

SALT LAKE CITY COUNCIL STAFF REPORT

BUDGET AMENDMENT #1 – FISCAL YEAR 2006-07

DATE: September 15, 2006
SUBJECT: Budget Amendment #1
STAFF REPORT BY: Sylvia Jones
CC: Rocky Fluhart, Sam Guevara, DJ Baxter, Steve Fawcett, Gordon Hoskins, Luann Clark, Chief Querry, Chief Burbank, LeRoy Hooton, Louis Zunguze, Rick Graham, Shannon Ashby, Sherrie Collins, Susi Kontgis, Kay Christensen, Gina Chamness

The proposed budget amendment contains 39 adjustments including 15 relating to grants. The Administration proposes the use of fund balance for one of the amendments, for a total decrease in fund balance of \$152,190 (not counting encumbrance carryover, which was previously considered in projecting remaining fund balance). Some Council Members have suggested additional possible budget items, which would require appropriations of fund balance (see items I-1 through I-4). Council staff is projecting fund balance at slightly above 10.0% of general fund revenue or about \$325,000 greater than 10%, including the reduction for items proposed in this budget amendment by the Administration, but not including items requested by Council Members. It also does not include a possible appropriation toward the Westside Railroad Re-alignment project of \$2.7 million that was contemplated during the annual budget discussions.

The Council requested that a current-year revenue forecast be included with each budget amendment. The Administration has prepared a brief response. Please see attachment. The public hearing for this budget opening is tentatively planned for October 3, 2006.

In an effort to make the review of the budget openings more expedient, the Administration has attempted to categorize budget opening items as follows:

- A. "New" – those items that are new issues.
- B. "Grant requiring existing staff resources" -- those grants that will require the City's existing staff to complete a specific project. (Employees involved with these projects may have less time to focus on other projects within the scope of their work.)
- C. "Grant requiring additional staff resources" – those grants that provide additional staff positions and require a City match. These generally have policy implications because they may add a new service or create an expectation that the City will fund the position after the grant has expired.
- D. "Housekeeping" -- those items classified by the Administration as strictly accounting actions that do not have policy implications.

- E. "Grants requiring No New Staff Resources" – those grants that provide funding for costs that are not associated with positions.
- F. "Donation" -- those items that are donations that require Council appropriation to be used, are consistent with previous Council discussions, or do not have policy implications.
- G. "Cost Overruns" – those CIP items that have exceeded the appropriation.
- H. "Follow-up on Previously Approved Items" – those items that were approved in a previous budget amendment but require some additional adjustments.
- I. "Additions from the Council" – items added by council staff for the Council's consideration.

MATTERS AT ISSUE

The Administration classified the following as:

New Items:

A-1: Citywide Microsoft Office Upgrade (\$58,000 IMS Fund) source: IMS surplus balance

The City uses the *Microsoft Office* program citywide to support email, word processing, spreadsheets, and presentations. Other programs are available but according to the Administration, *Microsoft Office* is the industry standard. Using one standard system allows employees to communicate and work on documents without major complications. Three years ago, the City purchased the licensing agreement program for *Microsoft Office*, which allowed the City to receive upgrades and patches for the program through October 2006.

Microsoft is scheduled to release a new version of *Microsoft Office* during the first quarter of 2007, and, according to the Administration, the City can save by extending the license agreement now as opposed to upgrading later when the costs for the upgrade may have increased. The new version has been released for testing only and exact pricing is not available, so it is difficult to determine the amount that the City would save by renewing now instead of purchasing the product later. If the City does not renew now, new software licenses will need to be purchased when the City decides to upgrade to the new version. If the City chooses to renew now, there will be no additional charges for any software upgrades for the next three years since all upgrades are included in the agreement.

The total cost for the license agreement renewal is approximately \$120,000 per year. IMS budgeted \$62,000 in FY 2006-07; however, the total cost for the next three year extension is significantly higher than what was budgeted.

A-2: Consolidation of Human Resource & Civil Service Employment Process (\$49,500 – transfer 1 FTE from Police Department to Human Resource Management) source: transfer within General Fund

In 1995, the human resource function for divisions and departments was centralized, and the Human Resources Management Division was established under the Department of Management Services. A Human Resource Consultant from the Human Resource Management Division is currently assigned primarily to the Police Department. In addition, the Police Department manages its own entry level recruitment and testing processes, which is inconsistent with City policy. The Civil Service Commission oversees and approves processes related to entry level testing and recruitment, and Human Resource staff provide administrative support. Human Resources, with the support of Chief Burbank, is requesting to re-establish centralized human resource administration

which will allow for consolidation of all HR and Civil Services employment processes.

The Police Department has agreed to transfer one vacant FTE from the Police Department budget to the Human Resources Management Division. The Police Department position is a 309 Police Employment Coordinator. The new position in HR will be a 603 Human Resource Associate. The Administration indicates that this individual is going to be working a majority of the time at the police department on police department projects, and that entry-level police recruiting, testing and selection processes require knowledge and experience in employment law, discrimination law, and HR practices. In addition, this position will assist with promotional processes and other HR related issues as workload permits. The net effect is moving one FTE from the Police Department to the division of Human Resource Management. *The Council may wish to clarify whether the funds transferred from the Police Department to Human Resources represent full funding for this position or whether the change from a 309 level to a 603 level will necessitate an increase in funding for this position in the next budget year.*

A-3: Garfield School Revenue (\$36,000 – CIP Fund) source: Rental Revenue

The City recently purchased the Garfield School property. The existing tenants pay a total of approximately \$3,000 per month in rent, which means \$36,000 of rental revenue this year. The Administration proposes to use the funds for one-time improvements including repair of concrete steps, addition of a security system, recore of outside locks, repair of air conditioning units, boiler and ventilation systems, and renovation of irrigation system.

This request allows the establishment of the budget so that revenues can be spent.

A-4: Impact Fee Waivers (\$152,190 – General Fund) source: Fund Balance

The Community Development Department has received and processed requests from four entities for impact fee exemptions, totaling \$152,190 for 171 housing units. City ordinance grants a one hundred percent exemption for non-rental/rental housing, for which the annualized mortgage/rental payment does not exceed 30% percent of the annual income of a family whose annual income equals 80% of the median income for Salt Lake City as determined by HUD. The applicants and the amount of exemptions are as follows:

Community Development Corp. of Utah - \$1,780 (2 units; 922 & 952 Cannon Oaks)
Neighborhood Housing Services - \$3,560 (4 units; 163-165 S 1000 W & 1001-1007 Euclid)
The Housing Authority of Salt Lake - \$89,000 (100 units; Sunrise Apts., 600 S 500 W)
Cowboy Partners - \$87,850 (65 units; Liberty Midtown Apartments)

The Council has previously held discussions on whether to continue this exemption for low-income housing impact fees. The Council may wish to discuss whether to continue with the automatic exemption, or whether to discuss this issue further in conjunction with the Housing Policy discussion.

A-5: Jordan River Trail 1000 North to Rose Park Golf Course (\$40,000 – CIP Fund) source: transfer from another project

The Jordan River Trail Project (Rose Park Golf Course Bridge to Redwood Road) was awarded \$100,000 during the FY 2005-06 CIP process for design and construction improvements to the trail. This section of the trail was recently included in the scope of work to be funded with a Federal Highway Enhancement Grant (which requires a match from the City). According to the Administration, the Federal Highway Enhancement Grant will fund the remainder of costs for this portion of the project, which leaves a balance of \$71,220 remaining in the CIP budget for this project.

During the FY 2004-05, CIP process, \$200,000 of Impact Fee funds were awarded to the trail from 1000 North to Rose Park Golf Course for design and construction improvements, and there is a balance of \$152,917 currently remaining for this project. The estimated project costs including design is \$300,000, due in part to the need to design several sections of retaining walls to keep the Jordan River from encroaching into and destroying the trail right-of-way.

The Administration proposes using the remaining \$71,220 from the Rose Park Golf Course Bridge to Redwood Road combined with the remaining \$152,917 from the 1000 North to Rose Park Golf Course budget to fund the 1000 North to Rose Park project.

The Administration is requesting an additional \$40,000 from CIP Cost Overrun Account due to increased construction costs. The match for the Federal Highway Enhancement Grant, according to the Administration can be met from the \$300,000 originally allocated to these two projects.

A-6: Lowes Property Purchase (\$40,000 – CIP Fund) source: Surplus Land Sales Account

The Transportation Division would like the City to purchase land from Lowes to accommodate a future right hand turn lane for vehicles traveling north on 300 West Street turning eastbound onto 1300 South Street. The City originally sold the property to Lowes at \$15 per square foot and has negotiated to buy a portion back at the same cost per square foot. Funds are available in the Surplus Land Account. This account has a balance of \$353,598 before considering this budget amendment. *The Council has previously been made aware of this request and did not indicate an objection.*

A-7: Unity Center Construction (\$4,733,843 – CIP Fund) source: prior years' donations and interest earnings

Funds for the Unity Center project are needed to allow the City to commit to a construction contract. The project will be put out to bid mid-September. According to the Administration, the City must demonstrate that the full amount of funding is available prior to bidding out the project and starting construction.

Funding opportunities continue to be pursued which would bring in additional construction and operation funds for the project, according to the Administration. Possible new market tax credit funding would allow the construction of two extra classrooms and other interior building enhancements, including a sound system, cabinets, curtains and enhanced lighting. Any remaining tax credit funding would be used for operational expenses. If the credits are not received, the City will revert to the design of the \$5.3 million base budget, according to the Administration. *During the annual budget process the Council indicated a desire to have the computer clubhouse located within the Unity Center for aesthetic purposes as well as to facilitate staffing. The Council may wish to confirm with the Administration whether adequate space is available at the Unity Center. The Council may also wish to ask for further information regarding the potential for new market tax credit funding.*

**The Administration classified the following as:
Grants Requiring Existing Staff Resources**

B-1: Grant – Utah Clean Cities Coalition (\$30,000 – Grants Fund)

Typically the City receives \$60,000 per year from the State to pay for the Clean Cities Coordinator and other costs of the Clean Cities program. This year the grant was reduced to \$30,000 (see item B-2). To make up the difference, the City has obtained an agreement with the Utah Clean Cities Coalition to reimburse Salt Lake City for the other half of the costs associated with the salary, benefits, supplies etc. of the Clean Cities Coordinator. *The Council may wish to ask whether the Administration believes that similar reimbursements will be available in future years or whether the Council may be asked in the future to fund all or a portion of the Clean Cities Program from the General Fund.*

The Administration is requesting that the Council accept the grant and appropriate the necessary budget to facilitate the grant. The Council previously passed a resolution authorizing the Mayor to accept and sign the original grant and accept and sign additional contracts or awards relating to this grant.

B-2: Grant – Utah Natural Resources – Clean Cities Program (\$30,000 – Grant Fund)

The Mayor's Office has received a continuation of the Clean Cities program grant but at a reduced amount. The Utah State Department of Natural Resources Energy Office awarded this grant to help offset a portion of the Clean Cities Coordinator's salary and benefits, as well as other operational expenses associated with the Clean Cities program. The Clean Cities program is organized to promote the use of alternative fuel vehicles and alternative fuels. The City Council has previously adopted a resolution that allows the Mayor to accept this grant and sign any related contracts and awards. No additional FTE's are associated with this grant; grant funding is paying for half of the salary and wages of an existing FTE.

B-3: Grant – U.S. Department of Education – YouthCity Program (\$265,180 – Grant Fund)

In Fiscal Year 2003-04, the Public Services YouthCity Program was awarded a Congressional Appropriation of \$894,150 from the U.S. Department of Education for a five-year period from FY 2004-2008 to continue and expand current YouthCity programs. This request creates a budget in the amount of \$265,180 for year four of the five-year award.

Funding in the amount of \$255,680 will continue to fund the salary and benefits of the manager, site coordinators and hourly PTE (part-time) teacher positions during this fiscal year. \$3,000 has been awarded for travel, \$4,000 for supplies, and \$2,500 for other expenses. YouthCity sites include Fairmont, Liberty, Central City, Ottinger Hall, Sorenson Multi-Cultural Center and Glendale Middle School.

No match is required and no additional FTE's are associated with this grant. The Administration recommends that the Council adopt the budget to facilitate this grant. A resolution was previously passed authorizing the Mayor to sign the grant and any additional grants or agreements related to this grant.

B-4: Grant – Utah Workforce Service – YouthCity Fairmont Park (\$30,000 – Grant Fund)

Public Services YouthCity program received a \$30,000 grant from the Utah State Department of Work Force Services under the Youth Connections Grant Program. These funds will pay the salary and benefits of seasonal positions at Fairmont Park, including the program assistant and two program facilitators. These positions were previously paid for through the Department of Education Grant.

The City is required to provide a 100% match which will be satisfied with 10% of the YouthCity Director's salary and benefits and other associated costs, such as facility

maintenance, utilities, travel, printing and postage budgeted within Public Services YouthCity's budget. The grant is renewable annually for a 3 year period. YouthCity will continue to apply as funds are available.

The Administration recommends that the Council adopt the necessary resolution authorizing the Mayor to sign and accept the grant and to sign any additional agreements awards related to this grant, and to appropriate the necessary budget to facilitate the grant.

B-5: Grant – Utah Workforce Services – YouthCity Ottinger Hall (\$23,540 – Grant Fund)

Public Services YouthCity program received a \$23,540 grant from the Utah State Department of Work Force Services under the Youth Connections Grant Program. These funds will pay the salary and benefits of seasonal positions at Ottinger Hall, including the program assistant and two program facilitators. These positions were previously paid for through the Department of Education Grant.

The City is required to provide a 100% match which will be satisfied with 10% of the YouthCity Director's salary and benefits and other associated costs, such as facility maintenance, utilities, travel, printing and postage budgeted within Public Services YouthCity's budget. The grant is renewable annually for a 3 year period. YouthCity will continue to apply as funds are available.

The Administration recommends that the Council adopt the necessary resolution authorizing the Mayor to sign and accept the grant and to sign any additional agreements awards related to this grant, and to appropriate the necessary budget to facilitate the grant.

B-6: Grant – Utah Workforce Services – YouthCity Liberty Park (\$30,000 – Grant Fund)

Public Services YouthCity program received a \$30,000 grant from the Utah State Department of Work Force Services under the Youth Connections Grant Program. These funds will pay the salary and benefits of seasonal positions at Liberty Park, including the program assistant and two program facilitators. These positions were previously paid for through the Department of Education Grant.

The City is required to provide a 100% match which will be satisfied with 10% of the YouthCity Director's salary and benefits and other associated costs, such as facility maintenance, utilities, travel, printing and postage budgeted within Public Services YouthCity's budget. The grant is renewable annually for a 3 year period. YouthCity will continue to apply as funds are available.

The Administration recommends that the Council adopt the necessary resolution authorizing the Mayor to sign and accept the grant and to sign any additional agreements awards related to this grant, and to appropriate the necessary budget to facilitate the grant.

