

# City Council Announcements

## March 20, 2007

### A. Information Needed by Council Staff

1. Additional Audit Contracts: The Council has had three firms under contract for management/operational audits. One of the firms changed its focus to executive search and is no longer available to assist the Council with audits. When the original audit proposals were evaluated, the next two firms with the highest ratings were K H Consulting Group (Los Angeles) and Maximus (several offices throughout the nation). Both firms are willing to fill in for the remainder of the contract period (2 1/2 years) at the same fees as originally proposed. After the Council requests an audit and a scope is prepared, the usual procedure is to ask the firms under contract for a letter outlining the firm's expertise or experience and outlining the approach and the not-to-exceed fee the firm would charge for the project. The Council's audit subcommittee is recommending that these two firms be added to the pool to provide more resource potential and to create a more competitive selection process. Does the Council wish to increase the audit pool to four firms by contracting with K H Consulting Group and Maximus?
2. As you may know, Council Member Christensen has been meeting with the Salt Lake Chamber Military Affairs group and representatives from our congressional offices to discuss the possibility of housing and displaying artifacts from the USS SLC Submarine here in Salt Lake City. (The submarine is being decommissioned, ie: dismantled, recycled, nuclear pieces are being removed, etc.)

It is possible that we will be able to acquire on loan from the Navy some ceremonial pieces and artifacts from the USS SLC Submarine to house and display in the City and County Building. Preliminary estimates for construction of a wood cabinet (similar to those currently housing sister artifacts on the third floor) have come in at approximately \$8,000, with the most likely source of funding being fund balance. Assuming approval from the Administration and the Building Use & Conservancy Committee, Council Member Christensen is asking the Council for initial support to use fund balance from the City's General Fund for the construction of a wood cabinet to house artifacts from the USS Salt Lake City.

**Does the Council wish to express support for this effort, with the understanding that more information will be provided in the future, and that this request could be added to the next budget opening?**

3. Council Member Love was contacted by D5 constituents, John and Karen Hodge who live at 1420 Roosevelt Avenue. They applied for an alley vacation nearly a year ago for 1420 East Roosevelt Avenue and 1419 East Emerson Avenue, Petition No. 400-06-25. According to Jill, this petition has taken a year to process, and Jill is asking for the Council's support in moving this petition forward.

The state requires alley vacations to be advertised once a week for four weeks. In order to meet advertising requirements for a Public Hearing on April 17<sup>th</sup>, the advertising would need to begin by March 21<sup>st</sup>. **Council Member Love is asking if the Council would be willing to begin advertising for the Public Hearing prior to the briefing on this petition. If the Council would like to move forward with the advertising, the Council could confirm the Public Hearing date of April 17<sup>th</sup> on the April 3<sup>rd</sup> agenda.**

### B. For Your Information

1. Attached are several Grant applications submitted by the City.

# Grant Submission Notification Memo

**TO:** Steve Fawcett, Sam Guevara, Cindy Gust-Jenson

**FROM:** Grant Acquisition Team

**DATE:** 3/16/2007

**SUBJECT:** Salt Lake City Mayor's Coalition on Alcohol, Tobacco and Other Drugs

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**FUNDING AGENCY:** U.S. Department of Health and Human Services/Substance Abuse and Mental Health Services Administration

**REQUESTED AMOUNT:** \$100,000

**DEPARTMENT APPLYING:** Office of the Mayor

**COLLABORATING AGENCIES:** None

**DATE SUBMITTED:** March 15, 2007

**SPECIFICS:**

Technical Assistance (Training)       Equipment Only

Provides   1   FTE Position(s)

Existing       New       Overtime       Requires Funding After Grant

Explanation: Continuation funding for the Coalition Coordinator that is grant funded currently.

Match Required 100%       In Kind       Cash

Computer Software Development       In House       Contract Services

New Program (City not performing function now)

**GRANT DETAILS:**

- The Office of the Mayor submitted the continuation application to the Drug Free Community Support Program Grant for continuation funding for the Salt Lake City Mayor's Coalition on Alcohol, Tobacco and Other Drugs. The request is for \$100,000 to continue the Coalition's activities for the 2007-2007 program year.
- The City is providing an in-kind match of \$54,254 through staff salaries, fringe benefits, printing, and postage.
- The non-City in-kind match of \$45,746 is provided by partner agencies including Bach Harrison, professional speakers presenting at Coalition activities and workshops, community grant awardees, and the volunteer time of the Coalition members.

