

SALT LAKE CITY COUNCIL STAFF REPORT

BUDGET ANALYSIS – FISCAL YEAR 2008-09

DATE: December 9, 2008

SUBJECT: **OVERVIEW OF RECOMMENDED MID-YEAR BUDGET ADJUSTMENTS**

STAFF REPORT: Jennifer Bruno, Karen Halladay, Lehua Weaver, Sylvia Richards

cc: David Everitt, Lyn Creswell, Gordon Hoskins, Gina Chamness, Kay Christensen, Susi Kontgis

The Administration has provided the Council with some adjustments to the previously transmitted Mid-Year Budget Adjustments. They are as follows:

- 1. Revenue – Police fee for secondary employment** - After reviewing the initial proposal, the Administration has decided not to recommend increasing the fee for secondary employment from its current \$3 per shift charge.
- 2. Expenditures – Police** – In order to partially offset the revenue decrease described above, the Administration is proposing a \$50,000 “placeholder” cut in the Police expenditure budget (similar to the methodology used in the Fire Department “placeholder”). The Police Chief will determine how best to achieve this cut.
- 3. Expenditures – Office of the CAO** – The Administration had previously recommended that the full \$150,000 for the “Project Development Consultant” for Public Safety Facilities be cut from the budget. However, the Administration is now recommending that this appropriation instead be reduced by \$75,000 rather than eliminated entirely “in order to ensure that a viable public safety building initiative can be developed in the near future”

It should be noted that these changes effectively reduce the size of the City’s overall mid-year budget cut by **\$85,000**. The Administration has indicated in previous work sessions that the City may need to revisit the budget again, before the end of FY 2009 and make further cuts.

Note: the Council Office budget cut has not yet been discussed – that would result in an additional \$17,491 cut.

Please see the Administration’s attached transmittal for further information on the revised budget cuts.

The following information was provided previously for the Council Work Session on December 2, 2008. It is provided again for your reference.

The Administration has forwarded a supplemental transmittal to the information that was previously provided to the Council, outlining the Administration’s proposal for mid-year budget adjustments. There are two changes:

- 1. Revenue – Police Fee for secondary employment** - The Administration originally proposed to increase the charge to organizations for police secondary employment from \$3 per shift, to \$5 per hour. Since the original transmittal was forwarded, the Police Department has further

refined their revenue estimates. The Administration has indicated that they will now be recommending a fee lower than the originally proposed \$5 per hour. Despite the reduction in hourly charge from the original proposal, the Administration indicates that they can still generate the \$60,000 in revenue that was originally estimated (for the remainder of the fiscal year), in part by committing to applying this fee consistently to all employers (the Administration has indicated that in the past, the Police have not had a 100% collection rate for this fee). *Note: If the Council supports adopting this change, section 2.54.030 of the Salt Lake City Code will need to be amended in order to provide for this collection. The Administration will forward an ordinance at a later date, which the Council could consider as soon as January. If the ordinance is not amended, the revenue as a result of this fee will not be realized. **The Council may wish to ask the Administration to evaluate whether there are other fees established by ordinance that are not being consistently applied/collected by administrative departments.***

- 2. Expenditures** - The Administration is proposing to allocate funds from the surplus land account. The surplus land account is a CIP account, meaning the funds in the account do not lapse to fund balance at the end of each fiscal year. Council Staff is in the process of confirming exactly how much is in the surplus land account that is not committed for other purposes. Council and Administrative staff have estimated (pending confirmation) that there is approximately \$3.7 million available to spend as of the date of this staff report. It is not clear if this includes the estimated \$3.1 million that will be reimbursed to the account as a result of the sale of the Fleet Facility bonds. Funds are generally only deposited into the surplus land account when the City sells property. It has been the policy of the City in the past to only expend funds from this account on property acquisitions, although there is no statutory prohibition from spending these funds on other City activities. The proposed expenditures are as follows (further details will be provided to the Council for both of these items in advance of the meeting):
- a. *\$1.5 million* - to fund a down payment for a property purchase
 - b. *\$500,000* - to purchase 160 acres of property for the construction of a Regional Sports Complex
- *Please note that as of the time of the printing of this report, the City Council Office has not been provided the requested comprehensive listing of proposed future property expenditures and sources.

- 3. Council Office Budget Cut Options** - Staff has consulted with the Chair and Vice Chair to review a variety of options for Council consideration that the Council Office can undertake in order to help the Administration alleviate the projected budget deficit for FY 2009. The most immediate option is to cut one percent from the Council's \$1.75 million budget. While it is not a large percentage, the impact of such a cut in a small department's is felt as if it is a larger cut. The Chair and Vice Chair of the Council are recommending that the Council cut \$17,491 from the budget (*one percent, one time*).

The Chair and Vice Chair are also recommending that the Council Office take the following extra cautionary steps with regard to the budget, in the anticipation that further budget cuts may be needed either in future amendments, or during the FY 2010 budget process:

- Leave one position open
- Freeze travel
- Freeze consulting projects (outside of the current contract with the City Council's land use attorney)
- Reduce and avoid meal costs when at all possible

There is a separate budget-related item about which you should also be aware. As you will recall, there was an error in all department budgets when the over-all City budget was adopted, that seems to have affected the Council Office to a greater extent. The total dollar amount that was inadvertently not included in the budget to fully fund employee costs was \$62,331. This error could not have been detected prior to the budget adoption, because it relates to the electronic system that generates employee costs. Once the error was

discovered the Administration indicated they would recommend a correction in a budget opening. The Administration has indicated they need additional time to assess whether this same issue arose in other Departmental budgets. They would like to wait until the next budget opening to make the corrections.

In sum, the one percent cut the Council Chair and Vice Chair are recommending is to address the City's revenue shortfall; the budgeting error will be addressed with a recommendation from the Administration at a later date. If you would like more detail on either the recommendation for the two percent reduction or the shortfall issue please let me or Jennifer know. We will be happy to review the office budget with you. Thanks.

The following information was provided previously for the Council Work Session on November 18, 2008. It is provided again for your reference.

Since the Council adopted the FY 2009 budget, additional data has become available with regard to the revenue the City can expect to receive. The Council's adopted budget for FY 2009 estimated a slight increase in sales tax revenues over FY 2008 (\$200,000). However, trends in actual sales tax collections, projected property tax collections, combined with emerging information about the state of the economy, have caused the Council and Administration to consider a mid-year adjustment to the City's budget in order to more accurately reflect the revenues that may be collected over the course of Fiscal Year 2009. The Administration is projecting that Sales Tax revenues could come in as much as \$3 million under budget. The Administration has indicated that a reduction of approximately \$4 million in expenses is necessary to address these issues for Fiscal Year 2009.

This report details the Administration's proposed adjustments to revenues as well as expenditures, in order to finish Fiscal Year 2009 in a balanced state. The Administration's full proposal is attached. These adjustments do not propose major alterations to City services. The majority of the proposed cuts will not result in ongoing cuts to help balance the base budget for FY 2010. *Note – Staff has included at the end of this report a series of appendices summarizing expenses and cuts by department (Appendix A), as well as one time vs. ongoing cuts by department (Appendix B).*

General Issues

1. **One-time vs. Ongoing cuts** – In Appendix B, staff has categorized each proposed cut item as a “one-time” cut or an “ongoing” cut.
 - a. “Ongoing” refers to a cut that will reduce the base budget for FY 2010 (i.e. eliminating staff or reducing or eliminating programs). Approximately 22% (\$946,000) of the Administration's proposed cuts are ongoing.
 - b. A “one-time” cut refers to an item that only addresses the current year of funding (FY 2009) and does not reduce the FY 2010 base budget (i.e. delaying the Fleet Facility bond payment). Keeping a position vacant, and not eliminating the funding for that position for FY 2009, would be an example of a one-time cut. While there may not be a person in that position, the position will be built into the funding for the base budget for FY 2010. Approximately 78% (\$3.3 million) of the Administration's proposed cuts are one-time. This means that although these cuts will help to end FY 2009 in a balanced position, the FY 2010 budget will be at least \$3.3 million out of balance without revenue growth (unless some of these one-time items are turned into ongoing cuts – by eliminating positions or

programs). **Note:** *This does not take into account the one-time money that was used to offset ongoing CIP costs in the FY 2009 budget (\$3.1 million). This amount of \$3.1 million for CIP and the \$3.3 million of one-time mid-year budget cuts will result in a \$6.4 million shortfall for next year provided there is no revenue growth. In addition, the Council routinely asks the Administration for a report on vacant positions during the annual budget process.*

2. **Fuel** – The Administration is proposing to reduce the Fire Department budget by \$12,000 and the Public Services department budget by \$89,079. The Fire reduction is as a result of usage decrease due to the implementation of a tiered response system for sending out Fire Engines, and the Public Services reduction is largely due to the latest downward trend in the price of fuel. The Fleet Division Manager has indicated that since July, the Fleet Division has *not* seen a marked decrease over last year in the consumption of fuel as was requested and budgeted by the Council and the Administration in the FY 2009 budget process. If this trend continues, the Council may have to add money to the budget from fund balance, as was done in FY 2008, to make up for usage above what was budgeted (unless the price of fuel decreases enough to make up for this budgetary difference or conservation measures are perfected over the remaining months of the fiscal year).
3. **Computer lease program** – The Administration is proposing to shift from 3 to 4 year computer leasing program. The exact amount of savings has not yet been identified, but it will be shared among all departments. This savings will not start to be realized until FY 2010.

Department Overviews

Revenue

\$272,000 – Police Department – E-911 Fund – The Administration is recommending an increase in the E-911 fund reimbursement back to the General Fund. The percentage of funding for communications personnel from E-911 funds would increase from 49% to 56%. The E-911 funds are generated by an assessment to telephone users, including cell phone users. For billing addresses within Salt Lake City, funds are transferred to the City for personnel costs used to answer emergency calls and related capital equipment costs. Eligible costs are closely monitored to ensure that they are for answering emergency calls and 911 related equipment purchases. According to Police Department personnel, the current fund balance could handle any future E-911 equipment replacement needs. In addition, on-going revenue streams can fund the increased cost on a regular basis. This percentage adjustment would be applied to the full fiscal year, not just the remaining months.