B-7: Grant – Utah State University Interagency Outreach Training (\$25,000 – Grant Fund)

The Salt Lake City Police Department's Crisis Intervention Team (CIT) has received a continuation grant from Utah State University. This grant supports the Police Officer Crisis Intervention Team certification and training program which provides officers with crisis mediation and intervention skills necessary in dealing with individuals who have serious mental illness or developmental disabilities who are involved in law enforcement issues. These funds will be used to continue the City's program in providing training to police

officers statewide. The City charges a fee to participants from outside agencies. Trainings are conducted in collaboration with the SLCPD, Valley Mental Health, Utah State Division of Mental Health, University of Utah Emergency Room, University of Utah Neuropsychiatric Institute, and other related agencies. Overtime will be used only if an officer/coordinator must attend training during his/her off-duty hours. Additionally, the grant will pay for training supplies as well as travel, training and technical services provided by mental health agencies. The City Council has previously adopted a resolution that authorizes the Mayor to accept this grant and additional grants or agreements that result from the original grant. No additional FTE's are associated with this grant

B-8: Grant – Salt Lake County Social Services Block Grant – YouthCity Program (\$20,000 – Grant Fund)

Salt Lake County awarded the Salt Lake City Foundation \$20,000 of Social Services Block Grant (SSBG) funds for YouthCity programming. The funds will help to pay for the salary and benefits of the program assistant and part time teachers at Ottinger Hall. **As of 9/15/06, the contract documents from the County had not arrived for this grant, so this item will be pulled and added to the next budget amendment, per the Administration's request.**

**The Administration classified the following as:
Housekeeping**

D-1: E-911 Encumbrance Carryover (\$287,813 – Special Revenue Fund)

On June 30, 2006, unexpended appropriations lapsed in accordance with State law (with the exception of the Capital Improvement Projects Fund). The Administration is requesting that the Council bring forward, or "carryover" the appropriations for outstanding purchase orders relating to E-911 equipment upgrades (Wright Line \$273,103, Qwest Communications \$8,295, and Vectra Solutions \$6,415).

D-2: Special Revenue Budget Carryover (\$17,038,621 – Special Revenue Fund)

On June 30, 2006, unexpended budgets in special revenue funds lapse in accordance with State law. The Administration is requesting that the Council bring forward or "carryover" the balances for the existing special revenue funds as follows: (Attached is a listing of each carryover project.)

\$6,545,038	<u>Grant Funds</u> – Housing Trust Fund, Revolving Loan Fund, and other grant cost centers with remaining amounts
\$1,254,270	<u>Donation Fund</u> – remaining cash balances in several trust funds
\$2,010,896	<u>Community Development Block Grant</u> – projects previously approved by the Council
\$5,828,444	<u>Housing Program Funds</u>
\$1,399,973	<u>Other Special Revenue Funds</u> – Neighborhood Matching Grant Program, Weed Abatement Fund, Demolition Fund, Police Evidence Fund, and Police Reward Fund.

D-3: IMS PROMIS Grant Carryover (\$22,000 – IMS Fund)

In 2003, the Police Department received a \$500,000 grant from the U.S. Department of Justice for the purpose of encouraging enforcement of protection orders. A portion of the grant was made available to the City's Information Management Services (IMS) Fund to develop a web service that linked Salt Lake City's protective orders to the State of Utah's data systems and other non-profit agencies for the purpose of tracking protection orders and violations of protection orders. The goal is to have fewer instances of where cases are

delayed due to the defense not having the discoverable documents. This will also reduce the time required for the prosecutor to create the discoverable document packet.

Because BCI, the security company that runs the background checks, could not participate due to breach of their security/privacy policy, (an original contractual component of the grant), the funds originally allocated to BCI were distributed to the other contractual service providers as eligible within the grant guidelines. IMS was awarded an additional \$22,000 to continue their service in adding the Prosecutor's Office to the link.

The Administration requests that \$22,000 of the allocation be appropriated to the IMS Fund. The City Council has previously adopted a resolution that authorizes the Mayor to accept this grant and additional grants or agreements that result from the original grant. The Administration recommends that the Council adopt the necessary budget adjustment.

D-4: Zoo and Aviary Bond Proceeds (\$98,956 – CIP Fund)

General obligation bonds were issued in April 2004 for improvements at the Hogle Zoo and Tracy Aviary. The bonds were sold at a premium of \$89,330 relating to the Zoo and \$9,626 relating to the Aviary. The Administration is suggesting that the premium amounts be made available to the Zoo and Aviary for additional improvements. The language in the propositions put forth before the voters was general enough to allow for any capital improvements for the Zoo and Aviary. According to the bond documents and election language, the bond proceeds for the Hogle Zoo are to be used for "acquiring, improving and renovating facilities for Hogle Zoo." The bond proceeds for Tracy Aviary are to be used for "improving and renovating Tracy Aviary." Therefore, remaining cash can be used for improvements to any exhibit or part of the Zoo and Aviary. *Another option is to use the available cash to pay interest on outstanding bonds by transferring this money to the debt service fund to reduce the amount that the City will request from the County to come from property tax payers.*

D-5: General Fund Encumbrance Carryover (\$2,818,431 – General Fund)

In order to limit spending to appropriation amounts, the City's accounting system charges purchase orders and contracts to the budget year in which the goods or services are ordered. If the goods or services are not received until the following fiscal year, the Council has routinely carried the appropriations over to the following year so that the same expenditures are not charged once to the prior year budget and once again to the new fiscal year budget. A list of the carryover by department is included in the Administration's transmittal.

D-6: Refuse and Fleet Encumbrance Carryover (\$604,998 – Refuse Fund; Fleet Management Fund)

On June 30, 2006, unexpended appropriations lapsed in accordance with State law (with the exception of the Capital Improvement Projects Fund). The Administration is requesting that the Council bring forward, or "carryover" the appropriations for outstanding purchase orders for vehicles relating to the City's lease-purchase program. The amendment request will appropriate funds in the Refuse Fund of \$225,000 and in the Fleet Management Fund of \$379,998.

D-7: Yale Avenue Street Lighting Legal Fees (\$3,250 – CIP Cost Overrun Account)

The Yale Avenue Street Lighting District was not created due to protests from property owners; however, public notification costs, engineering fees and legal fees for services

rendered pertaining to public hearings and notice of intent were assessed and billed to the Transportation Division.

These fees are typically charged to the project after the SID is created, but since the SID failed, Transportation has to pay the legal fee costs from their budget. The first billing of approximately \$6,500 was paid for during FY 05-06. Transportation recently received a final billing in the amount of \$3,250. This request would reduce the CIP Cost Overrun Account by \$3,250 and create a budget from which the legal fees could be paid.

The Administration recommends that the Council adopt the necessary adjustment to facilitate the payment of the project fees.

D-8: Recapture CDBG CIP Funds (\$181,911 – CIP Fund)

This request decreases the remaining budgets and/or cash for ten completed, closed CDBG CIP-funded projects totaling \$181,911.24, and increases the budget and/or cash of the same year's CDBG cost overrun account which will be reprogrammed during the next CDBG process. (Please see the Administration's transmittal for a detailed list.)

The Administration recommends that the Council adopt the necessary budget adjustments to the CDBG Program.

D-9: Recapture CIP Funds (\$222,870 – CIP Fund)

This request decreases the remaining budgets and/or cash of twelve completed and closed CIP projects totaling \$222,870, and increases the budget and/or cash of the 2006 cost overrun account.

It also decreases the remaining cash and/or budget in two Class "C" funded projects totaling \$5,147, and increases the budget and cash in the Class "C" cost overrun account.

This request reflects the tentative decision by the Council to reduce the traffic calming carryover for projects recently discussed.

The Administration recommends that the Council adopt the necessary adjustments to the CIP budget. (Please see the Administration's transmittal for a detailed list of projects.)

D-10: Impact Fee Revenue (\$2,367,545 – CIP Fund)

Each year the City traditionally adjusts the budget in the impact fee cost centers to reflect actual fees collected and interest earned. The Administration tracks these funds separately by police fire, parks and streets.

Impact Fees Police: \$573,979 (total cash available \$942,564)

Impact Fees Fire: \$653,228 (total cash available \$1,814,163)

Impact Fees Parks: \$223,969 (total cash available \$359,032)

Impact Fees Streets (westside): \$916,369 (total cash available \$2,111,917)

D-11: YouthCity Program Income (\$39,418 – Grant Fund)

The YouthCity programs funded under the U.S. Department of Education grant have received program income generated from fees received for services provided at Fairmont Cottage, Ottinger Hall, Liberty Park and Center City YouthCity sites.

This request merely establishes the budget for those funds and allows the program income to be reallocated back into the individual programs for continued programming. (Funds

were received in FY 2005-06.)

The Administration recommends that the Council adopt the necessary increase for these budgets.

D-12: Land Purchase (\$31,080 – CIP Fund)

In addition to the Surplus Land Account there is cash set aside in a CIP account for appraisals, title reports and other real estate services in connection with land purchases. There is available cash of \$65,835 but a budget of \$34,755. The Administration is proposing to increase the budget to equal that cash amount. Actual expenditures in fiscal year 2004 were \$6,213; expenditures in fiscal year 2005 were \$5,503; and expenditures in fiscal year 2006 were \$71. CIP appropriations don't lapse at the end of a fiscal year. *Another option would be to appropriate funds for appraisals and other real estate services within the Property Management cost center of the General Fund, which would free up about \$60,000 for other Council priorities. Another option would be to appropriate the average expenditure of funds.*

D-13: Garfield School Purchase (\$109,237 – CIP Fund)

The annual budget included \$2,000,000 for purchase of the Garfield School. In May, the Administration notified the Council that \$136,000 more would be needed because the appraisal was a little higher. The Administration said that the \$136,000 could be taken from the surplus land sales account, which had sufficient cash. However, it turned out that there was not sufficient budget to authorize the cash to be spent. Council staff notified Council Members by email just before the purchase to see if there was any objection to using an existing appropriation in the Foreign Trade Zone (FTZ) Warehouse account as a temporary source for \$109,237 of the purchase amount until the budget amendment. The proposed budget amendment is to move cash of \$109,237 from the Surplus Land Sales account back to the FTZ Warehouse account and increase the budget in the FTZ account by this same amount. The Council will receive a briefing in the upcoming weeks on the Foreign Trade Zone. *The Council may wish to ask the Administration whether restoration of these funds to the Foreign Trade Zone account is necessary.*

D-14: Salt Storage – Steiner Aquatic Center (\$380,020 – CIP Fund)

For the past several years, the Streets Division has stored salt in Rotary Glen Park. It has now been determined that since federal funding was used to purchase the property, salt storage is not allowed and will be discontinued after this winter. The Department of Public Services has explored alternatives and has identified the south parking lot of the Steiner Aquatic Center as the only feasibly site without hauling salt for long distances during snow removal. The Department followed a public process for notifying the neighborhood and obtaining feedback and understanding including an August meeting with the Yalecrest Community Council. This site will not include a salt dome because it is not considered permanent. The parking lot will be available for the Steiner Aquatic Center in the spring and summer. The parking lot is also being reserved for possible future expansion of the Steiner facility. Funding is needed to create a retention area to capture water runoff and meet current regulations. Access through the University's parking lot needs to be improved. Money is available from remaining funds in the Salt Dome Bonneville Boulevard project.

Previously Council staff had understood that this project could wait until the next fiscal year. The Council may wish to ask for clarification regarding the timing of the funding request for this issue.

**The Administration classified the following as:
Grants Requiring No New Staff Resources**

E-1: Grant – Utah Department of Health EMS Grant (\$80,688 – Grant Fund)

Each year the Fire Department receives this grant from the State Department of Health, Bureau of Emergency Medical Services, to purchase medical equipment and supplies, which include pharmaceuticals and health and safety supplies such as gloves, masks, safety glasses, and for paramedic and new recruit training.

The training portion of the grant requires a 50% match (\$4,500) and is budgeted for within the Fire Department's budget.

The Administration recommends that the Council adopt the necessary budget to facilitate this grant. A resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements related to the original grant.

E-2: Grant – Utah Department of Public Safety Emergency Services and Homeland Security (\$32,084 – Grant Fund)

In Fiscal Year 2003-04, the Fire Department received this grant from the State of Utah's Department of Public Safety, Division of Emergency Services and Homeland Security. The Fire Department was notified that they were awarded an additional \$32,084 of reprogrammed funds.

A 50% match is required which is budgeted for within the Fire Department's budget. The Administration recommends that the Council adopt the necessary budget to facilitate the additional funds received.

E-3: Grant – Utah Commission on Criminal and Juvenile Justice – Honda Theft Prevention (\$7,000 – Grant Fund)

The Police Department received a \$7,000 grant from the Utah Commission on Criminal and Juvenile Justice in support of a Honda Auto Theft Prevention program. A video production company will produce three public service announcements to be aired on local television and on the City's Channel 17. Grant funds will also be used to print brochures for distribution. A \$778 match will be met with overtime hours to implement the program.

(According to the Administration, over the years, there has been a high theft rate of Hondas built during 1990-2000. This grant will focus on prevention of all auto theft, but will have some emphasis for Hondas.)

E-4: Grant – Law Enforcement – Justice Assistance Grant (\$320,311 – Grant Fund)

The Police Department receives this grant annually to provide operational support and services in the eligible areas of law enforcement, crime prevention and drug courts. Prior to the past couple of years, this grant was called the Local Law Enforcement Block Grant. Salt Lake City was awarded Salt Lake County's portion of the grant and will act as the lead agency. The City's portion is \$199,722 and the County's is \$120,589.

The Police Department proposes to fund the following projects/programs at the levels indicated:

\$ 15,722	Directed community policing overtime – This allows the patrol and investigative division to focus on community issues and direct overtime in order to work with the community.
\$ 91,000	Purchase of equipment (tasers and crime analysis system)
\$ 40,000	Supplemental training for civilian and sworn personnel
\$ 30,000	Contract with Salt Lake County for Criminal Justice system
\$ 12,000	Continuation of Peer Court program
\$ 9,000	Continuation of McGruff program
\$ 2,000	Printing of crime prevention pamphlets and brochures

No match is required. The Council previously passed a resolution authorizing the Mayor to sign and accept the grant and any future grants or agreements stemming from the original grant.

E-5: Grant – Utah Department of Health – EMS Dispatcher Training (\$5,488 – Grant Fund)

The Police Department received a continuation grant from the Utah Department of Health, Bureau of Emergency Medical Services for dispatcher training. The grant covers the cost of new and/or continued certification in continuing medical education for police dispatchers. State law requires the dispatchers to maintain their certification by receiving at least 40 hours of training over a two-year period.

**The Administration classified the following as:
Donations**

F-1: Mayor's Drug Free Communities Donation (\$888 – Donation Fund)

Private donations were received by the Mayor's office totaling \$888 for the continued efforts and support of the Mayor's Drug Free Coalition, which will increase the budget for the Drug Free Communities Grant.

The Administration recommends that the Council adopt the necessary budget adjustment to facilitate expenditure of the donations.

