

SALT LAKE CITY COUNCIL STAFF REPORT
BUDGET AMENDMENT #3 – FISCAL YEAR 2007-08

DATE: April 4, 2008
SUBJECT: Budget Amendment #3 – Follow-up Briefing
STAFF REPORT BY: Sylvia Richards, Lehua Weaver and Karen Halladay
CC: David Everitt, Lyn Creswell, Esther Oeknick-Hunter, Steve Fawcett, Gordon Hoskins, LuAnn Clark, Chief Burbank, Chief McKone, Mary De La Mare-Schaefer, Rick Graham, Shannon Ashby, Sherrie Collins, Susi Kontgis, Kay Christensen, Gina Chamness

FOLLOW UP BRIEFING – NEW INFORMATION:

A-8: NEW REQUEST – Two Principal Planners (2.0 FTE) \$64,040 each, and one Plans Examiner (1.0 FTE) \$72,812 (\$200,900 – General Fund) source: fund balance

The Administration is requesting additional personnel to staff the One-Stop Shop/Buzz Center. The funding requests for the 3.0 additional FTE's may be slightly inflated, as they may include costs for cubicles and/or equipment and desks. The Administration has provided an attachment discussing this request. Additional information will be forthcoming next week.

The Council may wish to ask whether all of the Planning positions and Building Services and Licensing positions appropriated during the FY 07-08 budget have been filled. Also, if the Salt Lake economy slows, the Council may wish to ask how this slowing might affect the frequency of requests for permits and planning inquiries.

I-3: NEW REQUEST – Electronic Plan Submission and Review Software for the Building Services & Licensing Division (\$285,500 – General Fund) source: fund balance

The City Council has received comments from the development community regarding the inconvenience of the City's inability to accept electronic plans for review. The City has been supportive of moving in the policy direction of implementing the One-Stop Shop/Buzz Center and providing electronic tools to assist with coordination among the departments.

The Council Chair and Vice Chair were made aware of this interest and wanted to bring this item to the attention of the full Council. Additional information will be

provided by the Administration on April 8th during the budget amendment discussion.

The electronic plan (ePlan) submission and review software is one component that was not purchased as part of the Accela program. This purchase would streamline the City's review processes. Other benefits of the ePlan software include reducing paper storage and paper consumption. Electronic plan submission and plan check availability will allow citizens, contractors, and developers to upload their projects to the City 24 hours a day, 7 days a week. Plan check and re-submittal of drawings would be handled electronically.

The Council may wish to ask how much time will be saved during the process of a typical plan review using the ePlan software. The Council may also wish to inquire as to whether the software can be utilized by other divisions and departments such as Public Services Engineering, Transportation, Public Utilities and the Fire Department, and whether there are costs associated with licensing multiple departments using the software.

Additionally, the Council may wish to ask how this process would address the current backlog of plan submission.

UPDATES:

A-1: Downtown Alliance Parking Token Program Subsidy (\$42,000 – General Fund) source: Fund Balance

During the budget amendment Work Session briefing, Council Members expressed an interest in a 50/50 split of the \$42,000 Downtown Alliance Parking Token Program subsidy with the Redevelopment Agency (RDA). The Council proposed that each organization could contribute \$21,000 to allow the token program to continue through the remainder of fiscal year 2008.

RDA Staff will present a proposal for \$21,000 to the RDA Board at the April 8th meeting. The outcome of the RDA Board's decision will be available and provided at the City Council meeting which immediately follows the RDA Board meeting on April 8th.

A-6: Utah Museum of Fine Arts Exhibit (\$50,000 – General Fund) source: Fund Balance

During the April 1st Work Session discussion, Council Members indicated initial support for funding this item. The Council also expressed interest in signing a joint letter asking the Utah Museum of Fine Arts (UMFA) to consider providing opportunities for low to mid-income youth from the Salt Lake City School District (and their families) to attend the exhibit at no cost. Council staff has attached a draft of the letter for Council consideration.

A-7: Mayor's Office – Salt Lake Solutions – Consulting Fees (\$26,000 – General Fund) source: Fund Balance

During the April 1st discussion, Council Members requested additional information about how the Salt Lake Solutions program is structured and plans for moving forward. Council Members also requested information about the consultant retained by the Administration. Attached is an email from Lyn Creswell in February providing additional information about the program and the consultant's involvement. Also attached is a copy of the consultant's résumé.

I-2: Central Community Recreation Center (\$1,000,000 – General Fund) source: fund balance

During the Work Session briefing, Council Members indicated a desire to discuss the project and options with a representative from the County. Erin Litvack, Director of Community Services for Salt Lake County, will be in attendance during the April 8 Work Session to answer questions from Council Members.

The following information was previously provided in Council packets for the budget amendment briefing on April 1, 2008. It is provided again for your information.

Budget Amendment Number Three contains 19 proposed adjustments. The Administration recommends the use of fund balance for 5 initiatives for a total decrease in fund balance of \$180,195. In addition, the City Council has included two requests for the use of fund balance. Please refer to Section I of this report.

The Council requested that a current-year revenue forecast be included with each budget amendment. The Finance Division analyzes revenue each month and provides the Council with written updates beginning with the September analysis. According to the Administration, revenue projections overall are estimated to be lower than expected by \$2.4 million. The Administration indicates that permit fees for the City Creek project are lower than anticipated by approximately \$3.0 million due to the timing of permits. Given that fees will be paid next year, this potential shortfall can be addressed with an interim appropriation from fund balance of the General Fund.

The projections for parking taxes indicate a decrease of \$500,000 due to the increase in free parking at the City Library from thirty minutes to one hour. Parking meter revenues, fines and forfeitures, property taxes and franchise taxes are slightly higher than projected. Sales taxes are also slightly higher for the first five months of the year; however, as of the date of this transmittal, the Administration did not have December sales tax numbers. The Administration indicates that the County will make a final settlement at the end of March before property tax numbers can be confirmed.

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during the next two years, the Council may wish to weigh the proposed uses of these fund balance requests with Council priorities, as well as with the anticipated needs of the upcoming fiscal year.

MATTERS AT ISSUE

The Administration classified the following as:

New Items:

***A-1: Downtown Alliance Parking Token Subsidy (\$42,000 – General Fund)
source: Fund Balance***

In 2003, the Downtown Alliance (DTA) created a universal parking and transit parking token program. Parking tokens, valued at \$1.00 are purchased by merchants for \$.25. These tokens, given to patrons and clients of downtown businesses and firms, can be used in parking meters and boxes, on UTA transit systems, and for paying parking lot and garage fares. The initial business plan expected the program to be self-sustaining after the program’s first three years of operation. According to information provided by the DTA, Salt Lake City and the Redevelopment Agency (RDA) have contributed \$213,475 towards the Downtown Alliance Parking Token Program since its inception in fiscal year 2003.

The intent of the parking token program was to: 1) promote downtown Salt Lake City dining, shopping, and entertainment options, 2) overcome real or perceived parking issues, 3) provide a parking and transit discount, and 4) to provide customer relations opportunities for downtown businesses. As of December 2007, 173,138 tokens have been purchased by merchants and over 70% of those tokens have been redeemed by customers since the program began in 2003. An analysis of the 2007 DTA token purchases by merchants’ data is as follows:

Merchant Category	Tokens Purchased in 2007	Percent
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According to the DTA one-third of the tokens are redeemed in private lots and garages, one-third are used in the City’s parking meters, and one-third are used for UTA transit services.

Shortly after the program was implemented, it became apparent that downtown merchants were not interested in purchasing tokens for \$1.00. The cost of the token was deemed too high, especially for small transactions. Over the years, City and RDA subsidies were used to discount the tokens to the merchants. At the \$.25 purchase price, merchant use and participation increased. The Parking Token Program relies on merchants to promote the program, the DTA to market the program, and the City to subsidize the discount.

The Downtown Alliance is requesting funding of \$42,000 for the remainder of fiscal year 2008. Currently, the Parking Token Program is the only short-term parking tool to address real or perceived downtown parking issues. DTA Staff indicated that without the requested subsidy, the Downtown Alliance would not be able to afford to continue to provide the subsidy for the token discount, merchants may lose patrons, and downtown businesses would need to develop and implement their own parking solutions. Construction of the City Creek project may also contribute to the real and perceived parking issues of Downtown.

The Downtown Alliance would like to continue to maintain the Parking Token program until the City has had an opportunity to implement a Downtown in Motion recommendation, which would establish a parking management entity that would oversee all downtown parking issues.

At this time, the City has not established a parking management entity to address Downtown parking issues and develop solutions. Does the Council wish to continue to fund the Downtown Parking Token program until an evaluation can be made on the existing program? Does the Council wish to consider modifications to the existing program?

A-2: November 2007 General Obligation Bond Election Costs (\$42,280 – General Fund) source: Fund Balance

A general obligation bond election related to Proposition 1, funding for public safety facilities, was held on November 6, 2007. Although the election results were extremely close, Proposition 1 was not supported by the majority of Salt Lake City voters.

Bond counsel fees and publication costs are incurred in preparing and notifying the public about a general obligation bond election. For this particular bond election, the City incurred bond counsel fees of \$23,463.92. The City's contracted bond counsel provided approximately 110 hours of services. Initial consultation began in the spring of 2005. However, it was January of 2006 that preparations began for the November 2007 bond election. This time factor and the passing of HB 393 in 2007, Truth in Bonding, which required an understanding of its impact with regard to notification to property owners and ballot language, contributed to the number of hours incurred by the City's bond counsel. According to the Administration, these bond counsel issuance costs are typical and reasonable. In addition, the City also incurred publication costs of \$18,816.00. Publishing the 'Notice of Special Bond Election' is required for general obligation bond elections. The required notice included publishing: the notice once per week for four consecutive weeks; the information in the Salt Lake City Tribune and Deseret Morning News; and the eight-page notice, which requires every polling location and early voting option dates, times, and

locations. Bond counsel fees and publication costs of \$42,279.92 would have been paid from bond proceeds had Proposition 1 passed in the November 2007 election.

The Administration is requesting a \$42,279.92 budget amendment to fund the November 2007 general obligation bond election costs from the General Fund's fund balance. The Administration stated that these costs could be reimbursed in the future should another bond election for public safety facilities be successful.

Should there be a successful Public Safety Building general obligation bond election in the future, would the Council wish to be reimbursed for the November 2007 bond costs?

A-3: Sidewalk Replacement SAA, 1100 East to 1700 East and 1300 South to 1700 South – Property owners' portion (\$300,000 – CIP Fund)

During the Fiscal Year 2007-08 CIP process, \$550,000 for sidewalk replacement was awarded for a Special Assessment Area (SAA) containing the area from 1100 East to 1700 East and 1300 South to 1700 South. These funds were awarded to design, construct, and create the SAA for improvements. Plans for improvement include ADA pedestrian ramps, replacement trees, and corner drainage improvements. The initial budget for the project is \$1,100,000 - \$550,000 to be paid by the City and \$550,000 to be paid by property owners in the Special Assessment Area. Construction is expected to begin in the spring of 2008.

Often during construction of these improvements, property owners within the SAA may request to have optional driveway and sidewalk projects completed on their property. These optional projects are paid for by individual property owners through the assessment process. However, in order to complete the property owners' requests and receive the property owners' assessments, a budget must be established. This additional \$300,000 request plus the current budget of \$550,000 would provide a Property Owners' SAA budget of \$850,000 for optional driveway and sidewalk projects. This budget amendment of \$300,000 allows for the SAA assessment budget to be established and the construction to begin.

Property owners within a SAA are provided a written estimate prior to start of construction. After the project construction is complete, the SAA assessment is finalized by the Board of Equalization and the Board's recommendations are submitted to the City Council. Upon adoption of the assessment ordinance by the City Council, the property owner is billed. This can be several months after project completion.

A-4: Sidewalk Replacement SAA, 1100 East to 1700 East and 1300 South to 1700 South – Increase City's portion – Reallocation of Budgets (\$110,000 – CIP Fund)

During the FY 2004-05 CIP process, \$600,000 was awarded for Sidewalk Replacement – Sunnyside Avenue to 1300 South, 1500 East to 1900 East - Special Assessment Area (SAA). The improvement project included ADA pedestrian ramps, replacement of trees, and some corner drainage improvements. This project has been completed and has a remaining budget of \$122,187.11 in CIP funds.

This budget amendment is requesting that \$110,000 of the remaining budget be appropriated and allocated to the City's share of the SAA – 1100 East to 1700 East

and 1300 South to 1700 South project. This increase will create adequate City budget to be used in constructing optional driveway and sidewalk work when requested by individual property owners and the construction of some ADA sidewalk access ramps within the project area.

The remainder of the \$12,187.11 will be transferred to the CIP Fund Balance at a future date. This balance is available to address any problems that may arise upon completion of the original SAA project – Sunnyside Avenue to 1300 South, 1500 East to 1900 East.

A-5: Mayor's Office – Addition of 1.0 FTE – Administrative Assistant position (\$19,915 – General Fund) source: Fund Balance

The Mayor's Office is requesting \$19,915 to fund a new Administrative Assistant position within the Mayor's Office. This is the portion to cover the remainder of the year. The full annual cost would be \$59,744; \$41,000 salary and \$18,744 in benefits. According to the paperwork provided by the Administration, the person filling this position would be tasked with duties ranging from front office and receptionist assistance to detailed research and report preparation for projects handled through the Mayor's Office.

A-6: Utah Museum of Fine Arts Exhibit (\$50,000 – General Fund) source: Fund Balance

The University of Utah Museum of Fine Arts (UMFA) has requested one-time funding of \$50,000 from Salt Lake City to assist with the costs to fund an art exhibit entitled, 'Monet to Picasso'. According to Museum personnel, the exhibit comes from the Cleveland Museum of Arts which is closing for major renovation. Salt Lake City was chosen as one of only four venues in the U.S. for this exhibit.

