

SALT LAKE CITY COUNCIL STAFF REPORT

BUDGET AMENDMENT #4 – FISCAL YEAR 2004-05

DATE: December 30, 2004

SUBJECT: Fiscal Year 2004-2005 Budget Amendment #4

STAFF REPORT BY: Sylvia Jones and Gary Mumford, Russell Weeks

CC: Cindy Gust-Jenson, Rocky Fluhart, Sam Guevara, DJ Baxter, Steve Fawcett, Chief Dinse, Chief Querry, David Dobbins, Jerry Burton, John Vuyk, Gordon Hoskins, Elwin Heilmann, Luann Clark, Tim Harpst, Krista Dunn, Shannon Ashby, Sherrie Collins, Laurie Donnell, Susi Kontgis, and Kay Christensen, Marge Harvey, Jan Aramaki and Lehua Weaver

POTENTIAL MOTIONS:

The Administration has informed Council staff that the agreement and resolution for the \$40,000 grant from Utah Department of Transportation relating to Initiative #6 are not yet finalized. The Administration recommends pulling Initiative #6 from the budget amendment.

During the December 7th Work Session, Council Members expressed interest in using funds other than those recommended by the Administration for the Transportation Downtown Master Plan, Initiative #29. This has subsequently been discussed by the Redevelopment Agency Board. If Council Members wish to choose this option, Motion Number One reflects that choice.

1. ["I move that the Council"] **Adopt an ordinance amending the fiscal year 2004-2005 budget as proposed by the Administration with the exception of Initiative #6 relating to the grant from UDOT for street improvements (North Temple viaduct at 600 West), and Initiative #29 relating to the Transportation Downtown Master Plan.**
2. ["I move that the Council"] **Adopt an ordinance amending the fiscal year 2004-2005 budget as proposed by the Administration.**

WORK SESSION SUMMARY:

1. During the December 7th Work Session, the City Council raised the following issues:
 - A. **Initiative #2 (Salt Lake Arts Academy):** Council Members inquired as to whether Risk Management has looked into risk and safety issues with the use of the old library building. According to Risk Management, the property insurance carrier toured and inspected the building and determined it to be safe and protected with

regard to the physical structure. Regarding human safety, the trip hazards (such as outlets in the ground) have been covered by furniture. The escalator has been barricaded and is off limits to the students.

- B. **Initiative #7 (Yale Avenue Special Improvement District):** Council Member Christensen asked the Administration to provide scenarios or percentages demonstrating that the City is administering SID's throughout the City for street lighting in a fairly equivalent nature. He asked specifically to know what the residents' portion is versus what the City is paying. He also asked if the City has a standard policy, since the City may be receiving additional requests in the future.

The Administration is currently working on a submittal to brief the Council on several lighting matters, including the Yale Avenue SID. In future staff reports, Council staff will include a sentence identifying the percentage of capital and ongoing expenses that residents will pay, as well as the percentage of capital and ongoing expenses the City will pay for street lighting in Special Improvement Districts.

- C. **Initiative #9 (Sugar House Community Council's donation / 700 East Median Project):** The Council determined during the December 7th Work Session discussion that the donation should be used to reimburse the East Central Community Council. Council Members requested that a letter from the Chair be sent to the Sugar House Community Council thanking them for their donation. The letter was signed by the Council Chair on December 21st and mailed to the Sugar House Community Council.
- D. **Initiative #11 (Ottinger Hall Improvements – \$100,000 Donation from Rotary Foundation):** Council Members requested that a letter from the Chair be sent to the Rotary Foundation thanking them for their donation. The Administration suggested waiting to send the thank you letter until the agreement and the resolution were finalized. The agreement and resolution have now been finalized; Council staff will draft a letter to the Rotary Foundation from the Council Chair.

The following information was provided previously for the December 7, 2004 briefing. It is provided again for your reference.

The briefing and discussion of the fourth budget amendment for fiscal year 2004-2005 is scheduled for December 7, 2004. The proposed amendment includes several state and national grants relating to public safety and housing.

On December 14, 2004, the Council may wish to set the date of January 4, 2005 for a public hearing.

In December of 2003, the City Council passed a resolution requesting that the Administration provide a revenue forecast at least four times each fiscal year with one revenue forecast report in conjunction with each quarterly budget amendment request. The Administration has prepared a brief response. In the first paragraph, the forecast states, "...If current trends hold firm, the budget will end on a statistically breakeven position, slightly positive". Please see attachment.

