
SALT LAKE CITY COUNCIL MEMO

DATE: April 06, 2004

SUBJECT: **Department of Public Services – Services Summary - Briefing**

AFFECTED COUNCIL DISTRICTS: Citywide

STAFF REPORT BY: Michael Sears, Budget and Policy Analyst

ADMINISTRATIVE DEPT. AND CONTACT PERSON: Public Services Department
Rick Graham, Director

At the Council's request, the Administration has provided a transmittal that summarizes the services that the Department of Public Services provides to the residents and visitors of Salt Lake City. The transmittal contains an organization chart, a listing of the programs within each division, staffing information and a description of the services provided for each of the programs in the department.

The Public Services Department is organized into eleven main divisions:

1. Administration (including Office of the Director and the Administration Section)
2. Street Maintenance
3. Golf Courses
4. Fleet Management
5. Youth & Family Programs
6. Gallivan and Events
7. Parks Maintenance
8. Facility Maintenance
9. Compliance
10. Forestry
11. Engineering

The reporting structure as noted on the Department Organizational Chart shows a cabinet style leadership structure. At the head of the organization is Rick Graham, the Department Director and Kevin Bergstrom, the Deputy Director. The Office of the Director is supported by the Administrative Services section, which is managed by Greg Davis, the Finance Director. The remaining 10 divisions are led by Division managers and report directly to the Office of the Director.

Council staff has prepared a table listing the division, functions, number of FTE's and adopted budget amounts for each function. Also attached is the budget history for your reference.