**The Administration classified the following as:
Cost Overruns**

None

**The Administration classified the following as:
Follow-up on Previously Approved Items**

None

Additional Items that the Council May Wish to Consider including in the amendment:

I-1 Gilmer Park, Harvard/Yale, Westmoreland Place, Sugar House Business District Potential Historic/Conservation District Surveys (\$131,000) (source: Fund Balance)

- A. Council Member Jill Love has requested funding for the Administration to hire a consultant to undertake reconnaissance and intensive level architectural historic

building surveys in the Gilmer Park area. Council Member Love indicates that she regularly receives requests for historic or conservation district designation from residents of this area, as well as inquiries from the Harvard/Yale area and the Westmoreland Place area.

1. The reconnaissance-level survey would identify buildings constructed prior to 1961 that should be surveyed at the intensive level. Information from the National Park Service notes:
 - a. All architectural surveys collect basic information regarding structures over 50 years old including basic conditions, integrity, form of the structure and identifying features.
 - b. Reconnaissance surveys take a more cursory look at buildings collecting only the minimum of data.
 - c. Intensive level surveys would involve investigating a structure's interior (may be optional), associated features, as well as the background and history of a structure or group of structures.
 2. The Harvard/Yale area would include properties generally located from Michigan Avenue to Laird Avenue and from 1300 East to 1500 East.
 3. The Westmoreland Place area would include properties within the existing Westmoreland Subdivision generally located from 1300 South to Harrison Avenue including Westmoreland Drive, Glenmare Street and Sherman Avenue.
 4. Specific building details relating to the Harvard/Yale and Westmoreland Place areas are not available at this time.
 5. The neighborhood of Gilmer Park was listed on the National Register of Historic Places in 1996. The district is roughly bounded by 1100 East, 900 South, 1300 East, and Harvard Avenue. Two-hundred and forty-five (245) buildings are located in the district; 218 were considered contributing in 1996.
 6. In order to list the neighborhood at the local level, intensive-level surveys would need to be undertaken of every property. The rate paid to consultants is \$450 per building for intensive-level survey work, exclusive of floor plans (floor plans are likely not feasible for every building, nor necessary in order to understand the significance of individual properties or the district as a whole). The total amount to conduct an intensive-level survey of the district would be approximately \$111,000.
 7. In addition, the City's existing *Design Guidelines for Residential Historic Districts* would need to be updated. The cost to prepare this update would be \$20,000. The total for surveying Gilmer Park and updating the design guidelines is approximately \$131,000.
- B. Council Member Søren Simonsen has requested funding for the Administration to hire a consultant to undertake reconnaissance level and intensive level architectural historic building surveys in the Sugar House Business District.
1. The reconnaissance-level survey would identify buildings constructed prior to 1961 that should be surveyed at the intensive level. The Planning Division Staff notes, in a cursory review of the most recent GIS maps, that approximately 85 buildings in the CSHBD1 and CSHBD2 Zoning Districts were identified. The reconnaissance-level survey would cost approximately \$1,000 for all 85 buildings.
 2. The Planning Division Staff anticipates that approximately 45 buildings could meet the intensive level survey criteria, for a cost of \$20,250.
 3. Design guidelines, specifically tailored for a historic preservation district, would need to be developed and adopted. The preparation of design guidelines for the Sugar House Business District would cost approximately \$30,000.

4. Costs for a reconnaissance survey, an intensive level survey, and updating the Business District design guidelines would be approximately \$51,250.

- C. Council Member Saxton has also recently received a request for expansion of a District Four Historic District. The Council may wish to request further information from the Administration on the potential cost to survey the District Four area in addition to the two areas suggested by Council Member Love for which we do not have numbers.

I-2 Sugar House Business District Economic/Market Analysis/Study (Council/RDA funds, use internal funding in Council Office budget) (Estimate: \$20,000 - \$30,000) (source: Fund Balance)

Council Member Søren Simonsen has requested funding to hire a consultant to undertake an economic survey and market analysis for the Sugar House Business District.

Community Development Department staff provided a very rough estimate of \$20,000 to \$30,000 that would be needed for this study. The study would include, at a minimum,

- A. An economic survey and market analysis:
 1. Evaluate growth trends over the past 2 decades, projected local and regional growth over the next 20 years.
 2. Evaluate the potential commercial/residential absorption rate for the Sugar House Business District based on the amount of property currently zoned Sugar House Business District 1 (approximately 80 acres), and Sugar House Business District 2 (approximately 27 acres), given current trends and development patterns in greater Salt Lake City and neighboring communities..
 3. Provide an estimation of the magnitude of development that could be successfully absorbed in the Sugar House Business District and Salt Lake City as a whole.
- B. Identifying options, beyond zoning, to help maintain affordable rents for current and future small businesses and local merchants in the area.
- C. Quantify the potential impacts of zoning on property values and affordable housing.

The funding options include fund balance, funding from within the Council Office budget study and consulting funds, or possibly joint funding with the Redevelopment Agency since the issues relate to a Redevelopment area. The Council has previously discussed with consultant Frank Gray the question of whether the zoning in the east central area of the City anticipates more retail than is realistic. The Council could consider this study a model upon which future analysis of other areas could be based. The \$20,000- \$30,000 is a very rough estimate, and the Council may wish to consider a higher dollar amount to create a model for future analysis, particularly depending on the scope of the analysis.

I-3 Donation Request – 2007 Rotary Convention (\$50,000) (source: Fund Balance)

The 2007 Rotary International Convention Host Organization Committee has requested that the City Council consider its request for \$50,000 to assist in hosting the 2007 Rotary International Convention in Salt Lake City. The event will be held June 17 – 20, 2007. The Committee states that over 1.2 million Rotarians and their families, representing 30,000 Rotary Clubs in 168 countries are being invited to attend. They anticipate that the convention will bring 18,000 to 22,000 visitors to Salt Lake City.

Council Members may remember that Salt Lake City was originally selected for the 2011 Rotary convention, but because New Orleans will be unable to host the convention in 2007, Rotary International asked Salt Lake Rotary to host the convention in 2007. The \$2,150,000 budget for the host committee includes fundraising of \$850,000 from government and corporate sponsorships. Contributions are subject to a benefits study and

public hearing. The benefits study has been written by Council staff and is on file in the Recorder's Office. The study is attached to the staff report for your reference.

The University of Utah Bureau of Economic and Business Research estimates that convention attendees will spend an average of \$871 at any given three-day convention. The Host Committee maintains that Rotarians constitute an unusually-high income demographic and are likely to spend more during their stay. The Host Committee estimates a total of \$22 million in spending for the local economy.

I-4 Sugar House Light-Rail Corridor Alternatives Analysis (\$75,000) (source: Fund Balance)

The Utah Transit Authority obtained a rail corridor and railroad bed that runs westbound behind the Granite Furniture Block and south of 2100 South Street to the UTA commuter rail corridor. UTA obtained the property as part of the agreement with Union Pacific Railroad to buy the commuter rail corridor. District 7 City Council Member Søren Simonsen and the Administration have worked with the Transit Authority and the City of South Salt Lake to prepare an "alternatives analysis" to establish the purpose and need to develop mass transportation on the Sugar House corridor and determine what transit modes would best serve Sugar House and South Salt Lake. UTA has indicated that it would pay half of the estimated \$150,000 cost of the analysis and manage the entire process for the alternatives analysis. Although South Salt Lake has indicated an interest in helping fund the remaining \$75,000 for the analysis, Council Member Simonsen has indicated that it would be in Salt Lake City's best interest to appropriate the entire \$75,000 to start the alternatives analysis, given the likely development on the horizon in the Sugar House area and given that the street system in Sugar House is operating at capacity.

The Administration has prepared a memo regarding this funding request. It is attached to the staff report.

MEMORANDUM

TO: ROCKY FLUHART, CHIEF ADMINISTRATIVE OFFICER
FROM: STEVE FAWCETT, DEPUTY DIRECTOR OF MANAGEMENT SERVICES
DATE: 9/15/2006
RE: AUGUST REVENUE FORECAST

In compliance with Council Resolution #59, of 2003, I'm providing an FY2007 revenue update. This update is in conjunction with Budget Amendment #1.

The Finance Division analyzes revenue each month and provides written updates each month beginning with the September analysis. July and August revenue collections are 95 % booked into prior year (FY2006) because of accounting rule. As we have looked at the remaining 5 % areas of revenue, we can say at this point that our collections appear to be consistent with projections, with a couple of exceptions. Telecommunications Taxes appear to be below projections; we believe this is a collection issue. We are still analyzing this issue. Also, interest income appears less than budgeted and most likely will continue. This is because of an allocation issue recently discovered where the interest owed to the Airport was not being properly and fully allocated to them. This problem is corrected but will result in a difference between actual interest income and budgeted interest income.

As is always the situation at this time of the fiscal year, projection analysis prepared for the December amendment will be more precise and complete.

PROPOSED BUDGET CARRYOVER AMOUNTS

Initiative D-2

CDBG Budget Carryover

Heritage Foundation	\$ 100,000
Neigh. Self Help Grants	684
Sugarhouse Master Plan	9,686
SLC Housing Match Funding	9,841
Multi-Family Housing	201,422
Urban Emphasis - Boy Scouts	54,485
Central Community Master Plan	9,279
Lead-based Paint Training	14,550
SL Housing Match Funding	65,000
Westminster Master Plan	3,955
CPPD Housing Match	90,000
SugarHouse Sm Bs area plan	569
CPPD Housing Match	100,000
Habitat for Humanity	28,315
SL CDC - Acquisition & Rehab	27,290
CPPD Housing Match	75,000
Neighborhood Self Help Grants	9,736
St Mary's Home for Men	19,702
SLC HAND Emergency Repair Fund	9,601
Odyssey House	7,975
Friendly Neighborhood Center	120,000
TURN Community Services	897
Indian Walk-in Center	18,000
Wasatch Plunge Feasibility Study	882
Holding Account for Recaptured Amounts	246,674
Finance Support	16,824
HAND	11,876
HAND rehab	78,725
ASSIST	55,703
SL CDC - Acq & Rehab	75,000
Capitol West Boys/Girls - pain	6,471
CPPD Housing Match	75,000
Wasatch Community Garden	1,250
Weigand Homeless Day Center	2,545
Family Support Center	2,500
VOA Detox	100,370
Mobile Neighborhood Watch	1,859
People Helping People	1,250
Neighborhood House	17,300
Sarah Daft House	700
Utah Alcoholism Fndtn - SouthTm	26,617
Neighborhood Self Help Grants	10,000
Wasatch Homeless Health Care	5,000
CCS - Adm bldg	9,900
CCS - St Vincent steam kettle	2,736
Utah Alcoholism Fndtn - Dougla	3,400
Utah Alcoholism Fndtn - 21 I S	16,975
HAND emergency repair fund	10,000
Community Svcs Council	62,982
Odyssey House	59,400
Salvation Army - rehab	60,000
Clean & Secureing Vacant Property	72,970
Total CDBG	2,010,896

Grants Budget Carryover

Haz Mat Emgcy Preparedness Pln	3,000
Citizen Corps Council	357
Emergency Manager Salary	18,000
VAWA - Courts	4,168
EMS Citizen Corps Council	10,366
VAWA - Justice Court Clerk	39,928
Local Emergency Planning Commi	2,500
Emergency Manager Salary	24,000
UDAG Revolving Payback	302,933
LLEBG 2004	28,675
Justice Assistance Grant 05	149,873
2005 SHSP Grant	1,877
JAG - County portion	5,874
State VOCA Grant	13,497
Public Safety Buffer Zone Gran	113,993
Law Enforcement Technology Gra	193,567
VAWA 2006	11,229
State Health Dept CIT	43,582
ICD Crime Analysis	34,920
2006 RMHIDTA	44,833
Hear our Voices	16
Arts in Education	1,549
Intel Computer Clubhouse	1,563
Miscrosoft Unlimited Potential	3,870
Cemetery Historic Survey	2,500
Kennedy Center Imagination Cel	7,500
Global Artways - EDGAR Grant	97,123
Home Administration-25th Year	2,961
NHS - CHDO	145,000
Utah Nonprofit Housing - 27 Yr	1,150
Pioneer Pk Use Plan	892
Historic Planning - survey	84
Historic Property - PR Campaig	1,483
NHS-CHDO	11,086
CDC-Construction New Hsg	52,350
VAWA	17,069
Pedestrian Crossing Design Com	33,222
SLC Hand	463,404
Historic Preservation-Sugarhse	500
Citizen Corp Council	12,416
Safe Street Program	1,167
Home contingency	14,015
CDC - Construction - Acq & Con	74,115
Lead Based Paint County CDBG	324,726
Home administration 29th	52,867
HOPWA	27,435
Grants to Encourage Arrest	70,425
Grants to Enchrge Arrest - Payr	65,942
EDGAR Grant - Youth City	743
Project Safe Neighborhood - PR	7,583
ESG Holding	2,048
HOPWA holding	72,073
Historic Preservation-Yalecrst	12,000
NHS - CHDO	186,722
CDC - Home ownership	33,500
SL CAP - TRBA	37,926
The Road Home - TRBA	7,500

Workforce Services	273
Project Safe Neighborhood	10,000
Home Administration	145,504
Utah Alcoholism Foundation	28,036
HOPWA	12,962
HOPWA-State	105,203
EMS plan	2,875
EDGAR grant	4,914
Critical land inventory	1,000
EDI 9th & 9th	53,665
NHS - CHDO	370,479
CDC-Home Ownership Asst	75,000
CAP - TRBA	63,803
Utah Non-profit Housing CHDO	5,957
ESG	3,422
Home Administration	137,384
Weed & Seed Payroll	93,516
Weed & Seed	41,655
HOPWA	90,633
EDI Pioneer Park	496,000
VAWA prosecutors office	16,875
EDGAR Grant - Passthrough	8,710
Water Efficiency - EPA	350,000
Water Efficiency - other citie	180,000
Project Safe Neighborhood WVC	20,000
YaleCrest Nomination	10,000
Drug Free Communities - PR	20,672
EDGAR Grant Boxing Bldg Refurb	6
EDGAR 3rd year	29,452
MMRS Grant	855
EMS State Grant	25,374
EMS Grant	97,930
UDOT Traffic Mgmt Grant	12,052
EMS Medical Equipment	43,315
EMD Dispatch Equip & Train	4,568
State Homeland Security Grant (See item E-2: new grant to reimburse City)	(20,330)
Homeland Security	4,689
MMRS	55,555
EMD Dispatch Equip/Training	58,985
Fire Prevention/Safety Progrms	7,645
MMRS	131,490
Metro Fire Investigation Task	15,000
FEMA Emergency Preparedness	1,072
MMRS	227,592
Fire Fighter Assistance	108,719
HOME Program Income Receipts	294,634
Parley's Tunnel St Dept Resrce	100,000
Solar Roof Partnership	21
Clean Cities	26,687
SLC Green Enviro & Economic	13,761
Drug Free Communities	23,731
Solar Roof	40,000
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Total Grants	6,545,037

Other Special Revenue Budget Carryover

Neighborhood Matching Grant	323,573
Demolition Fund	39,562
Weed Abatement Fund	211,938