In an effort to make the review of the budget openings more expedient, Council staff has attempted to categorize budget opening items as follows where possible:

- “New” – those items that are new issues that the Council may have discussed but now need budget appropriation to be carried out.
- “Housekeeping” -- those items that are strictly accounting actions and do not have policy implications. These include transfers internal to the City.
- “Donation” -- those items that are donations that require Council appropriation to be used, are consistent with previous Council discussions, or do not have policy implications.
- “Grant providing additional staff resources” – those grants that provide additional staff positions and require a City match. These generally have policy implications because they may add a new service or create an expectation that the City will fund the position after the grant has expired.
- “Grant requiring existing staff resources” -- those grants that will require the City’s existing staff to complete a specific project. (Some of these could have policy implications, since employees involved with these projects have less time to focus on other projects within the scope of their work.)

MATTERS AT ISSUE

Issue #1: Fire Department – Airport Fire Captain (\$48,328 – General Fund) (“New Item”)

In an effort to attain cost savings for the Airport Fund, the duties of two positions (the Fire Marshall and the ARFF Training Captain) at the Airport were consolidated to one position after the Fire Marshall retired. The Airport Fire Chief and the Airport Director recommend that the Fire Captain position be restored to allow better management and oversight of the responsibilities for each position, since the duties of these two positions are unique and demanding. The General Fund will be reimbursed by the Airport Fund.

Issue #2: Salt Lake Arts Academy (\$105,000 – General Fund) (“New Item”)

As part of the lease agreement between Salt Lake City Corporation and the Salt Lake Arts Academy, the City will receive lease payments and use these funds to pay the utilities for the leased space. Any utility expenses not covered by the lease payments will be recovered from the Salt Lake Arts Academy.

The Administration recommends that the Council adopt the incremental budget supporting the receipt of lease payments from the Salt Lake Arts Academy and the utility payments by the City for the leased space at the Leonardo.

The Council may wish to clarify whether the City is receiving proper compensation considering both the use of space and the utilities. (Is there a contribution of a City asset to any extent?)

Issue #3: Fee Waiver – This is the Place Foundation (\$2,283 – General Fund) (“New Item”)

The Chairman of *This is the Place Foundation* has calculated that the Foundation paid to Salt Lake City the amount of \$27,521 for building permit fees from 1998 through 2003. The Chairman has requested reimbursement of \$20,000 as a compromised amount. The refund protocol in effect during this timeframe did not address the timeliness of refund

requests. On September 14, 2004 the City Council amended the Building Permit Fee Refund Protocol, requiring that refund requests be provided within six months from the date the building permit fee was paid. The Administration recommends that the Council approve a refund and appropriate the amount of \$2,283 (\$1,437 for permit fees paid six months prior to the Foundation's November 2002 request, and \$846 for permit fees paid subsequent to this request).

Should the Council elect to refund fees since it is very likely that other organizations will make the same request?

Issue #4: Community Development Building Services and Licensing (\$170,000 – General Fund) (“New Item”)

As a result of a significant and unanticipated increase in development activity within the City, the Building Services and Licensing Division is unable to process plan reviews and perform inspections in a timely manner. The Administration reports that the turnaround time for plan review is approximately five to six weeks. This frustrates developers given that some are paying as much as \$50,000 for plan review services.

To address the increased building activity, the Administration is requesting a total of three (3) additional FTEs; one building plans examiner, one development review planner, and one building inspector. The anticipated plan review fee revenue for FY 2004/2005 was \$600,000. As of the end of October 2004, nearly \$500,000 was collected; therefore, there is sufficient revenue to cover the expense of the additional FTEs, according to the Administration. The Administration also contends that future year expenses for these positions will be funded by the increase in plan review fees, resulting from the 20% building permit fee increase. (The plan review fee is 65% of the building permit fee.)

The Council could argue that the FTE's won't be needed after the spike in building activity; however, anticipated projects such as the planned rehabilitation of the two malls as well as the 20-story office tower and other projects may support the continued need for additional personnel.