# Grant Submission Update Memo

**TO:** Lyn Creswell, Steve Fawcett, Cindy Gust-Jenson

**FROM:** Grant Acquisition Team

**DATE:** 3/16/2007

**SUBJECT:** 2007 Drug Court Discretionary Grant Program – Enhancement Grant

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**FUNDING AGENCY:** Department of Justice, Bureau of Justice Assistance

**REQUESTED AMOUNT:** \$ 94,827.00

**DEPARTMENT APPLYING:** Justice Court

**COLLABORATING AGENCIES:** Salt Lake County Criminal Justice Service, SLC Police Dept.

**DATE SUBMITTED:** March 6, 2007

**SPECIFICS:**

- Technical Assistance (Training)       Equipment Only  
 Provides \_\_\_\_\_ FTE Position(s)  
 Existing       New       Overtime       Requires Funding After Grant

Explanation: The grant request police officer overtime to serve bench warrants issued by Drug Court

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- Match Required 25%       In Kind       Cash  
 Computer Software Development       In House       Contract Services  
 New Program (City not performing function now)

**GRANT DETAILS:**

1. Police Overtime to serve bench warrants issued by Drug Court
2. IMS programming and equipment to update programming to streamline Drug Court participant tracking and reporting. IMS will also install cable to plug judges and prosecutors' computers into laptops used by CJS case managers.
3. Strengthen incentive and sanction program by surveying drug courts and purchasing items to assist in the program.
4. Perform an evaluation of the efficacy of Misdemeanor Drug Court and the socio-economic impact of Misdemeanor Drug as opposed to Felony Drug Court.
5. Temporary, part-time court clerk to assist inputting CAT client information in JEMS.
6. Assign additional bailiff to Drug Court when calendar is lengthy due to increased warrant service by SLCPD
7. Hire Independent evaluator to study socio-economic impact and efficacy of Misdemeanor Drug Court Program

**BUDGET**

Personnel

SLCPD Overtime	2 officers x \$40/hour x 10 hrs/week x 52 weeks	\$41,600.00
SLC IMS Computer Programming	160 hours x \$66/hour	10,560.00
Grant Management	100 hours x \$25/ hour	2,500.00

Travel

Training	3 people (Judge Cutler & 2 IMS staff)	\$ 3,426.00
<u>Equipment</u>		
Cable and KVM Switch	five courtrooms	\$ 9,750.00
<u>Supplies</u>		
Incentive Program	Tangible Items for incentives	3,000.00
<u>Consultant</u>		
TBD (Utah Criminal Justice Center or Bach Harrison)	Hire Independent Evaluator to study efficacy of Misdemeanor Drug Court	\$50,000.00
<u>Contracts</u>		
AppleOne	Hire part-time temporary court clerk	\$ 5,076.00
Court Transportation & Bailiff Services, LLC	Additional Bailiff during Drug Court	\$ 774.00
Total Project	\$126,686.00	
Federal Portion (75%)	94,827.00	
City Portion (25%) match	31,609.00	

<u>PERSONNEL</u>	<u>Computation</u>	<u>Total</u>
Judge L.K. Cutler	\$93,352/year x 5%	4,667.6
Marian Graves, Criminal Section Manager	49,820/year x 8%	3,985.6
Kimberley Merrill, Court Clerk	\$30,616/year x 44%	<u>13,471.04</u>
Total Personnel		22,124.24
<u>FRINGE BENEFITS</u>		
Judge L.K. Cutler	\$21748/year x 5%	1,087.4
Marian Graves	\$17192/year x 8%	1,375.36
Kimberley Merrill	\$16024/year x 44%	<u>7,050.56</u>
Total Fringe Benefits		<u>9,513.32</u>
<b>Total Match</b>		<b>31,637.56</b>