\$60,000 - Police Department – Secondary Employment – The Administration is recommending a fuel/equipment fee increase for Police Officers working off-duty for private entities from \$3 per four-hour shift to \$5.00/hour when providing security services as part of the secondary employment program. Currently, the fee is \$3.00 *per shift*. The proposal would raise this to \$5.00 *per hour*. The fee, which was last increased during the 2006-07 budget process, was established to offset fuel costs and other equipment used while providing security services under the secondary employment program. An average shift is four hours, which could result in an average increase of \$17.00 per shift to the employer.

- Officers use police vehicles, uniforms, guns, and other equipment during the course of secondary employment. Administrative costs are also incurred in the management of the program.
- In addition to these quantifiable City costs for the secondary employment program, there is also the non-monetary value of using the City's 'face' of public safety in a company/organization's security efforts.
- To the City's benefit, the officers working a secondary employment shift may take some responsibility off of the on-duty officers. For example, if they are providing traffic control for a major event or have apprehended someone who needs to be transported to jail, they may be able to handle these occurrences without calling an on-duty officer off of their rotation or assignment.
- According to the Administration, approximately 75% of Salt Lake City's Police Officers participate in the secondary employment program. This program provides security services to outside organizations for a fee-based rate of approximately \$30/hour.
- Examples of security services provided include, but are not limited to: 1) retail and grocery store security, 2) parking and retail car lot patrol, and 3) event control, such as basketball, circus, concerts, etc.
- In secondary employment cases where officers are working for a city organization, such as Impound Lot Security, they are paid at an over-time rate.
- Payment and tax issues (W-2 or 1099) vary by the company/organization utilizing these services and the type of secondary income. For example, the officer may receive payment through the City's payroll system or be paid directly by the company/organization.
- The impact or reduction in demand that could result from a fee increase is not known at this time.
- **The following is background information on the secondary employment program:** Other than understanding a company's policy and security practices, no additional training is required to provide security services or participate in the secondary employment program. Companies utilizing these services sign for and accept responsibility for any worker's compensation issues occurring on the job. However, when an officer takes law enforcement action while providing security services the responsibility is that of the City. In secondary employment cases involving law enforcement action, the Police Department considers it beneficial to have a SLCPD officer handle these situations without having to send on-duty officers in the field to respond to these calls.

Expenditures

1. Attorney's Office

→ **The total cut in the Attorney's Office budget, as proposed by the Administration, is \$65,863, or 1.3% of the Attorney's Office budget.** The amount represents 1.6% of the total \$4.2 million cut city-wide.

The Attorney's Office has proposed cuts between both the Civil and Prosecutor's Office Divisions. Of the \$65,863 proposed, \$5,000 is in one-time costs and the remaining \$60,863 is ongoing to various operating expenses.

Civil Division: \$15,000 on-going cut in operating costs, including court filing fees, depositions and transcript charges, copy center charges, and legal education and training.

Prosecutor's Office: \$45,863 ongoing cut in operating and furniture costs, including stationery supplies, technical books, and process service. In addition, the Prosecutor's Office has identified \$5,000 in one-time cuts to educational training. This training budget will likely need to be restored in a future budget year.

2. Community and Economic Development

→ **The total budget reduction for the Department of Community and Economic Development (CED), as proposed by the Administration, is \$714,362, or 5.1% of CED's regular budget.** The amount represents 17.0% of the total \$4.2 million cut city-wide.

Proposed cuts for the Department of Community & Economic Development:

Proposed Cut	Description	Discussion
\$ 96,372 <i>(one-time)</i>	Delay hiring a Transportation Engineer	Recognize the cut for FY 08-09 but retain the position.
\$ 82,038 <i>(one-time)</i>	Delay hiring a Fire Plans Examiner	Recognize the cut for FY 08-09 but retain the position. <i>The Council may wish to note that during the FY 08-09 budget process, the Administration indicated the plan review process was slowed because of only one Fire Plans Examiner. The Council may wish to ask if this is still the case.</i>
\$40,000 <i>increase</i> (6 months of salary and benefits) <i>(ongoing)</i>	**New Position – Request for Preservation Planner to assist with in-house historic surveys.	If the position and funding are approved, additional savings may be recognized, depending on when this individual is hired. A full year of benefits and salary is \$80,000. Some Council Members have questioned whether the historic surveys can be completed by one preservation planner. If more assistance is needed, the Division will work with the University of Utah to obtain intern assistance. The Division indicates that the completion of the surveys will depend on the following: a) The amount of work completed on the survey to date b) Staffing level c) Timeline set for survey completion. <i>If the Council funds the position, the Division will monitor over the next six months the progress of the surveys. It may be necessary for the Division to request another staff member in a future budget opening to complete the work associated with the surveys.</i> Council Members have also asked whether this individual will have the expertise needed to create design guidelines. The Division indicates that the skill sets required for Intensive Level Surveys is different than those used for preparation of design guidelines. Any preservation planner or firm can put design

		guidelines together, but the level of experience needed to address the particular resources of the City and the process by which one gets public input will differ - both in addressing the needs of the City and effective implementation of the guidelines. <i>The Council may wish to ask if the Division has the in-house expertise to create design guidelines.</i>
Proposed release of encumbrances as follows:		
\$ 16,000 <i>(one-time)</i>	National recruitment search for CED director	CED Director has been hired.
\$ 16,000 <i>(one-time)</i>	Planning director recruitment search	Planning Director has been hired.
\$ 40,000 <i>(one-time)</i>	Ground transportation facility	The Administration indicates that the Ground transportation facility is fully operational, providing all of the ordinance-based services required including inspections and licensing. Ongoing expenses will continue to accumulate for necessary upgrades to the facility (i.e. water drainage issues and access up and down the ramps during snow storms). The \$40,000 was intended for these types of upgrades. The Division indicates the water drainage issue needs to be addressed now, and the associated costs may about \$3,000 each for two to five drains. The Division is still working on the ramp access issue.
\$ 22,224 <i>(one-time)</i>	Ground transportation enforcement	Enforcement staff (consisting of one employee) enforces daily. These funds were intended for special operations involving the expanded use of police officers during planned stings, etc. Several of these operations were conducted in the last two years with limited success. The Administration indicates much of the illegal behavior occurs after hours and requires additional staff, (ie: off-duty police officers), and must also be witnessed first hand for a viable case. The Division indicates this cut in funding will result in the elimination of after-hours enforcement and stings.
\$ 25,000 <i>(one-time)</i>	Planning study (creating preservation guidelines)	Both CED Administration and the Planning Division had requested funding for this same study.
\$ 40,000 <i>(one-time)</i>	Space redesign	Some redesign costs may be absorbed and some redesign work may be delayed to future years.
\$ 6,000 <i>(one-time)</i>	Financial audit (CDBG)	This funding was encumbered in the General Fund for a CDBG audit from a previous year.
\$ 10,000 <i>(one-time)</i>	Stationery and business cards	The Department will absorb these costs.
\$ 41,556 <i>(one-time)</i>	Interns	The Department will offer internships that are not paid.
\$ 54,970 <i>(one-time)</i>	Transportation master plan	When the City Council eliminated the traffic

	and public education program on speeding	<p>calming program, there was discussion of creating a public education program for speeding.</p> <p>Current public education efforts include:</p> <ul style="list-style-type: none"> a) Placement of driver feedback signs, b) Deployment of speed trailers by the police, c) Follow-up police enforcement at speed trailer sites d) Police motor squads also enforce speeding at school zones. <p>These educational efforts are within the current abilities of the Police Department and Transportation Division to continue. The Administration indicates that the current master plan is still appropriate and viable and the Division indicates the funding could be used for other needs.</p>
\$ 62,202 <i>(one-time)</i>	Printing of preservation plans	\$87,202 was encumbered for the printing of preservation plans; the Division is releasing \$62,202, as some plans will be finished in the next 1-3 years, and the entire funding is not needed. The Division's base budget request each year will include an amount for printing costs.
\$242,000 <i>(one-time)</i>	Historic district survey outsourcing	<p>Four surveys have been funded by the City Council but not yet completed. (See attached chart, Exhibit 'E'.) <i>The Council may wish to request a briefing for a more in-depth discussion of the historic surveys.</i> According to the Administration, the specific completion date for each of the surveys is difficult to project if the work is done in-house as a result of the following:</p> <p>The University Historic Survey is the largest survey project. At the time the project was bid, the Division felt the current contractor had more experience than others who applied. The Division indicates that the contractor has accrued over \$75,000 in travel and meeting costs. Using that figure to hire a planner to work on this survey seems to be a better use of City resources, according to the Division. The study was to be completed in phases, and there was no work product expected at the end of the consultant's initial phase. The Division needs to know how far they have progressed in order to outline a timeframe for the individual planner to complete the survey. <i>The Council may wish to ask when this information might be forthcoming.</i></p> <p>The Division indicates a commitment to ensure the project is completed during 2009. As the work on the Central City Survey has not begun, and because the University Historic</p>

		Survey will absorb the new planner's time, the Division is unable to estimate when the Central City Survey would begin or end. The Division has provided a prioritized list of the surveys: 1 st priority: Liberty Wells - the project which has gone the farthest 2 nd : University Expansion Area 3 rd : University Historic District - the Division indicates that this should be done in-house rather than pay a consultant 4 th : Central City - the Division indicates it doesn't have the funding to begin this survey.
\$575,952	Total amount of released encumbrances	

3. Fire

→ **The total cut in the Fire Department, as proposed by the Administration, is \$265,000, or .8% of the Fire Department's regular budget.** The amount represents 6.4% of the total \$4.2 million cut city-wide.