Issue #5: Mayor's Office – Economic Development Program (\$55,000 – General Fund) (“New Item”)

The Mayor's Office is expanding the Economic Development Program. As a result, the Administration is requesting additional funding for the design and printing of materials to be used for recruitment, expansion and retention of businesses. The funds would also be used for promotional advertising, credit reports for revolving loan fund applicants, and professional services including a neighborhood retail study and setup of business incubator models. Additional details are included in the Administration's transmittal.

In January of 2004 when the City's economic development functions were moved to the Mayor's Office, \$11,200 of support costs were transferred to the Mayor's Office budget. The Council could elect to approve one-time funds for portions of this request and ask the Administration to include ongoing funding requests in the annual budget process.

Issue #6: Street Improvements – North Temple Viaduct at 600 West (\$40,000 – CIP Fund) (“Grant requiring no staff resources”)

The Utah Department of Transportation (UDOT) and the Salt Lake City Redevelopment Agency (RDA) agreed to provide improvements to the North Temple Viaduct at 600 West. The improvements include new safety lighting, ADA sidewalk replacement, asphalt, concrete curb and gutter and other drainage improvements. The RDA budgeted \$60,000 and UDOT

agreed to provide an additional \$13,320. Construction plans have been finalized and Engineering's construction estimate indicates that additional funds are necessary. UDOT has agreed to provide an additional \$40,000 for this project.

The Administration recommends that the Council adopt the necessary budget amendment and facilitate this grant.

There is a new resolution for the Council to sign; however, the resolution and the agreement are not yet finalized. It is anticipated that the agreement and resolution will be finalized by the public hearing date on January 4, 2005.

No additional FTE's are associated with this grant.

Issue #7: Yale Avenue SID 1300-1500 East (\$205,000 – CIP Fund Balance) (“New Item”)

An SID request and petition has been submitted by 50 residents of Yale Avenue (from 1300 to 1500 East). The project scope includes installation of new decorative streetlights with underground wiring. The capital improvements portion of the SID will fund the design, engineering, materials, construction and bond finance costs. The City is considering the option of allowing the residents to collect the funds up front to reduce bond finance charges, or sharing associated costs with other proposed SID's.

The Administration recommends that the Council appropriate the funds to facilitate this project.

Issue #8: Wal-Mart Corporation – Modesto Park (\$50,000 – CIP Fund) (“Donation”)

Wal-Mart Corporation has donated \$50,000 to Salt Lake City Corporation for landscaping at a Westside city building or park. One of the Planning Commission's conditions of the approval for Wal-Mart was to require planter box landscaping on the top tier of the parking structure at their 1300 South 300 West location. After Wal-Mart determined that the installation and engineering costs for the landscaping would be prohibitive, the Planning Commission withdrew the condition.

Public Services is recommending that Wal-Mart's donation be used to fund a portion of the costs for the Modesto Park project. **Details of the Modesto Park Project are discussed in Initiative #12.** The Administration recommends that the Council increase the budget to facilitate the project.

Issue #9: Sugar House Community Council (\$500 – CIP Fund) (700 East Median Islands) (“Donation”)

The Sugar House Community Council has donated \$500 to the Public Services Division for the purchase and installation of trees in the 700 East median islands. (This is in conjunction with the jointly funded project between the East Central Community Council, Salt Lake City and the Utah Department of Transportation (UDOT) to refurbish the 700 East median islands, 900 to 1300 South.)

The Administration recommends that the Council increase the budget to facilitate the project.

Issue #10: Justice Court Division – Fingerprinting System (\$24,600 – Misc. Grant Fund) (“Donation”)

The Salt Lake City Justice Court received a one-time allocation for the purchase of a live-scan fingerprinting system from the State's Judicial Council. The equipment will be used to

fingerprint defendants during arraignment at the Justice Court, if they were not booked/fingerprinted at the time of arrest.

BCI (Bureau of Information) is a nationwide clearinghouse which collects and retains arrest history of defendants. Currently, BCI has to manually input fingerprints (from the Justice Court) into their system which slows the process such that conviction information is inputted into the system before arrest information is available. Streamlining this process will allow city, county and state agencies to access fingerprints and arrest histories in a more expeditious manner. The fingerprinting system would permit the Justice Court to submit the information electronically, allowing BCI compile and make the information available. Maintenance of the system will be the City's responsibility; however, maintenance costs may be offset by the efficiencies achieved with the automated system.

No additional FTE's are associated with this allocation.

The Administration recommends that the Council establish the budget and accept the donation to facilitate the project.