The exhibit will be housed at the Utah Museum of Fine Arts and is scheduled to open June 23, 2008 and close September 22, 2008. Seventy-four works will be exhibited, including key works by Monet, Pissarro, Renoir, Degas, Manet, Van Gogh, and Picasso.

Tickets will be \$15.00 each. To encourage city employee attendance, the UMFA is offering a 2 for 1 discount (half price tickets) to the exhibit during the month of August, plus a 10% discount in the UMFA store. This same offer is being extended to Salt Lake County employees. Salt Lake County approved a contribution of \$50,000 in support of the exhibit last fall.

In response to Council Members' inquiries regarding potential discounts offered to families and/or students, Museum staff indicated that the Museum will open 1.5 hours prior to the regular exhibit hours. During this 1.5 hour timeframe, discounted tickets will be offered to groups of 8 persons or more. With the \$5.00 discount, groups will pay \$10.00 per ticket instead of \$15.00, and can request a guided tour from a docent. Additionally, the Museum indicated they will offer other discounts to students and teachers.

Council Members inquired with the Administration as to whether there are any recaptured monies available to fund this request. The Administration indicated that

there are no recaptured monies available.

A-7: Mayor’s Office – Salt Lake Solutions – Consulting Fees (\$26,000 – General Fund) source: Fund Balance

During the Mayor’s State of the City address, Mayor Becker presented a “Salt Lake Solutions” program to “engage all segments of our community” in collaborative government. The Administration is requesting \$26,000 in consulting fees to develop the Salt Lake Solutions program, including working with the Steering Committee and identifying and managing projects. The contract would be for six months, and would have an option to renew and renegotiate terms. ***The Council may wish to ask whether the Steering Committee has selected any new projects (in addition to the Fisher Mansion) as a “Salt Lake Solutions” project.***

**The Administration classified the following as:
Grants Requiring Existing Staff Resources**

NONE

**The Administration classified the following as:
Grants Requiring Additional Staff Resources**

NONE

**The Administration classified the following as:
Housekeeping**

D-1: Special Revenue Housing Development Program Income (\$1,591,427 – Enterprise – Housing Loans Fund and Other Funds – CDBG Operating Fund)

Salt Lake City participates in and receives funding for four federal government Housing and Urban Development (HUD) programs. These programs were developed to benefit low and moderate income households. Families making 80% or less of the area’s median income (\$49,100 for a family of four) are served by federal programs, including Community Development Block Grant, Home Investment Partnerships, Emergency Shelter Grant and Housing Opportunities for Persons with Aids. Housing and Neighborhood Development (HAND) provides financial oversight and administration for the HUD programs.

HUD funding sources have been established as revolving loan programs. Any funds not used for the programs must be returned to HUD. Salt Lake City has participated in running a rehabilitation program for the past thirty-three years. They have been participants in the First Time Home Buyer program for the past fifteen years. The City manages a mortgage portfolio of \$43.8 million. In addition to meeting requirements of each federal government programs’ rules and regulations, the Administration performs all the functions of a mortgage company, including collections, foreclosures, and insurance. Current housing division goals are to rehabilitate 110 units of housing and provide 20 homes for first time buyers. The total portfolio’s default rate is 5.61%.

Each year the Housing Section of Housing and Neighborhood Development (HAND) generates program income from principal and interest payments received from borrowers. This budget amendment request is for the Council to appropriate the income generated by this program to fund additional loans for use by the Housing Section in its 1) Renter Rehabilitation – program to bring low and moderate income multi-family projects up to housing code standards; 2) CDBG – loan program for low and moderate income homeowners to bring single and multi-family properties up to current housing code standards; and 3) Home – loan program which provides housing assistance – low interest mortgages, rehabilitation, down payment assistance - to low and moderate income first time home buyers.

D-2: E-911 Fund Encumbrance Carryover (\$45,768 – Special Revenue Fund)

On June 30, 2007, unexpended appropriations lapse in accordance with State law (with the exception of the Capital Improvement Projects Fund). The Administration is requesting that the Council bring forward, or “carryover” the appropriations for outstanding purchase orders relating to E-911 Fund.

The E-911 Fund was established to provide infrastructure and maintenance of the 911 phone systems. Fees charged for each telephone are collected and distributed to the cities that answer 911 emergency calls. These funds can only be used for direct support of the 911 system. During 2004 and 2006 funds were encumbered for upgrades that included the ability to accept and map wireless 911 phone calls. Both projects have been implemented and completed. However, invoicing from Qwest Communication and Qwest Enterprise American, Inc. has not been finalized.

This budget amendment request is to carryover the encumbrances of \$8,295 for Qwest Communication and \$37,473 for Qwest Enterprise America, Inc. in order to pay the final invoices for the 911 system enhancements, which have been completed and are operational.

D-3: Special Assessment Districts Debt Service (\$61,354 - Special Improvement District (SID) Fund)

Special Assessment Bonds were issued in August of 2007. SID details of the 2008 fiscal year bonds are as follows: Series 2007A – SID number 106018 (9th & 9th) and Series 2007B – SID numbers 102109 (Strong’s Court) and 102129 (Fenway Avenue). Property owners were assessed for the debt service payments.

Debt service payments for these bonds are due on December 1, 2007 and June 1, 2008 for the current fiscal year. According to the Administration, the FY 2008 budget did not include a budget for the debt service expenditures because the amount was not known at the time the FY 2008 budget was prepared. This budget amendment would allow the debt service payments to be made in FY 2008.

D-4: Youth City Program Income (\$36,964 – Grant Funds)

The YouthCity programs funded under the U.S. Department of Education grant have received program income generated from fees received for services provided at Fairmont Cottage, Ottinger Hall, and Liberty Park YouthCity sites.

This request merely establishes the budget for those funds and allows the program income to be reallocated back into the individual programs for continued programming. The Administration recommends that the Council adopt the necessary increase for these budgets.

D-5: Recapture CIP and Impact Fee Completed and Closed Projects (\$132,812)

Each year the City Council “recaptures” remaining appropriations from completed or closed projects. (The Administration has provided a detailed listing in their transmittal.) The following amounts will be available to the Council for future appropriations:

\$ 70,307	CIP Funds
\$ 43,064	Class “C”
\$ 19,441	Impact Fees

D-6 Recapture CDBG, ESG and HOPWA Completed and Closed Projects (\$423,676)

There are 36 completed or closed Housing and Urban Development (HUD) programs and projects. Remaining funds are recaptured when projects are completed, or when funds are not spent during the allotted timeframe. The Administration has provided a detailed listing of the projects and recaptured amounts in their transmittal. These recaptured amounts will be available to the Council for future CDBG appropriations:

\$ 408,374	Public Services and CIP CDBG
\$ 4,450	ESG
\$ 10,852	HOPWA

D-7: CIP Gladiola Street Project Description and Scope Change (\$ - 0 -)

During the 2005-06 Fiscal Year, the Gladiola Street Project (900 South to California Avenue/ 1330 South) was allocated Class “C” funds in the amount of \$250,000 and \$250,000 of Impact Fee funds for street improvements. Ninigret Technology has submitted subdivision plans to construct curb, gutter, sidewalk, and roadway improvements on Gladiola from 1530 South to the south side of the city-owned Lee Drain, at approximately 1660 South.

This request extends the improvements from California Avenue south to 2100 South to allow the roadway to be constructed across the Lee Drain right-of-way, opening Gladiola from 900 South to 2100 South. The Administration will be using approximately \$35,000 of the previously appropriated funding to construct improvements at the Lee Drain city-owned right of way. This request merely changes the project scope and description. There is no funding request related to this item.

**The Administration classified the following as:
Grants Requiring No New Staff Resources**

E-1: Grant – One Million Trees for One Million People (\$1,000 – Grant Funds)

As part of the County’s “One Million Trees for One Million People” program, the County has donated \$1,000 to the City for trees in a project along Sunnyside Avenue between 1300 and 1400 East. The project was completed in November; however, this funding

contribution was later established. The money would be used to reimburse the Urban Forestry budget for the trees purchased and planted in that project.

E-2: Grant – State of Utah Department of Public Services – Metro Medical Response System (MMRS) Grant (\$258,145 – Grant Funds)

The Fire Department has received a continuation of this Metro Medical Response System Grant. The money will be used as follows:

\$98,145	Local Hospital Reimbursements for equipment and other costs associated with participating in the Training Exercise
90,000	Contact Costs for required medical consultation (1 Doctor and 1 assistant – necessary for medicine dispensing)
50,000	Purchase equipment for the Fire Department
12,000	Hosting a Valley-wide Training / Drill Exercise
6,000	Southwest Ambulance purchase of an Automated Vehicle Locator (AVL) system
2,000	Salt Lake Valley Health Department reimbursement for participation in the Training Exercise

The AVL system is a GPS locator on each fire apparatus and ambulance so that dispatch can send the closest unit in response to calls for service.

There is no required match for this grant.

E-3: Grant – State of Utah Department of Public Safety – Hazardous Material Planning (\$2,500 – Grant Funds)

The Office of Emergency Management has received a continuation of a grant from the State of Utah Department of Public Safety. The money is to be used toward either performing hazard analysis and/or prepare updates to local emergency plans. There is no required match for this grant. The resolution which authorized the Mayor to sign the original grant award also authorized the Administration to receive any renewals or continuations of that original grant.

The Administration classified the following as:

Donations

NONE

The Administration classified the following as:

Cost Overruns

NONE

The Administration classified the following as:

Follow-up on Previously Approved Items

NONE

Council Added Items

I-1: Council Office FTE – change from Seasonal employee to FTE (\$14,156 – General Fund) source: Fund Balance

The staffing for the Council Office currently includes a seasonal employee land-use policy analyst. Due to the number of land-use issues the Council is dealing with, the Council Office is in need of additional support in this area. This request will convert the existing seasonal employee to an FTE position.

The funding needed for this request for the remainder of this fiscal year is \$14,156. Total salary and benefits for a full year is \$68,000. It is proposed that fund balance be used to fund this request.

I-2: Central Community Recreation Center (\$1,000,000 – General Fund) source: fund balance

As discussed during the Council's March 4th Work Session meeting, the Council voiced support for a \$1 million contribution to the rebuild of the Central City Recreation Center. The Council discussed that this contribution, in addition to Zoo, Arts, and Parks (ZAP) money from the County, potential New Market Tax Credits, and other to-be-confirmed donation(s), would fund the entire project. The estimate for the demolition and reconstruction of the facility is approximately \$10.5 million. If the contributions do not materialize, then the County would be looking at a smaller scope project. Council Member Garrott has recommended that we invite a County representative to brief the Council.

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According to the DTA one-third of the tokens are redeemed in private lots and garages, one-third are used in the City's parking meters, and one-third are used for UTA transit services.

Shortly after the program was implemented, it became apparent that downtown merchants were not interested in purchasing tokens for \$1.00. The cost of the token was deemed too high, especially for small transactions. Over the years, City and RDA subsidies were used to discount the tokens to the merchants. At the \$.25 purchase price, merchant use and participation increased. The Parking Token Program relies on merchants to promote the program, the DTA to market the program, and the City to subsidize the discount.

The Downtown Alliance is requesting funding of \$42,000 for the remainder of fiscal year 2008. Currently, the Parking Token Program is the only short-term parking tool to address real or perceived downtown parking issues. DTA Staff indicated that without the requested subsidy, the Downtown Alliance would not be able to afford to continue to provide the subsidy for the token discount, merchants may lose patrons, and downtown businesses would need to develop and implement their own parking solutions. Construction of the City Creek project may also contribute to the real and perceived parking issues of Downtown.

The Downtown Alliance would like to continue to maintain the Parking Token program until the City has had an opportunity to implement a Downtown in Motion recommendation, which would establish a parking management entity that would oversee all downtown parking issues.

At this time, the City has not established a parking management entity to address Downtown parking issues and develop solutions. Does the Council wish to continue to fund the Downtown Parking Token program until an evaluation can be made on the existing program? Does the Council wish to consider modifications to the existing program?

A-2: November 2007 General Obligation Bond Election Costs (\$42,280 – General Fund) source: Fund Balance

A general obligation bond election related to Proposition 1, funding for public safety facilities, was held on November 6, 2007. Although the election results were extremely close, Proposition 1 was not supported by the majority of Salt Lake City voters.

Bond counsel fees and publication costs are incurred in preparing and notifying the public about a general obligation bond election. For this particular bond election, the City incurred bond counsel fees of \$23,463.92. The City's contracted bond counsel provided approximately 110 hours of services. Initial consultation began in the spring of 2005. However, it was January of 2006 that preparations began for the November 2007 bond election. This time factor and the passing of HB 393 in 2007, Truth in Bonding, which required an understanding of its impact with regard to notification to property owners and ballot language, contributed to the number of hours incurred by the City's bond counsel. According to the Administration, these bond counsel issuance costs are typical and reasonable. In addition, the City also incurred publication costs of \$18,816.00. Publishing the 'Notice of Special Bond Election' is required for general obligation bond elections. The required notice included publishing: the notice once per week for four consecutive weeks; the information in the Salt Lake City Tribune and Deseret Morning News; and the eight-page notice, which requires every polling location and early voting option dates, times, and

locations. Bond counsel fees and publication costs of \$42,279.92 would have been paid from bond proceeds had Proposition 1 passed in the November 2007 election.

The Administration is requesting a \$42,279.92 budget amendment to fund the November 2007 general obligation bond election costs from the General Fund's fund balance. The Administration stated that these costs could be reimbursed in the future should another bond election for public safety facilities be successful.