The Fire Department proposed several alternatives for potential cuts in their budget. However, because a new Fire Chief will be in place beginning November 17th, the Administration has recommended a placeholder of \$150,000 in on-going cuts, to allow the new Chief the opportunity to investigate efficiency opportunities once he takes command.

In addition to the \$150,000 placeholder, the Administration has proposed the following cuts for the Fire Department:

Proposed Cut	Description	Discussion
\$103,000 <i>(one-time)</i>	Delay replacement of personal protection equipment, coats and pants for fire fighters, EMS Mannequins, and treadmills.	The \$103,000 for delay of various fire fighter personal equipment may need to be added back into the budget at various points in the future as the equipment is required to be replaced to meet basic life safety requirements.
\$12,000 <i>(on-going)</i>	Fuel reduction as a result of decreased usage due to implementation of tiered responses to calls	While the \$12,000 reduction in fuel usage is reflected as an on-going budget cut this year, if gas prices rise dramatically in FY 09, absent usage reduction, the overall Fire Department budget for fuel may still necessitate an increase.

4. Management Services

→ **The total budget reduction for the Department of Management Services, as proposed by the Administration, is \$128,199, or 1.2% of Management Services regular budget.** The amount represents 3.1% of the total \$4.2 million cut city-wide.

Proposed cuts for the Department of Management Services:

Proposed Cut	Description	Discussion
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\$ 8,970 <i>(on-going)</i>	Eliminate <i>The Official Rumor</i>	This is the City employee monthly newsletter.
\$ 65,499 <i>(one-time)</i> Purchasing Consultant position	Eliminate funding for FY 08-09.	Recognize the cut through FY 2010 but retain the position. In conjunction with this cut, the Administration proposes to increase the small purchase authorization limit from \$1,000 to \$2,500, which would limit the impact of the vacancy. City departments are supportive.
\$ 53,730 <i>(one-time)</i> Justice Court Hearing Officer	Eliminate funding for FY 08-09.	Recognize cut through FY 2010 but retain the position.
\$ - 0 -	Change timeframe to replace computers from a 3 year to a 4 year cycle.	Savings will be recognized by individual departments.

5. Office of the Chief Administrative Officer

→ **The total budget reduction for the Office of the Chief Administrative Officer, as proposed by the Administration, is \$200,000, or 15.6% of Office of the Chief Administrative Officer's budget.** The amount represents 4.8% of the total \$4.2 million cut city-wide.

Proposed cuts for the Office of Chief Administrative Officer:

Proposed Cut	Description	Discussion
\$ 0	Eliminate Chief Administrative Officer position and consolidate into Director of Mgmt. Services position	No savings recognized for FY 08-09 as a result of this shift.
\$ 150,000 <i>(one-time)</i> Public Safety Bldg. Project Developer Consultant	Eliminate funding for FY 08-09.	Recognize the cut for FY 08-09. The Administration may request funds for this purpose in future years.
\$ 50,000 <i>(one-time)</i> Open Space Mgmt. Plan Development	Eliminate funding for FY 08-09.	The Council may wish to further discuss this proposed cut, as it has been a priority for the Council. <i>The Council may also wish to ask whether the plan can be completed with existing staff.</i>

6. Police

→ **The total cut in the Police Department, as proposed by the Administration, is \$669,000, or 1.19% of the Police Department's 2008-09 Adopted Budget.** The amount represents approximately 16% of the total \$4.2 million cut city-wide.

Note: The revenue proposals for the fuel/fee increase and E-911 allocation as presented by the Administration and the Police Department have not been included in this calculation.

The Police Department proposed several items for potential cuts in their budget. Their recommended reductions would result in FY 2008-09 savings of \$669,000. It is important

to note that the Police Department plans to fill eight officer vacancies in January of 2009. Filling these positions allows the Department to hold officer field strength to the authorized levels and maintain their response time and service level to the community. Additional details and possible discussion items are included in the following chart:

Proposed Cut	Description	Discussion
\$130,000 <i>(one-time)</i>	Operating and Supply Account purchases will be reduced Department-wide by 25%.	New supply purchases will be restricted for all Police Department Divisions.
\$50,000 <i>(on-going)</i>	Service Accounts, including worker's compensation medical, fleet maintenance, and other expenses, will be reduced department-wide.	The Police Department encourages safe working practices as a means to reduce potential medical worker's comp. costs. According to the Administration, the amount of the potential savings is an estimate. <i>The Council may wish to ask the Administration whether the claims history has been evaluated by outside professionals to determine the likelihood of realizing these savings. The Council may also wish to ask whether the Fitness for Duty implementation will be impeded in any way by these reductions, and whether there may be a correlation between workers compensation exposure and Fitness for Duty.</i> In addition, the department recommends eliminating an annual \$500 training stipend for Captains and Lieutenants.
\$12,000 <i>(one-time)</i>	Computer CAD/RMS memory enhancements are proposed to be cut. Other options have been used to achieve the goal.	Technology needs are reviewed annually. According to the Administration, this is a one-time savings.
\$68,000 <i>(one-time)</i>	Delay the purchase of a fingerprint ID machine for the Crime Lab.	According to the Administration, this machine would have enhanced efficiency and reduced the turn around time to produce fingerprint results for police and prosecutors. Currently, the Police Department does not have this type of fingerprint ID machine for the Crime Lab. The department expects to pursue this item again in the 2010 budget cycle. <i>The Council may wish to ask whether this enhanced level of service is available through another municipal government or state entity.</i>
\$116,000 <i>(one-time)</i>	Delay the planned 10 year replacement plan for radio modem equipment.	According to the Administration, the existing system is operating within standards.
\$119,000 <i>(one-time)</i>	Delay the replacement of a portion of field laptop computers. Remaining funds would allow for the replacement of 70 computers.	Laptop computers used in the field have a three year warranty period. <i>The Council may wish to ask IMS about the use of warranties for all computer repairs and maintenance issues in order to understand computer replacement cycles for all City computers.</i>
\$35,000 <i>(one-time)</i>	Travel for training will be	

	limited.	
\$65,000 <i>(on-going)</i>	The budget for "cold case" DNA testing will be reduced by 50%.	According to the Administration, the remaining budget is adequate to meet the DNA testing need as new information becomes available on old criminal cases.
\$40,000 <i>(one-time)</i>	The Detective Office Tech which supports the SWAT/Gang function will be held vacant through FY 2008-09.	According to the Administration, holding this position open would not put the City at risk. This position is valuable to the department and the community in that they provide a standard of field supervision in the field and clerical support to the SWAT/Gang function.
\$34,000 <i>(one-time)</i>	The Lieutenant with Watch Command position will be held vacant through FY 2008-09.	A Lieutenant will retire, so the department recommended holding the position vacant until the 2010 budget year begins. According to the Administration, holding this position open would not put the City at risk or reduce the service level.

7. Public Services

→ **The total cut in the Public Services Department, as proposed by the Administration, is \$689,866 or 1.8% of the Public Services Department's regular budget.** The amount represents 16.4% of the total \$4.2 million cut city-wide.

The Public Services Department proposed several alternatives for potential cuts in their budget. Their recommended reductions would result in FY 2008-09 savings of \$689,866 and 1 FTE. Details and possible discussion items are included in the following chart:

Proposed Cut	Description	Discussion
\$174,506 <i>(one-time)</i>	Eight current vacancies are proposed to be held vacant until January of 2009.	The positions are as follows: Building Equipment Operator, Events Supervisor, Office Facilitator I, Public Services Customer Service Liaison and Special Projects, Public Services Tech Planning Manager, Graffiti Field Tech, Parks Irrigation Supervisor, and Sweeping Equipment Operator. The existing staff is expected to pickup the workload in the short term, similar to when employees are on FMLA or military leave.
\$100,000 <i>(on-going)</i>	Savings as a result of consolidating small equipment maintenance.	During FY 2007-08, the small equipment maintenance program was consolidated into the City's Fleet operations. The Administration expects to realize \$100,000 of savings, which includes labor, materials, and some fuel savings from the consolidation. At the time of the consolidation and the budget cycle, the amount of savings was unknown. The short history and data support the savings.
\$89,079 <i>(on-going)</i>	Savings as a result of the recent drop in fuel prices.	According to the Administration, expected fuel savings are a result of price reductions,

		and not conservation efforts. The October 2008 average price for non-leaded was \$2.86 and \$2.51 for diesel. The Administration's original prices used to estimate fuel costs were \$2.65 for non-leaded and \$3.50 for diesel. <i>The Council may wish to ask the Administration about its progress towards fuel and energy conservation.</i>
\$36,688 (on-going)	An Engineering Tech VI from streets design and construction group will retire at the end of this calendar year. Upon this retirement, the Administration recommends the elimination of this position. Future yearly savings from the elimination of this position will be \$73,376. However, it is likely that outside engineering consultant costs will increase.	Currently the street design and construction program is using consultants for: 1) 3-street design projects, 2) 3-traffic signal projects, and 3) construction administration and inspection services for 3 street projects. In addition, consultants are used to design large projects like 900 East and 700 South (west of Redwood Road). <i>The Council may wish to ask if a cost/benefit study has been done to compare the cost an internal engineer vs. an external engineering consultant.</i>
\$35,000 (one-time) FY - 2008-09 FY - 2009-10	Eliminate Salt Lake City's cash contribution to the Jazz Festival.	<i>The Council may wish to consider this as an on-going savings item.</i>
\$53,196 (on-going)	Reduction in pre-mixed concrete budget.	Premixed concrete prices have not increased as projected.
\$7,500 (on-going)	The Administration proposes to reduce the Liberty Park July 24 th fireworks presentation by \$7,500.	Annually the City spends \$35,000 on fireworks: July 4 th at Jordan Park - \$15,000 and July 24 th at Liberty Park - \$20,000. The City would welcome future sponsorships to enhance the fireworks presentations for both celebrations.
\$100,000 (on-going)	Non-safety related tree stump removal is proposed to be eliminated.	Residential parking strip stumps would be left at grade level so as not to be a safety hazard. Residents could request stump removal, but it would be at their cost. The majority of requests for stump removals are for parking strips. Additional requests come from business districts and parks. <i>The Council may wish to ask the Administration if they could provide a "qualified vendor list" (The requestor would directly contact and contract with the provider.) to City residents requesting this service.</i>
\$63,897 (on-going)	The contract for cosmetic tree trimming will be eliminated. Tree health and safety related tree trimming will still occur.	<i>The Council may wish to ask the Administration if they could provide a "qualified vendor list" (The requestor would directly contact and contract with the provider.) to City residents requesting this service.</i>
\$30,000 (one-time)	The Administration recommends reducing materials lab testing and relying on product provider quality control. An example would be testing road aggregate	Providers of materials testing services are responsible for the quality of their work and are required to obtain insurance for errors and omissions. The proposed reduction scales back some of the proactive