Issue #11: Ottinger Hall Improvements (\$90,000 – CIP Funds) (Salt Lake Rotary) (“Donation”)

The Public Services Department received a donation of \$100,000 from the Salt Lake Rotary Foundation (\$90,000 cash and \$10,000 in-kind architectural services) for improvements at Ottinger Hall in Memory Grove. This donation was made in conjunction with the funds awarded by the U.S. Dept. of Education to refurbish Ottinger Hall.

The funds will be used for building improvements including HVAC upgrades, restroom improvements, light fixtures, floor coverings, interior and exterior painting, and seismic improvements. The Rotary Foundation's contribution will be established via a contractual donation agreement between the Foundation and Salt Lake City Corporation.

There is a new resolution for the Council to sign; however, the resolution and the agreement are not yet finalized. It is anticipated that the agreement and resolution will be finalized by the public hearing date on January 4, 2005.

No additional FTE's are associated with this grant.

Issue #12 Modesto Park Improvements (\$94,188 – CDBG Fund) (“New Item”)

Modesto Park is being improved and developed as a nature park. The project includes upgrading the detention basin, constructing a ground monitoring well, improving the trails, adding a learning area for students, planting new trees and shrubs and installing a drip irrigation system.

The funds allocated in 2002 and 2004 total \$164,812. They include CDBG funds and a private donation. During the bid process, the bids were higher than anticipated. The total cost of the project is \$309,000. A budget increase of \$144,188 is required in order to construct and complete the project.

The Engineering Division proposes to fund the budget increase by using Wal-Mart's donation of \$50,000 (see Initiative #8); by allocating \$57,188 of CDBG cost overrun funds; and by reducing the Jordan River Parkway Trail Lighting at Modesto Park project budget by \$37,000. This project has a budget of \$100,000 and bids received indicate the low bid will be approximately \$50,000. Reducing the budget by \$37,000 would leave a balance of

\$63,000.

The Administration recommends that the Council increase the budget and appropriate the funds to facilitate the project.

Issue #13: Solid Waste Facility Engineering (\$2,500,000 – CIP Fund) (“New Item”)

The Salt Lake County administers an enterprise fund for the operation of the Salt Lake Valley Solid Waste Facility and Transfer Station. The County and City are co-owners of these two facilities. By agreement, Salt Lake City provides construction management on a reimbursement basis for the capital projects and consulting services for the landfill including design, bidding out projects, and cost of construction or consultants. The capital projects include a methane gas collection system over one of the modules, a canopy over one of the functions, improvements to the truck wash bay, exhaust fans at the transfer station, and repairs to the railroad tracks at the transfer station. Consulting services are for monitoring of air and water quality and for an aerial survey. The Salt Lake Valley Solid Waste Facility will reimburse the City for all costs incurred.

Issue #14: 900 South SID (\$130,000 – CIP Fund) (“New Item”)

The current budget for the 900 South reconstruction project from Main Street to 900 West includes \$300,000 from property owners. Property owners will be assessed for curb & gutter if they don't already have it, driveway approaches from the curb to the sidewalk if they don't already have them, and sidewalks if they don't already have sidewalks. Optional costs that can be included in the district at the expense of property owners are landscaping of the park strip and angle parking if desired and there is not already angle parking. The project design is nearing completion including a more accurate estimate of the amount of work to be assessed to property owners. The assessment is now estimated to be \$430,000, which is an increase of \$130,000.

Issue #14A: Grant Tower Design / Commuter Rail Study (\$25,000 – General Fund) (“New Item”)

The Mayor's Office is requesting \$25,000 to hire a rail design engineer to work with Union Pacific and UTA (Utah Transit Authority) to conduct initial track and signal design work, and to better evaluate the feasibility of constructing Grant Tower reconfiguration in conjunction with commuter rail. The total cost is \$50,000 and UTA will pay for half of the study.

UTA, City Engineering and Union Pacific agree that potential cost reductions may be achieved if the Grant Tower work is done simultaneous to the commuter rail construction. In addition, this would allow UTA to complete some major components of the reconfiguration. Reducing the cost of the project may assist in securing federal funding.