Narcotics Evidence Trust Fund	15,301
General Evidence Trust Fund	226,049
Vice Evidence Sp. Rev. Fund	7,056
Federal Asset Forfeiture	29,448
Police Reward Fund	14,400
Narcotics Evidence Account	229,818
Vice Evidence Fund	22,733
Gangs Evidence Account	22
Narcotics Restitution Account	55
Vice Restitution Account	6,689
Narcotics SB 175	273,331
	<hr/>
Total Other Special Revenue	1,399,973

Donation Budget Carryover

Public Services Recycling Fund	5,239
Youth City Programs	30,447
Child Abduction Fund	12,626
Cycle Salt Lake	2,611
Access Salt Lake City	20,506
Parks & Rec. Maint. Donations	33,431
Development agree.Hughs Invst.	58,625
Sorenson Ctr Afterschool/Summe	3,668
Sorenson Ctr. Arts Program	10,858
Sorenson Center Sports	11
Sorenson Technology Center Trs	9,867
Rainy Day Gallivan Donations	301,551
SLC Classic Donations	18,863
Salt Lake City Fndation 501-C3	10
SLC Fire training center Donat	145,034
Eccles SLC Foundation Donat.	572
SLOC Tornado Pins	13,715
Junior Golf donations	4,952
SLC Tree Replacemnt Torna 1999	116,990
Physical Fitness of Cities	4
Greek Sculpture installation	10,000
Police Equipment Endowment	17,341
Fire Equipment Endowmnt Hansen	77,134
Anna Palmer Reward Fund	5,484
Cannon Farms Indemnification	1,960
Park Plaque	8,177
Youth City Employment	1,074
Gilgal Garden Donations	11,108
Sugar House 13th East Crossing	2,579
Spotlight of Excellence	3,707
Council Misc. Donations	35
Memorial House Maintenance	11,895
Equipment Purchase Donations	3,284
Environmental Donations	25,448
Service dog donations fund	2,600
Safe Neighbors Project	10,353
Cannon Frms.Strip Indemnificat	3,838
SLC Library Paver Replacement	166,998
CIT Scholarship	4,137
Steiner Acquatic Trust	86,274
Newspapers for Trees	11,267
	<hr/>
Total Donation Accounts	1,254,270

Housing Budget Carryover

Program Income Renter Rehab.	834,526
HED	609
ADDI	76,058
HAND	617,649
HOME	341,784
ADDI	37,292
HOME Program Income Loans	420,668
UDAG Housing Trust	2,136,818
Transitional Housing	39,613
RDA Grant Housing Trust Fund	633,016
River Park Program Income	690,411
	<hr/>
Total Housing	5,828,444
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Grand Total	\$ 17,038,621
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M E M O R A N D U M

DATE: September 7, 2006
TO: City Council Members
FROM: Russell Weeks
RE: Grant to 2007 Rotary International Convention Host Organization Committee: Study to Comply with *Utah Code* Section 10-8-2
CC: Cindy Gust-Jenson, Rocky Fluhart, Ed Rutan, Alison McFarlane, Sam Guevara, Louis Zunguze, Gary Mumford, Larry Spendlove

This memorandum pertains to a proposed \$50,000 grant to the 2007 Rotary International Convention Host Organization Committee. The grant would be used by the international service organization to hold its 2007 convention in Salt Lake City. The convention is scheduled to be held June 17-20. The grant is subject to a written study and a public hearing required under *Utah Code* Section 10-8-2. After the public hearing the City Council will consider a resolution authorizing the proposed grant. The required study starts with the next paragraph.

Utah Code Section 10-8-2 allows municipalities to appropriate money “for corporate purposes only.” The section considers a “corporate purpose” as “any purpose that, in the judgment of the municipal legislative body, provides for the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of the inhabitants of the municipality.”

However, before a city’s legislative body can make a decision to appropriate money for a corporate purpose, it must hold a public hearing for public comment on a study that shows:

1. An identified benefit the city would receive in return for any money or resources appropriated.
2. The city’s purpose for the appropriation, including an analysis of the way the appropriation will be used to enhance the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of the inhabitants of the municipality.
3. Whether the appropriation is necessary and appropriate to accomplish the reasonable goals and objectives of the municipality in the area of economic development, job creation, affordable housing, blight elimination, job preservation, the preservation of historic structures and property, and *any other* public purpose. (*Italics: City Council staff.*)¹

To meet the law’s requirements, the study has been available in the City Recorder’s Office, Room 415, City & County Building, 451 South State Street since September 7. The City Council will hold a public hearing on whether to adopt a resolution approving the proposed grant. The public hearing will be held October 3, 2006, and after the public hearing the City Council would consider two potential motions:

Potential Motions

- I move that the City Council adopt the resolution authorizing a \$50,000 grant to the 2007 Rotary International Convention Host Organization Committee to help the international service organization hold its 2007 convention in Salt Lake City.
- I move that the City Council consider the next item on the agenda.

Background/Discussion

The 2007 Rotary International Convention Host Organization Committee is seeking the donation for three reasons:

- Utah Rotarians would like to use part of the grant to help pay to promote the convention so more Rotarians will attend it.²
- Utah Rotarians would like to use part of the grant to help pay for general budget expenses for the convention when it is held.³
- Utah Rotarians would like to use the grant to approach “additional funding sources with the evidence of enthusiastic support from Salt Lake City.”⁴

In strictly commercial terms, a rough, conservative estimate of what Salt Lake City might realize from making the proposed \$50,000 grant would be at minimum about \$156,780 over the length of the convention. The estimate is based on the following factors:

- The Rotary International Convention Host Organization estimates that the convention will attract a minimum of 18,000 Rotarians to Salt Lake City.⁵
- The convention will last four days.⁶
- The Host Organization quotes a University of Utah Bureau of Economic and Business Research estimate that people attending conventions in Salt Lake City spend on average \$871 for any three-day convention.⁷ (It should be noted that more recent estimates are slightly higher.)
- Salt Lake City collects a 1 percent sales tax on purchases and a 1 percent local transient room tax for hotel rooms. Given that the \$871 estimate does not differentiate between obtaining hotel rooms and other purchases, one can conservatively predict that Salt Lake City would realize at least 1 percent of the average spending estimate of \$871.
- One percent of \$871 equals \$8.71. \$8.71 times 18,000 people attending the convention equals \$156,780.

That estimate has the potential to increase for the following reasons:

- The convention is scheduled to last four days. In addition, the convention will be preceded three days of meetings of members of Rotary International’s young adult programs.⁸
- The Convention Host Organization estimates that the convention could draw as many as 22,000 people, and – if the grant is approved – possibly more than that many.⁹
- The Convention Host Organization notes that “Rotarians ... constitute an unusually high-income demographic ... and are likely to spend more during their stay.”¹⁰

Given the above, it appears that Salt Lake City would receive an identifiable benefit from appropriating \$50,000 to grant the Rotary International Convention Host Organization. It might be noted that the Convention Host Organization anticipates \$250,000 in financial aid from the Utah Department of Tourism for the convention.¹¹

The other two requirements of Utah Code Section 10-8-2 involve a statement of purpose “for the appropriation, including an analysis of the way the appropriation will be used to enhance the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of the inhabitants of the municipality,” and whether the “appropriation is necessary and appropriate to accomplish the reasonable goals and objectives of the municipality in the area of economic development, job creation, affordable housing, blight elimination, job preservation, the preservation of historic structures and property, and *any other* public purpose.”

It should be noted that the *Salt Lake City Council Policy Statement on the Future Economic Development of Downtown* adopted in 2003 contain four points of what Salt Lake City – particularly the downtown – means to its community and Utah. The points are:

- Salt Lake City is Utah’s commercial and financial center.
- Salt Lake City is the seat of state government.
- Downtown remains the focal point of arts, culture and entertainment in Utah.
- Downtown is the focal point of Utah’s convention business.

More recently, the City Council crafted a statement for inclusion in the Salt Lake Chamber of Commerce’s Downtown Rising initiative. The statement read in part:

The Salt Lake City Council wants everyone who lives in Utah to feel a sense of pride and ownership in Utah’s capital city. It is central to Utah’s history, and as a focal point of art and culture, business, entertainment, government, and education in the region, is critical to Utah’s future as well. We believe that the Salt Lake Chamber’s Downtown Rising initiative will help make downtown a place where Utahans enjoy their past and present and look forward to the future.

Salt Lake City – particularly the downtown – is the focal point of art, culture, entertainment and conventions in Utah. The question is, then: Is it reasonable that financially helping the Rotary International Convention Host Organization would benefit Salt Lake City residents and would enhance their safety, health, prosperity, moral well-being, peace, order, comfort, or convenience?”

According to the Rotary International Convention Host Organization, the planned convention will be the largest convention held in Salt Lake City since the 2002 Winter Olympics. Of the estimated 18,000 to 22,000 people expected to attend the convention, two-thirds are projected to come from places inside the United States and one-third from about 165 other nations. The convention has the potential to attract a number of people who have never visited Salt Lake City or Utah. If visitors are treated well, and the convention is successful, the convention may help solidify Salt Lake City’s position as a destination for conventions – something the City and Salt Lake County have striven to do since at least the early 1960s.

Two more points are worth noting. First, Salt Lake City originally was scheduled to be host to the Rotary International convention in 2011. However, damage from hurricanes Katrina and Rita left New Orleans – the original site of the 2007 convention – unable to hold the event. The international organization asked Salt Lake City to move its 2011 date to next summer. If Salt Lake City holds a successful convention, having had to work quickly, that also could reinforce Salt Lake City as a convention destination. Second, *The Rotarian* magazine, “a monthly publication sent to all Rotarians’ homes in one of six languages,” will feature Salt Lake City from September 2006 to May 2007. The October issue will include an 11-page feature about Salt Lake City and Utah.¹² Even though Utah recently has increased funding to market Utah, it is probable that local and state marketing campaigns would have difficulty reaching the number and economic demographic that *The Rotarian* will reach each month for nine months.

One also must consider the amount of good will the City might generate for itself, for Utah, and possibly even the United States. Rotary International has 1.2 million members world-wide. According to the Rotary International Convention Host Organization’s funding proposal, 36-percent of Rotary International’s members live in North America, 26 percent live in Europe, 25 percent live in Asia, 8 percent live in Central and South America; and 5 percent live in other areas. There is a good chance, then, that, if one-third, of the people attending the convention come from outside the United States, the people in that group can see for themselves that Salt Lake City and the United States remain places of good will with gracious hosts.

The event could showcase the things the 43 clubs in Rotary District 5420 have done to help their communities. In Salt Lake City that would include helping undertake the annual Chili-open Golf Classic at Wheeler Farm, building Rotary Park in City Creek Canyon and Rotary Glen in Emigration Canyon, helping renovate Ottinger Hall near the mouth of City Creek Canyon, building a special playground in Liberty Park for children with disabilities, and routinely taking part in exchange programs and health programs undertaken by Rotary International.

¹ Utah Code 10-8-2 (3) (d & e).

² Rotary Funding Proposal, Page 2.

³ Ibid.

⁴ July 11 letter from Robert Graham, Vice Chair, Rotary Host Organization Committee.

⁵ Rotary Funding Proposal, Page 2.

⁶ Ibid.

⁷ Ibid.

⁸ Ibid.

⁹ Ibid.

¹⁰ Ibid.

¹¹ Rotary Funding Proposal, Page 5.

¹² Rotary Funding Proposal, Page 2.



ROSS C. "ROCKY" ANDERSON
MAYOR

SALT LAKE CITY CORPORATION

OFFICE OF THE MAYOR

MEMORANDUM

To: Salt Lake City Council

From: D.J. Baxter, Senior Advisor to the Mayor

A handwritten signature in black ink, appearing to be "DJB", written over the name "D.J. Baxter".

Re: Sugar House Transit Line – Funding Request

Date: September 14, 2006

Council Member Simonsen and members of the Administration have been working with UTA and South Salt Lake to initiate a formal study process for the Sugar House transit line. The first step in the process to study, design, and construct transit improvements is an Alternatives Analysis, which will identify the nature and degree of transit service needed, establish goals for the project, and recommend a preferred transit mode and alignment. We would like to initiate this analysis as quickly as possible, and we therefore support Councilmember Simonsen's request that the Council authorize funds for Salt Lake City's share of the Alternatives Analysis.

UTA believes the Alternatives Analysis will cost \$130,000-\$150,000. Of that amount, UTA is willing to pay 50%, leaving up to \$75,000 for Salt Lake City and South Salt Lake to cover jointly. Representatives of South Salt Lake will be making a similar request of their City Council, and are confident their Council will appropriate a share of the funds needed, likely around \$30,000. Therefore, we support the request for Council authority to expend funds on this project, and recommend authorization for up to \$45,000, which would enable Salt Lake City to cover the entire "gap," if the study cost comes in at the \$150,000 level.

Because of the imminent nature of several large development projects in the Sugar House Business District, time is of the essence. These projects have the potential to impact traffic patterns and volumes in Sugar House, both during and after their construction. Accelerating the construction of a transit line would help not only to lessen the impacts of construction and additional traffic in the area, but could also help shape those projects to be more transit-oriented, as some projects are early enough in their design process that they could take into account the transit line if it were a known quantity.

Cc: Rocky Anderson
Rocky Fluhart
Louis Zunguze
Tim Harpst
Dave Oka



COUNCIL TRANSMITTAL

TO: Dave Buhler, Chair
Salt Lake City Council

FROM: Rocky J. Fluhart, Chief Administrative Officer

DATE: August 31, 2006

SUBJECT: Budget Amendment No. 1

Not

Recommendation: We recommend that on September 19, 2006, the City Council set a date to hold a public hearing on October 3, 2006 to discuss Budget Amendment No. 1.

Discussion and Background: The attached amendment packet is transmitted to the City Council Office for the briefing on September 5, 2006.

Legislative Action: The attached ordinance to amend this budget has been approved by the City Attorney.

cc: Dan Mulé, City Treasurer
Shannon Ashby

SALT LAKE CITY ORDINANCE
No. _____ of 2006
(Amending the Final Budget of Salt Lake City,
including the employment staffing document,
for Fiscal Year 2005-2006)

AN ORDINANCE AMENDING SALT LAKE CITY ORDINANCE NO. 32 OF
2006 WHICH ADOPTED THE FINAL BUDGET OF SALT LAKE CITY, UTAH, AND
ORDINANCE NO. 57 OF 2006 WHICH RATIFIED AND RE-ADOPTED THE FINAL
BUDGET THE FISCAL YEAR BEGINNING JULY 1, 2006 AND ENDING JUNE 30,
2007.

PREAMBLE

On June 15, 2006, the Salt Lake City Council adopted the final budget of Salt Lake City, Utah, including the employment staffing document, for the fiscal year beginning July 1, 2006 and ending June 30, 2007, in accordance with the requirements of Section 118, Chapter 6, Title 10 of the Utah Code Annotated, and said budget, including the employment staffing document, was approved by the Mayor of Salt Lake City, Utah. On August 8, 2006, the City Council ratified and re-adopted the final budget.

The City's Policy and Budget Director, acting as the City's Budget Officer, prepared and filed with the City Recorder proposed amendments to said duly adopted budget, including the amendments to the employment staffing document, copies of which are attached hereto, for consideration by the City Council and inspection by the public.

