
SALT LAKE CITY COUNCIL STAFF REPORT

DATE: March 6, 2007

SUBJECT: Petition No. 400-06-39 - A request by the Japanese Community Preservation Committee for an honorary street name of "Japantown Street" for 100 South Street between 200 West and 300 West

STAFF REPORT BY: Jennifer Bruno, Policy Analyst

AFFECTED COUNCIL DISTRICTS: District 4

ADMINISTRATIVE DEPT: Community Development
AND CONTACT PERSON: Marilynn Lewis, Principal Planner

Potential Motions

1. **["I move that the Council"]** Adopt a resolution assigning the honorary name of "Japantown Street" to 100 South Street between 200 West and 300 West.
 2. **["I move that the Council"]** Not adopt a resolution assigning the honorary name of "Japantown Street" to 100 South Street between 200 West and 300 West.
-

The following information was provided previously for the Council Work Session on February 20, 2007. It is provided again for your reference.

KEY ELEMENTS:

- A. A resolution has been prepared for Council consideration that would add the honorary street name of "Japantown Street " for 100 South Street between 200 West and 300 West.
- B. This petition was submitted on October 10, 2006 by the Japanese Community Preservation Committee (JCPC) for the purpose of memorializing the historical existence and significance of Japantown.
- C. Over the years, there have been a number of national figures that have been recognized in Salt Lake City with honorary street names such as Martin Luther King, Jr. (600 South), Cesar Chavez (500 South), Rosa Parks (200 East), Karl Malone (100 South between 300 and 400 West).
- D. The Administration's transmittal notes the following:
 1. The original Japantown encompassed much of the area now occupied by the Salt Palace Convention Center, which when built in 1967, destroyed most of the community's buildings. The only remnants of Japantown are buildings located on the block face of 100 South between 200 West and 300 West anchored by the Japanese Church of Christ and the Salt Lake Buddhist Temple.

2. Prior to submission of the Honorary Street Name Change application, the applicants solicited signatures of support for the proposed honorary street name from property owners on both sides of 100 South.
3. Notice of the proposal was also mailed to all affected property owners.
4. On September 19 2006, the County Council voted unanimously to adopt a resolution recognizing the historical importance and presence of the Japanese community in the direct area of the Salt Palace (a County-owned facility) and encouraging the City Council to adopt the honorary street name designation.
5. On October 18 2006, The Downtown Community Council voted to support the honorary street name designation (see letter in transmittal).
6. On January 9, 2007, the Planning Division held an open house. Five people attended and no negative comments were received.
7. Requests for comment were submitted to City Departments/Divisions including Engineering, Permits, Transportation, Public Utilities, Police, Zoning Enforcement, Public Services, and Fire. No negative comments were received.
8. Planning Commission action is not required.
9. Honorary Street Name Changes have no effect on certified mailing addresses or business listings.
10. The petitioner will pay all costs associated with implementing the honorary street name change, including the cost of installing the new street signs.

MATTERS AT ISSUE /POTENTIAL QUESTIONS FOR ADMINISTRATION:

- A. On December 5, 2006, the Council adopted a motion to hold all honorary street name petitions, with the exception of petitions that had already been submitted, until a formal honorary street naming policy can be discussed and adopted. The Japantown Street petition was submitted before the Council adopted this motion. The Administration is currently in the process of preparing a comprehensive analysis and updated citywide honorary street policy. As of the date of this staff report, the revised policy is not yet available.

MASTER PLAN & POLICY CONSIDERATIONS:

- A. The vision statement of the Final Report of the Salt Lake City Futures Commission states that Salt Lake City "Embraces pluralism and encourages diversity in population, urban design, and cultural expression."
- B. The Downtown Master Plan (1995) does not specifically address the issue of honorary name changes, but it does state to following goals, relevant to this issue
 1. "Celebrate the cultural, ethnic and religious diversity of Downtown." (p. 8)
 2. "Reinforce specific physical qualities and historical development patterns that establish Downtown Salt Lake's unique urban character." (p. 10)
- C. In May of 2006, the Urban Land Institute conducted a study session with members of the Japanese Community Preservation Committee (JCPC), focusing on ideas and options for a revival of Japantown.

A. LOUIS ZUNGUZE
DIRECTOR

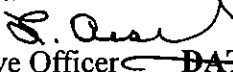
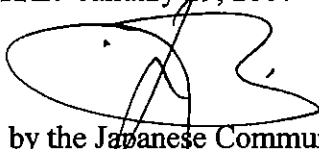
BRENT B. WILDE
DEPUTY DIRECTOR

SALT LAKE CITY CORPORATION
DEPT. OF COMMUNITY DEVELOPMENT
OFFICE OF THE DIRECTOR

ROSS C. "ROCKY" ANDERSON
MAYOR

TRANSMITTED
FEB 01 2007
TO CITY COUNCIL

CITY COUNCIL TRANSMITTAL

TO: Lyn Creswell, Chief Administrative Officer  **DATE:** January 29, 2007
FROM: Louis Zunguze, Community Development Director 
RE: Petition 400-06-39: Honorary Street Name Change by the Japanese Community Preservation Committee for 100 South Street between 200 West and 300 West Streets to be given an honorary name of "Japantown Street"

STAFF CONTACTS: Marilyn Lewis, Principal Planner, at 535-6409 or marilynn.lewis@slcgov.com

RECOMMENDATION: Adoption of the resolution by City Council

DOCUMENT TYPE: Resolution

BUDGET IMPACT: None. The cost of installing the new street signs and replacement of these signs will be at the expense of the petitioner.

DISCUSSION:

Issue Origin: The Japanese Community Preservation Committee submitted an application to Salt Lake City to memorialize the historical existence and significance of Japantown. The Committee seeks to bring awareness to efforts to protect and preserve the two remaining structures (the Japanese Church of Christ and the Salt Lake Buddhist Temple) associated with the Japantown area. The original Japantown encompassed much of the area now occupied by the Salt Palace; the only portion which remains is the block face between 200 West and 300 West on 100 South.

Background: Over the years the Salt Lake City Council has approved various honorary street name changes. In recent years, honorary name changes have been made to streets associated with neighborhoods and institutions such as Poplar Grove Boulevard (along a western section of 400 South Street) and University Boulevard (an eastern section of 400 South Street). These honorary name changes are used to identify communities and help create a sense of place.

Analysis: This current honorary street name change proposal was sent to the pertinent City Divisions and Departments for comment, including Engineering, Permits, Transportation, Public Utilities, Police, Zoning Enforcement, Public Services, and Fire (see Attachment 5: Department Comments). No negative comments were received.

Master Plan Consideration: The Central City Master Plan and the Downtown Master Plan do not specifically address the issue of honorary street name changes. The vision statement of the Final Report of the Salt Lake City Futures Commission states that Salt Lake City “Embraces pluralism and encourages diversity in population, urban design, and cultural expression.”

PUBLIC PROCESS

Prior to submission of the Honorary Street Name Change application, the applicants solicited signatures from property owners on both sides of 100 South Street corridor. The Downtown Community Council Chair prepared a letter of support for the applicant, which was submitted with the original application. These materials are included in Attachment 8: Original Application Packet.