UTA is reaching the final stages of its commuter rail design process and is eager to remain on schedule in order to begin commuter rail service by the end of 2007. There is a two-month window in which to complete the requested study. After January 2005, the opportunity for cost savings on Grant Tower will disappear. UTA's commuter rail construction schedule requires Union Pacific to design the signals. Once the signal design work is started without including Grant Tower, the design work cannot be reconfigured.

The Administration recommends that the Council appropriate the funds in order to facilitate the project.

Issue #15: Police Department – Rocky Mountain High Intensity Drug Trafficking Area (HIDTA) (\$145,800 -- Misc. Grant) (“Grant Requiring Existing Staff Resources”)

The Police Department has received a continuing grant from the Executive Office of the President, Office of National Drug Control Police for the Rocky Mountain HIDTA. HIDTA is a multi-agency enforcement program that targets illegal distribution of drugs. This allocation will allow the Police Department to continue to fund three officers assigned to Metro Narcotics for drug enforcement. The grant provides approximately 86% of the total amount needed.

A matching grant of approximately \$24,400 is required. The Police Department proposes to fund the required match from attrition savings. (These savings are achieved between the time an officer vacancy occurs and a new class of police officers is hired.) The Administration is recommending that the Council appropriate the funds in order to facilitate this grant.

Issue #16: Project Safe Neighborhood (\$10,000 – Misc. Grant) (“Grant Requiring New Staff Resources”)

Community Development’s Division of Housing and Neighborhood Development received a continuation grant from the State of Utah as part of a pass through grant from West Valley City for deterring gun violence in the Weed and Seed area of the City. Pass through grant funds will be used to hire an hourly paralegal/executive assistant (part-time employee housed in the Prosecutor’s Office) to work with the Prosecutor’s Office to identify and file appropriate cases involving domestic violence, gangs and juveniles with firearms in the City’s Weed and Seed targeted area.

The Council has previously adopted a resolution that authorized the Mayor to accept the grant and sign all additional agreements pertaining to this particular grant. The Administration recommends that the City Council accept the grant and appropriate the necessary budget to facilitate the grant.

Issue #17: Police Bomb Squad Equipment (\$40,205 – Grant Fund and Fleet Internal Service Fund) (“Grants Requiring No New Staff Resources”)

The State Division of Emergency Services and Homeland Security is providing the City with a robot for use by the Bomb Squad. The Police Department plans to purchase a van to transport the robot. The van includes specific interior furnishings to include insulated walls, wall cabinets, a steel desk, chair, flooring, and robot tie downs. The State Division of Emergency Services and Homeland Security is providing a grant of \$40,205 for the purchase of the van. A new resolution is not needed because at the time the City received a grant for a command vehicle, a resolution was previously adopted authorizing the Mayor to sign and accept additional grants.

Issue #18: American Dream Down Payment (\$177,518 – Misc. Grant Fund) (“Housekeeping”)

The American Dream Downpayment Initiative (ADDI) is a new federal program with \$177,518 available for Salt Lake City. ADDI aims to increase the homeownership rate, especially among lower income and minority households, and to revitalize and stabilize communities. The Housing Trust Fund Advisory Board reviewed the ADDI applications and recommended that \$100,000 be appropriated for the SLC Housing & Neighborhood Development and \$77,518 be appropriated for Salt Lake Neighborhood Housing Services. The Council received a briefing on October 21, 2004 and tentatively concurred with the recommendations of the Housing Trust Fund Advisory Board. The proposed budget amendment will formalize these appropriations. In future years, applications for ADDI funding will be evaluated at the same time as applications for CDBG, ESG, HOME, and

HOPWA.

Issue #19: Housing Opportunities for People with AIDS (\$21,209 – Misc. Grant Fund) (“Grants Requiring Existing Staff Resources”)

The State has awarded Salt Lake City’s Housing Authority with an additional \$21,209 in supplemental HOPWA funds. The Administration proposes to combine the additional funds with the \$100,000 already awarded to the Housing Authority to provide additional rental assistance for clients what are living with HIV/AIDS.

Issue #20: U.S. Dept. of Homeland Security / Federal Emergency Management Agency FEMA / Metropolitan Medical Response System (MMRS) (\$400,000 – Misc. Grant Fund) (“Grant Requiring Existing Staff Resources”)

The Fire Department received a continuation grant from the U.S. Department of Homeland Security Federal Emergency Management Agency (FEMA) under the 2004 Metropolitan Medical Response System (MMRS) Program. Funds were awarded for the expansion and sustainability of the Salt Lake City MMRS which is responsible for the coordination of multiple local first responder agencies that manage the medical and public health response to mass-casualty weapons of mass destruction (WMD) terrorist attacks.