Should there be a successful Public Safety Building general obligation bond election in the future, would the Council wish to be reimbursed for the November 2007 bond costs?

A-3: Sidewalk Replacement SAA, 1100 East to 1700 East and 1300 South to 1700 South – Property owners' portion (\$300,000 – CIP Fund)

During the Fiscal Year 2007-08 CIP process, \$550,000 for sidewalk replacement was awarded for a Special Assessment Area (SAA) containing the area from 1100 East to 1700 East and 1300 South to 1700 South. These funds were awarded to design, construct, and create the SAA for improvements. Plans for improvement include ADA pedestrian ramps, replacement trees, and corner drainage improvements. The initial budget for the project is \$1,100,000 - \$550,000 to be paid by the City and \$550,000 to be paid by property owners in the Special Assessment Area. Construction is expected to begin in the spring of 2008.

Often during construction of these improvements, property owners within the SAA may request to have optional driveway and sidewalk projects completed on their property. These optional projects are paid for by individual property owners through the assessment process. However, in order to complete the property owners' requests and receive the property owners' assessments, a budget must be established. This additional \$300,000 request plus the current budget of \$550,000 would provide a Property Owners' SAA budget of \$850,000 for optional driveway and sidewalk projects. This budget amendment of \$300,000 allows for the SAA assessment budget to be established and the construction to begin.

Property owners within a SAA are provided a written estimate prior to start of construction. After the project construction is complete, the SAA assessment is finalized by the Board of Equalization and the Board's recommendations are submitted to the City Council. Upon adoption of the assessment ordinance by the City Council, the property owner is billed. This can be several months after project completion.

A-4: Sidewalk Replacement SAA, 1100 East to 1700 East and 1300 South to 1700 South – Increase City's portion – Reallocation of Budgets (\$110,000 – CIP Fund)

During the FY 2004-05 CIP process, \$600,000 was awarded for Sidewalk Replacement – Sunnyside Avenue to 1300 South, 1500 East to 1900 East - Special Assessment Area (SAA). The improvement project included ADA pedestrian ramps, replacement of trees, and some corner drainage improvements. This project has been completed and has a remaining budget of \$122,187.11 in CIP funds.

This budget amendment is requesting that \$110,000 of the remaining budget be appropriated and allocated to the City's share of the SAA – 1100 East to 1700 East

and 1300 South to 1700 South project. This increase will create adequate City budget to be used in constructing optional driveway and sidewalk work when requested by individual property owners and the construction of some ADA sidewalk access ramps within the project area.

The remainder of the \$12,187.11 will be transferred to the CIP Fund Balance at a future date. This balance is available to address any problems that may arise upon completion of the original SAA project – Sunnyside Avenue to 1300 South, 1500 East to 1900 East.

A-5: Mayor's Office – Addition of 1.0 FTE – Administrative Assistant position (\$19,915 – General Fund) source: Fund Balance

The Mayor's Office is requesting \$19,915 to fund a new Administrative Assistant position within the Mayor's Office. This is the portion to cover the remainder of the year. The full annual cost would be \$59,744; \$41,000 salary and \$18,744 in benefits. According to the paperwork provided by the Administration, the person filling this position would be tasked with duties ranging from front office and receptionist assistance to detailed research and report preparation for projects handled through the Mayor's Office.

A-6: Utah Museum of Fine Arts Exhibit (\$50,000 – General Fund) source: Fund Balance

The University of Utah Museum of Fine Arts (UMFA) has requested one-time funding of \$50,000 from Salt Lake City to assist with the costs to fund an art exhibit entitled, 'Monet to Picasso'. According to Museum personnel, the exhibit comes from the Cleveland Museum of Arts which is closing for major renovation. Salt Lake City was chosen as one of only four venues in the U.S. for this exhibit.

The exhibit will be housed at the Utah Museum of Fine Arts and is scheduled to open June 23, 2008 and close September 22, 2008. Seventy-four works will be exhibited, including key works by Monet, Pissarro, Renoir, Degas, Manet, Van Gogh, and Picasso.

Tickets will be \$15.00 each. To encourage city employee attendance, the UMFA is offering a 2 for 1 discount (half price tickets) to the exhibit during the month of August, plus a 10% discount in the UMFA store. This same offer is being extended to Salt Lake County employees. Salt Lake County approved a contribution of \$50,000 in support of the exhibit last fall.

In response to Council Members' inquiries regarding potential discounts offered to families and/or students, Museum staff indicated that the Museum will open 1.5 hours prior to the regular exhibit hours. During this 1.5 hour timeframe, discounted tickets will be offered to groups of 8 persons or more. With the \$5.00 discount, groups will pay \$10.00 per ticket instead of \$15.00, and can request a guided tour from a docent. Additionally, the Museum indicated they will offer other discounts to students and teachers.

Council Members inquired with the Administration as to whether there are any recaptured monies available to fund this request. The Administration indicated that

there are no recaptured monies available.

A-7: Mayor's Office – Salt Lake Solutions – Consulting Fees (\$26,000 – General Fund) source: Fund Balance

During the Mayor's State of the City address, Mayor Becker presented a "Salt Lake Solutions" program to "engage all segments of our community" in collaborative government. The Administration is requesting \$26,000 in consulting fees to develop the Salt Lake Solutions program, including working with the Steering Committee and identifying and managing projects. The contract would be for six months, and would have an option to renew and renegotiate terms. ***The Council may wish to ask whether the Steering Committee has selected any new projects (in addition to the Fisher Mansion) as a "Salt Lake Solutions" project.***

**The Administration classified the following as:
Grants Requiring Existing Staff Resources**

NONE

**The Administration classified the following as:
Grants Requiring Additional Staff Resources**

NONE

**The Administration classified the following as:
Housekeeping**

D-1: Special Revenue Housing Development Program Income (\$1,591,427 – Enterprise – Housing Loans Fund and Other Funds – CDBG Operating Fund)

Salt Lake City participates in and receives funding for four federal government Housing and Urban Development (HUD) programs. These programs were developed to benefit low and moderate income households. Families making 80% or less of the area's median income (\$49,100 for a family of four) are served by federal programs, including Community Development Block Grant, Home Investment Partnerships, Emergency Shelter Grant and Housing Opportunities for Persons with Aids. Housing and Neighborhood Development (HAND) provides financial oversight and administration for the HUD programs.

HUD funding sources have been established as revolving loan programs. Any funds not used for the programs must be returned to HUD. Salt Lake City has participated in running a rehabilitation program for the past thirty-three years. They have been participants in the First Time Home Buyer program for the past fifteen years. The City manages a mortgage portfolio of \$43.8 million. In addition to meeting requirements of each federal government programs' rules and regulations, the Administration performs all the functions of a mortgage company, including collections, foreclosures, and insurance. Current housing division goals are to rehabilitate 110 units of housing and provide 20 homes for first time buyers. The total portfolio's default rate is 5.61%.

Each year the Housing Section of Housing and Neighborhood Development (HAND) generates program income from principal and interest payments received from borrowers. This budget amendment request is for the Council to appropriate the income generated by this program to fund additional loans for use by the Housing Section in its 1) Renter Rehabilitation – program to bring low and moderate income multi-family projects up to housing code standards; 2) CDBG – loan program for low and moderate income homeowners to bring single and multi-family properties up to current housing code standards; and 3) Home – loan program which provides housing assistance – low interest mortgages, rehabilitation, down payment assistance - to low and moderate income first time home buyers.

D-2: E-911 Fund Encumbrance Carryover (\$45,768 – Special Revenue Fund)

On June 30, 2007, unexpended appropriations lapse in accordance with State law (with the exception of the Capital Improvement Projects Fund). The Administration is requesting that the Council bring forward, or “carryover” the appropriations for outstanding purchase orders relating to E-911 Fund.

The E-911 Fund was established to provide infrastructure and maintenance of the 911 phone systems. Fees charged for each telephone are collected and distributed to the cities that answer 911 emergency calls. These funds can only be used for direct support of the 911 system. During 2004 and 2006 funds were encumbered for upgrades that included the ability to accept and map wireless 911 phone calls. Both projects have been implemented and completed. However, invoicing from Qwest Communication and Qwest Enterprise American, Inc. has not been finalized.

This budget amendment request is to carryover the encumbrances of \$8,295 for Qwest Communication and \$37,473 for Qwest Enterprise America, Inc. in order to pay the final invoices for the 911 system enhancements, which have been completed and are operational.

D-3: Special Assessment Districts Debt Service (\$61,354 - Special Improvement District (SID) Fund)

Special Assessment Bonds were issued in August of 2007. SID details of the 2008 fiscal year bonds are as follows: Series 2007A – SID number 106018 (9th & 9th) and Series 2007B – SID numbers 102109 (Strong’s Court) and 102129 (Fenway Avenue). Property owners were assessed for the debt service payments.

Debt service payments for these bonds are due on December 1, 2007 and June 1, 2008 for the current fiscal year. According to the Administration, the FY 2008 budget did not include a budget for the debt service expenditures because the amount was not known at the time the FY 2008 budget was prepared. This budget amendment would allow the debt service payments to be made in FY 2008.

D-4: Youth City Program Income (\$36,964 – Grant Funds)

The YouthCity programs funded under the U.S. Department of Education grant have received program income generated from fees received for services provided at Fairmont Cottage, Ottinger Hall, and Liberty Park YouthCity sites.

This request merely establishes the budget for those funds and allows the program income to be reallocated back into the individual programs for continued programming. The Administration recommends that the Council adopt the necessary increase for these budgets.

D-5: Recapture CIP and Impact Fee Completed and Closed Projects (\$132,812)

Each year the City Council “recaptures” remaining appropriations from completed or closed projects. (The Administration has provided a detailed listing in their transmittal.) The following amounts will be available to the Council for future appropriations:

\$ 70,307	CIP Funds
\$ 43,064	Class “C”
\$ 19,441	Impact Fees

D-6 Recapture CDBG, ESG and HOPWA Completed and Closed Projects (\$423,676)

There are 36 completed or closed Housing and Urban Development (HUD) programs and projects. Remaining funds are recaptured when projects are completed, or when funds are not spent during the allotted timeframe. The Administration has provided a detailed listing of the projects and recaptured amounts in their transmittal. These recaptured amounts will be available to the Council for future CDBG appropriations:

\$ 408,374	Public Services and CIP CDBG
\$ 4,450	ESG
\$ 10,852	HOPWA

D-7: CIP Gladiola Street Project Description and Scope Change (\$ - 0 -)

During the 2005-06 Fiscal Year, the Gladiola Street Project (900 South to California Avenue/1330 South) was allocated Class “C” funds in the amount of \$250,000 and \$250,000 of Impact Fee funds for street improvements. Ninigret Technology has submitted subdivision plans to construct curb, gutter, sidewalk, and roadway improvements on Gladiola from 1530 South to the south side of the city-owned Lee Drain, at approximately 1660 South.

This request extends the improvements from California Avenue south to 2100 South to allow the roadway to be constructed across the Lee Drain right-of-way, opening Gladiola from 900 South to 2100 South. The Administration will be using approximately \$35,000 of the previously appropriated funding to construct improvements at the Lee Drain city-owned right of way. This request merely changes the project scope and description. There is no funding request related to this item.

**The Administration classified the following as:
Grants Requiring No New Staff Resources**

E-1: Grant – One Million Trees for One Million People (\$1,000 – Grant Funds)

As part of the County’s “One Million Trees for One Million People” program, the County has donated \$1,000 to the City for trees in a project along Sunnyside Avenue between 1300 and 1400 East. The project was completed in November; however, this

funding contribution was later established. The money would be used to reimburse the Urban Forestry budget for the trees purchased and planted in that project.

E-2: Grant – State of Utah Department of Public Services – Metro Medical Response System (MMRS) Grant (\$258,145 – Grant Funds)

The Fire Department has received a continuation of this Metro Medical Response System Grant. The money will be used as follows:

\$98,145	Local Hospital Reimbursements for equipment and other costs associated with participating in the Training Exercise
90,000	Contact Costs for required medical consultation (1 Doctor and 1 assistant – necessary for medicine dispensing)
50,000	Purchase equipment for the Fire Department
12,000	Hosting a Valley-wide Training / Drill Exercise
6,000	Southwest Ambulance purchase of an Automated Vehicle Locator (AVL) system
2,000	Salt Lake Valley Health Department reimbursement for participation in the Training Exercise

The AVL system is a GPS locator on each fire apparatus and ambulance so that dispatch can send the closest unit in response to calls for service.

There is no required match for this grant.

E-3: Grant – State of Utah Department of Public Safety – Hazardous Material Planning (\$2,500 – Grant Funds)

The Office of Emergency Management has received a continuation of a grant from the State of Utah Department of Public Safety. The money is to be used toward either performing hazard analysis and/or prepare updates to local emergency plans. There is no required match for this grant. The resolution which authorized the Mayor to sign the original grant award also authorized the Administration to receive any renewals or continuations of that original grant.

The Administration classified the following as:

Donations

NONE

The Administration classified the following as:

Cost Overruns

NONE

The Administration classified the following as:

Follow-up on Previously Approved Items

NONE

Council Added Items

I-1: Council Office FTE – change from Seasonal employee to FTE (\$14,156 – General Fund) source: Fund Balance

The staffing for the Council Office currently includes a seasonal employee land-use policy analyst. Due to the number of land-use issues the Council is dealing with, the Council Office is in need of additional support in this area. This request will convert the existing seasonal employee to an FTE position.

The funding needed for this request for the remainder of this fiscal year is \$14,156. Total salary and benefits for a full year is \$68,000. It is proposed that fund balance be used to fund this request.