All conditions precedent to amend said budget, including the employment staffing document, have been accomplished.

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. Purpose. The purpose of this Ordinance is to amend the final budget of Salt Lake City, including the employment staffing document, as approved, ratified and finalized by Salt Lake City Ordinance No.32 of 2006 and Ordinance No. 57 of 2006.

SECTION 2. Adoption of Amendments. The budget amendments, including amendments to the employment staffing document, attached hereto and made a part of this Ordinance shall be, and the same hereby are adopted and incorporated into the budget of Salt Lake City, Utah, including the employment staffing document, for the fiscal year beginning July 1, 2006 and ending June 30, 2007, in accordance with the requirements of Section 128, Chapter 6, Title 10, of the Utah Code Annotated.

SECTION 3. Certification to Utah State Auditor. The City's Policy and Budget Director, acting as the City's Budget Officer, is authorized and directed to certify and file a copy of said budget amendments, including amendments to the employment staffing document, with the Utah State Auditor.

SECTION 4. Filing of copies of the Budget Amendments. The said Budget Officer is authorized and directed to certify and file a copy of said budget amendments, including amendments to the employment staffing document, in the office of said Budget Officer and in the office of the City Recorder which amendments shall be available for public inspection.

SECTION 5. Effective Date. This Ordinance shall take effect on its first publication.

Passed by the City Council of Salt Lake City, Utah, this _____ day of

_____, 2006.

CHAIRPERSON

ATTEST:

CHIEF DEPUTY CITY RECORDER

Transmitted to the Mayor on _____

Mayor's Action: ____ Approved ____ Vetoed

MAYOR

ATTEST:

CHIEF DEPUTY CITY RECORDER

APPROVED AS TO FORM
Salt Lake City Attorney's Office
Date 9-1-06
By [Signature]

(SEAL)

Bill No. _____ of 2006.

Published: _____.

FY 2007 Initiatives in Budget Amendment #1 – October

		FY 2007		FY 2007
Initiative Name		Initiative Amount	Gen. Fund Impact	Gen. Fund Fund Balance Impact
Section A		New Items		
1.	Microsoft Office Upgrade	\$58,000.00		
2.	Consolidation of HR & Civil Serv Employment Processes	\$49,500.00	\$49,500.00	
3.	Garfield School Revenue	\$36,000.00		
4.	Impact Fee Waivers	\$152,190.00	\$152,190.00	(\$152,190.00)
5.	Jordan River Trail 1000 North to Rose Park Golf Course	\$40,000.00		
6.	Lowes Property Purchase	\$40,000.00		
7.	Unity Center Construction	\$4,733,843.00		
Section B		Grants For Existing Staff Resources		
1.	Utah Clean Cities Coalition	\$30,000.00		
2.	State – Natural Resources – Clean Cities Program	\$30,000.00		
3.	Department of ED Grant 4 th Year Appropriation	\$265,180.00		
4.	State – Workforce Service – Youth City Fairmont Park	\$30,000.00		
5.	State – Workforce Service – Youth City Ottinger Park	\$23,450.00		
6.	State – Workforce Services – Youth City Liberty Park	\$30,000.00		
7.	Utah State University Interagency Outreach Training	\$25,000.00		
8.	County - Social Services Block Grant - Youth City Program	\$20,000.00		
Section C		Grants For New Staff Resources		
Section D		Housekeeping		
1.	E-911 Encumbrance Carryover	\$287,813.00		

FY 2007 Initiatives in Budget Amendment #1 –October

Initiative Name	Initiative Amount	FY 2007		FY 2007
		Gen. Fund Impact	FTE	Gen. Fund Fund Balance Impact
2. Special Revenue Budget Carryover	\$17,038,621.31			
3. IMS – PROMIS Grant Carryover	\$22,000.00			
4. Zoo and Aviary Bond Proceeds	\$98,956.00			
5. General Fund Encumbrance Carryover	\$2,818,431.00	\$2,818,341.00		(\$2,818,431.00)
6. Refuse and Fleet Encumbrance Carryover	\$604,998.00			
7. Yale Ave Street Lighting Legal Fees	\$3,249.78			
8. Recapture CDBG CIP Funds	\$181,911.24			
9. Recapture CIP Funds	\$222,870.18			
10. Impact Fee Revenue	\$2,367,545.04			
11. Youth City Program Income	\$39,417.96			
12. Property Mgmt CIP Land Purchase	\$31,080.35			
13. CIP – Garfield School Purchase	\$109,236.67			
14. Salt Storage – Steiner Aquatic Center	\$380,020.39			
Section E	Grants Requiring No New Staff Resources			
1. State Dept of Health EMS Grant	\$80,688.00			
2. State Dept of Public Safety Emergency Serv. And Homeland Security	\$32,084.00			
3. State Commission on Criminal - Honda Theft Prevention	\$7,000.00			
4. Law Enforcement – Justice Assistance Grant	\$320,311.00			
5. State Dept of Health - EMS - Dispatcher Training Grant	\$5,488.00			
Section F	Donations			
1. Mayor's Drug Free Communities Donation	\$887.80			

Initiative Name:

Microsoft Office Upgrade

Initiative Number:

BA#1 FY2007 Initiative #A-1

Initiative Type:

New

Initiative Discussion:

Microsoft office is used citywide to support email, word processing, spreadsheets, and presentations. As a City we standardized on this product to provide consistency, reduce training and support costs and provide a tool that meets the needs of City Departments. This has been a great success, city workers are able to communicate and work on documents without major complications.

Microsoft Office is still the industry standard and continues to maintain the largest market share. There are other suites available however none of them compete successfully with Microsoft in meeting the City needs. Microsoft Office is the best suite that contains all the features needed in the City.

Three years ago when Microsoft first initiated their Software Assurance program we purchased this licensing agreement program for Microsoft Office. This allowed us to receive any upgrades, patches, etc. for Microsoft Office through October 2006.

It appears that Microsoft is ready to release the new version of Office in the first quarter of 2007. The City can save by renewing our current Software Assurance Program currently in place.

We are currently testing the beta version of this product. This testing will take a few months to complete, however, we suspect that most City users will want to take advantage of the new features. These are just a few of the features we have discovered so far in our testing.

BA#1 FY2007 Initiative #A-1 IMS Microsoft Upgrade8/22/200610:19 AM

N/A

Initiative Name:

Consolidation of all HR and Civil Service employment processes

Initiative Number:

BA#1 FY2007 Initiative #A-2

Initiative Type:

New

Initiative Discussion:

Prior to 1995, management responsibility for the Human Resource function was decentralized and many departments had their own human resource office with staff reporting directly to Department Administration. In November of 1995 the City made a policy decision to centralize administration of the human resource function. Employees working in individual departments were transferred to City Human Resource, currently in the Department of Management Services. The decision was based on the need for consistency in employment and selection processes across the City.

The Police Department is currently managing their own entry level recruitment and testing processes. This is inconsistent with the policy decision for centralized human resource support. The Civil Service Commission has the responsibility to oversee and approve processes related to entry level testing and recruitment. City Human Resource staff are responsible to provide this administrative support to the Civil Service Commission.

The division of human resources is requesting to re establish centralized human resource administration which will allow for consolidation of all HR and Civil Services employment processes.

The Police Chief is supportive of this initiative and has agreed to transfer one FTE from the Police Department budget to Human Resources Mgmt Serv. Department. The HR Division will use the FTE to hire a Human Resources Associate.

The position the Police Department is giving up is a 309 Police employment coordinator and the new position in HR will be a 603 Human Resource Associate. The salary and benefits for the 9 months in 2006-07 is \$49,500, and the salary and benefits for 2007-08 is \$66,000.

Consolidation of all HR and Civil Service employment processes					
Initiative Name					
BA#1 FY2007 Initiative #A-2			2006-07		
Initiative Number			Fiscal Year		
Mgmt Serv. HR Division			New		
Department			Type of Initiative		
Jamey Knighton			535-6307		
Prepared By			Telephone Contact		
General Fund (Fund Balance) Impact					
Revenue Impact By Fund:					
		1st Year FY 2006-07	2nd Year FY 2007-08		
General Fund					
Total		\$0		\$0	
Internal Service Fund					
Total		\$0		\$0	
Enterprise Fund					
Total		\$0		\$0	
Other Fund					
Total		0		\$0	
Staffing Impact:					
New Number of FTE's		0		0	
Existing Number of FTE's		0		0	
Total		0		0	
Description					
309 Police Employment Coordinator Position		-1 FTE			
603 Human Resource Associate Position		1 FTE			

[illegible]

Initiative Name:	
	Garfield School Revenue
Initiative Number:	
	BA#1 FY 2007 Initiative #A-3
Initiative Type:	
	New
Initiative Discussion:	
<p>The Garfield School property was recently purchased by the City. This property has two existing tenants which pay approximately \$3,000 per month in rents.</p> <p>Property Management expects to received approximately \$36,000 of rental revenue over the next year. These funds will be used for one time improvement costs to include repair of concrete steps, add security system, recore outside locks, restore A/C units, boiler and ventilation systems, and renovation of irrigation system.</p> <p>This request will provide \$36,000 of budget to receive the expected revenue.</p>	

[illegible]

[illegible]

Initiative Name:

Impact Fee Waivers

Initiative Number:

BA#1 FY 2007 Initiative #A-4

Initiative Type:

New

Initiative Discussion:

During FY 05-06, the Community Development Department has processed five (5) requests for impact fee exemptions, totaling \$152,190 for 171 housing units.

Community Development Corporation of Utah received two exemptions for 2 units at 922 and 952 W. Cannon Oaks; Neighborhood Housing Services received exemptions for 4 units at 163 and 165 So. 1000 West, and 1001 and 1007 Euclid; the Housing Authority of Salt Lake received an exemption for 100 units for the Sunrise Apartments at 600 So. 500 West; Cowboy Partners received an exemption for 65 units for the Liberty Midtown Apartments at 231 So. 300 East.

As outlined in the current City Ordinance, *a one hundred (100) percent exemption shall be granted for non-rental/rental housing, for which the annualized mortgage/rental payment does not exceed thirty (30) percent of the annual income of a family whose annual income equals eighty (80) percent of the median income for Salt Lake City as determined by HUD.*

It is recommended that the City Council adopt the appropriate action to increase the non-departmental budget from fund balance to facilitate the necessary payment of the Impact Fee exemptions.

[illegible]

Accounting Detail		Grant # and CFDA # If Applicable:		NA	
Revenue:					
Cost Center Number		Object Code Number		Amount	
84-84001		1974-01		\$ 35,910.00	
84-84002		1974-01		\$ 40,185.00	
84-84003		1974-01		\$ 76,095.00	
				\$ 152,190.00	
Expenditure:					
Cost Center Number		Object Code Number		Amount	
09-00700		2910-01		\$ 152,190.00	
84-84001		2700		\$ 35,910.00	
84-84002		2700		\$ 40,185.00	
84-84003		2700		\$ 76,095.00	
Additional Accounting Details:					
Community Development Corp of Utah 890.00					
922 W. Cannon Oaks					
1 Units @ 890.00 per unit					
Community Development Corp of Utah 890.00					
952 W. Cannon Oaks					
1 Units @ 890.00 per unit					
Neighborhood Housing Services 3,560.00					
163 & 165 So. 1000 W. & 1001-1007 Euclid					
4 Units @ 890.00 per unit					
Housing Authority of Salt Lake City 89,000.00					
Sunrise Apartments					
100 Units @ 890.00 per unit					
Cowboy Partners, LC 57,850.00					
Liberty Midtown Apartments					
65 Units @ 890.00 per unit					
Grant Information:					
Grant funds employee positions?				N/A	
Is there a potential for grant to continue?				N/A	
If grant is funding a position is it expected the position will be eliminated at the end of the grant?				N/A	
Will grant program be complete in grant funding time frame?				N/A	
Will grant impact the community once the grant funds are eliminated?				N/A	
Does grant duplicate services provided by private or Non-profit sector?				N/A	

Initiative Name:

Jordan River Trail, 1000 North to Rose Park Golf Course

Initiative Number:

BA#1 FY 2007 Initiative #A-5

Initiative Type:

New

Initiative Discussion:

The Jordan River Trail, Rose Park Golf Course Bridge to Redwood Rd. project was awarded \$100,000 during the FY05/06 CIP Process. Funds were allocated for the design and construction improvements to this section of the trail. However, this section of the trail was recently included in the scope of work to be funded with a Federal Highway Enhancement Grant. For this reason, Engineering is proposing to use the remaining balance of \$71,220.14 in this project for the section of trail from 1000 North to Rose Park Golf Course.

The trail section from 1000 North to Rose Park Golf Course was awarded \$200,000 of Impact Fee Funds during the FY2004-2005 CIP process for design and construction improvements. There is a current balance of \$152,917.33 remaining for this project. The estimated project costs including design is \$300,000, due in part to the necessity of designing several sections of retaining walls to constrain the Jordan River from encroaching into and destroying the trail right-of-way.

The \$300,000 originally allocated to these two (2) projects can also be used to meet the match requirement of the Federal Highway Enhancement Grant. Including funds that have been expensed for the design portion of the two sections of trail.

Because of the federal grant Engineering wants to add the remaining budget from the Rose Park Golf Course Bridge to Redwood Rd to the 1000 North to Rose Park Golf Course Project.

In addition, Engineering has received the final construction estimate and because of the increase in construction cost of this portion of the trail, an additional \$40,000 will be needed to bid and construct the project. Engineering is proposing that the additional \$40,000 be allocated to the project from the CIP cost over-run account.

[illegible]

Initiative Name:
Lowes Property Purchase
Initiative Number:
BA#1 FY 2007 Initiative #A-6
Initiative Type:
New
<p>Initiative Discussion:</p> <p>The Lowes Store on 300 West and 1300 South is now complete and open. The Transportation Division has determined that a right hand turn lane at the intersection of 300 West and 1300 South will be necessary in the near future, to accommodate the excess traffic and allow for a more even traffic flow in the intersection.</p> <p>The City originally sold the property to Lowes at \$15.00 per sq. ft., and has negotiated a buy back at the same amount to facilitate constructing the right hand turn lane. The right hand turn lane will be north bound on 300 West, turning east bound onto 1300 So.</p> <p>The purchase price of the property with closing costs is approximately \$40,000. Property Management has adequate cash in the Surplus Land Sales fund to purchase the property, but does not have adequate budget to spend the cash. This request is to create an additional \$40,000 of budget in the Surplus Land Sales fund to purchase the property from Lowes and facilitate the purchase.</p>

[illegible]

[illegible]

Initiative Name:

Unity Center Construction - Bidding Stage to Construction Completion

Initiative Number:

BA#1 FY2007 Initiative #A-7

Initiative Type:

New Item

Initiative Discussion:

Funds for the Unity Center project were received from the Alliance for Unity, private donations, and interest earnings. Budget is needed to carry the Unity Center project through construction. Funds are drawn / transferred from the Unity Center Trust as needed. Two transfers of \$300,000 each have already been done to cover the cost of design. At that time it was stated that funds for construction would be requested in a future budget amendment.