The grant will fund the purchase of GIS software, automated vehicle locators, hazardous materials inventory software, an additional radio control station, a redundant disaster recovery system, wireless mobile data terminals and modems, pharmaceutical supplies and radiation detectors. The grant allows Salt Lake’s MMRS to offer subgrants of \$8,000 each to the fire departments of South Salt Lake, Midvale, Murray, Sandy, West Valley, South Jordan, West Jordan and the United Fire Authority for on-site MMRS property managers, serving as point of contact for information dissemination.

The grant will also fund the continuation of a contract agreement with Dr. Steven Joyce as the Salt Lake MMRS Coordinator, who is responsible for providing medical oversight to the emergency preparedness planning, and acts as liaison with Salt Lake area hospitals. In addition, the grant also funds a temporary Executive Assistant to provide administrative support to the MMRS Coordinator and the MMRS Steering Committee, and to serve as point of contact for existing and new MMRS agencies.

The grant funds will also allow the Fire Department to contract with IMS to develop a Salt Lake MMRS website to serve as a community emergency response preparedness resource for the public and for MMRS agencies.

The Council has previously adopted a resolution that authorized the Mayor to accept the grant and sign all additional agreements pertaining to this particular grant. The Administration recommends that the City Council accept the grant and appropriate the necessary budget to facilitate the grant.

Issue #21: Fleet & Refuse Encumbrance Carryover (\$999,933 – Fleet Management Fund and Refuse Collection Fund) (“Housekeeping”)

On June 30, 2003, unexpended appropriations lapsed in accordance with State law (with the exception of the Capital Improvement Projects Fund). The Administration is requesting that the Council bring forward, or “carryover” the appropriations for outstanding purchase orders and contracts that were in place prior to June 30th. The amendment request will appropriate funds in the Refuse Fund of \$3,337 and in the Fleet Fund of \$996,596.

Issue #22: Rose Park SID (\$236,873 – Street Lighting Fund) (“Housekeeping”)

Planned funding of the Rose Park SID included use of accumulated lighting replacement funds available in the existing lighting districts in the Rose Park area. Five of the old lighting districts have cash available in excess of appropriations. The Administration requests that the City Council increase the budgets to facilitate expenditure of the actual cash available for the new lighting project in Rose Park.

Issue #23: CIP & CDBG Recapture (\$327,556 – CIP and CDBG Funds) (“Housekeeping”)

Each year the City Council “recaptures” remaining appropriations from completed or closed projects. Five CIP projects have remaining appropriations of \$319,625. The Community Development Block Grant (CDBG) fund had one completed project with remaining funds of \$7,931. These amounts are available to the Council for future appropriations.

Issue #24: U.S. Dept. of Education (\$127,506.31 – Misc. Grant Fund) (“Housekeeping”)

The Administration requests that various budget increases and reductions be made in order to make better use of the Department of Education appropriation from FY 02-03. The current appropriation balance is \$566,729.80. When the budgets for the programs were created, the City did not know in advance what the needs would be for each program. The grant funds were divided equally among the programs. The adjustments are being made expend the remainder of the grant monies for the specific needs of the individual programs. **(Please see attachment from the Administration’s transmittal.)**

The Administration recommends that the Council make the necessary budget modifications to facilitate this appropriation.

Issue #25: California Avenue Bridge (\$41,448 – CIP Funds) (“Housekeeping”)

In 1997, Community Development’s Division of Housing and Neighborhood Development received a grant from the Utah Department of Transportation (UDOT) as part of the Federal Bridge Replacement Program. The grant required a 20% match from the City. In the budget opening of March 2004, a Class “C” Cost Overrun Account was established by recapturing funds from old and completed Class “C” projects. This overrun account was created to cover Class “C” project cost overruns, pay final invoices of UDOT-administered projects and meet the City-required match for these grants.

In July 2004, UDOT finalized the project and billed the City for the remainder of the project match for \$67,731. Of this amount, Public Utilities’ portion is \$26,283 leaving a balance of \$41,448 to be paid from Class “C” funds.