I-2: Central Community Recreation Center (\$1,000,000 – General Fund) source: fund balance

As discussed during the Council's March 4th Work Session meeting, the Council voiced support for a \$1 million contribution to the rebuild of the Central City Recreation Center. The Council discussed that this contribution, in addition to Zoo, Arts, and Parks (ZAP) money from the County, potential New Market Tax Credits, and other to-be-confirmed donation(s), would fund the entire project. The estimate for the demolition and reconstruction of the facility is approximately \$10.5 million. If the contributions do not materialize, then the County would be looking at a smaller scope project. Council Member Garrott has recommended that we invite a County representative to brief the Council.

Initiative Name:**BUZZ Center Staffing****Initiative Number:****Assigned by Finance****Initiative Type:****Additional FTE's****Initiative Discussion:**

The reorganization of the Planning Division focuses on four key objectives:

- Improving customer service,
- Commitment to long range planning,
- Enhancement of the public process through support for boards and commission, and
- Ordinance review and process resolution.

This budget request provides substantial support for all of these objectives by funding a One-Stop customer service center: the Buzz Center. A pilot Buzz Center operation, initiated with Building Services as a part of the Planning reorganization in early March, has proven that customers are better served in a consolidated operation. The Planner of the Day (POD) system, previously used by Planning to meet customer service needs used an estimated 15-25% of the planners' time. The Buzz Center also allows the Planning Division to focus on the other three objectives with less interruption, increasing operational efficiency. We anticipate that Building Services staff will experience similar heightened efficiency as the Buzz Center minimizes interruptions to Plan Review and Permit staff.

The purpose of the Buzz Center is two fold: to assist the pre-applicant customer and to advise customers on planning applications. Buzz Center staff assist the pre-applicant customer with general information and direction regarding a wide array of planning and building projects. Information shared with the customer is documented (with a copy given to the customer) through an in-house database. With the launch of the Accela software, this customer intake information will be stored in that new system.

The second purpose of the Buzz Center is to receive and advise customers on planning applications and/or planning processes appropriate for their project. Prior to the Buzz Center pilot project, customers often had to visit both the Planning Division on the 4th floor, as well as the Building Services Division on the 2nd floor in order to receive assistance. Many customers made multiple trips to each floor on a single project, often inadvertently resulting in confusion and misinformation. The Buzz Center provides customers with the opportunity to receive input on land use regulations as well. During March 2008, 685 more customers visited Room 215 than in March 2007. The significant change that occurring in the last month is the addition of the Buzz Center in early March 2008. This has provided real time information about the demands on staff time required to fulfill these customers' needs, as well as customers' positive response to the Buzz Center. Overwhelmingly, customers have responded positively to the consolidated Buzz Center and their ability to get clearer, more concise information and assistance.

The pilot Buzz Center has been functioning with current staffing. However, the consequence to the Planning Division has been the loss of personnel vital for completion of other key functions. Building Services has also dedicated staff to the pilot Buzz Center, resulting in increasing turn-around times due to staff resources required for the Buzz Center. The requested funding will restore previous staffing levels and increase both divisions' ability to produce higher quality, more expedited work focused on submitted projects (that have applications and fees that have been paid) and other identified City priorities. A more extensive study about work efficiencies could be conducted during this next year.

To operate effectively and allow current staff to focus on their regular assignments, three FTE's are requested: two Principal Planners and a Plans Examiner. The salary, benefits, and ongoing equipment costs for the Planners is anticipated to be \$64,040 each, including salary and benefits, plus a one time cost of \$5,750 each for office set-up. The Plans Reviewer is anticipated to cost \$72,812, including salary and benefits plus a one time cost of \$5,750 for a cubicle.

April 8, 2008

Mr. David Dee, Director
Utah Museum of Fine Arts
University of Utah
410 Campus Center Drive
Salt Lake City, Utah 84112-0350

Dear David,

The Salt Lake City Mayor and City Council wish to express support for the upcoming *Monet to Picasso* art exhibit to be displayed at the Utah Museum of Fine Art (UMFA) this spring. We look forward to the opening of this exhibit with great anticipation, and believe this is a unique opportunity for residents and visitors of all ages to enjoy the collection of Impressionistic art.

During the City Council's discussion with regards to the UMFA's funding request of \$50,000, City Council Members indicated initial support for this item. Additionally, the Council expressed interest in encouraging the UMFA to identify opportunities for low to mid-income youth from the Salt Lake City School District (and their families) to attend the exhibit at no cost.

For some in our city, this art show may be a once-in-a-lifetime opportunity to enjoy an exhibit of this magnitude. We are keenly aware there are students and families who, because of financial circumstances, may be unable to attend, and we strongly encourage you to recognize and address this need.

Again, we look forward to the exhibit, and we hope you will seriously consider our request. We wish you great success with the upcoming exhibit.

Sincerely,

----- Original Message -----

From: Creswell, Lyn

To: Fawcett, Steve; Burbank, Chris; McKone, Dennis; Niermeyer, Jeff; De La Mare-Schaefer, Mary; Baxter, DJ; Riley, Maureen; Graham, Rick

Cc: Rutan, Ed; Becker, Ralph; Hale, Karen; Everitt, David; Salt Lake Solutions; Hunter, Esther; Gust-Jenson, Cindy; Bruno, Jennifer

Sent: Sat Feb 23 18:53:22 2008

Subject: Salt Lake Solutions

Department directors,

I would like to introduce you to Mayor Becker's Salt Lake Solutions program. Mayor Becker describes Salt Lake Solutions as a program to enhance collaborative government – government that engages all segments of our community. Under collaborative government, the City seeks to include all those affected by City decisions, considers ideas and options before reaching decisions, and arrives at public solutions based on healthy dialogue and consensus. In many cases, this is already the City's approach; with the creation of Salt Lake Solutions, the Mayor wants to make collaborative problem-solving and inclusive decision-making the "way the City does business" in all appropriate circumstances.

The Salt Lake Solutions program has two interrelated aspects. Salt Lake Solutions staff will be working with the Mayor's Office staff, the Chief Administrative Officer, and department heads to build and maintain existing capability for consensus-building and collaborative problem-solving – collaborating with our external public, as well as internally across City departments. I have attached a short summary of the principles of collaborative problem-solving that inform this effort.

There will also be Salt Lake Solutions projects, selected to meet Community Objectives which were drawn from the Mayor's vision for SLC. Salt Lake Solutions projects will generally be ones that require an integration of public and private support to be accomplished – i.e., projects that neither the City nor an outside entity can do alone. The process used to implement Salt Lake Solutions projects will also serve to model collaborative problem-solving. The Mayor announced in his State of the City address that renovation of the Fisher Mansion for community use is the first Salt Lake Solutions project.

The Salt Lake Solutions program is staffed by Michele Straube. Michele is a professional mediator who has extensive experience designing, facilitating and teaching about collaborative decision-making. Michele will be calling each department head in early March to schedule a meeting to discuss the Salt Lake Solutions program with you. In the interim, I encourage you to reflect on how you already use collaborative decision-making principles in your department, and to identify additional opportunities for collaboration. Michele will explore with you how the Salt Lake Solutions staff can be helpful to you in improving and expanding your efforts to collaborate with internal and external stakeholders.

Michele Straube's contact information: 535-7971, SLsolutions@slcgov.com
<<mailto:SLsolutions@slcgov.com>> .

Lyn Creswell

Chief Administrative Officer

Collaborative Problem-Solving Basic Principles

Collaborative problem-solving is an approach to making decisions that should be modified to fit the situation. These basic principles inform a collaborative problem-solving approach. All decisions, those reached by consensus and not, can be made using a collaborative problem-solving approach.

Who	<p>Inclusive</p> <p>Inclusive of all affected interests</p> <ul style="list-style-type: none"> • <u>Internal</u> stakeholders - all SLC departments/government entities that: <ul style="list-style-type: none"> ○ Play a role in decision-making ○ Are necessary to implement a decision ○ Have relevant information to inform a decision • <u>External</u> stakeholders <ul style="list-style-type: none"> ○ Directly affected by outcome of a decision ○ Necessary to implement a decision ○ Able to block the implementation of a decision <p>Not all stakeholders need to be involved in the same way – for example:</p> <ul style="list-style-type: none"> • One carefully-selected person can represent a major stakeholder interest • Stakeholders can be used as information resources • Provide avenues for general public and external stakeholder input (not only public meetings) • Keep stakeholders and general public informed about status of decision-making process
What	<p>Problem-Solving</p> <ul style="list-style-type: none"> • Identify what the problem is that needs to be solved • Invent options that address all perspectives on the problem
When	<p>Proactive</p> <ul style="list-style-type: none"> • Involve internal and external stakeholders at the beginning of the discussion – <i>before</i> “preferred” options have been identified • Build respect, trust, and buy-in <p>Responsive</p> <ul style="list-style-type: none"> • Provide feedback to stakeholders about how their input was used, or if not used, why not

<p>How</p>	<p>Interest-Based</p> <ul style="list-style-type: none"> • Before moving to potential solutions: <ul style="list-style-type: none"> ○ Identify <u>internal</u> (SLC) policy and institutional interests ○ Identify <u>external</u> stakeholders' interests (underlying needs) <p>Collaborative</p> <ul style="list-style-type: none"> • Collaborative, not adversarial • Work together to define the problem to be solved • Brainstorm all potential options, before reaching judgment or selecting a "preferred" option • Use objective criteria to choose between potential options <p>Process Options (examples only – there are many process options, depending on the situation)</p> <ul style="list-style-type: none"> • Two-way <u>information exchange</u> or <u>joint information-gathering</u> • Request for <u>feedback</u> • <u>Consultation</u>, working together to define problems and explore potential solutions, but decision-making rests with City • <u>Consensus</u> is reached when a solution is agreed on that serves all major interests
<p>Why</p>	<ul style="list-style-type: none"> • Promotes legitimacy and transparency • Facilitates thoughtful, fact-based decisions • Encourages creative problem-solving • Develops long-term working relationships • Supports timely implementation



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MICHELE STRAUBE

Mediator/Facilitator, Attorney and Environmental Consultant (1988 - present)

Silver Spring, Maryland; Salt Lake City, Utah

Third party neutral; training in communication and dispute resolution skills. Legal and policy analysis.

Adjunct Professor - University of Utah College of Law (Fall 2000 and 2001, Spring 2005, Fall 2006, Spring 2007, Fall 2007) Salt Lake City, Utah

Environmental Dispute Resolution; Comparative Dispute Resolution

Contributing Editor - EPA Administrative Law Reporter (1995 - 1997)

Covered decisions and recent developments in water pollution law.

Adjunct Professor - University of Virginia School of Law (Spring and Fall 1993)

Charlottesville, Virginia

Environmental Practice Seminar and Clinic.

Director - State Superfund Network (1992 - 1994)

Alexandria, Virginia

EPA-funded pilot project to develop computerized information exchange between state hazardous waste cleanup programs.

Senior Attorney - Environmental Law Institute (1987 - 1988)

Washington, D.C.

Legal and policy analysis on RCRA, Superfund and administrative law.

Senior Associate - Preston, Thorgrimson, Ellis & Holman (1985 - 1987)

Anchorage, Alaska

Conducted negotiations for corporate and municipal clients on Superfund, RCRA, Clean Water Act and Clean Air Act issues before federal, state and local agencies in Alaska and Washington. Promoted corporate environmental compliance through counseling, environmental audits and training seminars.

Director - Alaska Consumer Advocacy Program (1984 - 1985)

Anchorage, Alaska

Represented residential utility consumers in electric, gas and telephone proceedings before Alaska Public Utilities Commission.

Attorney - Pennsylvania Department of Environmental Resources (1979 - 1984)

Pittsburgh and Harrisburg, Pennsylvania

Enforced and defended agency permitting, administrative and judicial actions. Established Pittsburgh regional operations of Toxic Waste Investigation and Prosecution Unit. Represented the Commonwealth of Pennsylvania in Three Mile Island (Unit 1) Restart proceedings.

SELECTED PRESENTATIONS & PUBLICATIONS

"Mediator Training," September and October 2006, April 2007, Salt Lake County, UT.

"Conflict Prevention: Keeping the Monster From Your Door," Alternative Dispute Resolution CLE for corporate and government counsel, October 2006, Salt Lake City, UT.

"Effective Communication," September 2006, Utah League of Cities and Towns Annual Conference, Salt Lake City, UT.

"Don't Get Mad, Be Even: Moving from Emotions to Problem-Solving in High-Conflict Conversations," Train-the-trainer session November 2004, State Executive Agencies' ADR Council, Salt Lake City, UT.

"Don't Get Mad or Even: Moving from Emotions to Problem-Solving in Conversations," October 2004, UT Department of Workforce Services Council of Councils Conference, Layton, UT.

"Mediator Training," October and December 2003 and May 2004, UT Department of Human Resource Management, CSRB Mediation Pilot Program, Salt Lake City, UT.

"Negotiation Skills," March 2002, and "Environmental Conflicts," November 2001, UT Division of Indian Affairs ASSET Training for Tribal Leaders, Salt Lake City, UT.

"Watersheds and the Integration of U.S. Water Law and Policy: Bridging the Great Divides," Autumn 2000, William & Mary Environmental Law & Policy Review. Co-authored with Robert W. Adler.

"How to Make Committees Work Well: Improving Interpersonal Skills in Small Groups," September 2000, Utah League of Cities and Towns Annual Conference, Salt Lake City, UT.

"Collaborative Decision-Making in Environmental Matters," April 2000, Utah Council on Conflict Resolution Annual Symposium, Salt Lake City, UT.