On January 9, 2007, Planning Staff held an Open House in the City & County Building to obtain comments from the community and adjacent property owners. A total of five people attended the Open House. Staff did not receive any objections to the petition (see Attachment 7: Public Comments).

Planning Commission action is not required. Honorary street name changes have no effect on certified mailing addresses, business listings in any telephone directory, or on private business signs.

RELEVANT ORDINANCE:

Section 6.03.50 Salt Lake City Planning Division Policies and Procedures: Street Name Change

Sections 10-8-32 of the Utah Code Title 10, Chapter 8: Powers and Duties of All Cities

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Open House
January 9, 2007

8. ORIGINAL APPLICATION PACKET

Petition 400-06-39

1. CHRONOLOGY

PROJECT CHRONOLOGY

- 12/07/06 The application is incomplete. Staff sent a letter to the applicant requesting the required mailing labels.
- 12/12/06 Staff received a call from Jerry Mori (he will pick up the required mailing labels) and Jane Iwamoto.
- 12/12/06 Memo was sent to City departments and divisions to gather comments. Comments are due back to me by December 28, 2006.
- 12/12/06 Request sent to City Attorney for a draft resolution. Due date is January 4, 2007.
- 12/13/06 Draft resolution was received from City Attorney's office.
- 12/27/06 Open house notices were sent out to adjacent property owners.
- 01/02/07 Notice was received by staff with verified postmark.
- 01/09/07 Open house was held on January 9, 2007. Staff collected comments from the community.
- 01/22/07 Transmittal packet was forwarded to Community Development on January 22, 2007.

2. RESOLUTION

RESOLUTION NO. ____ OF 2007

(Changing the Name of 100 South, between 200 West and 300 West, on an honorary basis to "Japantown Street," Pursuant to Petition No. 400-06-39.)

WHEREAS, Salt Lake City has received Petition No. 400-06-39 relating to the change of name of 100 South, on an honorary basis, between 200 West and 300 West; and

WHEREAS, the City Council finds that there is good cause to change the name of said street on an honorary basis, without changing the official name or designation of said street.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Salt Lake City, Utah:

1. That the name of 100 South between 200 West and 300 West shall be and hereby is changed on an honorary basis to "Japantown Street."

2. Effective Date. This Resolution shall become effective on the date of its first publication.

Passed by the City Council of Salt Lake City, Utah, this ____ day of _____, 2007.

SALT LAKE CITY COUNCIL

By _____
CHAIRPERSON

ATTEST:

CHIEF DEPUTY CITY RECORDER

I:\RESOLUTIONS\Resolution Changing Street Name to Japantown Street.doc

APPROVED AS TO FORM
Salt Lake City Attorney's Office
Date January 11, 2007
By Melanie Rief

3. NOTICE OF CITY COUNCIL HEARING

400-06-39 Japantown
Honorary Street Name Change

NOTICE OF PUBLIC HEARING

The Salt Lake City Council is considering Petition 400-06-39, a request by the Japanese Community Preservation Committee. The request includes adding an honorary name of Japantown Street to the portion of 100 South Street between 200 West Street and 300 West Street.

The City Council will hold a public hearing to receive comments regarding the petition. During this hearing, the Planning staff may present information on the petition and anyone desiring to address the City Council concerning this issue will be given an opportunity to speak. The hearing will be held:

DATE:

TIME:

PLACE: Room 315
City and County Building
451 South State Street
Salt Lake City, Utah

Salt Lake City complies with all ADA guidelines. People with disabilities may make requests for reasonable accommodation no later than 48 hours in advance in order to attend this hearing. Accommodations may include alternate formats, interpreters, and other auxiliary aids. This is an accessible facility. For questions, requests, or additional information, please contact the Planning Division at 535-7757; TDD 535-6021.

If you have any questions relating to this proposal, please attend the meeting or contact Marilyn Lewis at 535-6049 or via e-mail Marilynn.lewis@slcgov.com.

4. MAILING LABELS



08364550072000
RESIDENT
50 E NORTHTEMPLE ST
SALT LAKE CITY UT 84150

15011290310000
RESIDENT
180 S 300 W # 120
SALT LAKE CITY UT 84101

15012040360000
RESIDENT
2001 S STATE ST # N4500
SALT LAKE CITY UT 84115

08364560350000
RESIDENT
PO BOX 511196
SALT LAKE CITY UT 84151

15012040010000
RESIDENT
663 W 100 S
SALT LAKE CITY UT 84104

15012040370000
RESIDENT
2001 S STATE ST # N4500
SALT LAKE CITY UT 84115

08364780070000
RESIDENT
50 E NORTHTEMPLE ST #2
SALT LAKE CITY UT 84150

15012040090000
RESIDENT
50 E NORTHTEMPLE ST #2
SALT LAKE CITY UT 84150

15012040380000
RESIDENT
2001 S STATE ST # N4500
SALT LAKE CITY UT 84115

08364780090000
RESIDENT
PO BOX 511196
SALT LAKE CITY UT 84151

15012040100000
RESIDENT
50 E NORTHTEMPLE ST #2
SALT LAKE CITY UT 84150

15012040390000
RESIDENT
268 W 100 S
SALT LAKE CITY UT 84101

15011270152000
RESIDENT
301 W SOUTHTEMPLE ST
SALT LAKE CITY UT 84101

15012040200000
RESIDENT
50 E NORTHTEMPLE ST #2
SALT LAKE CITY UT 84150

15012040400000
RESIDENT
276 W 100 S
SALT LAKE CITY UT 84101

15011280202000
RESIDENT
301 W SOUTHTEMPLE ST
SALT LAKE CITY UT 84101

15012040250000
RESIDENT
163 S MAIN ST
SALT LAKE CITY UT 84111

15012040410000
RESIDENT
268 W 100 S
SALT LAKE CITY UT 84101

15011290240000
RESIDENT
340 W 200 S
SALT LAKE CITY UT 84101

15012040260000
RESIDENT
163 S MAIN ST
SALT LAKE CITY UT 84111

15012040420000
RESIDENT
50 E NORTHTEMPLE ST
SALT LAKE CITY UT 84150

15011290260000
RESIDENT
909 HIDDEN RIDGE #600
IRVING TX 75038

15012040310000
RESIDENT
35 S 7TH ST #205
MINNEAPOLIS MN 55432

15012040430000
RESIDENT
50 E NORTHTEMPLE ST
SALT LAKE CITY UT 84150

15011290300000
RESIDENT
180 S 300 W # 120
SALT LAKE CITY UT 84101

15012040330000
RESIDENT
50 E NORTHTEMPLE ST
SALT LAKE CITY UT 84150

15012040440000
RESIDENT
50 E NORTHTEMPLE ST
SALT LAKE CITY UT 84150

This list of ownership was compiled by the Salt Lake County Recorder's office, with a copy being sent to the city it pertains to. Any alteration or deletion will be tracked and appropriate action taken. Feb2006Page 1 of 2