	used on street maintenance projects.	and preventative testing. <i>The Council may wish to determine what, if any, risk there is by scaling back on this testing and ask whether other local governments perform this type of testing.</i>
\$0	The Administration recommends that the road overlay program be moved to CIP in future years.	According to the Administration, the street asphalt crew does only small projects and repairs requiring the use of an asphalt paver. If these repairs are not done timely, pavement will deteriorate and require more expensive repairs and Capital Improvement Project (CIP) construction work. The Administration recommends that the City pool its money in the CIP for all overlay in order to get an economy of scale advantage that would benefit the City by completing more overlay work each year. <i>The Council may wish to consider the potential impacts of this proposal to the CIP budget. In effect it would reduce resources in the CIP budget for other CIP projects, but would increase efficiency.</i>

8. Non-Departmental

→ **The total cut in the Non-Departmental budget, as proposed by the Administration, is \$1,404,772, or 3% of the “regular” Non-Departmental budget.** The amount represents 34% of the total \$4.2 million cut city-wide.

The Administration is proposing a few cuts in the Non-departmental budget:

Proposed Cut	Description	Discussion
\$596,084 <i>(one-time)</i>	Reduction in transfer to CIP - delay Public Services Maintenance Facility bond payment	The final bond issuance will be delayed by one month, so that the first payment is not due until FY 2010. This cut cannot be extended past FY 2010 however, unless the project is delayed further. <i>This payment was scheduled to be an interest-only payment. The total “regular” payment will be approximately \$2.3 million, of which \$1.7 will be due from the general fund.</i>
\$434,000 <i>(one-time)</i>	Delay purchase of equipment associated with state road transfer.	Included in the State’s one-time payment to the City for the change of ownership for North Temple and 1300 East, were funds to purchase the equipment necessary to maintain these additional roads. Based on current availability of other equipment, the City can delay the purchase of new equipment, and realize a one-time savings. <i>However, it is likely that equipment will need to be purchased in the future, when current equipment needs to be replaced, to accommodate these additional roads.</i>

\$243,700 <i>(one-time)</i>	Delay purchase of two fire engines	The Administration is proposing to decrease the transfer to fleet by this amount by delaying the purchase of two fire engines. The Administration indicates that it can be delayed one fiscal year. <i>It is likely that this equipment will need to be purchased at some point in the near future, as the Fleet Division has indicated that both of these engines are at 14 points on a 15 point "maintenance replacement scale." The new Fire Chief may determine when and if these purchases are necessary.</i>
\$40,000 <i>(one-time)</i>	Delay FY 2010 and 2011 No More Homeless Pets Feral Cat Initiative payments from FY 2009 Budget	Included in this year's budget was \$60,000 for the No More Homeless Pets Feral Cat initiative. The instruction from the Council was to pay \$20,000 per year for the next three years. The Administration is proposing to keep FY 2009's contribution intact, and recapture funds that were intended as contributions for the next two years (a \$40,000 savings). Contributions for FY 2010 and 2011 will be determined during the annual budget process for those years.
\$40,000 <i>(one-time)</i>	Recapture Encumbrances for Telecommunications Audit	The Administration is proposing recapturing \$40,000 that had been encumbered for a telecommunications audit. <i>The Council may wish to ask about the goals of this audit.</i>
\$50,988 <i>(on-going)</i>	Eliminate IMS Software Engineering Manager (Layoff)	The Administration is proposing to eliminate 1 FTE Software Engineering Manager (Layoff). This position is funded by the Non-departmental budget, and is housed in IMS.

Matters at Issue

1. Given the need for this mid-year budget reduction, Council staff will begin reviewing options for the annual budget earlier than usual. Please see attachment for all statements on the budget that are currently in the Council policy manual. Council Staff would appreciate direction as to whether this policy still encompasses the Council's strategy with regard to the City budget. *Given the tightening budget situation, the Council may wish to discuss establishing a policy on mid-year budget additions, particularly staff additions.*
2. Instruction for upcoming FY 2010 Annual Budget – Council Staff would appreciate any insight or direction with regard to the upcoming FY 2010 Annual Budget (in terms of fund balance goals, one-time vs. on-going revenues, maintenance/enhancement of core city functions, etc).
3. Attached is an article on municipal budgeting in tight financial times that may be of interest to the Council.

RALPH BECKER
MAYOR



SALT LAKE CITY CORPORATION

OFFICE OF THE MAYOR



CITY COUNCIL TRANSMITTAL

David Everitt, Chief of Staff

Date Received: 12/9/08
Date sent to Council: 12/9/08

TO: Salt Lake City Council
Jill Remington-Love, Chair

DATE: December 9, 2008

FROM: David Everitt, Chief of Staff

SUBJECT: FY 2008-09 Mid-Year Budget Adjustments, FOURTH REVISION 

STAFF CONTACT: Gina Chamness, Budget Director, 535-7766

DOCUMENT TYPE: Mid-Year Budget Adjustments, FY 2008-09

RECOMMENDATION: The Administration recommends that the Council adopt the FY 2008-09 Mid-Year Budget Adjustments, as revised.

BUDGET IMPACT: This revision decreases the appropriation from the Surplus Land Account by \$500,000.

BACKGROUND/DISCUSSION: This revision relates to the purchase of real property and will be discussed in closed session.

PUBLIC PROCESS: n/a

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
GENERAL FUND (10)								
Revenue and Other Sources								
Taxes								
Property Taxes								
Real Property -- current year collections	42,636,528			42,636,528				42,636,528
Real Property -- tax stabilization			2,114,609	2,114,609				2,114,609
Real Property -- prior year collections	2,000,000		-135,500	1,864,500				1,864,500
General Obligation Bond -- rate set annually to match debt repayment schedule	7,756,489		-15,120	7,741,369				7,741,369
Rebate of Tax Increment from Redevelopment Agency (rebate program sunsets)	603,000		-603,000	0				0
Personal Property	6,900,000			6,900,000				6,900,000
Motor vehicle fees	4,050,000			4,050,000				4,050,000
Registration Fee Distribution of \$2.00 (SB 245)			1,550,000	1,550,000				1,550,000
Sales Taxes								
Local Option General (per Administration)	48,500,000		200,000	48,700,000		-3,000,000		45,700,000
Municipal Energy Taxes	4,357,326		142,674	4,500,000				4,500,000
Franchise taxes	25,206,972		2,125,000	27,331,972				27,331,972
Payments in lieu of taxation (PILOT)	1,025,447		22,490	1,047,937				1,047,937
Licenses and Permits								
Regulatory licenses - general	5,500,306		367,694	5,868,000				5,868,000
Business License Fees (modify charges based on costs)			1,330,043	1,330,043				1,330,043
Business License Fees (Eliminate hotel credit for Innkeepers Tax)			80,000	80,000				80,000
Airport and Public Facility Parking Tax	2,262,500		-762,500	1,500,000				1,500,000
Library Square Parking -- (Change free parking from 1 hour to 1/2 hour)			220,000	220,000				220,000
Ground transportation badge fee	300,000		-170,000	130,000				130,000
Ground transportation badging fee increase			136,295	136,295				136,295
Ground transportation inspection fee revenue (new inspection positions)			248,160	248,160				248,160
Building permits	8,024,363		-1,323,987	6,700,376				6,700,376
City Creek Project	2,020,000		-868,000	1,152,000				1,152,000
Building fee Increase			703,011	703,011				703,011
Plan Review fee Increase			340,743	340,743				340,743
Intergovernmental Agency Revenue								
Other local sources	4,757,678		170,396	4,928,074				4,928,074
Cost Sharing for School Resource Officers			92,000	92,000				92,000
Charges and Fees for Services								
Cemetery fees	470,600		45,400	516,000				516,000
Cemetery fee increase			74,800	74,800				74,800
Implement Saturday premium charge			31,000	31,000				31,000
Public safety fees	1,551,200		126,300	1,677,500				1,677,500