"Communicating With People Who Are Not Listening," January 2000, Utah Green Industry Conference, St. George, UT.

"I Don't Agree With You, But We've Got to Work Together," September 1999, Utah League of Cities and Towns Annual Meeting, Salt Lake City, UT.

EDUCATION

Advanced Mediation Training, Kenneth Cloke, sponsored by Salt Lake County, 2007

Engaging Community Dialogue Through Performance, University of Utah Theatre Dept, 2006

Adult Guardianship Mediation Training, The Center for Social Gerontology, 2005

Long-Term Care Ombudsman Certification Training, Salt Lake County Aging Services, 2005

Effective Public Participation (Planning, Techniques and Communications), International Association for Public Participation (IAP2), 2004

Advanced Mediation Training, U.S. Postal Service, 1999

Divorce and Child Custody Mediator Training, Utah State Courts, 1998

Certification Training in Alternative Dispute Resolution, Utah Law-Related Education Project, 1997

Mediation for the Professional, Center for Dispute Settlement, 1993

J.D. May 1979 - Franklin Pierce Law Center, Concord, NH

B.A. 1974, Linguistics/German - Rice University, Houston, TX

PROFESSIONAL MEMBERSHIPS

Utah State Bar No. 7440

Certified Long-Term Care Ombudsman, November 2005
Certificate in Public Participation (IAP2), 2004

Certified mediator, Utah, November 1997

Member, Committee on Long-Term Institutional Management of DOE Legacy Waste Sites: Phase 2, National Academy of Sciences, 2001-2003

Practitioner Member, Association for Conflict Resolution (ACR), formerly
Society of Professionals in Dispute Resolution (SPIDR)
Member, International Association for Public Participation (IAP2)
Member, Utah Council on Conflict Resolution (UCCR)

Listed on Mediation Rosters:

U.S. Postal Service

U.S. Institute for Environmental Conflict Resolution

U.S. Environmental Protection Agency (national and Region VIII rosters)

Utah State Court roster (master mediator status)

Hearing Officer Roster: Utah Professional Personnel Advisory Committee (UT Dept. of Education)

REPRESENTATIVE PROJECTS

STATE OF UTAH ALTERNATIVE DISPUTE RESOLUTION COUNCIL (ongoing)

Consultant working with Utah ADR Council to develop alternative dispute resolution and dispute prevention programs throughout state administrative agencies. Conducting needs assessment for managing citizen complaints about state government. Developing expanded conflict prevention training opportunities. See related website at <http://adr.utah.gov/index.html>.

Assisted with development of three pilot mediation programs (Department of Human Services / Office of Licensing, Department of Human Resource Management / Career Service Review Board, and Department of Workforce Services). Identified needs and opportunities within state agencies, and recommended strategic options for incorporating ADR services in state government. Developed and conducted 32-hour mediator training for pilot programs (3 sessions). Developed and conducted 8-hour conflict prevention training for all levels of agency staff in train-the-trainer format.

BLUE RIBBON COUNCIL ON CLIMATE CHANGE (ongoing)

Facilitator for Council appointed by Utah Governor Huntsman's to develop policy recommendations for state-level action on climate change. Council included state legislators, mayors, representatives from industry, agriculture and non-profit organizations. See related website at http://www.deq.utah.gov/BRAC_Climate/index.htm. Assisting Governor's Energy Advisor with stakeholder involvement in developing specific action plan to implement BRAC policy recommendations.

HILL AIR FORCE BASE (ongoing)

Facilitator for Hill AFB Restoration Advisory Board, consisting of over twenty community and environmental group members who advise the base on priorities and appropriate remedies for hazardous waste cleanups. The base cleanup efforts are divided into thirteen separate operable units, with significant off-site releases affecting residents and natural resources in seven towns. Activities include: providing community involvement and collaborative process advice, facilitating full RAB and smaller work group meetings, and developing training for board members. See RAB website at www.hillrab.org.

TUSHAR ALLOTMENTS COLLABORATION (ongoing)

Facilitator for collaboration co-sponsored by Grand Canyon Trust and Utah Farm Bureau in settlement of litigation. Collaboration members include US Forest Service, seven environmental group appellants, all ranchers with grazing permits on the two allotments, Utah Division of Wildlife Resources and a county commissioner/sportsman. The Collaboration's mission is to develop existing and desired conditions and grazing management practices to be used by the Forest in developing the overall management plans for the two allotments. The Collaboration will conduct field research during summer 2008 and issue a final report containing consensus recommendations by April 2009. See Collaboration website at <http://tushar.ecr.gov/>.

SILVER CREEK WATERSHED STAKEHOLDERS GROUP

Facilitator for watershed stakeholders group addressing various mining-related environmental issues in the watershed. Full group includes about 20 participants, including all levels of government, mining companies and community members. See related website at www.silvercreekpc.org.

Convened subgroup of the full stakeholders group, and designed collaborative process, to address Lower Silver Creek-specific issues. Participants include all levels of government, 20+ private landowners and developers, and community members. Work group objective is to coordinate investigation and remediation / restoration with land development.

Mediated discussions between three federal agencies, state and local governments, and private entities regarding remediation and natural resource damage restoration options for Middle Reach of Silver Creek.

Convened and facilitated soils work group, totaling 15 participants, which included government and community members; focus was on potential lead contamination from previous mining activities and actions needed to identify and reduce any residual risk. Work group reached agreement in 2004 and is collaboratively implementing solutions.

US INSTITUTE FOR ENVIRONMENTAL CONFLICT RESOLUTION

Conducted conflict assessment to explore collaborative options for resolving split estate issues involved in coalbed methane development in Powder River Basin, Wyoming. Split estate issues result when title to the surface land and the minerals underlying the land are not held by the same owner. Under state law, the surface landowner cannot prevent the mineral estate owner from entering the land and developing the mineral resource. The conflict assessment involved in-person and telephone interviews of the many interests affected by split estate issues (including landowners; mineral developers; local, state and federal regulatory agencies; associations), and resulted in a written conflict assessment report analyzing the collaborative potential, and suggesting collaborative and other approaches for resolving the conflict. The final report can be found at www.ecr.gov/s_publications.htm. Joint project with Consensus Solutions, Inc.

UTAH DEPARTMENT OF ENVIRONMENTAL QUALITY

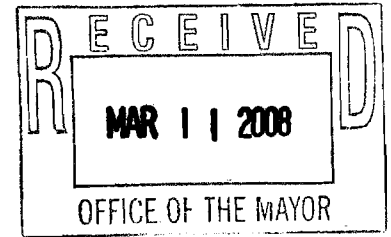
Facilitator for *Clean Utah!* working group; group, varying from 10-15 participants, consisted of industry, government and environmental group representatives; group developed an incentives-based state-wide program to encourage participants to improve environmental performance (analogous to EPA's Performance Track program). Activities included: convening working group, assisting group in issue identification and policy analysis, and facilitating meetings. See project website at <http://www.deq.utah.gov/cleanutah/>.

KENNECOTT UTAH COPPER CORPORATION

Convened and facilitated focus group to help corporation develop a stakeholder engagement program to encourage dialogue about its sustainable development activities. Working with corporate management to expand stakeholder engagement. Three focus group meetings so far (2003, 2005, 2007). See reports at <http://www.kennecott.com/pdf/FocusGroupReport2003.pdf> and <http://www.kennecott.com/pdf/FocusGroupReport2003.pdf>.

Designed and implemented public involvement process (Kennecott's Resource Roundtable) to assist corporation and regulators in exploring options for future use and/or development of contaminated property. Hosted and facilitated a one-day event attended by over 75 individuals; interests represented included economic development, environment / ecology / open space and recreation, transportation, mining closure and reuse, sustainable resources, and community planning and revitalization.

MAR 13 2008



COUNCIL TRANSMITTAL

TO: David Everitt,
Chief of Staff

DATE: March 10, 2008

FROM: Steve Fawcett
Acting Director
Department of Management Services

SUBJECT: Budget Opening #3 for Fiscal Year 2007-08

STAFF CONTACT: Gordon Hoskins, 535-6394

DOCUMENT TYPE: Budget Amendment Ordinance

BUDGET IMPACT: General Fund \$ 180,194.92
Other Funds \$ 2,963,644.56

BACKGROUND/DISCUSSION:

The budget opening is separated in seven different categories:

- A. New Budget Items
- B. Grants for Existing Staff Resources
- C. Grants for New Staff Resources
- D. Housekeeping Items
- E. Grants Requiring No New Staff Resources
- F. Donations
- I. Council Added Items

There are 7 new items with 5 of them that have an impact on the general fund. The total fund balance decrease is \$180,194.92.

In housekeeping there are 7 items primarily dealing with funds other than the general fund.

There are 3 item with new grant that need an appropriation.

RECOMMENDATION: That the City Council set a public hearing date to discuss the budget amendment #3 for Fiscal Year 2007-08.

**General Fund - Fund Balance
For Fiscal Year Ending 6/30/08**

Beginning fund balance as of June 30, 2007		\$32,560,382
Budget book:		
Total budgeted revenue	199,030,640	
Total budgeted expenses	<u>(201,911,052)</u>	
Total budget book sources/(uses) of fund balance		(\$2,880,412)
Budget amendment #1 changes:		
Initiative #A-3 Transportation - Engineer IV Position	(72,281)	
Initiative #A-1 Leonardo Seismic Retrofit	(1,493,396)	
Initiative #A-4 Land Use Attorney	(89,229)	
Initiative #A-9 Local Lobbyist	(68,500)	
Initiative #A-5 Impact fee waiver	(22,100)	
Initiative #A-11 Election costs	(155,000)	
Initiative #D-1 Encumbrance carryforward budgets	(3,587,310)	
Initiative #I-1 Rocky Mountain Power's bid to bury 800 South Transmission Lines	(8,000)	
Initiative #I-2 Additional staffing for Council office	(112,000)	
Total budget amendment #1 changes		<u>(\$5,607,816)</u>
Budget amendment #2 changes:		
Initiative #A-4 1300 East Safety Study	(100,000)	
Initiative #A-11 Ground Transportation Inspection	(234,981)	
Initiative #A-2 CBD Recycling	(61,821)	
Initiative #A-1 State Road Transfer	1,504,149	
Initiative #A-8 Engineering Manager - Airport TRAX extention	(50,000)	
Initiative #A-15 Prosecutors office additional staff	(205,584)	
Initiative #I-1 Legal Defenders Association	(15,295)	
Total budget amendment #2 changes		<u>\$836,468</u>
Budget amendment #3 changes:		
Initiative #A-1 Downtown Alliance Parking Token Subsidy	(42,000)	
Initiative #A-2 GO Bonds Election Costs	(42,280)	
Initiative #A-5 New Amin Assist Position in Mayor's Office	(19,915)	
Initiatvie #A-6 Utah Museum Art Exhi	(50,000)	
Initiative #A-7 Salt Lake Solutions	(26,000)	
Total budget amendment #3 changes		<u>(\$180,195)</u>
Estimated Fund balance as of June 30, 2008		<u><u>\$24,728,427</u></u>
FY2008 Revenues		\$199,030,640
Percentage of Fund Balance to Revenues		12.42%

**Revenue Forecast
Salt Lake City Corporation**

Revenue	Seven Months Budget	Seven Months Actuals	Variance Favorable (Unfavorable)	FY 07/08 Annual Budget	FY 07/08 Revised Forecast	FY07/08 Variance Favorable (Unfavorable)
Total General Fund	117,094,318	116,746,940	(347,378)	200,674,169	198,259,939	(2,414,230)
Selected Discussion Items						
Total Property Taxes <i>Discussion:</i> Property taxes are showing a slight increase probably due to the increase in appraised home value or new growth. The County will make the final settlement at the end of March and we must wait until that time to firm up these numbers.	54,082,250	54,598,417	516,167	63,946,017	64,327,885	381,868
Total Sales and Use Tax <i>Discussion:</i> The sales tax number is slightly up for the first five months of the year, but we have not seen the December sales numbers yet. Because of the two month accrual we are looking at just five months for the current fiscal year.	20,297,196	20,463,809	166,613	52,857,326	53,000,000	142,674
Total Franchise Tax <i>Discussion:</i> Due to a colder winter and hot summer Questar and Pacific Corp. are showing an increase.	12,141,446	13,517,176	1,375,730	25,206,972	25,589,682	382,710
Total PILOT <i>Discussion:</i>	900,447	900,447	0	1,025,447	1,025,447	0
Total regulatory <i>Discussion:</i> Parking Tax is showing a decrease in the amount of \$500,000. This is due to an increase in free parking from 30 min to 1 hour at the City Library. Also a monthly parking fee collected at the Gallivan Center that Ampco doesn't collect reduced the tax at the Gallivan Center.	4,129,411	3,644,329	(485,082)	8,062,806	7,420,185	(642,621)
License and Permits: <i>Discussion:</i> The City's permits are showing a general overall small decrease and we are projecting a lower amount from the City Creek Project in the amount of \$3,003,900 this fiscal year.	6,831,986	4,967,738	(1,864,248)	11,910,363	9,286,247	(2,624,116)

Total Intergovernmental	939,653	1,145,778	206,125	4,757,678	4,894,482	136,804
<i>Discussion:</i>						
Charges and Services	1,733,189	1,661,754	(71,435)	3,084,798	3,249,484	164,686
<i>Discussion:</i>						
Total Fines & Forfeiture	4,532,924	4,484,097	(48,827)	8,614,657	8,660,826	46,169
<i>Discussion:</i>						
Year end projections for fines and forfeitures indicate that these revenue will be slightly better than budget primarily due to Justice Court Fines.						
Parking Meters	789,353	887,122	97,769	1,464,000	1,561,769	97,769
<i>Discussion:</i>						
Year end projections for parking meter revenue indicates that these revenues will come in slightly higher due to the bagging of meters in the down town and gateway areas.						
Interest Income	2,780,434	2,335,697	(444,737)	5,300,000	4,855,263	(444,737)
<i>Discussion:</i>						
This decrease is due to adjustment in the federal reserve rate and the prime rate. The prime rate has dropped from a high of 8.25% to the current rate of 6.00% with future decreases expected.						
Miscellaneous Revenue	1,983,443	2,135,429	151,986	2,443,679	2,469,076	25,397
<i>Discussion:</i>						
Total Interfund	4,948,948	4,998,496	49,548	9,950,440	9,890,453	(59,987)
<i>Discussion:</i>						
Total Transfers	1,003,638	1,006,651	3,013	2,049,986	2,029,140	(20,846)
<i>Discussion:</i>						

SALT LAKE CITY ORDINANCE
No. _____ of 2008
(Amending the Final Budget of Salt Lake City,
including the employment staffing document,
for Fiscal Year 2007-2008)

AN ORDINANCE AMENDING SALT LAKE CITY ORDINANCE NO. 24 OF 2007
WHICH ADOPTED THE FINAL BUDGET OF SALT LAKE CITY, UTAH, THE FISCAL
YEAR BEGINNING JULY 1, 2007 AND ENDING JUNE 30, 2008.