15012040450000
RESIDENT
50 E NORTHTEMPLE ST #2
SALT LAKE CITY UT 84150

15012070230000
RESIDENT
126 S 200 W
SALT LAKE CITY UT 84101

Marilynn Lewis
Planning Division
451 S. State St., Room 406
Salt Lake City, Utah 84111

15012040460000
RESIDENT
50 E NORTHTEMPLE ST #2
SALT LAKE CITY UT 84150

15012070240000
RESIDENT
223 W 700 S # C
SALT LAKE CITY UT 84101

Christopher Viavant, Chair
Downtown Comm. Council
404 South 400 West Street
Salt Lake City, Utah 84101

15012070010000
RESIDENT
230 W 200 S # 2115
SALT LAKE CITY UT 84101

15012070250000
RESIDENT
275 E SOUTHTEMPLE ST #
SALT LAKE CITY UT 84111

Jani Iwamoto
2550 East Olympus Drive
Salt Lake City, Utah 84124

15012070020000
RESIDENT
230 W 200 S # 2115
SALT LAKE CITY UT 84101

15012070260000
RESIDENT
230 W 200 S # 2115
SALT LAKE CITY UT 84101

Raymond Uno
1135 2nd Avenue
Salt Lake City, Utah 84103

15012070030000
RESIDENT
180 S 300 W # 120
SALT LAKE CITY UT 84101

15012260010000
RESIDENT
50 E NORTHTEMPLE ST #2
SALT LAKE CITY UT 84150

Luke Choi
150 East 1st Ave., Apt. 202
Salt Lake City, Utah 84103

15012070040000
RESIDENT
211 W 100 S
SALT LAKE CITY UT 84101

15012260020000
RESIDENT
2001 S STATE ST # N4500
SALT LAKE CITY UT 84115

Brenda Koga
2534 Glenmore Street
Salt Lake City, Utah 84106

15012070050000
RESIDENT
268 W 100 S
SALT LAKE CITY UT 84101

15012260030000
RESIDENT
2001 S STATE ST # N4500
SALT LAKE CITY UT 84115

Ken Pollard
256 East 100 South Street
Salt Lake City, Utah 84101

15012070060000
RESIDENT
211 W 100 S
SALT LAKE CITY UT 84101

15012260040000
RESIDENT
2001 S STATE ST # N4500
SALT LAKE CITY UT 84115

15012070070000
RESIDENT
211 W 100 S
SALT LAKE CITY UT 84101

15012260050000
RESIDENT
2001 S STATE ST # N4500
SALT LAKE CITY UT 84115

This list of ownership was compiled by the Salt Lake County Recorder's office, with a copy being sent to the city it pertains to. Any
creation or deletion will be tracked and appropriate action taken. Feb2006Page 2 of 2

5. DEPARTMENT COMMENTS

Lewis, Marilyn

From: Isbell, Randy
Sent: Tuesday, December 19, 2006 11:00 AM
To: Lewis, Marilyn
Cc: Spangenberg, Craig
Subject: Pet 400-06-39
Categories: Program/Policy

Marilynn,

The above referenced petition will not have any impacts on services provided by the Housing/Zoning staff.

Thanks,

Randy

12/19/2006

Lewis, Marilyn

From: Leydsman, Wayne
Sent: Tuesday, December 26, 2006 3:48 PM
To: Lewis, Marilyn; Smith, Craig; Stewart, Brad; Walsh, Barry; Weiler, Scott; Spangenberg, Craig; Butcher, Larry; Graham, Rick
Subject: Petition 400-06-39, Honorary Street Name Change, " Japantown Street"
Categories: Confidential

The Fire Department has no objections to this proposal.

W. Leydsman
Inspector/Plans Examiner
SLCFD

12/27/2006

Lewis, Marilyn

From: Garcia, Peggy
Sent: Wednesday, December 13, 2006 11:15 AM
To: Lewis, Marilyn
Categories: Program/Policy

Marilyn,

Salt Lake City Public Utilities has no conflicts with the proposed honorary street name change for Japan Town 100 South Street between 200 West and 300 West Streets.

If you need any further assistance please contact me.

Thanks,

Peggy

12/13/2006

Lewis, Marilyn

From: Walsh, Barry
Sent: Monday, December 18, 2006 4:16 PM
To: Lewis, Marilyn
Cc: Young, Kevin; Graham, Rick; Curtis, Alan; Smith, Craig; Leydsman, Wayne
Subject: Pet 400-06-39
Categories: Program/Policy

December 18, 2006

Marilynn Lewis, Planning

Re: Petition 400-06-39. Honorary Street Name change for 100 South to "Japantown Street" from 200 West to 300 West.

Transportation Division review is for approval subject to city standard requirements, in that the cost for the proposed sign change be per the Applicant.

Final Approval is subject to coordination with UDOT for the 300 West intersection impact.

Please reply if further response is needed.

Sincerely,

Barry Walsh

Cc Kevin Young, P.E.
Rick Graham, Public Services
Alan Curtis, Sign Shop
Craig Smith, Engineering
Wayne Leydsman, Fire
File

12/18/2006

Lewis, Marilyn

From: McCandless, Allen
Sent: Wednesday, December 13, 2006 9:05 AM
To: Lewis, Marilyn
Cc: Pack, Russ; Domino, Steve
Subject: FW: 400-06-39 Japan Town Street

Marilynn,

Thank you for the notice regarding the honorary street name change for 100 South Street between 200 West and 300 West. This proposal does not create any impacts to airport operations. --Allen McCandless

From: Pack, Russ
Sent: Tuesday, December 12, 2006 3:06 PM
To: McCandless, Allen
Subject: FW: 400-06-39 Japan Town Street

From: Lewis, Marilyn
Sent: Tuesday, December 12, 2006 2:50 PM
To: Boskoff, Nancy; Clark, Luann; Dinse, Rick; Fluhart, Rocky; Graham, Rick; Harpst, Tim; Hooton, Leroy; McFarlane, Alison; Rutan, Ed; Pace, Lynn; Burbank, Chris; Querry, Chuck; Domino, Steve; Tarbet, Valda; Pack, Russ; Zunguze, Louis
Cc: Wheelwright, Doug; Coffey, Cheri
Subject: 400-06-39 Japan Town Street

**RE: Petition 400-06-33. Honorary Street Name Change for Japan Town
100 South Street (Between 200 West and 300 West Streets)**

Dear Directors,

The Salt Lake City Planning Division is currently reviewing a request from the Japanese Community Preservation Committee, requesting an honorary street name designation of 100 South Street, beginning at 200 West Street and ending at 300 West Street as Japan Town Street. Certified street addresses will not be affected by an honorary street name. The following City staff members will receive the above attachment and associated documentation for review via inter-office mail:

Rick Graham, Public Services
Wayne Leydsman, Fire
Craig Smith, Engineering
Larry Butcher, Permits
Brad Stewart, Public Utilities
Barry Walsh, Transportation
Craig Spangenberg, Zoning Enforcement
Melinda Nagai, Police- (CPTED)

If you would like to review the details of this proposal please let me know by Friday, December 15, 2006, and I will forward information to you. If you have any questions, please do not hesitate to email or phone me at 535-6409. Thank you.