At the present time, the Unity Center project is in 100% design review. Construction will be put out to bid the middle of September. An appropriation needs to be established so the City can commit to a construction contract.

The City Administration continues to pursue a funding opportunity that would bring additional construction and operation funds to the project. The Center was designed in a way that the scope can be changed if new market tax credit funding doesn't come through. The number of education/technology classrooms will be changed according to the funding. The new market tax credits could bring in another \$1.6M from an equity investment partner. The credit funding would go toward the construction of two extra classrooms and other building enhancements, and whatever is left would go toward ongoing operational expenses. If the credits aren't received, the City will revert to the design of the \$5.3M base budget.

Initiative Name:

Utah Clean Cities Coalition - SLC Clean Cities Program

Initiative Number:

BA#1 FY2007 Initiative #B-1

Initiative Type:

Grants For Existing Staff Resources

Initiative Discussion:

The Mayor's Office received this \$30,000 from the Utah Clean Cities Coalition and will be used for half of the costs associated with the salary, benefits, supplies and travel of the Clean Cities Coordinator.

Funds were awarded for the continuation of the coordination assistance in promoting the use of alternative fuel vehicles (AFV) and the ultimate development of a refueling and vehicle maintenance infrastructure, to educate the public of AFV's and collect and distribute information regarding AFV performance, costs and technology.

It is recommended that the City Council accept the grant and appropriate the necessary budget to facilitate this grant. The Council previously passed the Resolution authorizing the Mayor to accept and sign the original grant and to accept and sign any additional contracts and awards related to this grant.

Utah Clean Cities Coalition - SLC
Clean Cities Program

Initiative Name

BA#1 FY2007 Initiative #

2006-07

Initiative Number

Fiscal Year

Mayor's Office

Grant For Existing Staff Resource

Department

Type of Initiative

Bev Miller//Sherrie Collins

535-7736/535-6150

Prepared By

Telephone Contact

Revenue Impact By Fund:

**1st Year
FY 2006-07**

**2nd Year
FY 2007-08**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

72 State Grant

\$

30,000.00

Total

\$

30,000.00

\$0

Staffing Impact:

New Number of FTE's

0

0

Existing Number of FTE's

0

0

Total

0

0

Description

[illegible]

Initiative Name:

State, Department of Natural Resources - Clean Cities Program

Initiative Number:

BA#1FY 2007 Initiative #B-2

Initiative Type:

Grant For Existing Staff Resource

Initiative Discussion:

The Mayor's Office applies for and receives this grant annually from the State of Utah, Department of Natural Resources Energy Office. These funds will be used for half of the costs associated with the salary, benefits, supplies and travel of the Clean Cities Coordinator.

Funds are awarded for the continued coordination of promoting the use of alternative fuel vehicles (AFV) and the ultimate development of a refueling and vehicle maintenance infrastructure, to educate the public of AFV's and collect and distribute information regarding AFV performance, costs and technology.

Typically the City receives approximately \$60,000 per year from the State. Although this year's allocation has been reduced to \$30,000, the Clean Cities Coordinator has obtained an agreement with the Utah Clean Cities Coalition to reimburse SLC \$30,000 for the other half of the costs associated with the salary, benefits, supplies etc., of the Coordinator position.

The State grant requires a \$45,000 match which is met with the \$30,000 agreement between SLC and Utah Clean Cities Coalition and a \$15,000 in-kind match which is met within the Mayor's Office general fund budget for supplies, phones, etc.

It is recommended that the City Council accept the grant and appropriate the necessary budget to facilitate this grant. The Council previously passed the Resolution authorizing the Mayor to accept and sign the original grant and to accept and sign any additional contracts and awards related to this grant.

**State, Dept of Natural Resources,
Clean Cities Program**

Initiative Name

BA#1 FY2007 Initiative #B-2

2006-07

Initiative Number

Fiscal Year

Mayor's Office

Grant For Existing Staff Resource

Department

Type of Initiative

Bev Miller//Sherrie Collins

535-7736/535-6150

Prepared By

Telephone Contact

Revenue Impact By Fund:

**1st Year
FY 2006-07**

**2nd Year
FY 2007-08**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

72- State Grant

\$ 30,000.00

Total

\$ 30,000.00

\$0

Staffing Impact:

New Number of FTE's

0

0

Existing Number of FTE's

0

0

Total

0

0

Description

[illegible]

Initiative Name:

US Depart of Ed - Supplemental Congressional Appropriation - Year 4

Initiative Number:

BA#1FY 2007 Initiative #B-3

Initiative Type:

Grant for Existing Staff Resource

Initiative Discussion:

Public Services, YouthCity Program was awarded an additional Congressional Appropriation in the amount of \$894,150 from the US Department of Education in FY 2003-2004. This award is for a five year period from FY 2004 to 2008. The funding was allocated for continuation and expansion of the current programs YouthCity provides. This request is to create budget in the amount of \$264,180 for year 4 of the 5 year award.

\$255,680 of these funds will continue to fund the salary and benefits of the manager, site coordinators, and hourly PTE teacher positions during this fiscal year. No new positions are required. In addition, \$3,000 has been awarded for travel, \$4,000 for supplies and \$2,500 for other. YouthCity sites include, Fairmont, Liberty, Central City, Ottinger Hall, Sorenson Multi-Cultural Center and Glendale Middle School.

No match is required.

It is recommended that the City Council adopt the necessary budget to facilitate this grant. A Resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements that stem from the original grant.

[illegible]

[illegible]

Initiative Name:

State Department of Workforce Services Grant -YouthCity at Fairmont Park

Initiative Number:

BA#1 FY 2007 Initiative #B-4

Initiative Type:

Grants for Existing Staff Resources

Initiative Discussion:

The Public Services Division of YouthCity applied for and received a \$30,000 grant from the Utah State Department of Work Force Services under the Youth Connections Grant Program. These funds were received to pay the salary and benefits of seasonal positions at the Fairmont Park site which include the Program Assistant and two Program Facilitators. These positions were previously paid for through the Department of Education Grant.

The Program Assistant position assists the site Coordinator with programming and daily operation of the YouthCity Fairmont Park facility and are required to be on site in the absence of the Coordinator. The other two positions help with programming. This grant is renewable on an annual basis for a 3 year period. YouthCity will continue to apply as funds are available.

A 100% match is required which will be satisfied with 10% of the YouthCity Director's salary and benefits and other associated costs including facility maintenance, utilities, travel, printing and postage which are budgeted for within YouthCity's and Public Services general fund budget.

It is recommended that the City Council adopt the necessary Resolution authorizing the Mayor to sign and accept the Utah State Department of Work Force Services grant and to sign any additional agreements or awards as a result of this grant, and to appropriate the necessary budget to facilitate the grant award.

**State Department of Workforce Grant
- Youth City at Fairmont Park**

Initiative Name

BA#1 FY2007 Initiative #B-4

Initiative Number

2006-07

Fiscal Year

Public Services

Grants for Existing Staff

Resources

Department

Type of Initiative

Janet Wolf/Sherrie Collins

535-7002/535-6150

Prepared By

Telephone Contact

Revenue Impact By Fund:

**1st Year
FY 2006-07**

**2nd Year
FY 2007-08**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

72- State Grant

\$

30,000.00

Total

\$

30,000.00

\$0

Staffing Impact:

New Number of PTE's

0

Existing Number of seasonal

0

Total

0

Description

[illegible]

Initiative Name:

State Department of Workforce Services -Youth City at Ottinger Park

Initiative Number:

BA#1 FY 2007 Initiative #B-5

Initiative Type:

Grants for Existing Staff Resources

Initiative Discussion:

The Public Services Division of YouthCity applied for and received a \$23,540 grant from the Utah State Department of Work Force Services under the Youth Connections Grant Program. These funds were received to pay the salary and benefits of seasonal positions at the Ottinger Hall site which include the Program Assistant and two Program Facilitators. These positions were previously paid for through the Department of Education Grant.

The Program Assistant position assists the site Coordinator with programming and daily operation of the YouthCity Ottinger Park facility and are required to be on site in the absence of the Coordinator. The other two positions help with programming. This grant is renewable on an annual basis for a 3 year period. YouthCity will continue to apply as funds are available.

A 100% match is required which will be satisfied with 10% of the YouthCity Director's salary and benefits and other associated costs including facility maintenance, utilities, travel, printing and postage which are budgeted for within YouthCity's and Public Services general fund budget.

It is recommended that the City Council adopt the necessary Resolution authorizing the Mayor to sign and accept the Utah State Department of Work Force Services grant and to sign any additional agreements or awards as a result of this grant, and to appropriate the necessary budget to facilitate the grant award.

[illegible]

[illegible]

Initiative Name:

State Department of Workforce Services -YouthCity at Liberty Park

Initiative Number:

BA#1FY 2007 Initiative #B-6

Initiative Type:

Grants for Existing Staff Resources

Initiative Discussion:

The Public Services Division of YouthCity applied for and received a \$30,000 grant from the Utah State Department of Work Force Services under the Youth Connections Grant Program. These funds were received to pay the salary and benefits of seasonal positions at the Liberty Park site which include the Program Assistant and two Program Facilitators. These positions were previously paid for through the Department of Education Grant.

The Program Assistant position assists the site Coordinator with programming and daily operation of the YouthCity Liberty Park facility and are required to be on site in the absence of the Coordinator. The other two positions help with programming. This grant is renewable on an annual basis for a 3 year period. YouthCity will continue to apply as funds are available.

A 100% match is required which will be satisfied with 10% of the YouthCity Director's salary and benefits and other associated costs including facility maintenance, utilities, travel, printing and postage which are budgeted for within YouthCity's and Public Services general fund budget.

It is recommended that the City Council adopt the necessary Resolution authorizing the Mayor to sign and accept the Utah State Department of Work Force Services grant and to sign any additional agreements or awards as a result of this grant, and to appropriate the necessary budget to facilitate the grant award.

**State Department of Workforce
Services - Youth City at Liberty Park**

Initiative Name

BA#1 FY2007 Initiative #B-6

2006-07

Initiative Number

Fiscal Year

Public Services

**Grants for Existing Staff
Resources**

Department

Type of Initiative

Janet Wolf/Sherrie Collins

535-7002/535-6150

Prepared By

Telephone Contact

Revenue Impact By Fund:

**1st Year
FY 2006-07**

**2nd Year
FY 2007-08**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

72- State Grant

\$

30,000.00

Total

\$

30,000.00

\$0

Staffing Impact:

New

0

Existing

0

Total

0

Description

[illegible]

Initiative Name:

Utah State University - Interagency Outreach Training Initiative (IOTI)

Initiative Number:

BA#1FY 2007 Initiative #B-7

Initiative Type:

Grants for Existing Staff Resources

Initiative Discussion:

The Police Department applies for and receives these funds from the Utah State University on an annual basis. Funding is awarded to continue and further Officer Crisis Intervention Team Training/Certification. This training deals with crisis mediation and intervention as it pertains to law enforcement issues and persons who have serious mental illness or developmental disabilities.

This \$25,000 award will be used to continue the City's program in providing training to Officers statewide and will be spent as follows: \$19,760 Officer OT. This amount reflects approximately 580 hours @ \$34.00 per hour, for Officers to attend, train and promote this program. These funds will continue to provide the resources necessary for the PD to plan, implement and attend a training program in which Officers gain knowledge pertaining to mental illnesses, specific types of diagnoses, and procedures for carrying out their law enforcement responsibility with safety and sensitivity. The remaining \$5,240 will be used for supplies to include manuals, pins and travel/training.

The grant does not require a match, however, a \$9,859 cash match has been included in the grant budget and will be met by registration fees collected from participating outside agencies and a grant received for these purposes from the State of Utah.

It is recommended that the City Council adopt the necessary budget to facilitate this grant. A Resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements that stem from the original grant.

**Utah State University - Interagency
Outreach Training Initiative**

Initiative Name

BA#1 FY2007 Initiative #B-7

Initiative Number

2006-07

Fiscal Year

Police Department

Department

**Grants for Existing Staff
Resources**

Krista Dunn/Sherrie Collins

Prepared By

Type of Initiative

799-3265/535-6150

Telephone Contact

General Fund (Fund Balance) Impact

Revenue Impact By Fund:

**1st Year
FY 2006-07**

**2nd Year
FY 2007-08**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

72- State Grant

\$

25,000.00

Total

\$

25,000.00

\$0

Staffing Impact:

New Number of FTE's

0

0

Existing Number of FTE's

0

Total

0

0

Description

Officer OT Only

[illegible]

Initiative Name:

County Social Services Block Grant Awarded to SLC Foundation and Transferred to the Youth City Program

Initiative Number:

BA#1FY 2007 Initiative #B-8

Initiative Type:

Grants for Existing Staff Resources

Initiative Discussion:

Salt Lake County awarded the Salt Lake City Foundation \$20,000 of Social Services Block Grant (SSBG) funds for YouthCity Programming. The \$20,000 will pay for the salary and benefits of the Program Assistant at Ottinger Hall YouthCity site.

Since the Salt Lake City Foundation is not set to facilitate expenditures, the grant will need to be subgranted to Salt Lake City Corporation. The County agrees that this is acceptable. This budget adjustment will facilitate that move.

It is recommended that the City Council adopt the necessary Resolution authorizing the Mayor to sign and accept the grant and to sign any additional agreements or awards as a result of this grant, and to appropriate the necessary budget to facilitate the grant award.

**SSBG Grant from Salt Lake City
Foundation Transfer to Salt Lake City
YouthCity Programs**

Initiative Name

BA#1 FY2007 Initiative #B-8

Initiative Number

2006-07

Fiscal Year

Public Services

Grants for Existing Staff

Resources

Department

Type of Initiative

Janet Wolf/Sherrie Collins

535-7002/535-6150

Prepared By

Telephone Contact

Revenue Impact By Fund:

**1st Year
FY 2006-07**

**2nd Year
FY 2007-08**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

72- Transfer From Foundation

\$

20,000.00

77-77123 County Grant

\$

20,000.00

Total

\$

40,000.00

\$0

Staffing Impact:

New Number of FTE's

0

0

Existing Number of FTE's

0

0

Total

0

0

Description

[illegible]

Initiative Name:

E- 911 Encumbrance Carryover

Initiative Number:

BA#1 FY2007 Initiative #D-1

Initiative Type:

Housekeeping

Initiative Discussion:

FY 07 E -911 encumbrance fund carry over

Qwest Communications # 99-5566 \$ 8,295, Wright Line C60616 \$ 273,103, Vectra Solutions
037135 \$ 6,415

E-911 Encumbrance Carry Over			
Initiative Name			
BA#1 FY2007 Initiative #D-1		2006-07	
Initiative Number		Fiscal Year	
Police		Housekeeping	
Department		Type of Initiative	
Jerry Burton		799-3824	
Prepared By		Telephone Contact	
General Fund (Fund Balance) Impact			
Revenue Impact By Fund:			
	1st Year	2nd Year	
	FY 2006-07	FY 2007-08	
General Fund			
Total	\$0	\$0	
Internal Service Fund			
Total	\$0	\$0	
Enterprise Fund			
Total	\$0	\$0	
Other Fund			
Total	\$0	\$0	
Staffing Impact:			
New Number of FTE's	0	0	
Existing Number of FTE's	0	0	
Total	0	0	
Description			
None			

[illegible]

Initiative Name:

Special Revenue Budget Carryover

Initiative Number:

BA#1 FY2007 Initiative #D-2

Initiative Type:

Housekeeping

Initiative Discussion:

City Council has in the past approved carryover budgets in these funds in order to complete the started projects.

