

City Council Announcements

April 8, 2008

A. Information Needed by Council Staff

1. The Downtown Alliance has contacted Council Staff about the study their consultant has been doing regarding a possible Public Market in downtown. The consultant has finalized the report and is ready to present findings to the public. He will only be in town on April 22nd and 23rd (Tuesday and Wednesday), and the Downtown Alliance would like for him to be able to present to as many Council Members as possible.

There are a few options if Council Members are interested in hearing his findings:

- Schedule as many small group meetings as possible
- Council Members may attend a public meeting at 12pm on the 23rd (he will be presenting to the public at a large format public meeting at the library)
- Council Members may wish to meet as a council (or if 4 or more are interested) on the 22nd at the regular council meeting time, or later in the day, to hear a presentation from him. Council staff will also check with the Downtown Alliance to see if he is available to tour possible sites while he is in town.

What are Council Member preferences?

2. Consider amendments to the Council Policy Manual (Amendment Item 1: Working Outside One's own Council District) (see attachment).

SALT LAKE CITY COUNCIL MEMORANDUM

DATE: April 8, 2008
SUBJECT: **ROUND 1: Amendments to the Council Policy Manual for Review and Approval**
STAFF REPORT BY: Lehua Weaver

Based on various Council discussions ranging back to last year, several amendments to sections of the Salt Lake City Council Policy Manual have been identified for updating. In an effort to present the various amendment items as simply as possible, staff has listed a brief description or history and our understanding of the amendment needed. The specific language edits are also provided.

Amendment Item 1: “Working outside one’s own district”

Issue:

1. During a mid-year retreat with the full Council last October, the Council confirmed their intent that when a Council Member is approached regarding an issue in another’s district, the approached Council Member may either refer the constituent to the Council Member representing the issue-area, or assist the constituent and keep the other Council Member notified.
2. The Council also discussed extending the same notification courtesy to fellow Council Members when meeting requests are made on issues pending Council consideration.

Suggested Language Amendment:

A.15 WORKING ON ISSUES OUTSIDE OWN COUNCIL DISTRICT (4/08)

a. Due to Council Members' roles as elected officials, constituents commonly contact Council Members to request their assistance in resolving issues and problems.

b. There are instances when constituents contact a Council Member for assistance on an issue outside the Council Member's council district. When a Council Member is asked to assist a constituent on an issue outside that Council Member's district, the Member has two options:

1. refer the constituent to the Council Member who represents the constituent; or
2. choose to assist the constituent and give a courtesy notification to the Council

Member whose district the issue relates to as soon as is reasonably possible.

c. There are also instances when a Council Member will be contacted by members of the community (including, but not limited to, residents, developers, business owners) regarding a project outside their district that will be coming before the Council for consideration.

1. In this situation, the Council Member has justification to meet individually or in small groups with the business person, and will extend a courtesy notification to the Council Member in whose district the project is located.