12/13/2006

RICHARD GRAHAM
PUBLIC SERVICES DIRECTOR

SALT LAKE CITY CORPORATION
DEPARTMENT OF PUBLIC SERVICES

ROSS C. "ROCKY" ANDERSON
MAYOR

MEMORANDUM

TO: Marilyn Lewis
Planning Division

FROM: Rick Graham, Director
Public Services Department

DATE: December 19, 2006

RE: Petition 400-06-39

The Public Services Department supports this petition. An honorary street name change will not have any impacts on existing services in the area.

6. OPEN HOUSE NOTICE
Original Notice and Postmark
December 27, 2006

December 27, 2006

**NOTICE OF OPEN HOUSE
SALT LAKE CITY PLANNING**

Re: # Petition 400-06-39 request by the Japanese Community Preservation Committee for Honorary Street Name Change. The project area is 100 South Street (between 200 West Street and 300 West Street).

An application was submitted to Salt Lake City, requesting a petition to memorialize the historical existence and significance on the area, by adding the honorary name of "Japan Town Street" to 100 South Street between 200 West Street and 300 West Street.

The Planning Division is requesting your input at this informal information session on the aforementioned petition. As part of our review regarding this petition, we will hold a public open house to identify the area of the proposed honorary street name change and take your comments. Your comments will be forwarded to the City Council. You are invited to the public open house to be held:

**TUESDAY, January 9, 2007
4:30 p.m. - 6:00 p.m.
Room 126**

**SALT LAKE CITY AND COUNTY BUILDING
451 SOUTH STATE STREET
SALT LAKE CITY, UTAH**

Since it is very difficult for us to inform all interested parties about this request, we would appreciate you discussing this matter with your neighbors and informing them of the meeting.

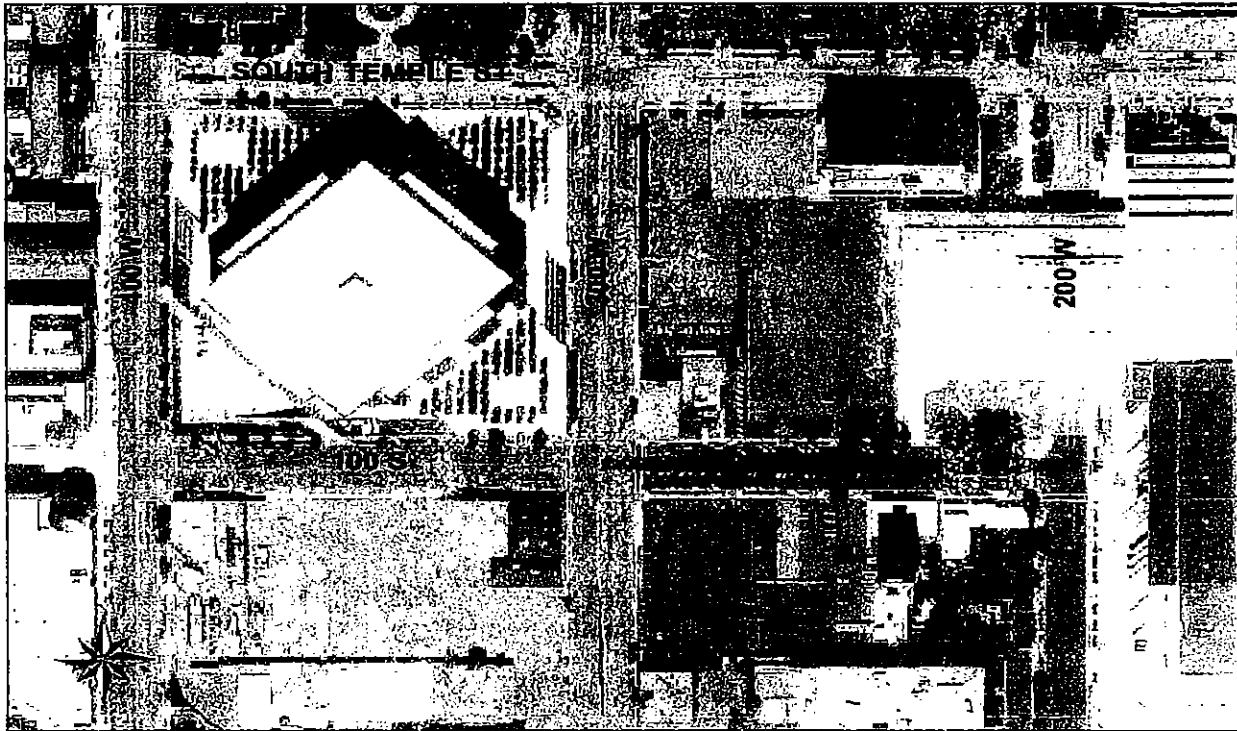
Please direct any questions you may have concerning this request to Marilyn Lewis at 535-6409 or Marilynn.lewis@slcgov.com Salt Lake City Corporation 451 South State Street, Room 406 Salt Lake City, Utah 84111. People with disabilities may make requests for reasonable accommodation no later than 48 hours in advance in order to attend this hearing. Accommodations may include alternate formats, interpreters, and other auxiliary aids. This is an accessible facility. For questions, requests, or additional information, please contact the Planning Division at 535-7757; TDD 535-6021.

Planning
451 S. State St., Room 406
Salt Lake City, Utah 84111

84111/3102

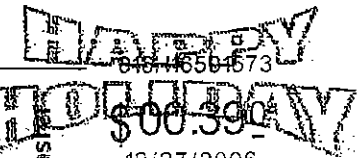


PETITION 400-06-39 - JAPAN TOWN HONORARY STREET NAME CHANGE



SALT LAKE CITY UT 841

27 DEC 2006



84111/3102

\$00.39

12/27/2006

Mailed From 84111

US POSTAGE

400-06-39 ML
Salt Lake City Planning
451 South State Street Room 406
Salt Lake City Utah 84111

7. PUBLIC COMMENTS

Open House

January 9, 2007

OPEN HOUSE
ATTENDANCE ROLL
Japantown – Honorary Street Name Change
400-06-39

January 9, 2007

Please Print Clearly, Thank you

| | |
|--|------------------|
| PRINT NAME <u>KEN ROLLAND</u> | PRINT NAME _____ |
| ADDRESS <u>256 EAST 100 South</u> | ADDRESS _____ |
| ZIP CODE <u>84101</u> | ZIP CODE _____ |
| PRINT NAME <u>RAYMOND LIND</u> | PRINT NAME _____ |
| ADDRESS <u>1135 SECOND AVE.</u> | ADDRESS _____ |
| ZIP CODE <u>84103-4154</u> | ZIP CODE _____ |
| PRINT NAME <u>Luke Choi</u> | PRINT NAME _____ |
| ADDRESS <u>150 E. 1st Ave. Apt 202</u> | ADDRESS _____ |
| ZIP CODE <u>84103</u> | ZIP CODE _____ |
| PRINT NAME <u>Brenda Koga</u> | PRINT NAME _____ |
| ADDRESS <u>2534 Glenview St.</u> | ADDRESS _____ |
| ZIP CODE <u>SLC 84106</u> | ZIP CODE _____ |
| PRINT NAME <u>Jani Iwamoto</u> | PRINT NAME _____ |
| ADDRESS <u>2550 E. Olympus Dr.</u> | ADDRESS _____ |
| ZIP CODE <u>SLC 84124</u> | ZIP CODE _____ |
| PRINT NAME _____ | PRINT NAME _____ |
| ADDRESS _____ | ADDRESS _____ |
| ZIP CODE _____ | ZIP CODE _____ |