After June 30, 2006, the spending authority of any remaining amounts held by these funds lapsed.

Without Council action, the City cannot finish the started projects.

Budgets in special revenue funds by state statute lapse at fiscal year end.

It is recommended that the Council approve the carryover budgets for these special revenue funds

Note that the Unity Center (Glendale Community Center #77-77141) is not included in this carryover request.

[illegible]

Initiative Name:	IMS PROMIS Grant
Initiative Number:	BA#1 FY2007 Initiative #D-3
Initiative Type:	Housekeeping
Initiative Discussion:	<p>The purpose of the grant is to create the Protective / Restraining Order Management Information System (PROMIS). This is a secure, web-based inter-agency information sharing network for criminal and civil domestic violence case data to identify and track protection orders and violations of protection orders. The grant was originally funded on 09/01/03 for \$500,000, of which the IMS portion of the funding for programming was \$75,000 for programming services and \$10,000 for capital expenditure.</p> <p>An extension was granted from 01/01/06 to 07/31/06. The total grant will remain at the funded \$500,000; however, the categories for funding have been modified resulting in \$58,000 of additional monies awarded to IMS for completion of the programming. FY06 Budget amendment for \$36,000 approved May 2006. FY07 Budget amendment for \$22,000.</p> <p>The modification will specifically extend the capacities of the Domestic Violence case filing system. Enhancements will be made that will make delivering the discoverable documents for the defense attorney quicker and recording these results.</p>

IMS PROMIS Grant

Initiative Name

BAR1 FY2007 Initiative #D-3

Initiative Number

2006-07

Fiscal Year

Management Services / IMS**Housekeeping**

Department

Type of Initiative

Dave Abbott**535-6343**

Prepared By

Telephone Contact

General Fund (Fund Balance) Impact**Revenue Impact By Fund:****1st Year
FY 2006-07****2nd Year
FY 2007-08****General Fund**

Total

\$0

\$0

Internal Service Fund65 Fund PROMIS Grant for
(Police)

\$ 22,000.00

Total

\$ 22,000.00

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

Total

0

\$0

Staffing Impact:**New Number of FTE's**

0

0

Existing Number of FTE's

0

0

Total

0

0

Description

Accounting Detail		Grant # and CFDA # If Applicable:	
Revenue:			
Cost Center Number	Object Code Number	Amount	
65-03200	1954-02	\$ 22,000.00	
Expenditure:			
Cost Center Number	Object Code Number	Amount	
65-03200	2163	\$ 22,000.00	
Additional Description:			
Grant Information:			
Grant funds employee positions?		No	
Is there a potential for grant to continue?		Until 08/31/06	
If grant is funding a position is it expected the position will be eliminated at the end of the grant?		N/A	
Will grant program be complete in grant funding time frame?		Yes	
Will grant impact the community once the grant funds are eliminated?		Yes	
Does grant duplicate services provided by private or Non-profit sector?		No	

Initiative Name:

Zoo and Aviary Bond Proceeds

Initiative Number:

BA#1 FY2007 Initiative #D-4

Initiative Type:

Housekeeping

Initiative Discussion:

The General Obligation (GO) Series 2004A, Zoo and Aviary Bonds were issued in April of 2004. Prior to the bonds being issued it was estimated that the bond proceeds generated would be approximately \$1,100,000 for the Aviary and \$10,200,000 for the Zoo. These amounts were incorporated into the budget. However, in addition to the par amounts indicated above, the bonds were sold at a premium thus realizing a total \$1,109,626 in proceeds for the Aviary and a total of \$10,289,330 in proceeds for the Zoo. As such, there is \$9,626 for the Aviary and \$89,330 for the Zoo that still must be appropriated as revenue and for expenditure.

[illegible]

Accounting Detail		Grant # and CFDA # If Applicable:	
Revenue:			
Cost Center Number	Object Code Number	Amount	
83-04073	1980	\$ 9,626.00	
83-04074	1980	\$ 89,330.00	
Total		\$ 98,956.00	
Expenditure:			
Cost Center Number	Object Code Number	Amount	
83-04073	2700	\$ 9,626.00	
83-04074	2700	\$ 89,330.00	
Total		\$ 98,956.00	
Additional Accounting Details:			
Grant Information:			
Grant funds employee positions?		N/A	
Is there a potential for grant to continue?		N/A	
If grant is funding a position is it expected the position will be eliminated at the end of the grant?		N/A	
Will grant program be complete in grant funding time frame?		N/A	
Will grant impact the community once the grant funds are eliminated?		N/A	
Does grant duplicate services provided by private or Non-profit sector?		N/A	

Initiative Name:

General Fund Encumbrance Carryovers

Initiative Number:

BA#1 FY2007 Initiative #D-5

Initiative Type:

Housekeeping

Initiative Discussion:

General Fund departments comparison to budget includes encumbrances that are outstanding at fiscal year end June 30, 2006.

Historically, the Council has appropriated fund balance to provide a means to "hold harmless" the General Fund departments' prior year encumbrances.

Without Council action, the General Fund departments' Fiscal 2007 appropriation will be forced to fund encumbrances outstanding at fiscal year end.

The encumbering of funds at contract inception or purchase order issuance causes a timing difference between the "earmarking" of funds for an expenditure and the actual expenditure.

It is recommended that the Council approve the budget for the outstanding encumbrances in the General Fund.

		General Fund Encumbrance		
		Carryovers		
		Initiative Name		
BA#1 FY2007 Initiative #D-5				2006-07
Initiative Number				Fiscal Year
Management Services				Housekeeping
Department				Type of Initiative
Elwin Heilmann				535-6424
Prepared By				Telephone Contact
General Fund (Fund Balance) Imp		(\$2,818,341.00)		
Revenue Impact By Fund:				
		1st Year	2nd Year	
		FY 2006-07	FY 2007-08	
General Fund		0		
	Total	0		\$0
Internal Service Fund				
	Total	0		\$0
Enterprise Fund				
	Total	0		\$0
Other Fund				
	Total	\$ -		\$0
Staffing Impact:				
New	Number of FTE's	0		0
Existing	Number of FTE's	0		0
Total		0		0
Description				

[illegible]

Initiative Name:

Refuse and Fleet Funds Encumbrance Carryovers

Initiative Number:

BA#1 FY2007 Initiative #D-6

Initiative Type:

Housekeeping

Initiative Discussion:

Because the budget from the prior fiscal year lapsed, it is necessary to appropriate funds to cover the purchase commitments made in the prior year and paid in the current year. The funding source is from fund balance or funds held in escrow for the lease purchased program at Duetsche Bank. In the case of the lease purchase program escrows held at Duetsche Bank, if the purchase has not been made by year end, the money remains in the escrow. As a result it is available to cover the commitment when the equipment is ready. This request will appropriate budget in the Refuse Fund of \$225,000. There are adequate lease purchase program escrow funds being held at Duetsche Bank to cover this request.

This request will also appropriate budget in the Fleet fund of \$379,998. There are adequate lease purchase program escrow funds being held at Duetsche Bank to cover \$41,024 of this request. The remaining \$338,974 will be funded from the Fleet fund balance where there are adequate funds to cover this request.

[illegible]

Accounting Detail		Grant # and CFDA # If Applicable:	
Revenue:			
Cost Center Number	Object Code Number	Amount	
Fleet	Fund Balance	\$	338,974.00
Draw from lease purchase program escrows at Duetsche Bank. The revenue was recognized when the escrows were established in FY0506. Therefore no revenue is being recognized in FY0607 at the time of the encumbrance roll. In addition, there is no cash flow to Salt Lake City. The cash will flow from Duetsche Bank directly to the vendor supplying the product.			
Fleet		\$	41,024.00
Refuse		\$	225,000.00
Expenditure:			
Cost Center Number	Object Code Number	Amount	
61-00001	2224	\$	121.00
61-00001	2299	\$	19.00
61-00001	2350	\$	258.00
61-00002	2224	\$	40.00
61-00002	2234	\$	1,447.00
61-00003	2241-01	\$	732.00
61-00003	2241-06	\$	83.00
61-00003	2275	\$	48.00
61-00004	2241-05	\$	130.00
61-00004	2241-06	\$	848.00
61-00004	2275	\$	92.00
61-00020	2750	\$	335,156.00
61-00020...funds in escrow for lease pur	2780	\$	41,024.00
		\$	379,998.00
57-11600...funds in escrow for lease pur	2780	\$	225,000.00
Grant Information:			
Grant funds employee positions?		N/A	
Is there a potential for grant to continue?		N/A	
If grant is funding a position is it expected the position will be eliminated at the end of the grant?		N/A	
Will grant program be complete in grant funding time frame?		N/A	
Will grant impact the community once the grant funds are eliminated?		N/A	
Does grant duplicate services provided by private or Non-profit sector?		N/A	

Initiative Name:

Yale Avenue Street Lighting District Legal Fees

Initiative Number:

BA#1 FY 2007 Initiative #D-7

Initiative Type:

Housekeeping

Initiative Discussion:

The Yale Avenue Street Lighting District was not created due to protests from the property owners. However public notification costs, engineering fees and legal fees for services rendered pertaining to public hearings and notice of intent, were assessed and billed to the Transportation Department.

Typically these fees are charged to the project after the SID is established. Since this SID failed, Transportation has had to pay the costs associated with the legal fees from their general fund budget. The first billing was for approximately \$6,500 which was paid for during FY 05-06. Transportation recently received a final billing in the amount of \$3,249.78.

This request would reduce the cost over-run account in the amount of \$3,249.78 and create a new project from which the legal fees could be paid.

It is recommended that the City Council adopt the necessary adjustment to facilitate the project.

[illegible]

[illegible]

Initiative Name:

Recapture CDBG CIP Funds - Completed Projects

Initiative Number:

BA#1 FY 2007 Initiative #D-8

Initiative Type:

Housekeeping

Initiative Discussion:

This request decreases the remaining budgets and/or cash of ten (10) completed, closed, CDBG CIP funded projects totaling \$181,911.24, and increases the budget and/or cash of the same years CDBG cost over-run account to be reprogrammed during the next CDBG process.

It is recommended that the City Council adopt the necessary budget adjustments to the CDBG Program.

[illegible]

Accounting Detail		Grant # and CFDA # If Applicable:		NA	
Revenue:					
Cost Center Number		Object Code Number		Amount	
Expenditure:					
Cost Center Number		Object Code Number		Amount	
83-03061 Fairmont Pk. Skate Pk				\$	(2,580.82)
83-03098 02-03 CDBG Cost Over-run		2700		\$	2,580.82
83-04056 Utahna St. Reconstruction		2700		\$	(19,541.09)
83-04060 Riverside Pk. ADA Playground		2700		\$	(16,526.39)
83-04062 ADA Playground - Citywide		2700		\$	(6,378.93)
83-04098 03-04 CDBG Cost over-run		2700		\$	42,446.41
83-05051 Utahna St. Reconstruction		2700		\$	(98,471.72)
83-05053 Traffic Island Landscape		2700		\$	(29,796.95)
83-05060 Riverside Pk. Parking Lot		2700		\$	(3,189.94)
83-05056 Utahna Dr. Phase II		2700		\$	(1,860.84)
83-05063 Glendale Pk. Tennis		2700		\$	(269.10)
83-05064 Jordan River Trail Lighting		2700		\$	(3,295.46)
83-05098 04-05 CDBG Cost over-run		2700		\$	136,884.01
Additional Accounting Details:					
Grant Information:					
Grant funds employee positions?				NA	
Is there a potential for grant to continue?				NA	
If grant is funding a position is it expected the position will be eliminated at the end of the grant?				NA	
Will grant program be complete in grant funding time frame?				NA	
Will grant impact the community once the grant funds are eliminated?				NA	
Does grant duplicate services provided by private or Non-profit sector?				NA	

Initiative Name:

Recapture CIP Funds - Completed Projects

Initiative Number:

BA#1 FY 2007 Initiative #D-9

Initiative Type:

Housekeeping

Initiative Discussion:

This request decreases the remaining budgets and/or cash of twelve (12) completed and closed CIP projects totaling \$222,870.18, and increases the budget and/or cash of the 05 cost over-run account.

This request also decreases the remaining cash and/or budget in two (2) Class "C" fund projects totaling \$5,147.16, and increases the budget and cash in the Class "C" cost over-run account.

It is recommended that the City Council adopt the necessary budget adjustment to facilitate this adjustment to the CIP.

	<u>Recapture CIP Funds - Completed Projects</u>	
	Initiative Name	
<u>BA#1FY2007 Initiative #D-9</u>		<u>2006-07</u>
Initiative Number		Fiscal Year
<u>Community Development - HAND</u>		<u>Housekeeping</u>
Department		Type of Initiative
<u>LuAnn Clark/Sherrie Collins</u>		<u>535-6136/535-6150</u>
Prepared By		Telephone Contact
<u>Revenue Impact By Fund:</u>	<u>1st Year</u>	<u>2nd Year</u>
	<u>FY 2006-07</u>	<u>FY 2007-08</u>
General Fund		
Total	\$0	\$0
Internal Service Fund		
Total	\$0	\$0
Enterprise Fund		
Total	\$0	\$0
Other Fund		
Total	0	\$0
<u>Staffing Impact:</u>		
New Number of FTE's	0	0
Existing Number of FTE's		0
Total	0.00	0
Description		

Telephone Contact

Accounting Detail		Grant # and CFDA # If Applicable:		NA	
Revenue:					
Cost Center Number		Object Code Number		Amount	
Expenditure:					
Cost Center Number		Object Code Number		Amount	
83-03008 ADA Transition Plan		2700		\$ (2,793.18)	
83-03009 Donner Trail Park Playground		2700		\$ (14,155.04)	
83-03041 So. Temple Reconstruction		2700		\$ (124.79)	
83-04023 Stratford Pk ADA Playground		2700		\$ (7,070.67)	
83-04032 Curtis Park ADA Playground		2700		\$ (3,972.43)	
83-05024 Galagher Pk Playground		2700		\$ (1,562.02)	
83-05074 Traffic Calming Holding Acct		2700		\$ (57,288.00)	
83-06013 Wasatch Hollow		2700		\$ (8,083.53)	
83-06014 Fenway/Strong Design		2700		\$ (40,000.00)	
83-06044 1700 East Fence		2700		\$ (6,144.24)	
83-92009 So. Temple Design		2700		\$ (5,970.00)	
83-98075 Pedestrian Traffic Signal		2700		\$ (75,706.28)	
83-05099 GF cost over-run acct		2700		\$ 222,870.18	
Class "C"					
83-01044 1100 So. Jordan River Bridge		2700		\$ (494.79)	
83-98025 So. Temple - State to Virginia		2700		\$ (4,652.37)	
83-04097 Class "C" cost over-run acct		2700		\$ 5,147.16	
Additional Accounting Details:					
Grant Information:					
Grant funds employee positions?				N/A	
Is there a potential for grant to continue?				N/A	
If grant is funding a position is it expected the position will be eliminated at the end of the grant?				N/A	
Will grant program be complete in grant funding time frame?				N/A	
Will grant impact the community once the grant funds are eliminated?				N/A	
Does grant duplicate services provided by private or Non-profit sector?				N/A	

Initiative Name:

Impact Fee Revenue

Initiative Number:

BA#1FY 2007 Initiative #D-10

Initiative Type:

Housekeeping

Initiative Discussion:

During fiscal year 2005-2006, the City collected Impact Fees, accrued interest income on the Impact Fee revenue received, and paid Impact Fee refunds where applicable. Due to the revenue received, it is necessary to increase the budget in each Impact Fee revenue account.