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Special events fee revenue			200,000	200,000				200,000
Impound fee increase			70,000	70,000				70,000
Street and public improvement fees	264,500		-52,200	212,300				212,300
Sports, youth and other recreation fees	197,800		72,200	270,000				270,000
Rental and concession fees	600,698		61,902	662,600				662,600
Parking								
Parking meters	1,464,000		-25,000	1,439,000				1,439,000
Fines and Forfeitures								
Parking Tickets	3,100,157		99,843	3,200,000				3,200,000
Parking Ticket Fee Increase			1,445,494	1,445,494				1,445,494
Parking Ticket Enforcement			186,000	186,000				186,000
Fines and Forfeitures	5,514,500		9,600	5,524,100				5,524,100
Interest Income (net of allocation)								
Interest income - adjustment	5,300,000		-1,285,429	4,014,571				4,014,571
Administrative Fees Charged to Enterprise and Internal Service Funds								
Airport police reimbursement	120,000			120,000				120,000
Airport fire reimbursement	4,071,863		112,137	4,184,000				4,184,000
Reimbursement labor and utilities	5,758,577		-315,817	5,442,760	37,500			5,480,260
Administrative fee Increase			346,968	346,968				346,968
Miscellaneous Revenue								
Sundry and other miscellaneous revenue	800,150		363,154	1,163,304		-1,000,000		163,304
Fuel Reimbursement			111,873	111,873				111,873
Fuel/Equip Fee increase for Police Officers								0
Interfund Transfers								
Transfer from 911	1,551,000		46,530	1,597,530		272,000		1,869,530
transfer from risk mgmt subrogation fund								
Transfer from CIP for traffic calming								
transfer from risk mgmt subrogation fund								
Transfer from misc. grants	120,000			120,000				120,000
Transfer from Unity Center Trust Fund	253,986		146,014	400,000				400,000
Transfer from SL Trust	5,000			5,000				5,000
Transfer from Refuse Fund - for Recycling Staff housed in General Fund			161,764	161,764				161,764
Transfer from Stormwater Fund - Street Sweeper Positions			175,371	175,371				175,371
Transfer for bond proceeds for Public Services Mtnce Facility					478,435			
Total On-going Revenue	197,044,640		8,172,912	205,217,552	515,935	-3,728,000		202,005,487

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
One Time Revenue								
Building Permits	1,866,000			1,866,000				1,866,000
Unity Center Trust Fund Balance				0				0
Transfer from risk mgmt. subrogation fund	120,000			120,000				120,000
Fund Balance to replace on-going revenue for one-time expenses	80,412		-80,412	0				0
Fund balance for one time expenses	2,013,532		-2,013,532	0				0
Fund balance to bridge sales tax gap from mall reconstruction	500,000		-500,000	0				0
Fund balance for potential severance	286,468		-286,468	0				0
PMA-Gold Cross Settlement			195,000	195,000				195,000
Fund Balance -- Energy Fund for the Future			500,000	500,000				500,000
Transfer from Fund Balance			1,258,803	1,258,803	4,026,617			5,285,420
Transfer from Intermodal Fund			1,000,000	1,000,000				1,000,000
Total One Time Revenue	4,866,412		73,391	4,939,803	4,026,617			8,966,420
General Fund Total Revenue and Other Sources Budget	201,911,052		8,246,303	210,157,355	4,542,552	-3,728,000		210,971,907

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Expenses and Other Uses								
Attorneys Office:								
FY08 Beginning Balance	4,320,326	47.50						
FY09 base personal services projection less FY08 budget			-11,736					
Insurance rate changes			34,728					
Pension rate change			15,321					
Contractually obligated adjustment			138,313					
Land Use Attorney - BA #1 FY2008 Initiative #A4		1.00	118,972					
Additional Prosecutor Staff - BA#2 FY2008 Initiative #A-15		6.00	367,168					
Career Ladder			12,000					
Telephone Leases			3,447					
IMS -- Computer Lease			4,204					
Process Service			5,152					
Prosecutor's Office Training			16,156					
Memberships			815					
Miscellaneous expense reduction in Civil division			-60,860					
One-time Savings (known vacant positions)								
One-time savings from eliminating one month of salary funding for vacant positions			-36,353					
One-time savings from converting half of vacant positions health insurance funding from family to double for 1 month			-9,548					
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)			-3,121					
Encumbrances					3,859			
On-going reduction in Civil division operating costs						-15,000		
Reduction in Prosecutor's Office operating costs						-45,863		
One time reduction in Prosecutor's Office operating expenses for training						-5,000		
Total Attorney Costs		54.50	594,658	4,914,984	3,859	-65,863	54.50	4,852,980
Community and Economic Development:								
FY08 Beginning Balance	12,474,014	138.00						
FY09 base personal services projection less FY08 budget		1.00	409,566					
Insurance rate changes			116,222					
Pension rate changes			37,445					
Contractually obligated compensation adjustment			334,857					
Transportation Engineer - BA #1 FY 2008 Initiative #A-3		1.00	96,372			-96,372		
FY 2008 Budget One Time Funding Adjustments								
One Stop Shop Database Accela software			-1,650,000					
Plan Review Outsourcing			-50,000					
One Stop Shop Copier/Printer			-13,850					
University Historic District Intensive Level Survey			-257,000					
Northwest Quadrant Master Plan			-168,250					
Preservation Plan Printing Northwest Quadrant Master Plan			-14,000					

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Communities Master Plan Printing			-17,000					
Downtown Master Plan Update Printing			-10,000					
Aves. Historic District Survey Phase II			-6,600					
Emergency Radios for CD functions			-12,000					
Arts Council CD/DVD Stereo System and laptop system			-3,800					
Software licensing			-8,800					
IMS software engineering development of Accela project			-108,563					
Transfer of Sorensen Center from Public Services to CED	19.13		1,249,440					
Transfer of Unity Center from Public Services to CED	2.00		229,902					
Transfer of economic development operating expenses from Mayor to CED			30,200					
BUZZ Center 2 Principal Planners		2.00	128,080					
BUZZ Center Plans Examiner		1.00	72,812					
Downtown Transportation Development Coordinator -- shared with UTA/SL Area Chamber of Commerce (2/3 revenue offset) - moved from CAO per Administration		1.00	105,000					
Transportation Inspectors (offsetting revenue / one-time savings) - begin Sept 1		2.00	125,769					
Department-wide inflationary increases			68,622					
Revised Fuel Estimate (per Administration)			-15,000					
Lease for Ground Transportation space			95,197					
Arts Council -- Public Art Maintenance Study			5,000					
Public Art Program Manager (Per Council - Full year, RPT)		0.75	37,087					
Deputy BSL Director (Per Council - Full Year)		1.00	110,000					
Senior Sec. FTE in the Office of the Director		0.50	0					
Unity Center -- First full year of operating expenses. 1 FTE office manager, 4 .75 RPT child care workers and receptionists		4.00	173,894					
Eliminate proposed Unity Center Office Manager		-1.00	-58,694					
Small Business Development Manager		1.00	75,688					
Sorensen Center increased seasonals, seasonals to RPT, and seasonal rate changes at :		2.13	122,002					
Bikeways and Trailways Development Coordinator		1.00	75,000					
Fire Plans Examiner (audit)		1.00	82,038					
Eliminate Building Inspector III (vacant)		-1.00	-78,532			-82,038		
Professional Development/Training for Director's Office			12,822					
Membership in professional organizations for planning staff			2,300					
Professional development for planning staff			10,000					
Professional Development for BSL staff, including cross-training			81,708					
Downtown Ombudsman contract -- City share			41,600					
Historic District Surveys (Central City in FY 09)			62,000					
Eliminate (vacant) Administrative Analyst		-1.00	-82,940					
FY 2009 Budget -- One time funding adjustments								
one time -- Large Plans Copier for BSL			7,458					
one time -- Arts Council cubicle for new position			5,750					
one time -- Transportation Study for Parking Management (Parking Authority)			50,000					
one time -- Plan Review Outsourcing			50,000					
one time -- North Temple Transit Corridor study			70,000					
One time savings -								

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
One-time savings from hiring new (vacant) authorized FTEs on August 1			-22,253					
One-time savings from eliminating one month of salary funding for known vacant positions			-43,337					
One-time savings from converting half of known vacant positions health insurance funding from family to double for 1 month			-9,548					
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)			-6,741					
Encumbrances					1,752,178			
Release of encumbrance for CED director search						-16,000		
Release of encumbrance for planning director search						-16,000		
Release of encumbrance for ground transportation						-40,000		
Release of encumbrance for ground transportation enforcement						-22,224		
Release of encumbrance for planning study						-25,000		
Release of encumbrance for space redesign						-40,000		
Release of encumbrance for financial audit						-6,000		
Release of encumbrance for new stationery, business cards						-10,000		
Release of encumbrance for interns						-41,556		
Release of encumbrance for transportation master plan and speeding public ed						-54,970		
Release of encumbrance for printing of preservation plans (addition of line item in FY 10 for printing)						-62,202		
Release of encumbrance for Historic District Survey outsourcing						-242,000		
Trails Coordinator increase (funded from PU)					37,500			
Preservation Planner to conduct surveys released in encumbrance reductions						40,000	1.00	
Total Community and Economic Development		175.51	1,536,922	14,010,936	1,789,678	-714,362	176.51	15,086,252

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
City Council:								
FY08 Beginning Balance	1,711,839	19.60						
FY09 base personal services projection less FY08 budget		0.03	3,046					
Insurance rate changes			15,964					
Pension rate changes			4,816					
Contractually obligated compensation adjustment			41,787					
Council Staff - BA#1 FY2008 Initiative #1-2 Council Staff		2.00	152,000					
Outside lobbyist - BA#1 FY2008 Initiative #A-9			0					
New Policy Analyst FTE -- BA#3 Policy Analyst		1.00	68,000					
Council Telecommunications			14,961					
Adjustment to insurance reflecting actual			-13,660					
Reduce 1 FTE Policy Analyst and 1 FTE Liaison to RPTs		-0.50	-29,937					
Fund City-wide financial audit out of Non-Departmental			-260,100					
One-time - Additional funds for legal assistance			41,314					
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)			-959					
Encumbrances		22.13			62,495			
HR Audit					34,700			
Total City Council		22.13	37,232	1,749,071	97,195	0	22.13	1,846,266
Fire:								
FY08 Beginning Balance	32,730,587	369.00						
FY09 base personal services projection less FY08 budget			-270,347					
Insurance rate changes			263,608					
Pension rate changes			235,127					
Contractually obligated compensation adjustment			818,789					
FY 2008 Budget One time funding adjustments								
New apparatus equipment			-170,000					
New AEDS and Defibrillator monitor Units			-92,000					
Special Technical Rescue Equipment Replacement			-10,000					
Training Tower Maintenance and Repair			-23,000					
SCBA Bottle Replacement and Upgrades			-65,000					
Radio Replacement			-10,000					
Wild Land Pants			-13,000					
Emergency Supplies in Fire Stations			-12,000					
Reduction in Worker's Comp			-15,700					
Software and Computer Maintenance			30,180					
Fuel and Vehicle Maintenance			173,671					
Revised fuel estimate - increase (per Administration)			75,886					
Medical supplies Increase			49,640					
Operations and Fire investigations overtime			69,600					
Personal Protective Equipment Replacement Plan			56,000					
Operations schooling and training			5,600					
Radio replacement (to 10 year cycle)			50,000					