OPEN HOUSE

January 9, 2007

400-06-39 Japantown Honorary Street Name Change

(100 South Street - Between 200 West and 300 West Streets)

Please provide us with the following information, so that we may contact you for further comment (please print clearly, thank you):

Name Luke Choi

Address) 150 E. 1st Ave. Apt. 202
SLC, UT 84103

(include zip code)

Phone 801-363-3251 (Work)

I felt very welcomed from the point of entrance by the principal planner Marilyn Lewis. A great environment for the Open House (a nice spacious room, get private & quiet)

It would be a great gesture by the city to honor the Japanese community by naming 100 South Street between 200W & 300W "Japantown Street" to commemorate what once was a bustling Japan Town.

This would be a great first step towards reviving the Japanese-American community center, which would only enrich the great city of Salt Lake City.

OPEN HOUSE

January 9, 2007

400-06-39 Japantown Honorary Street Name Change (100 South Street – Between 200 West and 300 West Streets)

Please provide us with the following information, so that we may contact you for further comment (please print clearly, thank you):

Name Brenda Koga

Address) 2534 Glenmarc St.

SLC, UT 84106

(include zip code)

Phone 466-6552

This street name change is very important to the Japanese American community and hopefully the city will give careful consideration to the importance of this action. Historically, this area has been important to the JA community since it remains in the heart of what was once the original Japan town. For the community it is "our place" & naming the street Japantown Street reinforces that entire feeling & sense of "place" for the JA community. It is the heart of our major cultural activities & hopefully this will all be taken into consideration at this time.

OPEN HOUSE

January 9, 2007

400-06-39 Japantown Honorary Street Name Change

(100 South Street – Between 200 West and 300 West Streets)

Please provide us with the following information, so that we may contact you for further comment (please print clearly, thank you):

Name RAYMOND LHO

Address) 1135 SECOND AVE.

SALT LAKE CITY, UTAH 84103-4154

(include zip code)

Phone 801-355-0284

I AM IN FAVOR OF THE NAME CHANGE.

1. THE AREA HAS A LONG HISTORY OF JAPANESE RESIDING IN THE AREA.
2. THE CONSTRUCTION OF THE SALT PALACE EXHIBITION CENTER DESTROYED THE ORIGINAL JAPANTOWN LEAVING ONLY THE SALT LAKE BUDDHIST TEMPLE AND JAPANESE CHURCH OF CHRIST AS HISTORICAL REMNANTS.
3. THE AREA WAS ALMOST UNIVERSALLY KNOWN AS "J" TOWN OR JAPANTOWN AND ALMOST ALL JAPANESE KNEW WHERE IT WAS.
4. AFTER DISCUSSING THE ISSUE OF THE NAME CHANGE, IT WAS THE CONCENSUS OF THE JAPANESE COMMUNITY PRESERVATION COMMITTEE TO SUPPORT A NAME CHANGE AND TO HAVE IT NAMED "JAPANTOWN STREET".
5. JAPANTOWN STREET WILL BE A POSITIVE RECOGNITION BY THE CITY AND COMMUNITY OF THE DIVERSITY OF THE CITY.
6. IT IS HOPEO THE NAME CHANGE WILL BE AN ADDITIONAL STEP IN THE RESTORATION OF A NEW JAPANTOWN.

OPEN HOUSE

January 9, 2007

400-06-39 Japantown Honorary Street Name Change (100 South Street – Between 200 West and 300 West Streets)

Please provide us with the following information, so that we may contact you for further comment (please print clearly, thank you):

Name KENNETH R. POLLARD

Address) 250 EAST 100 SOUTH
SALT LAKE CITY, UTAH 84101

(include zip code)

Phone 801.531.1133

*Naming the street is important to Honor the
Past, preserve the present and secure the future
for JAPANESE AMERICAN generations.*

*Establishing a "place" starts with a name or
street/address. This is a beginning. The location
of the Buddhist temple and THE JAPANESE Christian
Church provides cultural and religious presence for the
street.*

OPEN HOUSE

January 9, 2007

400-06-39 Japantown Honorary Street Name Change (100 South Street – Between 200 West and 300 West Streets)

Please provide us with the following information, so that we may contact you for further comment (please print clearly, thank you):

Name Tani Iwamoto

Address) 2550 E. Olympus Drive
Salt Lake City, Utah 84124

(include zip code)

Phone 274-0496

As you are aware, there was once a vibrant Japantown in Salt Lake City which was destroyed in 1942 w/ the construction of the Salt Palace. ~~My father~~ I was very young. I remember ~~hearing about my parents~~ my parents going to Japantown; have heard many stories of our community. It was a gathering place of businesses, cultural activities, places of worship and social halls - a place where the Japanese community could come together and have a feeling of community, especially important in light of wartime hysteria and the persecution of those of Japanese ancestry. ~~There~~ There ~~at~~ remain only two ^{entities} churches.

the Japanese Church of Christ and the Salt Lake
Buddhist Temple - altho' ^{much of} the Japanese
Community Congregate, there is no actual
community area ^{at that location}.

^{continue}
The Salt Palace continued its progression
; the latest expansion greatly impacts these
two last vestiges of ~~the~~ what was once
Japantown.

With continuous work by the Japanese
Community Preservation Committee which
consists of members of the 2 churches: Japanese
Community @ large; along with ~~support~~
support from City & County State leadership,
there is hope to rebuild a Japantown.

The County Mayor & County has helped
with a Japanese Garden to be dedicated
to the 1st & 2nd generation Japanese.
The Street Sign is yet another important
milestone - ~~and~~ already supported by neighbors
and the County, it would honor the past
and hopefully be a call ~~and~~ hope to the future
for a Japantown: the Japanese community.

8. ORIGINAL APPLICATION PACKET

Petition 400-06-39



Honorary Street Name Change

| | |
|--|---------------|
| OFFICE USE ONLY | |
| Petition No. 400-06-39 | |
| Receipt No. | Amount: 250.- |
| Date Received: 10-16-06 | |
| Reviewed By: <i>adm. mail</i> | |
| Project Planner: <i>Marilynn Lewis</i> | |

SALT LAKE CITY PLANNING

Date: *Aug 21st, 2006.*

Name of Applicant: *Japanese Community Preservation Committee (Jerny Mon)*

Address of Applicant: *7595 Pebble Springs Ct, Cottonwood Heights, UT 84093*

E-mail Address of Applicant: _____ Cell/Fax: _____

Location of the subject street: *100 So. St. between 2nd W. & 3rd W. Street, SLC, UT 84101*

Please include with the application:

1. A letter to the Director of Community & Economic Development explaining which street you wish to have renamed, and describing the end points of the segment being proposed for an honorary street name change. The letter must also explain why you desire the name change; i.e. the significance of the honorary name and its relation to or compatibility with the street, adjacent streets or location, and/or historical character or theme of the community.
2. The names and addresses of all abutting property owners along the segment of the street being renamed.
3. A property ownership map (known as a Sidwell map) showing the location of the street and highlighting the street where the honorary name change is proposed.
4. A letter of support from the Community Council(s) for the area(s) where the honorary name change is proposed.
5. Non-refundable filing fee of \$250.00, due at time of application.