PREAMBLE

On June 12, 2007, the Salt Lake City Council adopted the final budget of Salt Lake City, Utah, including the employment staffing document, for the fiscal year beginning July 1, 2007 and ending June 30, 2008, in accordance with the requirements of Section 118, Chapter 6, Title 10 of the Utah Code Annotated, and said budget, including the employment staffing document, was approved by the Mayor of Salt Lake City, Utah. The City's Policy and Budget Director, acting as the City's Budget Officer, prepared and filed with the City Recorder proposed amendments to said duly adopted budget, including the amendments to the employment staffing document, copies of which are attached hereto, for consideration by the City Council and inspection by the public.

All conditions precedent to amend said budget, including the employment staffing document, have been accomplished.

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. Purpose. The purpose of this Ordinance is to amend the final budget of Salt Lake City, including the employment staffing document, as approved, ratified and finalized by Salt Lake City Ordinance No.24 of 2007.

SECTION 2. Adoption of Amendments. The budget amendments, including amendments to the employment staffing document, attached hereto and made a part of this Ordinance shall be, and the same hereby are adopted and incorporated into the budget of Salt Lake City, Utah, including the employment staffing document, for the fiscal year beginning July 1, 2007 and ending June 30, 2008, in accordance with the requirements of Section 128, Chapter 6, Title 10, of the Utah Code Annotated.

SECTION 3. Certification to Utah State Auditor. The City's Policy and Budget Director, acting as the City's Budget Officer, is authorized and directed to certify and file a copy of said budget amendments, including amendments to the employment staffing document, with the Utah State Auditor.

SECTION 4. Filing of copies of the Budget Amendments. The said Budget Officer is authorized and directed to certify and file a copy of said budget amendments, including amendments to the employment staffing document, in the office of said Budget Officer and in the office of the City Recorder which amendments shall be available for public inspection.

SECTION 5. Effective Date. This Ordinance shall take effect on its first publication.

Passed by the City Council of Salt Lake City, Utah, this _____ day of _____, 2008.

CHAIRPERSON

ATTEST:

CHIEF DEPUTY CITY RECORDER

Transmitted to the Mayor on _____

Mayor's Action: ___ Approved ___ Vetoed

MAYOR

ATTEST:

APPROVED AS TO FORM
Salt Lake City Attorney's Office
Date 3-11-08
By [Signature]

CHIEF DEPUTY CITY RECORDER

(SEAL)

Bill No. _____ of 2008.

Published: _____

HB_ATT#2169-v1-Budget_amendment_1_2007-2008.DOC

Fiscal Year 2008 Budget Amendment #3 – April

#	Initiative Name	Fiscal Year Impact Amount	Annual Impact Amount (If Different)	FTE	General Fund Impact	General Fund Fund Balance Impact Positive	Impact Fund Balance Impact Negative
Section A		New Items					
1.	Downtown Alliance Parking Token Subsidy	\$42,000.00			\$42,000.00		-\$42,000.00
2.	Nov 2007 GO Bond Election Costs	\$42,279.92			\$42,279.92		-\$42,279.92
3.	Special Assessment Sidewalk Replacement Owners Portion	\$300,000.00					
4.	Special Assessment Sidewalk Replacement City Portion	\$110,000.00					
5.	New Admin Assist Position in Mayor's Office	\$19,915.00	\$59,744.00	1.0	\$19,915.00		-\$19,915.00
6.	Utah Museum Art Exhibit	\$50,000.00			\$50,000.00		-\$50,000.00
7.	Salt Lake Solutions	\$26,000.00			\$26,000.00		-\$26,000.00
Section B		Grants For Existing Staff Resources					
Section C		Grants For New Staff Resources					
Section D		Housekeeping					
1.	Special Revenue Housing Dev. Program Income	\$1,591,427.00					

#	Initiative Name	Fiscal Year Impact Amount	Annual Impact Amount (If Different)	FTE	General Fund Impact	General Fund Fund Balance Impact Positive	Impact Fund Balance Impact Negative
2.	E-911 Fund Encumbrance Carryover		\$45,768.00				
3.	Special Assessment Districts Debt Service		\$61,354.00				
4.	Youth City Program Income		\$36,963.50				
5.	Recapture CIP and Impact Fee Completed and Closed Projects		\$132,811.81				
6.	Recapture CDBG, ESG and HOPWA Completed and Closed Projects		\$423,675.25				
7.	CIP Gladiola St Project Description Change		-0-				
Section E		Grants Requiring No New Staff Resources					
1.	One Million Trees for One Million People Grant		\$1,000.00				
2.	St of Ut Dept of Pub Serv 0 Metro Medical Response Sys Grant		\$258,145.00				
3.	St of Ut Dept of Pub Safety – Hazardous Material Planning Grant		\$2,500.00				
Section F		Donations					
Section I		Council Added Items					

Initiative Name:

Downtown Alliance Parking Token Subsidy

Initiative Number:

BA#3 FY2008 Initiative #A-1

Initiative Type:

New Item

Initiative Discussion:

The Downtown Alliance submitted a request for the use of General Fund Fund Balance in the amount of \$42,000. This subsidy will enable them to continue the Downtown Token Program through the end of July 2008. The program began in 2003 based on a business plan that it would receive a City subsidy for the first three years to help it get established, after which the program was anticipated to be self-sustaining. In reality, the Alliance had to discount the sale of the tokens to participating merchants/businesses to achieve a critical mass of use. Therefore, the program has not been able to be self-sustaining. Council approved a \$15,000 subsidy last fiscal year. The Alliance desires to maintain the program until a Parking Management entity recommended in the draft Downtown Transportation Master Plan is created to determine if the Token program should be continued as is, modified, or discontinued. The request of \$42,000 would provide for printing new points of purchase materials, marketing of the program, minting new tokens and providing a subsidy to merchants and businesses that purchase the token at a reduced rate.

There have been 172,000 tokens purchased and distributed by the downtown businesses since the inception of the program. The current usage rate has diminished somewhat for the past several months since they are basically operating on an unfunded program.

Downtown Alliance Parking Token

Subsidy

Initiative Name

BA#3 FY2008 Initiative #A-1

Initiative Number

Comm Dev Transportation

Department

Tim Harpst

Prepared By

2007-08

Fiscal Year

New Item

Type of Initiative

535-6630

Telephone Contact

(Negative)

Positive

**General Fund - Fund Balance-
Impact**

\$ **(42,000.00)**

Revenue Impact By Fund:

**Fiscal Year
Impact Amount**

**Annual
Impact Amount**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

Total

\$0

\$0

Staffing Impact:

Requested Number of

0

0

Position Title:

Initiative Name:

November 2007 G.O. Bond Election Costs

Initiative Number:

BA#3 FY2008 Initiative #A-2

Initiative Type:

New Item

Initiative Discussion:

The general obligation bond election related to Proposition 1, funding public safety facilities, was held November 6, 2007. Related costs incurred by the City for bond counsel services provided by Chapman and Cutler, LLP as well as the cost of publishing the Notice of Special Bond Election once per week for four consecutive weeks in the Salt Lake Tribune and the Deseret Morning News were paid from the non-departmental cost center 09-00800. The cost of bond counsel services incurred through the election was \$23,463.92 and the cost of publishing the Notice of Special Bond Election was \$18,816.00, for a total of \$42,279.92. These costs were not budgeted since they would have been paid from bond proceeds if the bond election had passed.

It is requested to fund this amount from the General Fund Fund Balance in the amount of \$42,279.92

Note: If another bond election for public safety facilities is held, and the election passes, the City may be reimbursed for the above mentioned expenses from the resulting bond proceeds.

November 2007 G.O. Bond Election

Costs

Initiative Name

BA#3 FY2008 Initiative #A-2

2007-08

Initiative Number

Fiscal Year

Mgmt Serv - Treasurer

New Item

Department

Type of Initiative

Dan Mule'

535-6411

Prepared By

Telephone Contact

(Negative)

Positive

General Fund - Fund Balance-

\$ (42,279.92)

Impact

Revenue Impact By Fund:

**Fiscal Year
Impact Amount**

**Annual
Impact Amount**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

Total

\$0

\$0

Staffing Impact:

Requested Number of

0

0

Position Title:

Initiative Name:

Sidewalk Replacement SAA, 1100 E. to 1700 E. and 1300 S. to 1700 S. Increase Property Owners Portion

Initiative Number:

BA#3 FY2008 Initiative #A-3

Initiative Type:

New Item

Initiative Discussion:

During the FY 07-08 CIP Process, \$550,000 was awarded for Sidewalk Replacement, 1100 East to 1700 East, and 1300 South to 1700 South Special Assessment Area (SAA). The property owners portion of the SAA was also established in the amount of \$550,000. These funds were awarded to design, construct and create the SAA for improvements to include ADA pedestrian ramps, replacement of trees, and some corner drainage improvements.

This request is to increase the property owners portion of the budget in the amount of \$300,000. This will create adequate budget to receive property owner assessments and provide for optional driveway and sidewalk work when requested by individual property owners. Each property owner will pay for the options they request.

**Sidewalk Replacement SAA, 1100 E. to
1700 E. and 1300 S. to 1700 S. Increase
Property Owners Portion**

Initiative Name

BA#3 FY2008 Initiative #A-3

2007-08

Initiative Number

Fiscal Year

Comm Dev - Hand

New Item

Department

Type of Initiative

LuAnn Clark / Sherrie Collins

535-6136 / 535-6150

Prepared By

Telephone Contact

(Negative)

Positive

**General Fund - Fund Balance-
Impact**

Revenue Impact By Fund:

Fiscal Year
Impact Amount

Annual
Impact Amount

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

CIP 83-08081

\$ 300,000.00

Total

\$ 300,000.00

\$0

Staffing Impact:

Requested Number of

0

0

Position Title:

Initiative Name:

**Sidewalk Replacement SAA, 1100 E. to 1700 E. and 1300 S. to 1700 S. Increase
Reallocation of Budgets**

Initiative Number:

BA#3 FY2008 Initiative #A-4

Initiative Type:

New Item

Initiative Discussion:

During the FY 04-05 CIP Process, \$600,000 of was awarded for Sidewalk Replacement, Sunnyside Ave. to 1300 South, 1500 to 1900 East Special Assessment Area (SAA). These funds were awarded to design, construct and create the SAA for improvements to include ADA pedestrian ramps, replacement of trees, and some corner drainage improvements. This project is complete with a remaining budget of \$122,187.11 of CIP funds.

This request is to appropriate, \$110,000 from the surplus budget in the sidewalk replacement special assessment and allocate it to the City's share of the special assessment area - 1100 East to 1700 East and 1300 South to 1700 South project. This increase will create adequate City budget to be used in constructing optional driveway and sidewalk work when requested by individual property owners. The property owner's share of the special assessment area is addressed in Initiative #A-3 of this budget opening.

The remain surplus in the sidewalk replacement of \$12,187.11 will be transferred to the CIP Fund Balance at a future date.

**Sidewalk Replacement SAA, 1100 E. to
1700 E. and 1300 S. to 1700 S. Increase
Reallocation of Budgets**

Initiative Name

BA#3 FY2008 Initiative #A-4

2007-08

Initiative Number

Fiscal Year

Comm Dev - Hand

New Item

Department

Type of Initiative

LuAnn Clark / Sherrie Collins

535-6136 / 535-6150

Prepared By

Telephone Contact

(Negative)

Positive

**General Fund - Fund Balance-
Impact**

Revenue Impact By Fund:

**Fiscal Year
Impact Amount**

**Annual
Impact Amount**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

Total

\$0

\$0

Staffing Impact:

Requested Number of

0

0

Position Title:

Initiative Name:

New Administrative Assistant Position in Mayor's Office

Initiative Number:

BA#3 FY2008 Initiative #A-5

Initiative Type:

New Item

Initiative Discussion:

One additional FTE to assist in Intergovernmental, Policies and Procedures in the Mayor's Office.

This position will be responsible for providing professional research policy development support, and project assistance. It will also be responsible for assisting with front office reception and constituent response functions. Research sources, collect and tabulate data, and prepare statistical, informational, legal and financial reports that support thorough analysis of issues. Survey other local and national jurisdictions and professional organizations for back up material for various studies and reports.

Additionally, this position will provided confidential administrative and secretarial support to the Mayor's Office staff. They will answer telephone, greet and screen visitors and provide assistance in other projects as needed.