The Administration recommends that the Council establish a new budget and reduce the Class “C” Cost Overrun Account budget in the amount of \$41,448 to facilitate final payment to UDOT.

Issue #26: Water Utility Carryover CIP (\$3,016,682 – Water Enterprise Fund) (“Housekeeping”)

On June 30, 2003, unexpended appropriations lapsed in accordance with State law. The Administration is requesting that the Council bring forward, or “carryover” the appropriations for existing construction projects in progress (\$2,718,682) and for outstanding purchase orders for equipment (\$298,000).

Issue #27: Sewer Utility Carryover CIP (\$1,683,495 – Sewer Enterprise Fund) (“Housekeeping”)

Unexpended appropriations lapse at the end of each fiscal year (with the exception of the Capital Improvement Projects Fund). The Administration is requesting that the Council bring forward, or “carryover” the appropriations for existing construction projects in progress (\$1,570,000) or outstanding purchase orders for equipment (\$113,495).

Issue #28: Stormwater Utility Carryover CIP (\$240,000 – Stormwater Enterprise Fund) (“Housekeeping”)

Unexpended appropriations lapse at the end of the fiscal year. The Administration is requesting that the Council bring forward, or “carryover” the remaining appropriations for existing Stormwater CIP projects that were previously approved by the Council. The amount to be carried over for three construction projects in progress is \$240,000.

Issue #29: Transportation Downtown Master Plan (\$100,000 – CIP Fund) (“New Item”)

This item involves \$100,000 the City Council appropriated to update the *Salt Lake City Transportation Master Plan*. The action was one of several the Council made as part of its review of traffic calming. According to the transmittal, the Transportation Division contends that the money could be used better if it were re-allocated to a comprehensive study of downtown transportation and land use issues.

Council Members may recall that after the Utah Transit Authority scrapped plans for a bus mall on 100 South Street between Main and West Temple streets, UTA Director John English proposed a study that would result in an overarching transportation plan for downtown Salt Lake City. Mr. English said in October that a plan like his proposal is necessary for two reasons. First, the study would help UTA mesh its transit components into a system that would link UTA’s suburban commuter system with Salt Lake City’s urban residential system. Second, with the decision by a major clothing retailer to remain in the Crossroads Plaza mall, the future development of Salt Lake City’s downtown became clearer, and UTA would like to plan a transit system that served potential future developments.

At a November 30 meeting of the Downtown Alliance Transportation Committee, the UTA’s Alice Steiner and Transportation Division Director Tim Harpst said the study would address six issues: land use, rail, street cars, street use, buses, and parking. The goal, they said, was to have a general idea of land-use downtown for the next 20 years, and to have a comprehensive transportation master plan that matched the land uses.

Estimates for the proposed plan have varied, but the latest estimate is about \$500,000. Of that sum, plan supporters would like to see the \$100,000 re-allocation at the December 7 budget opening, and a \$100,000 allocation from the Salt Lake City Redevelopment Agency. UTA is projected to allocate \$200,000. Ms. Steiner said Tuesday that the remainder is projected to come from the private sector. The study’s proponents also plan to approach the Utah Department of Transportation to see if the agency would participate financially.

Ms. Steiner told the Alliance’s Transportation Committee that a preliminary schedule would include:

- Holding an extended “brainstorming” meeting in January with “key players” downtown to identify and prioritized major issues.
- Hiring a consultant in March.
- Having the consultant hold a three-day “charette” in May or June to address land-use issues.
- Having the consultant publish a report in August with a list of transportation alternatives.

- Seeking consideration in December from the Downtown Alliance or the Chamber of Commerce of priorities resulting from the report.

It should be noted that the land-use portions of the proposed report and the any recommendations on transportation probably will have to go before their respective City boards for review, and ultimately, final action by the City Council.

The City Council may wish to consider the following questions:

- Are the proposed \$100,000 re-allocation plus a potential \$100,000 RDA allocation the total projected financial commitment by Salt Lake City?
- What would the proposed study address that has not already been studied?
- How would the proposed study benefit Salt Lake City residents and businesses?
- Should UTA pay the entire cost of the study?
- Is this an opportunity to establish at least an outline of a unified development plan for the downtown?
- If the Council supports a \$100,000 commitment from the City, is the best source of funds the monies the Council intended for a Transportation Master Plan update?
- Does the Council agree with the Transportation Division's assessment that an over-all update isn't needed?