Please Note:

The applicant will be responsible for reimbursing the City for the actual cost of implementing the changes, including any costs of updating official documents which exceed the petition fee of \$250 and purchase and installation of all applicable street signs. The applicant will be responsible for reimbursing the City for the replacement of missing or damaged street signs.

If you have any questions regarding the requirements of this petition, please contact a member of the Salt Lake City Planning staff (535-7757) prior to submitting the application.

County tax parcel ("Sidwell") maps and names of property owners are available at:

Salt Lake County Recorder
2001 South State Street, Room N1600
Salt Lake City, UT 84190-1051
Telephone: (801) 468-3391

File the complete application at:

Salt Lake City Planning
451 South State Street, Room 406
Salt Lake City, UT 84111
Telephone: (801) 535-7757

Signature of Applicant _____

Or authorized agent

Petition for Street Name Change

Current Street Name: 100 SOUTH

Proposed Street Name: JAPANTOWN STREET

Approximate Location: BETWEEN 2ND W. AND 3RD W. STREET
SLC.

As an owner of property with frontage on this street, I support the proposed name change.

JAPANESE CHURCH OF CHRIST
AL KUROTA 268 W. 100 SO. [Signature] 8/21/06
Print Name and Address Signature Date

STUVE DIST CO.
276 W 100 SO. SLC UT 84101 [Signature] 8/30/06
Print Name and Address Signature Date

Japanese Church of Christ
Rev. Luke Choi 268 W 100 S, SLC [Signature] 8/21/06
Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date



MULTI-ETHNIC

Honorary Street Name Change

OFFICE USE ONLY

Petition No.

Receipt No.

Date Received:

Reviewed By:

Project Planner:

Amount:

Date:

Name of Applicant:

Phone:

Address of Applicant:

E-mail Address of Applicant:

Cell/Fax:

Location of the subject street: 100 SOUTH

Please include with the application:

1. A letter to the Director of Community & Economic Development explaining which street you wish to have renamed, and describing the end points of the segment being proposed for an honorary street name change. The letter must also explain why you desire the name change; i.e. the significance of the honorary name and its relation to or compatibility with the street, adjacent streets or location, and/or historical character or theme of the community.
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Salt Lake City, UT 84111
Telephone: (801) 535-7757

Signature of Applicant _____

Or authorized agent

SALT LAKE CITY PLANNING

Petition for Street Name Change

Current Street Name: 100 SOUTH

Proposed Street Name: JAPANTOWN

Approximate Location: 100 SOUTH BETWEEN 200 & 300 WEST

As an owner of property with frontage on this street, I support the proposed name change.

211 WEST 100 SOUTH,
SALT LAKE BUDDHIST TEMPLE PARK
Print Name and Address James Carlson 120 So 200 W. SLC UT 84116 Signature [Signature] Date

MULTI ETHNIC Senior Housing Community
Print Name and Address 250 W 2nd St. 3rd floor parking lot Signature [Signature] Date 8-25-06

Royal Wood Assoc
Print Name and Address [Signature] Signature [Signature] Date [Signature]

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

Print Name and Address Signature Date

JAPANTOWN STREET

Utah has had several Japan towns. Salt Lake City's Japantown was one of the oldest and largest. It was located primarily on 100 South between West Temple and 100 West. It consisted of a myriad of businesses including, but not limited to, community and cultural organizations; churches; newspapers; schools; medical, legal and insurance offices; cinema companies; photo studios; confectionaries; produce companies; hotels (approximately 24); stores (approximately 18); cleaners and laundries (approximately 27); florists; garages; restaurants (approximately 21); barber shops; and pool halls. (See attachments which lists Salt Lake's Japanese-owned businesses from the 1940s, as well as the location of the buildings at the time of the Salt Palace demolition) It was a thriving and active community until 1967, when the Salt Palace Convention Center (SPCC) was constructed. The construction was the death knell of the Japanese community – it literally destroyed what was Japantown and the heart of the Japanese community. The Japanese Church of Christ (JCC) and the Salt Lake Buddhist Temple (SLBT) are the only remnants of what was once Japantown.

During the most recent expansion of the SPCC, the viability of the JCC and SLBT was once again threatened. The Japanese community, realizing that unified action was necessary to protect, preserve and promote the two last vestiges of Japantown, formed the Japanese Community Preservation Committee (JCPC), consisting of members from the JCC, SLBT and the Japanese community at large. JCPC has been meeting regularly since it's formation in October, 2004, and has worked to protect and preserve the JCC, SLBT and the Japanese Community from negative impacts arising from the recent SPCC expansion, including, but not limited to, health and safety hazards, as well as loss of enjoyment of the remaining churches and properties, which have dated back approximately 90 years. Representatives of JCPC have met weekly with those involved in the construction and design of the SPCC -- some modifications have been made to accommodate safety concerns, as well as the preservation of the Japanese culture and activities of the JCC, SLBT and Japanese community. In addition, due to efforts of JCPC, legislative language was included in Senate Bill 211 to address impacts to adjacent structures as a result of SPCC construction/expansion.

A revival of a Japantown has generated a great deal of interest, support and momentum. The recent inclusion by the Urban Land Institute into their conference's work session was energizing and gave international attention to the plight of Salt Lake's Japantown, as well as ideas backed by expertise in various, pertinent disciplines.

Extensive evaluation, research and action have been ongoing. To memorialize the historical existence and significance of Japantown, and to move forward to preserve and restore Japantown, there has been strong support to rename First South, between 2nd and 3rd West, to Japantown Street. Japantown has been used as one word in Japantowns across the Nation. It is our belief that this originates from the Japanese word for Japantown, "Nihonmachi," which is one word. A petition, along with a letter and resolution by the Salt Lake County Council, and a letter by the community council have been prepared and signed by all essential parties for the re-naming of First South between 2nd West and 3rd West, to **Japantown Street** for adoption by the Salt Lake City Council. We ask for the Council's support and adoption, as well as action as soon as is feasible.

The Downtown Community Council

A Community Council Organization of Salt Lake City

27 September 2006

Japanese Community Preservation Committee
attn: Mr. Jerry Mori
7595 Pebble Springs Ct.
Cottonwood Heights, UT 84093

Salt Lake City, UT 84111

Re: Proposal to designate a block of 100 South Street as "Japantown Street"

Dear Mr. Mori,

I am writing on behalf of the Downtown Community Council to communicate the Council's support of your proposal to establish an Honorary name for the block of 100 South Street that extends from 200 West to 300 West. This proposal has been discussed by our members and the feedback has been very supportive. Our Board will vote on this at our 18 October meeting, with all Board Members having stated their support in advance.