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Eliminate 3 (vacant) Fire Fighter positions		-3.00	-168,276					
CERT initiative -- Captain		0.00	0					
CERT initiative -- Firefighter		0.00	0					
CERT initiative -- Clerical		1.00	39,956					
CERT initiative -- Computer and other equipment (fund with one-time per Council)			13,500					
CERT initiative -- fund hourly / RPT for teachers		0.75	39,264					
Administrative Captain in Office of Fire Chief (Transfer to Fire Station #5 - per Council)		-1.00	0					
Elimination of Administrative Firefighter in Office of the Fire Chief (vacant)		-1.00	-57,846					
Conversion of Fire Station to Paramedic Response Unit/CERT Hqtrs (Reduction of 3 Captains, 3 Firefighters)		-6.00	-470,280					
Restoration of Fire Structure Service to Fire Station #5 (Addition of 2 Captains, 3 Firefighters)		5.00	371,332					
Transfer of Captain in Office of the Chief to Fire Station #5		1.00	0					
FY 2009 Budget -- One time funding adjustments								
One time -- New AEDs and Defibrillator Monitoring Units (2nd year of two year plan)			92,000					
One-time -- Mobile CAD software			35,700					
One time -- Install electric shore lines in each fire station			10,000					
One time savings -								
One-time savings from hiring new (vacant) authorized FTEs on August 1			-3,330					
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)			-24,045					
Encumbrances						21,938		
One time funding cuts								
Fuel Reduction								-103,000
Placeholder for efficiencies to be implemented by new Fire Chief								-12,000
								-150,000
Total Fire		365.75	1,025,029	33,755,616	21,938	-265,000	365.75	33,512,554
Management Services:								
FY08 Beginning Balance	11,013,725	123.66						
FY09 base personal services projection less FY08 budget			206,127					
Transfer of CRB Administrator, Sustainability Director, Environ. Manager, Emergency Ma		-6.50	-633,342					
Transfer of associated base to base personal services projections to CAO			-77,373					
Transfer of operating expenses associated with CAO dept.			-49,434					
Insurance rate changes			76,864					
Pension rate changes			28,214					
Contractually obligated compensation adjustment			274,487					
FY 1008 Budget - One time funding for Phones, Radios and Supplies for EOC			-15,000					
Jury fees increase			18,739					
Interpreter fees increase			18,702					

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Increase in building security costs for the Justice Court			11,556					
Credit Card fee increases for Treasurer's Office			20,000					
Training costs for Treasurer's Office			5,502					
Convert full time Admin Assistant position in Treasurer's Office to RPT		-0.50	-27,000					
FTZ warehouse transfer to Airport			-32,015					
EEO Manager (Change RPT to FT position)		0.50	35,000					
Eliminate lead payment processor position in Justice Court (layoff)		-1.00	-55,000					
Establish additional lead clerk position in Justice Court (Audit)		1.00	58,940					
Add 2 criminal clerks to Justice Court (Audit)		1.00	50,251					
Add 1 small claims clerk to Justice Court (Audit)		1.00	50,251					
Training and equipment for additional staff in Justice Court			6,235					
Eliminate Property Control Specialist (layoff)		-1.00	-53,984					
FY 2009 Budget -- One time funding adjustments								
Justice Court -- remodeling costs of 2nd floor lobby			112,000					
Justice Court -- remodeling of attorney client rooms			9,525					
Justice Court -- setup costs for additional staff			11,932					
One time savings -								
One-time savings from hiring new (vacant) authorized FTEs on August 1			-9,099					
One-time savings from eliminating one month of salary funding for known vacant positions			-2,822					
One-time savings from converting half of known vacant positions health insurance funding from family to double for 1 month			-1,364					
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)			-6,980					
Encumbrances					52,369			
Eliminate Official Rumor						-8,970		
Hold vacancy of Purchasing Consultant through end of FY 2010; change small purchase authorization level						-65,499		
Hold vacancy of Hearing Officer 1 through end of FY 2010						-53,730		
Change computer replacement program from 3 year to 4 year cycle (benefit will be realized by each dept.)								
Total Management Services		118.16	30,912	11,044,637	52,369	-128,199	118.16	10,968,807

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Mayor:								
FY08 Beginning Balance	1,751,654	18.00						
FY09 base personal services projection less FY08 budget		-1.00	5,108					
Insurance rate changes			13,312					
Pension rate changes			6,100					
Contractually obligated compensation adjustment			44,883					
Transfer of economic development operating expenses to CED			-30,200					
Budget Amd.#3 New FTE Administrative Assistant		1.00	60,000					
Education Partnership Coordinator -- shared with Salt Lake School District			42,000					
Create full time PIO position (resulting in increased field presence) - moved to Mayor's Office Communications per Administration		1.00	80,000					
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)			-1,114					
Encumbrances					20,351			
Modesto Park Donation					50,000			
One time salary savings						-23,000		
Release of encumbrances						-28,161		
On-going reduction of operating expenses						-15,000		
Total Mayor		19.00	220,089	1,971,743	70,351	-66,161	19.00	1,975,933
CAO:								
FY 08 Beginning Balance	0.00							
Transfer of CRB Administrator, Sustainability Director, Environ. Manager, Emergency Manager, Emergency Mgmt. Assistant, CAO and Assistant to the CAO		6.50	633,342					
Transfer Recycling Coordinator and Oper Space Manager from Public Services to Sustainability		2.00	160,906					
FY 09 base personal services projection less FY 08 budget			77,373					
Insurance rate changes			6,968					
Pension rate changes			1,984					
Contractually obligated compensation adjustment			13,588					
Transfer of Emergency Mgmt. operating expenses from Mgmt Services to CAO			12,789					
Transfer of Environmental Mmgt.operating expenses from Mgmt Services to CAO			5,645					
Transfer of CRB operating expenses from Mgmt. Services to CAO			8,300					
Transfer of CAO operating expenses from Mgmt. Services to CAO			22,700					
Elimination of Emergency Program Manager position (layoff)		-1.00	-90,572					
Emergency Management Program Director		1.00	100,000					
Transfer of 1 position and operating expenses to Refuse Fund in Sustainability		-1.00	-78,085					
Per Administration, move recycling staff to General Fund & Refuse Fund revenue offset		2.00	161,764					
Sustainability program implementation (E-2, Climate Registry, Web development)			50,000					

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Reduce funding for Salt Lake City Green webiste (handle in-house)			-20,000					
Other Sustainability Expenses for Director			20,777					
Janitorial costs for Emergency Mgmt.			3,500					
FY 2009 Budget -- One time funding adjustments								
one time -- Open Space management plan development			50,000			-50,000		
one time -- Project Developer Consultant			150,000			-75,000		
One time savings -								
One-time savings from hiring new (vacant) authorized FTEs on August 1			-8,333					
Elimination of CAO position; consolidation of CAO and Director of Mgmt. Services; no savings accrue in current year.								
Total CAO		9.50	1,282,646	1,282,646	0	-125,000	9.50	1,157,646

Police:

FY08 Beginning Balance	54,480,865	595.00						
FY09 base personal services projection less FY08 budget		1.00	-696,730					
Insurance rate changes			401,680					
Pension rate changes			389,971					
Contractually obligated compensation adjustment			1,296,995					
FY 2008 Budget One time funding adjustments								
Officer personal protection equipment (first aid kits, CBRN masks)		0.00	-140,000					
Public information for new Public Safety facilities			-35,000					
Complete taser availability for all sworn line positions			-30,240					
Sworn officer physical fitness program validation			-51,000					
Dispatch headsets			-12,000					
Reduction in operational costs			50,000					
501(c) 9 personal leave conversion			175,000					
Supplies pricing increases			18,000					
Public Order Unit Munition replacement			18,000					
Recruit supplies increase from 20 to 32			46,000					
Recruit supplies pricing increase (from \$3800 to \$4100) -- 32 total			10,000					
Training general dept. supplies including target range maintenance			16,000					
Fleet fuel increase - revised increase per Administration			510,000					
Fleet maintenance/service costs based on hourly increase from \$69 to \$77			107,220					
Unemployment Insurance increase based on usage			32,000					
Sworn officer fitness standard implementation			50,000					
2 investigative bureau FTES (previously HIDTA grant funded)		2.00	178,000					
Crime Lab Supervisor and 3 Techs		4.00	290,000					
Department Training travel			18,000					
Eliminate Intelligence Specialist (vacant)		-1.00	-80,000					
Eliminate Police Captain (vacant)		-1.00	-134,000					
Operational reductions			-18,000					
Eliminate Graphic Artist position (layoff)		-1.00	-66,000					

