costs. Funding for the replacement of these three vehicles will be IMS Fund balance. This request is consistent with the recommendation of the fleet consultant and the fleet operating and vehicle replacement plan.

***Issue #23: Wasatch Properties Loan (\$1,200,000 – Revolving Loan Fund) (“New Items”)***

The Council recently discussed a proposed loan to KUTV for the relocation of their operation to the Wells Fargo building on Main Street. The source of funds for this loan will be the revolving loan fund. The loan will be an interest free loan that will be repaid over a period of 15 years. It is anticipated that the relocation of KUTV will result in approximately 186 new jobs downtown.

The Council has previously received information about this loan. The Council may wish to request an update on the status.

***Issue #24: A. Palmer Reward Fund (\$5,000 – Special Revenue Fund) (“Grants Requiring Existing Staff Focus”)***

The Police Department has received a private donation to be used as reward money for information relating to the murder of Anna Palmer. This donation will be deposited in special revenue fund.

The donation does not have a resolution to sign. The Council action necessary for the creation of the Anna Palmer Reward Fund is the budget appropriation.

***Issue #25: Prosecutor’s Office VAWA Grant (\$10,989 – Misc. Grant Fund) (“Grants Requiring Existing Staff Focus”)***

The Salt Lake City Prosecutors Office receives this grant annually from the State of Utah. The required match is net with personnel time spent coordinating and monitoring the grant and the by the functions of the Sr. Assistant Prosecutor and Fiscal Manager.

The VAWA funds are awarded for the prosecution of Domestic Violence offenders. The intended uses of the funds are the purchase of computer equipment, contractual service to provide investigative training in the City’s Police Department, travel/training to the National Domestic Violence Conference and funds to pay expert witnesses, etc.

This grant does not have a new resolution for the Council to sign. A resolution was previously adopted that authorizes the Mayor to accept this grant and sign any additional contracts or awards related to the grant. The only Council action necessary for the facilitation of the grant is the adoption of the budget appropriation.

***Issue #26: Police Department VAWA Grant (\$23,603 – Misc. Grant Fund) (“Grants Requiring Existing Staff Focus”)***

The Salt Lake City Police Department receives this grant annually from the State of Utah. The required match is net with the Victim Advocate Program Directors salary.

VAWA funds are awarded for the prosecution of Domestic Violence offenders. The VAWA grant previously funded a Volunteer Coordinator who recruited and trained volunteers to respond to domestic violence and sexual assault cases. Because of liability issues and the high turn-over of volunteers, the volunteer program was ended. The VAWA position now enhances the VOCA program. With the addition of the VAWA funded position the VOCA program will have 4 part-time advocates available to respond to incidents.

This grant does not have a new resolution for the Council to sign. A resolution was previously adopted that authorizes the Mayor to accept this grant and sign any additional contracts or awards related to the grant. The only Council action necessary for the facilitation of the grant is the adoption of the budget appropriation.

***Issue #27: Neighborhood Matching Grant (\$117,000 – Misc. Grant Fund) (“Grants Requiring Existing Staff Focus”) (“Housekeeping”)***

Due to an oversight the General Fund appropriation for the Neighborhood Matching Grant program was not set up in the Special Revenue Fund for disbursement to Neighborhood Matching Grant recipients. This appropriation is a housekeeping item to correct the oversight.

***Issue #28: State of Utah – Emergency Services and Homeland Security Grant (\$5,555 – Misc. Grant Fund) (“Grants Requiring Existing Staff Focus”)***

The Emergency Management Services Division received a supplemental grant for the Utah Division of Emergency Service and Homeland Security for the Community Emergency Response Term (CERT) Program. This grant will allow the Fire Department to continue the CERT program. These funds will provide for additional equipment for trainees and training manuals.

Additional information is provided in the transmittal from the Administration.

This grant does not have a new resolution for the Council to sign. A resolution was previously adopted that authorizes the Mayor to accept this grant and sign any additional contracts or awards related to the grant. The only Council action necessary for the facilitation of the grant is the adoption of the budget appropriation.

***Issue #29: State of Utah – Emergency Services and Homeland Security Citizens’ Corps (\$14,636 – Misc. Grant Fund) (“Grants Requiring Existing Staff Focus”)***

The Emergency Management Services Division received a supplemental grant for the Utah Division of Emergency Service and Homeland Security to develop a city wide strategic plan and organize a Citizen Corps. The City does not currently have a Citizen Corps Council. This is a new component of the City’s Emergency Division program. This grant will be used to pay for contractual services to develop and implement the strategic plan and training/education for the Citizen Corps Council.