Incorporating the cultural and social history of our downtown area into the existing infrastructure has been part of this Community Council's agenda for many years. The major changes that came about in our neighborhoods when the Salt Palace was originally built replaced much of the old Japanese community. It is important to support the diverse traditions in our community, and we encourage Salt Lake City to make the commitment to preserving this part of our history.

Thank you for taking a proactive approach and for providing our Downtown Community Council with the opportunity to support your ideas. Please let us know if there are additional steps we can take to promote the implementation of your request to the City.

Sincerely,



Christopher Viavant, President
Downtown Community Council
c/o 404 South 400 West
Salt Lake City, UT 84101
801-364-5576

cc: SLC Mayor "Rocky" Anderson
SLC Council Member Nancy Saxton



SALT LAKE COUNTY

COUNTY COUNCIL

Cortlund G. Ashton, Chair
District #5

Randy Horiuchi
At-Large A

Jennifer Wilson
At-Large B

Jim Bradley
At-Large C

Joe Hatch
District #1

Michael H. Jensen
District #2

David A. Wilde
District #3

Mark Crockett
District #4

Marvin L. Hendrickson
District #6

September 19, 2006

Salt Lake City Council
Councilman David L. Buhler, Chair
451 S. State Street, Room 304
Salt Lake City, Utah 84111

Dear Councilman Buhler:

The Salt Lake County Council, at its meeting held this day, approved the attached RESOLUTION, recognizing the historical importance of Salt Lake's Japanese Community and its relationship to the development of the Salt Palace, and urging the Salt Lake City Council to recognize and commemorate that historical community by naming 100 South Street between 200 West and 300 West as Japan Town Drive.

Respectfully yours,

SALT LAKE COUNTY COUNCIL

SHERRIE SWENSEN, COUNTY CLERK

By *Erystene Gudmundson*
Deputy Clerk

ks

pc: Council

**SALT LAKE COUNTY COUNCIL
RESOLUTION**

**A RESOLUTION OF THE SALT LAKE COUNTY COUNCIL
RECOGNIZING THE HISTORICAL IMPORTANCE OF SALT LAKE'S
JAPANESE COMMUNITY AND ITS RELATIONSHIP TO THE
DEVELOPMENT OF THE SALT PALACE AND URGING THE SALT
LAKE CITY COUNCIL TO RECOGNIZE AND COMMEMORATE THAT
HISTORICAL COMMUNITY BY NAMING 100 SOUTH STREET
BETWEEN 200 WEST AND 300 WEST AS JAPANTOWN STREET.**

BE IT KNOWN AND REMEMBERED THAT:

WHEREAS, the historical Japanese community in Salt Lake County was located in the area between South Temple and Second South and West Temple and Third West and constituted a vibrant neighborhood that provided diversity to Salt Lake City, and

WHEREAS, early civic revitalization efforts, including the development of the initial Salt Palace arena and convention complex, severely impacted that community and the infrastructure that supported it, and

WHEREAS, since the construction of that initial complex the actions of Salt Lake County in expanding the Salt Palace Convention Center have inextricably bound it to not only the future, but also, the preservation of that historical community, and

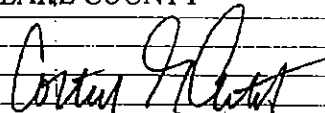
WHEREAS, it is appropriate to commemorate and acknowledge not only the role of the residents of that community in creating the social fabric of Salt Lake City but also the importance of the neighborhood and physical community of Japantown in the development of Salt Lake City and County;

NOW THEREFORE, the Salt Lake County Council hereby encourages the Salt Lake City Council to commemorate and recognize the historical community of Japan Town by designating 100 South Street between 200 West and 300 West as "Japantown Street".

APPROVED and ADOPTED this 19 day of September, 2006.

SALT LAKE COUNTY

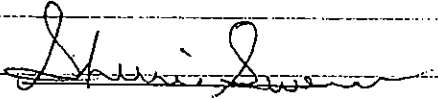
By



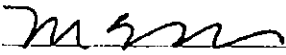
Cortlund G. Ashton, Chair
Salt Lake County Council

ATTEST:

Salt Lake County Clerk



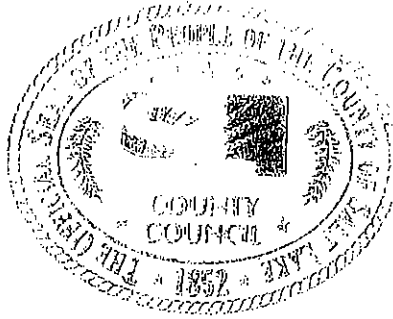
Approved as-to-form:



Deputy District Attorney

Date: 9/19/06

| | |
|----------------------------------|---------------|
| Councilmember Ashton voting | <u>"Aye"</u> |
| Councilmember Bradley voting | <u>"Aye"</u> |
| Councilmember Crockett voting | <u>Absent</u> |
| Councilmember Hatch voting | <u>"Aye"</u> |
| Councilmember Hendrickson voting | <u>"Aye"</u> |
| Councilmember Horiuchi voting | <u>"Aye"</u> |
| Councilmember Jensen voting | <u>Absent</u> |
| Councilmember Wilde voting | <u>"Aye"</u> |
| Councilmember Wilson voting | <u>"Aye"</u> |



**SALT LAKE COUNTY COUNCIL
RESOLUTION**

RESOLUTION NO. _____

DATE: 9/19/06

**A RESOLUTION OF THE SALT LAKE COUNTY COUNCIL
RECOGNIZING THE HISTORICAL IMPORTANCE OF SALT LAKE'S
JAPANESE COMMUNITY AND ITS RELATIONSHIP TO THE
DEVELOPMENT OF THE SALT PALACE AND URGING THE SALT
LAKE CITY COUNCIL TO RECOGNIZE AND COMMEMORATE THAT
HISTORICAL COMMUNITY BY NAMING 100 SOUTH STREET
BETWEEN 200 WEST AND 300 WEST AS JAPAN TOWN DRIVE.**

BE IT KNOWN AND REMEMBERED THAT:

WHEREAS, the historical Japanese community in Salt Lake County was located in the area between South Temple and Second South and West Temple and Third West and constituted a vibrant neighborhood that provided diversity to Salt Lake City, and

WHEREAS, early civic revitalization efforts, including the development of the initial Salt Palace arena and convention complex, severely impacted that community and the infrastructure that supported it, and

WHEREAS, since the construction of that initial complex the actions of Salt Lake County in expanding the Salt Palace Convention Center have inextricably bound it to not only the future, but also, the preservation of that historical community, and

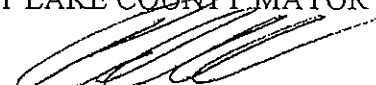
WHEREAS, it is appropriate to commemorate and acknowledge not only the role of the residents of that community in creating the social fabric of Salt Lake City but also the importance of the neighborhood and physical community of Japan Town in the development of Salt Lake City and County;

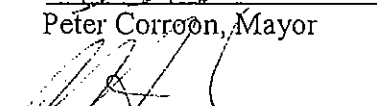
NOW, THEREFORE, the Salt Lake County Council hereby encourages the Salt Lake City Council to commemorate and recognize the historical community of Japan Town designating 100 South Street between 200 West and 30 West as "Japan Town Drive"

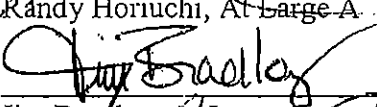
APPROVED and ADOPTED this ____ day of September, 2006.