**New Administrative Assistant Position
in Mayor's Office**

Initiative Name

BA#3 FY2008 Initiative #A-5

2007-08

Initiative Number

Fiscal Year

Mayor's Office

New Item

Department

Type of Initiative

Char Sylvester

535-7705

Prepared By

Telephone Contact

(Negative)

Positive

**General Fund - Fund Balance-
Impact**

\$ (19,915.00)

Revenue Impact By Fund:

**Fiscal Year
Impact Amount**

**Annual
Impact Amount**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

Total

\$0

\$0

Staffing Impact:

Requested Number of

0

0

Position Title:

Aministrative Assistant

\$ 19,915.00

\$ 59,744.00

Initiative Name:

Utah Museum of Fine Arts (UMFA) World Class Art Exhibit

Initiative Number:

BA#3 FY2008 Initiative #A-6

Initiative Type:

New Item

Initiative Discussion:

The Utah Museum of Fine Arts (UMFA) has matured into the leading center for art, culture and visual arts education in Utah. For decades it has collected gifts of art objects from prominent Utah families. It is a collection of over 17,000 works of art, spanning 5,000 years of human creativity, representing over 100 cultures.

The Utah Museum of Fine Arts (UMFA) has asked all government agencies, including the U of U, for contributions to fund this art exhibit.

The World Class Art Exhibit will bring in people from all over the region to visit, which will increase the revenue to the City and State.

One of the mayor's goal is to support the Arts.

Initiative Name:

Salt Lake Solutions

Initiative Number:

BA#3 FY2008 Initiative #A-7

Initiative Type:

New Item

Initiative Discussion:

To help establish and facilitate meetings with the program steering committee, and to conduct project assessments to identify Salt Lake Solutions projects and project managers/facilitators, a contractor will work with the Office of the Mayor, specifically the Communications Director to develop the Salt Lake Solutions program. This will include, but not limited to the following tasks:

- Help to establish, and facilitate meetings with the program Steering Committee

- Conduct project assessments to identify one or two initial Salt Lake Solutions projects

- Act as project manager/facilitator for the initial Salt Lake Solutions projects

- Develop mechanism for soliciting, and criteria for selecting, additional Salt Lake Solutions projects

- Develop and provide training for City staff on principles of collaborative government, and the Salt Lake Solutions programs

- Be available for coaching and mentoring to City staff as they implement collaborative government and the Salt lake Solutions programs

- Assisting drafting communication materials about the Salt Lake Solutions program

The contract will be for six months with renewable and renegotiable terms.

Salt Lake Solutions

Initiative Name

BA#3 FY2008 Initiative #A-7

2007-08

Initiative Number

Fiscal Year

Mayor's Office

New Item

Department

Type of Initiative

Char Sylvester

535-7705

Prepared By

Telephone Contact

(Negative)

Positive

General Fund - Fund Balance-

\$

(26,000.00)

Impact

Revenue Impact By Fund:

Fiscal Year

Annual

Impact Amount

Impact Amount

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

Total

\$0

\$0

Staffing Impact:

Requested Number of

0

0

Position Title:

Initiative Name:

Special Revenue Housing Development Program Income

Initiative Number:

BA#3 FY2008 Initiative #D-1

Initiative Type:

Housekeeping

Initiative Discussion:

The Housing Section of Housing and Neighborhood Development (HAND) has generated program income from principal and interest payments received from borrowers. The Council usually appropriates this program income in the House Section to fund additional loans. It is requested that the Council once again appropriates this program income to fund additional loans for use by the Housing Section in its Renter Rehabilitation, CDBG and Home Programs.

This will allow additional loans to the citizens of Salt Lake City.

Accounting Detail		Grant # and CFDA # If Applicable:	
Revenue:			
Cost Center Number	Object Code Number	Amount	
78-00201 Renter Rehab.	1305	\$	171,111.00
78-33010 CDBG Loans	1974-03	\$	440,000.00
78-78325 Home Prog. Income	1305	\$	540,316.00
Total Enterprise		\$	1,151,427.00
71-32010 CDBG Housing Loans	1310	\$	440,000.00
Total Special Revenue		\$	440,000.00
Expenditure:			
Cost Center Number	Object Code Number	Amount	
78-00201 Renter Rehab.	2950	\$	171,111.00
78-33010 CDBG Loans	2950	\$	440,000.00
78-78325 Home Prog. Income	2950	\$	540,316.00
Total Enterprise		\$	1,151,427.00
71-32010 CDBG Housing Loans	2910-15	\$	440,000.00
Total Special Revenue		\$	440,000.00
Additional Accounting Details:			
For Accounting Purposes Only:			
Because there are Balance Sheet postings in these transactions we are including a positive amount in object code 2910-71 and a negative amount in object code 2950 in the same cost center 78-00101 in this budget opening.			
Grant Information:			
Grant funds employee positions?		N/A	
Is there a potential for grant to continue?		N/A	
If grant is funding a position is it expected the position will be eliminated at the end of the grant?		N/A	
Will grant program be complete in grant funding time frame?		N/A	
Will grant impact the community once the grant funds are eliminated?		N/A	
Does grant duplicate services provided by private or Non-profit sector?		N/A	

Initiative Name:

E-911 Fund Encumbrance Carryover

Initiative Number:

BA#3 FY2008 Initiative #D-2

Initiative Type:

Housekeeping

Initiative Discussion:

Establishing a budget for the encumbrances in the E-911 Fund as of 6/30/07

The carryover contracts are: first Qwest Communication in the amount of \$8,295 for enhancements on the 911 system, auto ID and Location ID. The second one is with Qwest Enterprise America Inc. for \$37,473 for the Orion Mapstar System for dispatch.

Initiative Name:

Special Assessment Districts Debt Service

Initiative Number:

BA#3 FY2008 Initiative #D-3

Initiative Type:

Housekeeping

Initiative Discussion:

Special Assessment Bonds, Series 2007A, SID number 106018 (9th & 9th) and Series 2007B, SID numbers 102109 (Strong's Ct) and 102129 (Fenway Avenue) were issued in August of 2007, during fiscal year 2008. During fiscal year 2008, debt service payments for these two series of bonds falls on December 1, 2007 and June 1, 2008. Expenditures for these costs were not included in the FY 2008 budget since the amounts were not known at the time of budget development. As such, we need to amend the budget to allow for the debt service payments to be made during this fiscal year.

The property owners will be assessed the payment amount.

**Special Assessment Districts Debt
Service**

Initiative Name

BA#3 FY2008 Initiative #D-3

2007-08

Initiative Number

Fiscal Year

Mgmt Serv - Treasurer

Housekeeping

Department

Type of Initiative

Randy Hillier / Dan Mule

535-6641 / 535-6411

Prepared By

Telephone Contact

(Negative)

Positive

**General Fund - Fund Balance-
Impact**

Revenue Impact By Fund:

Fiscal Year
Impact Amount

Annual
Impact Amount

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

SID Fund 20

\$ 61,354.00

Total

\$ 61,354.00

\$0

Staffing Impact:

Requested Number of

0

0

Position Title:

Accounting Detail		Grant # and CFDA # If Applicable:	
Revenue:			
Cost Center Number	Object Code Number		Amount
20-06018	1125	\$	45,432.00
20-02109	1125	\$	8,917.00
20-02129	1125	\$	7,005.00
		\$	61,354.00
Expenditure:			
Cost Center Number	Object Code Number		Amount
20-06018	2811	\$	34,000.00
20-06018	2821	\$	11,432.00
20-02109	2811	\$	6,720.00
20-02109	2821	\$	2,197.00
20-02129	2811	\$	5,280.00
20-02129	2821	\$	1,725.00
		\$	61,354.00
Additional Accounting Details:			
Grant Information:			
Grant funds employee positions?			N/A
Is there a potential for grant to continue?			N/A
If grant is funding a position is it expected the position will be eliminated at the end of the grant?			N/A
Will grant program be complete in grant funding time frame?			N/A
Will grant impact the community once the grant funds are eliminated?			N/A
Does grant duplicate services provided by private or Non-profit sector?			N/A

\$376,000 Salt Lake City, Utah

Special Assessment Bonds

Special Improvement District #C-106018

(900 South, 900 East Streetscape Upgrade), Series 2007A (Zions Non-callable)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/28/2007	-	-	-	-	-
12/01/2007	-	-	3,894.32 ³	3,894.32	-
06/01/2008	34,000.00	3.770%	7,537.40	41,537.40	45,431.72
12/01/2008	-	-	6,896.50	6,896.50	-
06/01/2009	31,000.00	3.840%	6,896.50	37,896.50	44,793.00
12/01/2009	-	-	6,301.30	6,301.30	-
06/01/2010	33,000.00	3.880%	6,301.30	39,301.30	45,602.60
12/01/2010	-	-	5,661.10	5,661.10	-
06/01/2011	34,000.00	3.910%	5,661.10	39,661.10	45,322.20
12/01/2011	-	-	4,996.40	4,996.40	-
06/01/2012	36,000.00	3.960%	4,996.40	40,996.40	45,992.80
12/01/2012	-	-	4,283.60	4,283.60	-
06/01/2013	38,000.00	4.010%	4,283.60	42,283.60	46,567.20
12/01/2013	-	-	3,521.70	3,521.70	-
06/01/2014	40,000.00	4.060%	3,521.70	43,521.70	47,043.40
12/01/2014	-	-	2,709.70	2,709.70	-
06/01/2015	41,000.00	4.110%	2,709.70	43,709.70	46,419.40
12/01/2015	-	-	1,867.15	1,867.15	-
06/01/2016	43,000.00	4.170%	1,867.15	44,867.15	46,734.30
12/01/2016	-	-	970.60	970.60	-
06/01/2017	46,000.00	4.220%	970.60	46,970.60	47,941.20
Total	\$376,000.00	-	\$85,847.82	\$461,847.82	-

Yield Statistics

Bond Year Dollars	\$2,103.13
Average Life	5.593 Years
Average Coupon	4.0819010%

Net Interest Cost (NIC)	4.1532231%
True Interest Cost (TIC)	4.1604769%
Bond Yield for Arbitrage Purposes	4.0775983%
All Inclusive Cost (AIC)	4.9254132%

IRS Form 8038

Net Interest Cost	4.0819010%
Weighted Average Maturity	5.593 Years

FOR DISCUSSION PURPOSES ONLY

File | SID 2007.SF | SID C-106018 9th & 9th No | 8/27/2007 | 10:51 AM

\$129,000 Salt Lake City, Utah

Special Assessment Bonds

Reconstruction Special Improvement District (Zions Non-Callable)

#C-102109 (Strong's Court) and #C-102129 (Fenway Avenue), Series 2007B

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/28/2007	-	-	-	-	-
12/01/2007 ✓	-	-	1,335.89 ✓	1,335.89 ✓	-
06/01/2008	12,000.00	3.770%	2,585.60	14,585.60	15,921.49
12/01/2008	-	-	2,359.40	2,359.40	-
06/01/2009	11,000.00	3.840%	2,359.40	13,359.40	15,718.80
12/01/2009	-	-	2,148.20	2,148.20	-
06/01/2010	11,000.00	3.880%	2,148.20	13,148.20	15,296.40
12/01/2010	-	-	1,934.80	1,934.80	-
06/01/2011	12,000.00	3.910%	1,934.80	13,934.80	15,869.60
12/01/2011	-	-	1,700.20	1,700.20	-
06/01/2012	12,000.00	3.960%	1,700.20	13,700.20	15,400.40
12/01/2012	-	-	1,462.60	1,462.60	-
06/01/2013	13,000.00	4.010%	1,462.60	14,462.60	15,925.20
12/01/2013	-	-	1,201.95	1,201.95	-
06/01/2014	13,000.00	4.060%	1,201.95	14,201.95	15,403.90
12/01/2014	-	-	938.05	938.05	-
06/01/2015	14,000.00	4.110%	938.05	14,938.05	15,876.10
12/01/2015	-	-	650.35	650.35	-
06/01/2016	15,000.00	4.170%	650.35	15,650.35	16,300.70
12/01/2016	-	-	337.60	337.60	-
06/01/2017	16,000.00	4.220%	337.60	16,337.60	16,675.20
Total	\$129,000.00	-	\$29,387.79	\$158,387.79	-

Yield Statistics

Bond Year Dollars	\$719.83
Average Life	5.580 Years
Average Coupon	4.0826298%

Net Interest Cost (NIC)	4.2215525%
True Interest Cost (TIC)	4.2401813%
Bond Yield for Arbitrage Purposes	4.0782639%
All Inclusive Cost (AIC)	6.0185470%

IRS Form 8038

Net Interest Cost	4.0826298%
Weighted Average Maturity	5.580 Years

Strong's Ct 56%
Fenway Ave 44%

FOR DISCUSSION PURPOSES ONLY

File | SID 2007.SF | SID C-102109 & C102129 No | 8/27/2007 | 10:52 AM

Wells Fargo Brokerage Services, LLC
Public Finance

SID 106018	12/1/2007 Pmt	6/1/2008 Pmt	Payment Totals
SID 106018 Principal	\$0.00	\$34,000.00	\$34,000.00
SID 106018 Interest	\$3,894.33	\$7,537.40	\$11,431.73
SID 106018 Payment Totals	\$3,894.33	\$41,537.40	\$45,431.73
SIDs 102109 & 102129	12/1/2007 Pmt	6/1/2008 Pmt	Payment Totals
SID 102109 Principal (56%)	\$0.00	\$6,720.00	\$6,720.00
SID 102109 Interest (56%)	\$748.11	\$1,447.94	\$2,196.05
SID 102109 Subtotals	\$748.11	\$8,167.94	\$8,916.05
SID 102129 Principal (44%)	\$0.00	\$5,280.00	\$5,280.00
SID 102129 Interest (44%)	587.80	1137.66	\$1,725.46
SID 102129 Subtotals	\$587.80	\$6,417.66	\$7,005.46
SIDs 102109 & 102129 Grand Totals	\$1,335.91	\$14,585.60	\$15,921.51

Initiative Name:

Youth City Program Income

Initiative Number:

BA#3 FY2008 Initiative #D-4

Initiative Type:

Housekeeping

Initiative Discussion:

The Youth City programs funded under the US Department of Education grant have received \$36,963.50 of program income generated from fees received for services provided at Fairmont Cottage, Ottinger Hall, and Liberty Park YouthCity sites. Federal regulations require that program income generated while grant funds still remain, be allocated back into the program and that program income be spent before the grant funds. During the period this program was received, Youth City still had grant funding available.