As of 6/30/06, the following are the transactions that have taken place within each Impact Fee revenue account during FY05-06 :

Police - Fees assessed \$549,434.76, Interest earned \$26,684.59, Refunds \$2,140, total increase of \$573,979.35 to the budget for ending balance of cash and budget of \$942,563.94.

Fire - Fees assessed \$595,582.46, Interest earned \$59,475.65, Refunds \$1,830, total increase of \$653,228.11 to the budget for ending balance of cash and budget of \$1,814,163.21.

Parks - Fees assessed \$214,668.00, Interest earned \$10,181.17, Refunds \$890, total increase of \$223,969.17 to the budget for ending balance of cash and budget of \$359,032.07.

Streets - Fees assessed \$1,291,481.00, Interest earned \$74,887.41, Refunds \$0, funds appropriated to projects \$450.00, total increase of \$916,368.41 to the budget for ending balance of cash and budget of \$2,111,917.27.

It is recommended that the City Council adopt the necessary action to increase the budgets of the Impact Fee revenue accounts to match the cash available.

[illegible]

[illegible]

Initiative Name:

Department of Education Grant
Program Income

Initiative Number:

BA#1FY 2007 Initiative #D-11

Initiative Type:

Housekeeping

Initiative Discussion:

The Youth City programs funded under the US Department of Education grant have received program income generated from fees received for services provided at Fairmont Cottage, Ottinger Hall, Liberty Park and Central City Youth City sites.

This request establishes a budget for those funds and allows the program income to be reallocated back into the individual programs for continued programming.

Funds were received in fiscal year 2005-06

It is recommended that the City Council adopt the necessary increase for these budgets.

[illegible]

Accounting Detail		Grant # and CFDA # If Applicable:		84-215K	
Revenue:					
Cost Center Number		Object Code Number		Amount	
72-63006 - Global Artways		Fund Balance		\$	565.75
72-66001 - Contractual		Fund Balance		\$	5,033.80
72-66002 - Ottinger		Fund Balance		\$	8,492.45
72-66003 - Fairmont		Fund Balance		\$	9,002.00
72-66004 - Liberty		Fund Balance		\$	11,736.20
72-66005 - YC Admin		Fund Balance		\$	436.96
72-66006 - Program Income		Fund Balance		\$	4,150.80
				\$	39,417.96
Expenditure:					
Cost Center Number		Object Code Number		Amount	
72-66002 - Ottinger		2590		\$	8,492.45
72-66003 - Fairmont		2590		\$	9,002.00
72-66004 - Liberty		2590		\$	11,736.20
72-66005 - YC Admin		2590		\$	10,187.31
Additional Accounting Details:				\$	39,417.96
Take cash from 72-63003 and 72-66006 and distribute to Youth City Admin					
Grant Information:					
Grant funds employee positions?					N/A
Is there a potential for grant to continue?					N/A
If grant is funding a position is it expected the position will be eliminated at the end of the grant?					N/A
Will grant program be complete in grant funding time frame?					N/A
Will grant impact the community once the grant funds are eliminated?					N/A
Does grant duplicate services provided by private or Non-profit sector?					N/A

Initiative Name:

Property Management - CIP Land Purchase

Initiative Number:

BA#1 FY 2007 Initiative #D-12

Initiative Type:

Housekeeping

Initiative Discussion:

Property Management currently has cash in the CIP fund to be used for costs associated with the purchase of properties. The amount of cash is \$66,117.71, however, the budget to expend the cash is \$34,966.36. This request is to increase the budget in cost center 83-94083 by \$31,080.35 to match the budget to the cash available.

It is recommended that the City Council adopt the necessary adjustment to facilitate this CIP project.

[illegible]

[illegible]

Initiative Name:

CIP - Garfield School Purchase

Initiative Number:

BA#1 FY 2007 Initiative #D-13

Initiative Type:

Housekeeping

Initiative Discussion:

During the FY 06-07 CIP, the Council appropriated \$2,000,000 of general fund to purchase the Garfield School property for the future site of the East Side Police/Fire Precinct.

The actual purchase price of the property was \$2,130,600. Property management had the cash available, but did not have the budget to expend the funds. Council staff polled the Council members who agreed to allow the expenditure and transfer of the additional \$130,600 of cash needed for the purchase.

\$109,236.67 of cash and budget was transferred from the FTZ Warehouse fund and \$21,363.33 was transferred from the Surplus Land Sales fund within the CIP.

This request is to move cash and budget of \$109,236.67 from the Surplus Land Sales fund back to the FTZ Warehouse fund. No adjustments are necessary in the Surplus Land Sales fund.

It is recommended that the City Council adopt the necessary adjustment to facilitate this CIP project.

[illegible]

Initiative Name:

Salt Storage - Steiner Aquatic Center

Initiative Number:

BA#1 FY 2007 Initiative #D-14

Initiative Type:

Housekeeping

Initiative Discussion:

In FY 99/00, funding was allocated for two salt storage facilities, one adjacent to Hogle Zoo and one on Bonneville Boulevard, also in FY99-00 two neighborhood parks, Memory Grove and Rotary Glen were funded. After preliminary design was completed, the cost estimates exceeded available funding. In June of 2001, funding for the two salt storage facilities and the Memory Grove neighborhood park were combined into one budget for salt storage and neighborhood park on Bonneville Boulevard. This facility has been constructed and has a remaining balance of \$380,020.39. Funding for the Rotary Glen neighborhood park remained in place.

As work proceeded on the master plan at Rotary Glen Park, it was determined federal funding was used to purchase the property and salt storage is not an allowable use of property. For this reason, it is necessary to remove the existing salt storage in Rotary Glen Park by fall of 2007.

Potential sites investigated are Sunnyside Park (north of the tennis courts), and Steiner Aquatic Center (south east parking lot, east of the outdoor pool). The Sunnyside site has been determined to be unacceptable. The University has agreed in concept to the Steiner location with the requirement that the access road between Guardsman Way through their parking lot #4 and the storage area be improved and maintained by the City. Engineering presented the proposal to the Yalecrest Community Council agenda for input and approval on August 2, 2006. There was no opposition to the proposal.

Engineering is requesting that the remaining \$380,020.39 of Salt Dome Bonneville Boulevard project funds be reprogrammed for the improvements and salt storage at Steiner Aquatic Center.

It is recommended that the City Council adopt the necessary adjustment to facilitate this CIP project.

[illegible]

[illegible]

Initiative Name:

Utah Department of Health Bureau of Emergency Medical Services

Initiative Number:

BA#1FY 2007 Initiative #E-1

Initiative Type:

Grant Requiring No New Staff Resources

Initiative Discussion:

The Fire Department receives this grant on an annual basis from the State Department of Health, Bureau of Emergency Medical Services, to purchase medical equipment and supplies which includes pharmaceuticals, and health and safety supplies such as gloves, masks, safety glasses, etc., and for paramedic and new recruit training.

The training portion of the grant requires a 50% match (\$4,500) and is budgeted for within the Fire Departments general fund budget.

It is recommended that the City Council adopt the necessary budget to facilitate this grant. A Resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements that stem from the original grant.

[illegible]

[illegible]

Initiative Name:

Utah Department of Public Safety,
Emergency Services & Homeland Security

Division of

Initiative Number:

BA#1 FY 2007 Initiative #E-2

Initiative Type:

Grant Requiring No New Staff Resources

Initiative Discussion:

The Fire Department received this grant from the State of Utah, Utah Department of Public Safety, Division of Emergency Services and Homeland Security in FY 03-04. The Fire Department was recently notified that they were awarded an additional \$32,084 of reprogrammed funds.

The Fire Department proposes increasing the current budget to facilitate expenditure of the additional funds received.

Grant requires a 50% match which is budgeted for within the Fire Departments general fund budget.

It is recommended that the City Council adopt the necessary budget to facilitate the additional funds received.

**Utah Department of Public Safety
Division of Emergency Services &
Homeland Security**

Initiative Name

BA#1 FY2007 Initiative #E-2

2006-07

Initiative Number

Fiscal Year

Fire Department

**Grant Requiring No New
Staff Resources**

Department

Type of Initiative

John Vuyk/Sherrie Collins

799-4210/535-6150

Prepared By

Telephone Contact

Revenue Impact By Fund:

**1st Year
FY 2006-07**

**2nd Year
FY 2007-08**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

72-70407 State Grant

\$

32,084.00

Total

\$

32,084.00

\$0

Staffing Impact:

New Number of FTE's

0

0

Existing Number of FTE's

0

0

Total

0

0

Description

[illegible]

Initiative Name:

State of Utah - CCJJ - Honda Auto Theft Prevention

Initiative Number:

BA#1FY 2007 Initiative #E-3

Initiative Type:

Grant Requiring No New Staff Resources

Initiative Discussion:

The PD applied for and received \$7,000 from the State of Utah, Commission on Criminal and Juvenile Justice (CCJJ), in support of the Honda Auto Theft Prevention program. Of the funding, \$5,000 will be used to contract with a video production company to produce three Public Service Announcement's (PSA's) to be aired on local television, and the City's Channel 17. The remaining \$2,000 will be used for printing brochures in relation to the PSA's.

Honda Automobiles, within the geographical areas of the 600 North corridor from Beck Street to I-215; the 600 South corridor from 800 West to Redwood Road, and the 300 East corridor from 1300 to 2100 South, account for more than 30% of all stolen and recovered vehicles within Salt Lake City.

A \$778 match is required and will be met with Officer Over-time hours to implement the program. The costs associated with the Officer OT is budgeted for within the PD's general fund budget.

It is recommended that the City Council adopt the necessary Resolution authorizing the Mayor to sign and accept the State of Utah, CCJJ grant and to sign any additional agreements or awards as a result of this grant, and to appropriate the necessary budget to facilitate the grant award.

[illegible]

Initiative Name:

Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Law Enforcement

Initiative Number:

BA#1FY 2007 Initiative #E-4

Initiative Type:

Grant Requiring No New Staff Resources

Initiative Discussion:

The Police Department applies for and receives this grant annually. It is awarded to provide operational support and services in the eligible areas of law enforcement, crime prevention and drug courts. As in FY06, the City was awarded Salt Lake County's portion of the grant funds and will act as the lead agency. The City's amount is \$199,722 and the County's is \$120,589.

The Police Dept proposes to fund the following projects/programs at the levels indicated: \$15,722 for direct community policing over-time to provide the recourses for the patrol and investigative divisions to focus on community issues and to direct over-time to work directly with the community to solve the issues. \$91,000 will be used to purchase equipment to include tasers and a COGNOS Crime Analysis System. \$40,000 will be used for civilian and sworn personnel training, and \$53,000 will be used to contract with the Salt Lake County Criminal Justice system (\$30,000), Salt Lake Peer Court (\$12,000), the McGruff Program (\$9,000) and to print and produce crime prevention pamphlets/brochures(\$2,000). The City will also contract with the County who will purchase equipment with the amount of funds they receive.

No match is required.

It is recommended that the City Council adopt the necessary budget to facilitate this grant. A Resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements that stem from the original grant.

**Edward Byrne Memorial Justice
Assistance Grant (JAG) Program -
Law Enforcement**

Initiative Name

BA#1 FY2007 Initiative #E-4

Initiative Number

2006-07

Fiscal Year

Police Department

**Grant Requiring No New
Staff Resources**

Department

Type of Initiative

Krista Dunn/Sherrie Collins

799-3265/535-6150

Prepared By

Telephone Contact

Revenue Impact By Fund:

**1st Year
FY 2006-07**

**2nd Year
FY 2007-08**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

72- Federal Grant

\$

320,311.00

Total

\$

320,311.00

\$0

Staffing Impact:

New Number of FTE's

0

0

Existing Number of FTE's

0

Total

0

0

Description

Officer OT Only - 462 hours @
34.00 per hr.

[illegible]

Initiative Name:

Bureau of Emergency Medical Service, Utah Dept. of Health - Utah Emergency Medical Services (EMS) Grants

Initiative Number:

BA#1 FY 2007 Initiative #E-5

Initiative Type:

Grant Requiring No New Staff Resources

Initiative Discussion:

The PD Emergency Communications Unit applies for and receives these funds annually from the Utah Department of Health, Bureau of Emergency Medical Services. Funding is awarded for the costs associated with sending the units dispatchers to required, continuing medical education (CEM) training for new and/or continued certification. State law requires Emergency Dispatchers to be Post Certified and to maintain their certification by receiving a minimum of 40 hours training over a two year period.

The Communications Unit provides EMD dispatch operations which includes pre-arrival instruction, call triage and dispatch of EMD response unit.

It is recommended that the City Council adopt the necessary budget to facilitate this grant. A Resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements that stem from the original grant.

**Bureau of EMS, Utah Dept of Health -
Utah Emergency Services Grants**

Initiative Name

BA#1 FY2007 Initiative #E-5

2006-07

Initiative Number

Fiscal Year

Police Department

**Grant Requiring No
New Staff Resources**

Department

Type of Initiative

Chris Dunn/Sherrie Collins

799-3541/535-6150

Prepared By

Telephone Contact

Revenue Impact By Fund:

**1st Year
FY 2006-07**

**2nd Year
FY 2007-08**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

72- State Grant

\$

5,488.00

Total

\$

5,488.00

\$0

Staffing Impact:

New Number of FTE's

0

0

Existing Number of FTE's

0

0

Total

0

0

Description

[illegible]

Initiative Name:

Mayor's Drug Free Communities Donations

Initiative Number:

BA#1 FY 2007 Initiative #F-1

Initiative Type:

Donation

Initiative Discussion:

The Mayor's Office received three private donations totaling \$887.80 for the continued efforts and support of the Mayor's Drug Free Coalition. \$87.80 was donated by private individuals and \$800.00 was donated by MADD to help defray the costs of the Town Meetings held by the City and the Coalition.

This request increases the budget in the Drug Free Communities Grant so that the donations can be spent and used for their intent.

It is recommended that the City Council adopt the necessary budget adjustment to facilitate expenditure of the donations.

[illegible]

[illegible]