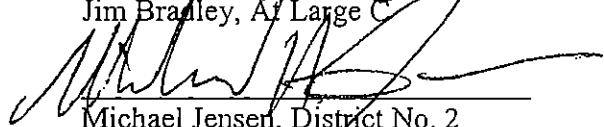
SALT LAKE COUNTY MAYOR

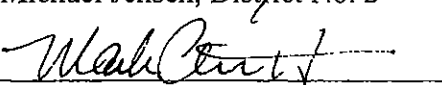
BY


Peter Corroon, Mayor


Randy Horiuchi, At Large A



Jim Bradley, At Large C

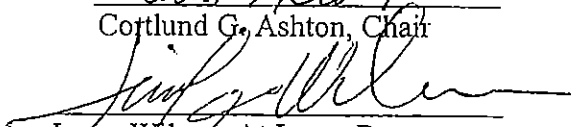

Michael Jensen, District No. 2

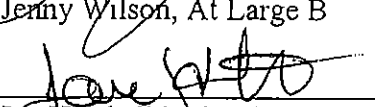

Mark Crockett, District No. 4

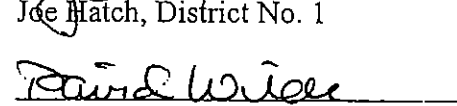
SALT LAKE COUNTY COUNCIL

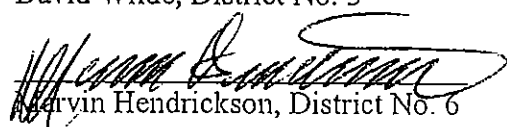
BY


Cortlund G. Ashton, Chair


Jenny Wilson, At Large B


Joe Hatch, District No. 1


David Wilde, District No. 3


Marvin Hendrickson, District No. 6

Petition No. 400-03-39

By Japanese Community Preservation
Committee

Is requesting an Honorary Street Name
Change located at 100 South between
200 West and 300 West.

Date Filed

Address

**COMMUNITY DEVELOPMENT
COUNCIL SUBMITTAL CHECKLIST**

Petition No and Basic Information: 400-06-39 Honorary Street Name Change
Japantown, 100 South Street (between 200 West and 300 West Streets)

Date: January 22, 2007

Supervisor Approval: 

Division Director Approval: 

Contact Person: Marilynn Lewis

Phone No. 535-6409

Initiated by

- ☐ City Council Member
- ☐ Property Owner
- ☐ Board / Commission
- ☐ Mayor
- ☒ Other -- Applicant

Contact Person

Jani Iwamoto 274-0496

Completed Check List attached:

- ☐ Alley Vacation
- ☐ Planning / Zoning
- ☐ Federal Funding
- ☐ Condominium Conversion
- ☐ Plat Amendment
- ☒ Other -- Honorary Street Name Change

Public Process:

- | | |
|---|---|
| <input type="checkbox"/> Community Council (s) | <input checked="" type="checkbox"/> City Web Site |
| <input type="checkbox"/> Public Hearings | <input type="checkbox"/> Flyers |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Formal Notice |
| <input type="checkbox"/> Historic Landmark Commission | <input type="checkbox"/> Newspaper Advertisement |
| <input type="checkbox"/> HAAB review | <input type="checkbox"/> City Television Station |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> On Location Sign |
| <input type="checkbox"/> City Kiosk | <input type="checkbox"/> City Newsletter |
| <input checked="" type="checkbox"/> Open House | <input type="checkbox"/> Administrative Hearing |
| <input type="checkbox"/> Other | |

Compatible with ordinance:

Salt Lake City Planning Division Policy and Procedure 6.03.50 Street Name Change
and State Code 10-8-32

Modifications to Ordinance:

There are no modifications to the Zoning Ordinance for this petition/application.

Approvals / Input from Other Departments / Divisions

| <u>Division</u> | <u>Contact Person</u> |
|--|-----------------------|
| <input checked="" type="checkbox"/> Airport: | Allen McCandless |
| <input type="checkbox"/> Attorney: | |
| <input type="checkbox"/> Business Licensing: | |
| <input checked="" type="checkbox"/> Engineering: | No response |
| <input checked="" type="checkbox"/> Fire: | Wayne Leydsman |
| <input type="checkbox"/> HAND: | |
| <input type="checkbox"/> Management Services: | |
| <input type="checkbox"/> Mayor: | |
| <input type="checkbox"/> Parks: | |
| <input checked="" type="checkbox"/> Permits / Zoning: | No response |
| <input checked="" type="checkbox"/> Police: | No response |
| <input type="checkbox"/> Property Management: | |
| <input checked="" type="checkbox"/> Public Services: | Rick Graham |
| <input checked="" type="checkbox"/> Public Utilities: | Peggy Garcia |
| <input checked="" type="checkbox"/> Transportation: | Barry Walsh |
| <input type="checkbox"/> RDA: | |
| <input checked="" type="checkbox"/> Zoning Enforcement | Randy Isbell |

PETITION CHECKLIST

| Date | Planner Initials | Supervisor Initials | Director Initials | Action Required |
|----------|---------------------|------------------------|----------------------|---|
| 10/16/00 | CC | | | Petition Delivered to Planning |
| 11/1/00 | M | | CC | Petition Assigned to <u>Maribynn Lewis</u> |
| N/A | M | | - | Planning Staff or Planning Commission Action Date |
| | M | | | Transmittal Cover Letter Followed Template (margins, headings, returns etc) |
| | M | | CC | Table of Contents |
| | M | | CC | Chronology |
| 12/3/00 | M | | CC | Ordinance Prepared by the Attorney's Office Include general purpose statement of petition (top of ordinance) Include Strike and Bold -(Legislative Copy) (where applicable) Include Clean Copy (Ensure stamped by Attorney) Include Sidwell Numbers (where applicable) Include Legal Description-review, date and initial (where applicable) Ensure most recent ordinance used Ensure Exhibits (tables etc) are attached |
| | | | CC | Council Hearing Notice Include Purpose of Request Include zones affected (where applicable) Include address of property (where applicable) Include TDD Language |
| | M | | CC | Mailing List of Petition and Labels, (include appropriate Community Councils, applicant and project planner) (include photocopy of labels) |
| N/A | | | NA | Planning Commission Notice Mailing Postmark Date Verification (on agenda) Newspaper Notice for Rezoning and Master Plan Amendments (proof of publication or actual publication) |
| N/A | | | NA | Planning Commission Staff Report |
| N/A | | | NA | Planning Commission Minutes and Agenda |
| | | | CC | Yellow Petition Cover and Paperwork Initiating Petition (Include application, Legislative Intent memo from Council, PC memo and minutes or Mayor's Letter initiating petition.) |
| | | | | Date Set for City Council Action: _____ |
| | | | | Petition filed with City Recorder's Office |