Additional information is provided in the transmittal from the Administration.

This grant does not have a new resolution for the Council to sign. A resolution was previously adopted that authorizes the Mayor to accept this grant and sign any additional contracts or awards related to the grant. The only Council action necessary for the facilitation of the grant is the adoption of the budget appropriation.

***Issue #30: USAR Captain Funding (\$39,775 – General Fund) (“Grants Providing Additional Staff Resources”)***

The Utah Urban Search and Rescue Task Force (USAR) has received a grant from the federal government. The purpose of the grant is to ensure that the Task Force is prepared to respond to any incident of weapons of mass destruction. The Salt Lake City Fire Department and the Salt Lake County Fire Department are partners in the USAR.

The County Fire Department currently has one full-time Fire Captain assigned to the Task Force to handle day-to-day operations. The City’s Fire Department lends personnel to the Task Force when the Task Force is activated. The proposed use of the grant funding is the addition of a Fire Captain to assist in the Task Force. This new position would be entirely grant funded and the position would be eliminated if the federal funding were not continued. The cost of hiring one full-time Fire Captain is \$79,550 over the period of the grant. The grant would reimburse the department \$39,775 in FY02-03 and \$39,775 in FY03-04.

Specific work responsibilities for the new USAR Fire Captain are contained in the transmittal from the Administration.



***Issue #31: Sorenson Multi-Cultural Center/Hear Our Voices (Seasonal Part Time Employee) (\$18,000 – Misc. Grant Fund) (“Grants Providing Additional Staff Resources”)***

The Sorenson Multi-Cultural Center (SMCC) has been awarded a grant from the Boston Museum of Science for funding the “Hear Our Voices; Girls in Technology Program”. This new grant will fund a seasonal part-time coordinator for one year, purchase supplies and allow the coordinator to attend grant required training.

This new program will be one of several that are offered at the Technology Center and Computer Clubhouse (opened with a grant from the Intel Foundation). The proposed program will provide services to approximately 60 young women, ages 8 to 18 yrs old who are enrolled in the Sorenson after-school, summer and evening programs.

Additional program specifics and Computer Clubhouse information is contained in the transmittal from the Administration.

This grant does have a new resolution for the Council to sign. The resolution, when adopted by the Council, authorizes the Mayor to sign an interlocal agreement and sign any additional contracts or awards related to this project. The Council action necessary for the facilitation of the project is the adoption of the resolution and budget appropriation.

***Issue #32: State of Utah – Emergency Services and Homeland Security Grant (\$30,000 – Misc. Grant Fund) (“Grants Providing Additional Staff Resources”)***

The Emergency Management Services Division received a supplemental grant for the Utah Division of Emergency Service and Homeland Security to be used to update the City’s Emergency Operation Plan (EOP). The update is to include Terrorism and/or Weapons of Mass Destruction concerns. This grant will allow the division to hire an hourly employee to review and update the City’s EOP, create the Weapons of Mass Destruction annex and pay for part of the printing costs of the plan.

This grant does not have a new resolution for the Council to sign. A resolution was previously adopted that authorizes the Mayor to accept this grant and sign any additional contracts or awards related to the grant. The only Council action necessary for the facilitation of the grant is the adoption of the budget appropriation.

***Issue #33: Courts Building Utilities and Maintenance (\$0 – General Fund) (“Housekeeping”)***

The Administration is requesting that the Courts Building Utilities and Maintenance budget be transferred from the Department of Management Services to the cost center in Public Services where the costs are being recorded. This move would allow the Administration to be consistent with the budget and accounting records for General Fund buildings.

(This transfer is a housekeeping (accounting) item relating to a necessary transfer of funds.)

***Issue #34: Rental PC Equipment for Public Services and Public Safety (\$109,020 – IMS Internal Service Fund) (“Housekeeping”)***

The Information and Management Services Internal Services is proposing a computer rental program for Public Services Administration, Engineering and Public Safety. This program would be the same as other PC rental programs that are in effect throughout other City departments and divisions.

IMS would purchase the necessary computers and the users of the computers would rent the computers for 3 years. The rental expenses for the computers and electronic equipment will be \$109,020 each year. IMS has sufficient funds to purchase and maintain the computers. The rental expenses for the computers are currently budgeted within each department's budget.