This request establishes additional budget needed to meet the existing cash available and allows the program income to be reallocated back into the individual programs for continued programming.

Accounting Detail		Grant # and CFDA # If Applicable:	
Revenue:			
Cost Center Number	Object Code Number		Amount
72-67002	1350	\$	14,905.00
72-67003	1350	\$	7,093.50
72-67004	1350	\$	14,965.00
Total		\$	36,963.50
Expenditure:			
Cost Center Number	Object Code Number		Amount
72-66006	2590	\$	36,963.50
Additional Accounting Details:			
Grant Information:			
Grant funds employee positions?			N/A
Is there a potential for grant to continue?			N/A
If grant is funding a position is it expected the position will be eliminated at the end of the grant?			N/A
Will grant program be complete in grant funding time frame?			N/A
Will grant impact the community once the grant funds are eliminated?			N/A
Does grant duplicate services provided by private or Non-profit sector?			N/A

Initiative Name:

Recapture CIP and Impact Fee Completed and Closed Projects

Initiative Number:

BA#3 FY2008 Initiative #D-5

Initiative Type:

Housekeeping

Initiative Discussion:

This request decreases the remaining budgets of nine(9) completed and closed General, Class "C" and Impact Fee CIP Projects, totaling \$132,811.81 and increases the fund balance accounts of the respective program for future reprogramming.

Of these projects, seven (7) are CIP totaling \$70,306.95; one (1) is Class "C" totaling \$43,063.58; and one is Impact Fee totaling \$19,441.28 which will be returned to the Parks Impact Fee fund balance.

Accounting Detail		Grant # and CFDA # If Applicable:	
Revenue:			
Cost Center Number	Object Code Number	Amount	
Expenditure:			
Cost Center Number	Object Code Number	Amount	
CIP			
83-03071 Legacy District 1	2700	\$	(12,798.80)
83-03073 Legacy District 3	2700	\$	(1,766.39)
83-03075 Legacy District 5	2700	\$	(195.05)
83-03077 Legacy District 7	2700	\$	(5,281.02)
83-05023 Fenway / Strong	2700	\$	(31,076.94)
83-98013 Rotary Glen Master Plan	2700	\$	(5,278.95)
83-07099 CIP Fund Balance	2700	\$	70,306.95
Class "C"			
83-07037 900 South	2700	\$	(43,063.58)
83-04097 Class "C" Fund Balance	2700	\$	43,063.58
Impact Fee			
84-05002 Jordan River Lighting	2700	\$	(19,441.28)
84-84843 Impact Fee Parks Fund Balanc	2700	\$	19,441.28
Additional Accounting Details:			
Grant Information:			
Grant funds employee positions?		N/A	
Is there a potential for grant to continue?		N/A	
If grant is funding a position is it expected the position will be eliminated at the end of the grant?		N/A	
Will grant program be complete in grant funding time frame?		N/A	
Will grant impact the community once the grant funds are eliminated?		N/A	
Does grant duplicate services provided by private or Non-profit sector?		N/A	

Initiative Name:

Recapture CDBG, ESG and HOPWA Completed and Closed Projects

Initiative Number:

BA#3 FY2008 Initiative #D-6

Initiative Type:

Housekeeping

Initiative Discussion:

This request decreases the remaining budgets of thirty-six (36) completed and/or closed US Department of Housing and Urban Development (HUD) programs and projects, totaling \$423,675.25, and increases the Fund Balance accounts of the same program and year. Of these programs/projects, thirty-one (31) are both public service and CIP Community Development Block Grant (CDBG) programs/projects totaling \$408,373.85; two (2) are Emergency Shelter Grant (ESG) programs totaling \$4,449.33; and three (3) are Housing Opportunities for People with Aids (HOPWA) programs totaling \$10,852.07.

Remaining funds are recaptured when projects/programs that have been completed or have not spent funds within the allotted timeframe. HUD requirements mandate that the recaptured funds be returned within their respective programs for future reprogramming. These recaptured funds will be re-allocated as part of the 08-09 CDBG funding process.

Accounting Detail		Grant # and CFDA # If Applicable:	
Revenue:			
Cost Center Number	Object Code Number		Amount
Expenditure:			
Cost Center Number	Object Code Number		Amount
71-20015 Heritage Foundation	2700	\$	(66,665.04)
71-20098 20th Yr CDBG Fund Balance	2700	\$	66,665.04
71-27013 HAND Lead Based Paint	2700	\$	(14,550.00)
71-27056 Westminster Small Plan	2700	\$	(3,955.00)
71-27099 27th Yr CDBG Fund Balance	2700	\$	18,505.00
71-30015 SLC CDC Acquisition/Rehab	2700	\$	(27,290.00)
71-30066 Wasatch Plunge Study	2700	\$	(429.94)
71-30099 30th Yr CDBG Fund Balance	2700	\$	27,719.94
71-31015 SLC CDC Acquisition/Rehab		\$	(75,000.00)
71-31018 Capitol West Boys/Girls		\$	(1,171.00)
71-31031 Weigand Homeless Day Care	2700	\$	(2,210.03)
71-31037 Mobile Neighborhood Watch	2700	\$	(366.92)
71-31045 Utah Alcohol Foundation		\$	(2,592.00)
71-31052 CCS - Admin Bldg/Parking Lot		\$	(9,900.00)
71-31058 CSC - Generator	2700	\$	(62,982.00)
71-31059 Odyssey House - Boiler	2700	\$	(34,654.00)
71-31060 Salvation Army - Dock/Kitchen		\$	(958.64)
83-06057 100% Sidewalk Replacement		\$	(547.85)
83-06062 ADA Park Improvements		\$	(3,964.54)
71-31099 31st Yr CDBG Fund Balance		\$	189,834.59
83-06098 31st Yr CIP CDBG Fund Balance		\$	4,512.39
71-32011 Assist		\$	(63,596.07)
71-32012 NHS		\$	(1.00)
71-32014 SLC CDC		\$	(1.12)
71-32019 Marillac House		\$	(10,000.00)
71-32034 Guadalupe Early Learning		\$	(1.00)
71-32037 Mobile Neighborhood Watch		\$	(101.82)
71-32038 YMCA After School Program		\$	(1,934.76)
71-32040 English Skills Learning Center		\$	(0.40)
71-32041 Somali Community Development		\$	(582.78)
71-32044 SLC School District		\$	(5,000.00)
71-32045 Utah Alcohol Foundation		\$	(2,700.00)
71-32053 CCS - St Vincent		\$	(3,342.15)
71-32055 Alliance House		\$	(3,180.00)
71-32061 Liberty Wells Historic Dist		\$	(850.00)
83-07052 Stewart St. - Construction		\$	(9,845.79)
71-32099 32nd Tr CDBG Fund Balance		\$	91,291.10
83-07098 32nd Yr CDBG Fund Balance		\$	9,845.79
72-60722 CCS Marillac House		\$	(3,282.63)
72-60723 CCS Weigand		\$	(1,166.70)
72-60829 ESG Fund Balance		\$	4,449.33
72-60734 West Valley HA		\$	(191.94)
72-60736 Kenyon Consulting		\$	(938.00)
72-60731 CAP		\$	(9,722.13)

72-60739 HOPWA Fund Balance			\$	10,852.07
Grant Information:				
Grant funds employee positions?				N/A
Is there a potential for grant to continue?				N/A
If grant is funding a position is it expected the position will be eliminated at the end of the grant?				N/A
Will grant program be complete in grant funding time frame?				N/A
Will grant impact the community once the grant funds are eliminated?				N/A
Does grant duplicate services provided by private or Non-profit sector?				N/A

Initiative Name:

CIP Gladiola Street - 900 So. To California Ave. - Project Description Change

Initiative Number:

BA#3 FY2008 Initiative #D-7

Initiative Type:

Housekeeping

Initiative Discussion:

The Gladiola Street Project - 900 South to California Ave. (1330 So.), was allocated \$250,000 of Class "C" funds and \$250,000 of Impact Fee funds during the FY 06 CIP Process. These funds were awarded to construct improvements on Gladiola Street, from 900 South to California Ave.

Ninigret Technology has submitted subdivision plans to construct the section of Gladiola from 1530 South to the south side of the City-owned Lee drain, at approximately 1660 South. This budget amendment request is to change the current description of the project to extend the improvements from California Ave. South to 2100 South to allow the roadway to be constructed across the Lee Drain, opening Gladiola from 900 to 2100 South.

This request is to change the project description only. No budget adjustments are required at this time.

**CIP Gladiola Street - 900 So. To
California Ave. - Project Description**

Change
Initiative Name

BA#3 FY2008 Initiative #D-7

Initiative Number

Comm Dev - Hand

Department

LuAnn Clark / Sherrie Collins

Prepared By

2007-08

Fiscal Year

Housekeeping

Type of Initiative

535-6136 / 535-6150

Telephone Contact

(Negative)

Positive

**General Fund - Fund Balance-
Impact**

Revenue Impact By Fund:

**Fiscal Year
Impact Amount**

**Annual
Impact Amount**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

Total

\$0

\$0

Staffing Impact:

Requested Number of

0

0

Position Title:

Initiative Name:

One Million Trees for One Million People Grant

Initiative Number:

BA#3 FY2008 Initiative #E-1

Initiative Type:

Grant Requiring No New Staff Resources

Initiative Discussion:

The Salt Lake County Council has approved Resolution Number 4095 authorizing execution of the Interlocal Agreement between Salt Lake County for its Open Space Program and Salt Lake City - One Million Trees for One Million People Project - EH 07144

This is a pass through grant from the State to the County then to the City to purchase the trees.

Salt Lake County has been awarded a \$10,000 Community Forestry Grant for its One Million Trees for One Million People Initiative. The County will grant Salt Lake City up to \$1,000.00 to purchase trees under this grant program.

The term of the agreement is August 1, 2007 to July 31, 2008.

**One Million Trees for One Million
People Grant**

Initiative Name

BA#3 FY2008 Initiative #E-1

Initiative Number

2007-08

Fiscal Year

Public Services

Department

Greg Davis

Prepared By

**Grant Requiring No New
Staff Resources**

Type of Initiative

535-6397

Telephone Contact

(Negative)

Positive

**General Fund - Fund Balance-
Impact**

Revenue Impact By Fund:

**Fiscal Year
Impact Amount**

**Annual
Impact Amount**

General Fund

Total

\$0

\$0

Internal Service Fund

Total

\$0

\$0

Enterprise Fund

Total

\$0

\$0

Other Fund

72 Fund

\$

1,000.00

Total

\$

1,000.00

\$0

Staffing Impact:

Requested Number of

0

0

Position Title:

Initiative Name:

State of Utah - Dept Pub Serv - Metropolitan Medical Response System Grant

Initiative Number:

BA#3 FY2008 Initiative #E-2

Initiative Type:

Grant Requiring No New Staff Resources

Initiative Discussion:

The Fire Department applied for and received \$258,145 from the State of Utah, Department of Public Services, under the Homeland Security Metropolitan Medical Response (MMRS) grant program. This grant is awarded on an annual basis to jurisdictions across the County to plan and implement a medical response mechanism in the event of a mass casualty or a weapons of mass destruction terrorist attack.

The SLC Fire Department is the lead agency partnering with local health, police, fire, hospitals, ambulance and other agencies who make up the MMRS team.

The Fire Department will use \$50,000 of these funds to purchase equipment and \$12,000 will be used to provide a training/drill exercise for jurisdictions valley wide; \$98,145 will be awarded to local hospitals to purchase equipment and for their costs associated with participating in the training/drill exercise; \$2,000 will be awarded to the Salt Lake Valley Health Department for their costs associated with participating in the training/drill exercise; \$6,000 will be awarded to Southwest Ambulance to purchase an Automated Vehicle Locator (AVL) System; and \$90,000 will be used to pay for the two contract personnel who provide pharmaceutical oversight and clerical duties required by the Fire Department in order to disburse pharmaceuticals and provide grant related management.

There is no required match.

Initiative Name:

State of Utah - Dept Pub Safety - LEPC Hazardous Materials Planning Grant

Initiative Number:

BA#3 FY2008 Initiative #E-3

Initiative Type:

Grant Requiring No New Staff Resources

Initiative Discussion:

The Office of Emergency Management receives this annual grant from the State of Utah, Department of Public Safety. It is awarded to jurisdictions to perform hazard analysis and develop or update local emergency plans which includes integrating the SLC LEPC plans and activities into Region II Hazmat and emergency response planning, create community awareness program for hazardous materials, sustain development efforts, integrate local LEPC planning, training and exercises into support of Utah Region II hazardous materials planning, perform needs assessment for early alert and warning system and integrate the hazardous materials transportation and storage into all hazards emergency management and homeland security activities.

There is no required match.

A Resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements that stem from the original grant.