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Eliminate public safety facilities project management function (attrition)		-1.00	-62,000					
Eliminate Crime Analysis program manager (layoff)		-1.00	-83,000					
Eliminate Crime Analysis Data Info. Specialists (layoff)		-2.00	-124,000					
Eliminate (vacant) Victim Advocate		-1.00	-67,924					
Increase funding for Mobile Neighborhood Watch			5,000					
One time savings -								
One-time savings from hiring new non-sworn (vacant) authorized FTEs on August 1			-23,833					
One-time savings from eliminating one month of salary funding for known vacant (non-sworn) positions			-12,386					
One-time savings from converting half of known vacant (non-sworn) positions health insurance funding from family to double for 1 month			-10,912					
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)			-34,191					
Encumbrances					134,401			
Supply reduction						-130,000		
Service budget cost reductions						-50,000		
CAD/RMS memory enhancement						-12,000		
Crime Lab fingerprint ID machine						-68,000		
Delay replacement of radio modems						-116,000		
Delay replacement of laptops						-119,000		
Limit travel training						-35,000		
Reduce cold case DNA testing to reflect current usage						-65,000		
Hold vacant Detective Office Tech position						-40,000		
Hold vacant Lieutenant -- Watch Command						-34,000		
Placeholder for efficiencies to be implemented by police chief						(50,000)		
Total Police		594.00	1,930,650	56,411,515	134,401	-719,000	594.00	55,826,916
Public Services:								
FY08 Beginning Balance	38,001,265	324.84						
FY09 base personal services projection less FY08 budget			227,770					
Insurance rate changes			186,392					
Pension rate changes			58,918					
Contractually obligated compensation adjustment			523,761					
CBD Recycling -BA#2 Initiative A-2			6,701					
Airport Trax Extension - Contract Engineering Manager BA#2 Initiative A-8			100,000					
State Road Transfer BA #2 initiative A-1			113,033					
FY 2008 Budget One time funding adjustments								
Open space consultant			-25,000					
Parley's Historic Nature Park Master Plan			-80,000					
Paver Repairs			-60,000					
Tools and Equipment, new signal tech			-10,000					
Unity Center equipment			-18,430					

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Transfer of FTE to Police for Enforcement Manager/Captain			-1.00	-138,988				
Transfer 2 positions (Open Space Coordinator, Recycling) to CAO			-2.00	-160,906				
Transfer to CED -- Sorensen Center			-19.13	-1,249,440				
Transfer to CED -- Unity Center			-2.00	-229,902				
Eliminate Youth Programs Director position (per Administration)			-1.00	-130,000				
Recycling in business districts -- Phase 1 moved to Refuse Fund				-25,877				
Seasonal rate increases beyond base funding				246,462				
C & C building -- 1st floor rental payment increase to County				17,924				
Fisher Mansion -- utilities and maintenance				15,060				
Market scale change for heavy equipment operators				29,515				
Inflationary increases for contracts				84,258				
Water budget increase for Parks				163,912				
Fuel and petroleum products inflationary increase				265,921				
Revised Fuelestimate - increase (per Administration)				109,791				
Utilities and Maintenance to support full year of Unity Center operations				70,700				
Franklin Covey facility deferred maintenance				25,000				
Salt for snow-fighting, additional to match most recent 3 year average				30,000				
Small engine repair program transferred to Fleet			-2.00	0				
Tree planting -- additional 400 trees and voucher system (one-time per Council)				103,386				
Forestry equipment rental, including cranes				15,000				
Convert crossing guards to rate per intersection				52,856				
Add an additional Building Maintenance Worker		1.00		61,520				
Add an additional Parking Enforcement Officer		1.00		54,648				
Irrigation Manager -- training, repair materials (to support conservation)		1.00		85,312				
Reduce supplies and contingency budget				-215,508				
Youth City RPTs for Liberty, Fairmont, Ottinger, Central City RPTs charged to grant								
In house materials lab outsourced (2 vacant)			-2.00	-62,000				
Reduce 2 RPTs in Director's Office (2 layoff)			-1.00	-64,910				
Eliminate GIS manager (layoff)			-1.00	-87,000				
Restore GIS manager (per Administration)			1.00	87,000				
Eliminate Office/Engineering Records Tech II (per Administration)			-1.00	-87,000				
Eliminate Parks property maintenance position (layoff)			-1.00	-48,142				
Street sweeping program reorganization (layoffs)			-4.00	-238,751				
Restoration of 3 FTE Street Sweeping positions (revenue offset from Stormwater Fund)		3.00		175,371				
Reduction in utilities from energy projects				-110,000				
Establish heating and cooling limits				-95,101				
Reduce contracted security services				-67,152				
Reduce janitorial levels				-119,819				
Restore daily bathroom cleaning				54,880				
Reduction of parking meter maintenance				-13,563				
FY 2009 Budget -- One time funding adjustments								
one time -- Paver repairs, business districts				20,000				
one time -- Paver repairs, streets division				40,000				

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
One time savings -								
One-time savings from hiring new (vacant) authorized FTEs on August 1			-16,790					
One-time savings from eliminating one month of salary funding for known vacant positions			-11,851					
One-time savings from converting half of known vacant positions health insurance funding from family to double for 1 month			-5,456					
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)			-18,387					
Encumbrances					1,643,154			
Kaboom Playground construction donation (BA#1)					20,000			
(One time) Hold current vacancies vacant for six months (8 vacancies)						-174,506		
On-going savings associated with consolidation of small equipment maintenance program						-100,000		
On-going department-wide savings based on fuel prices						-89,079		
(On-going) Elimination of Engineering Tech VI in Engineering Division (vacant at end of year)						-36,688	-1.00	
(On-going) Eliminate city cash contribution to Jazz Festival						-35,000		
Reduce premixed concrete budget						-53,196		
Reduce fireworks budget for 24th of July celebration at Liberty Park						-7,500		
Move Road Overlay program to CIP in future years						0		
(One-time) Eliminate non safety related tree stump removal						-100,000		
One time reduction of materials lab testing						-30,000		
(On-going) Eliminate cosmetic asplyndh tree trimming						-63,897		
Total Public Services		294.71	-364,882	37,636,383	1,663,154	-689,866	293.71	38,609,671
Non Departmental:								
FY08 Beginning Balance	45,426,777			45,426,777				
BA #3 FY 2008 Initiative #A-7 SLC Solutions			52,000					
FY 2008 Budget One time funding adjustments								
Funding for Municipal Elections			-300,000					
Funding for TRAX 200 S. Station (CIP)			-600,000					
Funding for Downtown Alliance SID (overrun correction)			-203,000					
Funding for Severance Contingency			-286,468					
Funding for transfer for Lift a Lot Truck for Signal Tech			-74,000					
Funding for vehicle for Grafitti Technician			-28,000					
BSL Vehicle for Ground Transportation Initiative			-26,800					
Local First Utah			-20,000					
Display cabinet for submarine memorabilia			-10,000					
Additional Animal Services spot enforcement			-40,000					
Local circular bus study			-100,000					

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Funding of CIP with one time funds			-1,594,292					
Arts Council Grants			-75,000					
Energy Fund for the Future			-500,000					
Sales Tax Rebate Increase (FY 08=140,000)			30,000					
Community Emergency Winter Housing (FY 08=67,600)			3,380					
SLC Arts Council (FY 08=318,600)			17,400					
Legal Defenders (FY 08 = 701,457) April 1 hiring of additional staff			107,719		13,295			
Sugarhouse Park Authority (FY 08 =191,576)			-1,392					
National League of Cities and Towns (FY 08 = 11,200)			335					
Utah Economic Development (FY 08 = 108,000)			24,992					
US Conference of Mayors (FY 08 = 12,875)			387					
Risk Fund Admin Fees (FY 08 = 1,660,881)			241,064					
ULCT dues Increase			9,310					
Enhanced Bus Pass			48,926					
General Fund Support of Governmental Immunity			0					
Annual Financial Audit (per Council)			260,100					
Funds for HB 40-related work done by SL County			37,000					
Funds for Fuel/Effeciency Incentive program			15,000					
General Fund Support of CIP (FY 08 =21,020,559)			1,662,127			-596,084		
Street Lighting (FY 08=117,438)			-3,769					
Interest Expense (revenue offset - Tax & Revenue Anticipation notes)			14,571					
IFAS Account IMS Transfer (FY 08=81,550)			-2,127					
Animal Services (FY 08=1,021,200)			30,636					
Animal Services supplemental payment			150,000					
IMS Internal Service Fund Base to Base Increase (FY 08=5,572,125)			37,052					
IMS GF contribution for COLA, Insurance, Pension adjustments			139,521					
IMS Restore Non-Dept'l Funding to IMS (reduction in prior year transferred to CED)			108,563					
IMS Fund base adjustment for software engineering			-140,071					
IMS -- Accela software support and maintenance agreement			74,500					
IMS -- Software Licensing			58,000					
IMS GF Savings -- elimination of 2.0 FTEs and increase funding from Public Utilities)			-293,000					
Outside local lobbying (FY08=40,000) (to be matched with RDA fund per Council)			-20,000					
Contribution Airport/Trax Light Rail Project -- General Fund support (SB 245)			550,000					
Contribution Airport/Trax Light Rail Project -- from \$2 motor vehicle reg. fee (SB245)			1,000,000					
FY 2009 Budget -- One time funding adjustments			0					
one time -- Vehicles for building maintenance worker in Public services			21,000					
one time -- vehicle for parking enforcement officer in Public Services			25,000					
one time -- Fleet transfer for new snow fighting equipment			50,000					
one time -- Reduce contribution to Governmental Immunity Fund			-150,000					
one time -- Transfer to Fleet for additional equipment for State roads transfer			434,000			-434,000		
one time -- Envision Utah contribution to Jordan River blueprint			10,000					
one time -- Transfer to CIP for transportation preservation			500,000					
one time -- STUDY TRAX Street Cars to Sugarhouse			67,000					
one time -- No More Homeless Pets feral cat initiative			60,000			-40,000		