***Issue #35: Special Revenue Donations (Budget Only) (\$400,000 – Special Revenue Fund)***

As a result of the Governmental Accounting Standards Board (GASB) Statement 34, the City is no longer able to use an expendable trust fund as a method of receiving and expending donations. To address this issue the Council approved a budget only appropriation of \$400,000 to be moved to specific activities as donations were received and interest earned. The \$400,000 has been moved and the administration is requesting that a new budget only appropriation of \$400,000 be made. The Finance division will be able to reduce the budget only cost center as donations are received and increase the budgets in individual accounts so that the remaining budgets equal remaining cash.

Without Council action, the City will not be able to expend donations unless each donation was placed on a budget opening.

The donations that are covered by this "budget only" cost center are only those special revenue or donation funds that have been approved by the Council. All new programs (see #24 above) will need to be included on a budget amendment for Council approval. Under this approach the Council is not notified of specific donations that are received by the City.

***Issue #36: GO Bond Debt Re-issue ((\$123,462) – CIP / Debt Service Funds) ("Housekeeping")***

The Administration is requesting that the Council approved the necessary transfer of CIP and Debt Service funds to cover the bond obligations of the City. Additional information and transfer specifics are contained in the transmittal from the Administration.

***Issue #37: Special Improvement District (SID) Budgets (\$64,193 – Misc. Other Funds) ("Housekeeping")***

The Administration is requesting that the Council approved the necessary transfer of Special Improvement District funds to cover the bond obligations of the City. Additional information and transfer specifics are contained in the transmittal from the Administration.

***Issue #38: Library Construction Budget (\$12,659,887 – CIP Fund) ("Housekeeping")***

The Administration is requesting that the Council approved the necessary transfer of CIP Library Construction Interest Carryover and Library GO funds to cover the bond obligations of the City. Additional information and transfer specifics are contained in the transmittal from the Administration.

***Issue #39: Neighborhood Matching Grants Re-appropriation (\$350,000 – Misc. Special Revenue Fund) (“Housekeeping”)***

The Administration is requesting that the Council appropriate the expenditure side of the Neighborhood Matching Grant transfer that was made in FY01-02. Because the expenditure side was overlooked the funds did not carry forward in the correct fund and instead dropped to General Fund balance. This amendment will re-appropriate the funds from fund balance, establish the budget in the 73 Special Revenue Fund and provide for the continuation of the Neighborhood Matching Grant fund program.

***Issue #40: CDBG Recaptures (\$198,466 – Misc. Grant Fund) (“Housekeeping”)***

The Administration is requesting that the Council approve the recapture of remaining balance in Community Development Block Grant (CDBG) projects and programs that have been completed or that have not spent the funds in the allotted time. The recaptured funds are placed into contingency accounts for future CDBG programming.

***Issue #41: CED Program Income (\$1,507,778 – Misc. Grant Fund) (“Housekeeping”)***

The Administration is requesting that the Council approve the reallocation of program income from repayment of loans or other reimbursement costs. The sources of funds are Housing and Urban Development (HUD) funded programs/projects. The reallocation funds will be placed in programs that have the same eligible activity.

***Issue #42: Landfill CIP for FY02-03 (\$2,500,000 – CIP Fund) (“Housekeeping”)***

The Administration is requesting that the Council approve the allocation of County funds for the Landfill office expansion, installation of a new landfill gas collection system and compost pond liner installation. The City provides engineering support for the projects at the Landfill and the County reimburses the City for any design and construction expenses.

Ongoing projects at the Landfill include; environmental monitoring and aerial survey work. There are two major projects that are nearing completion at the landfill, the completion of Module #7 and the interior gas line installation in Module #6.

Additional information is contained in the transmittal from the Administration.

cc: Rocky Fluhart, Cindy Gust-Jenson, David Nimkin, Alison Weyher, David Dobbins, Sherrie Collins, Dan Mulé, John Vuyk, Steve Fawcett, Gordon Hoskins, Elwin Heilmann, Laurie Dillon, Kay Christensen, Susi Kontgis, Roger Evans, Randy Hillier, Mike Freeland, Rick Graham, Kevin Bergstrom, Greg Davis, Max Peterson, Joel Harrison, John Spencer, Jeff Rowley, Jerry Burton, Jean Robison, Wes Galloway, Sean Martin and Steve Whittaker

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