ISSUE	FY 2008 Adopted Budget	Full time Equiv.	Changes from FY 2008 Budget	FY09 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
one time -- IMS Software Development Citywide (CAMP System)			43,446					
one time -- Local First Campaign			20,000					
one time -- transfer TO fund balance			2,000					
one time -- Reduce CBD cleaning equipment (in Fleet)			-39,063					
one time -- GIS Address Clean-up software			50,000					
one time -- No Trespassing signage for private Riparian Corridor properties			5,000					
one time -- EFF use of remainder of original \$500k in 09			500,000					
Encumbrances					638,312	-38,000		
UMFA Exhibit					50,000			
Utah Fair Park Impact Study					8,000			
Reduce transfer to IMS Fund; Eliminate IMS Software Engineering Manager (Layoff)						-50,988		
Reduce Transfer to Fleet; delay replacement of 2 fire engines						-243,700		
Total Non Departmental			1,953,047	47,379,824	709,607	-1,402,772		46,686,659
General Fund Total Expenses and Other Uses Budget	201,911,052	1653.26	8,246,303	210,157,355	4,542,552	-4,176,223	1653.26	210,523,684

OTHER FUND KEY CHANGES

ISSUE	Full Time Equivalent Positions	FY 2008 Adopted Budget	FY 2009 Changes	FY 2009 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
CIP Fund (FC 83)								
Revenue and Other Sources								
FY 08 Beginning Balance		36,452,007						
Decrease in CDBG eligible capital projects			(294,569)					
Increase in Class C roads (\$2,950,000 approved)			872,100					
Decrease in Intergovernmental Revenues			(7,733)					
Decrease in donations			(100,000)					
Increase in Transfer from General Fund			567,835					
Decrease in Transfer from RDA			(2,016,659)					
Decrease in Bond Proceeds			(8,590,000)					
Decrease in transfer in from General fund for delay of fleet facility bond payment						(596,084)		
BA # 1 Changes					30,879,625			
Bond Proceeds to Surplus Land						3,500,000		
Bond Proceeds for Property Improvements						2,700,000		
Total Revenues and Other Sources Budget			(9,569,026)	26,882,981	30,879,625	5,603,916		63,366,522
Expenses and Other Uses								
FY 08 Beginning Balance		39,186,827						
Increase in Debt Service Transfer			732,651					
Decrease in Bond Expense			(120,000)					
Decrease in Transfer from RDA			(2,016,659)					
Increase in Class C roads			872,100					
Decrease CDBG capital expenditures			(294,569)					
Decrease in Capital Expenditures			(11,477,369)					
Decrease in transfer out to Debt Service for delay of fleet facility bond payment						(596,084)		
BA # 1 Changes					31,751,648			
Property purchases						4,000,000		
Return of prior appropriation for property purchase						(500,000)		
Property Improvements						2,700,000		
Total Expenditures and Other Uses Budget			(12,303,846)	26,882,981	31,751,648	5,603,916		64,238,545
Budgeted revenues and other sources over (under) expenditures and other uses					0			(872,023)
Airport Fund (FC 54,55)								
Revenue and Other Sources								
FY 08 Beginning Balance		209,697,000						
Increase in operating revenues			10,505,300					
Increase in passenger facility charges projects			50,219,600					
Grants and reimbursements			42,986,900					
Increase in interest income			(2,500,000)					
Total Revenues and Other Sources Budget			101,211,800	310,908,800				310,908,800
Expenses and Other Uses								
FY 08 Beginning Balance	567.80	203,570,100						
FY09 base personal services projections less FY08 budget	0.00		515,500					
Insurance rate changes			586,400					

OTHER FUND KEY CHANGES

ISSUE	Full Time Equivalent Positions	FY 2008 Adopted Budget	FY 2009 Changes	FY 2009 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Pension rate changes			261,700					
Contractually obligated compensation adjustment			1,043,900					
New positions	30.00		1,144,600					
Decrease in operating expenses			866,700					
Increase in capital equipment			6,746,900					
Increase in capital improvements projects			149,488,300					
Decrease in debt service payments			(54,303,700)					
BA #1 changes					9,100			
Total Expenditures and Other Uses Budget	597.80		102,798,200	306,368,300	9,100			306,377,400
Budgeted revenues and other sources over (under) expenditures and other uses				4,540,500				4,531,400
Golf Fund (FC 59)								
Revenue and Other Sources								
FY 08 Beginning Balance		8,447,151						
Increases in Fees, Rentals and Passes			196,727					
Increase in Interest Income			6,000					
Total Revenues and Other Sources Budget			202,727	8,649,878				8,649,878
Expenses and Other Uses								
FY 08 Beginning Balance	42.40	8,722,899						
Insurance rate changes			26,908					
Pension rate changes			9,262					
Contractually obligated compensation adjustment			89,607					
Office Technician	1.00		36,976					
transfer 3 Fleet Small Equipment Shop technicians	-3.00		(180,254)					
Decrease in seasonal office technician			(23,912)					
Increase in Fuel expenses (per Administration)			6,900					
Increase in small equipment shop expenses			200,538					
Increase in operating expenses			252,246					
Increase in capital outlay			25,000					
Increase in debt service payments			(707,874)					
BA #1 increase					480			
Total Expenditures and Other Uses Budget	40.40		(264,603)	8,458,296	480			8,458,776
Budgeted revenues and other sources over (under) expenditures and other uses				191,582				191,102
Intermodal Hub (FC 50)								
Revenue and Other Sources								
FY 08 Beginning Balance		800,000						
Decrease in Federal Grant Revenue			(800,000)					
Total Revenues and Other Sources Budget			(800,000)	0				0
Expenses and Other Uses								
FY 08 Beginning Balance		800,000						
Decrease in Intermodal Hub expenditures			(217,366)					

OTHER FUND KEY CHANGES

ISSUE	Full Time Equivalent Positions	FY 2008 Adopted Budget	FY 2009 Changes	FY 2009 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Transfer to General Fund			1,000,000					
Total Expenditures and Other Uses Budget			782,634	1,582,634				1,582,634
Budgeted revenues and other sources over (under) expenditures and other uses				(1,582,634)				(1,582,634)
Refuse (FC 57)								
Revenue and Other Sources								
FY 08 Beginning Balance		9,331,241						
Increase in Refuse Collection Fees			487,100					
Increase in Landfill dividend			195,000					
Decrease in Debt Proceeds for Purchase of Vehicles			(106,000)					
Decrease in misc income			(343,576)					
Total Revenues and Other Sources Budget			232,524	9,563,765				9,563,765
Expenses and Other Uses								
FY 08 Beginning Balance	27.05	11,558,422						
FY09 base personal services projections less FY08 budget	0.00							
Insurance rate changes			19,180					
Pension rate changes			5,423					
Contractually obligated compensation adjustment			170,477					
New positions - recycling staff	2.00		161,764					
Transfer of positions to general fund (funding to remain with Refuse)			(161,764)					
Funds transfer to general fund - for Recycling positions			161,764					
Increase in operating expense			280,347					
Decrease in capital outlay			(1,904,632)					
Decrease in debt service			(40,929)					
Increase in transfers			105,909					
Increase in Fuel expenses (per Administration)			138,444					
Decrease associated with delay of fleet facility bond payment						(105,000)		
BA #1 Changes					308,000			
Total Expenditures and Other Uses Budget	29.05		(1,064,017)	10,494,405	308,000	(105,000)		10,697,405
Budgeted revenues and other sources over (under) expenditures and other uses				(930,640)				(1,133,640)
Sewer (FC 52)								
Revenue and Other Sources								
FY 08 Beginning Balance		17,334,200						
Increase in sewer revenue			700,000					
Decrease in impact fees			(32,200)					
Total Revenues and Other Sources Budget			667,800	18,002,000				18,002,000

OTHER FUND KEY CHANGES

ISSUE	Full Time Equivalent Positions	FY 2008 Adopted Budget	FY 2009 Changes	FY 2009 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Expenses and Other Uses								
FY 08 Beginning Balance	99.40	23,494,914						
Insurance rate changes			192,456					
Pension rate changes			2,930					
Contractually obligated compensation adjustment			116,443					
Increase in charges and services			176,409					
Decrease in operating and maintenance			(35,200)					
Decrease in capital outlay			1,054,900					
Decrease in capital improvements			(444,000)					
Total Expenditures and Other Uses Budget	99.40		1,063,938	24,558,852				24,558,852
Budgeted revenues and other sources over (under) expenditures and other uses				(6,556,852)				(6,556,852)
Storm Water Utility (FC 53)								
Revenue and Other Sources								
FY 08 Beginning Balance		6,141,000						
Increase in interest income								
Decrease in impact fees			(20,000)					
Total Revenues and Other Sources Budget			(20,000)	6,121,000				6,121,000
Expenses and Other Uses								
FY 08 Beginning Balance	26.30	10,137,466						
Insurance rate changes			33,300					
Pension rate changes			4,231					
Contractually obligated compensation adjustment			44,519					
Increase in operating expenses			2,050					
Riparian Corridor Study			600,000					
Decrease in charges and services expenses			(63,970)					
Increase in capital outlay			446,000					
Decrease in capital improvements			(2,314,866)					
Transfer to General Fund - 3 FTE street sweeper positions			175,371					
Total Expenditures and Other Uses Budget	26.30		(1,073,365)	9,064,101				9,064,101
Budgeted revenues and other sources over (under) expenditures and other uses				(2,943,101)				(2,943,101)
Water Utility (FC 51)								
Revenue and Other Sources								
FY 08 Beginning Balance		63,035,822						
Increase in water			1,555,178					
Decrease in impact fees			(46,000)					
Decrease in developer contributions			(500,000)					
Decrease in revenue bonds			(9,600,000)					
Total Revenues and Other Sources Budget			(8,590,822)	54,445,000	0	0		54,445,000

OTHER FUND KEY CHANGES

ISSUE	Full Time Equivalent Positions	FY 2008 Adopted Budget	FY 2009 Changes	FY 2009 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
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OTHER FUND KEY CHANGES

ISSUE	Full Time Equivalent Positions	FY 2008 Adopted Budget	FY 2009 Changes	FY 2009 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Expenses and Other Uses								
FY 07 Beginning Balance	256.30	64,410,179						
Insurance rate changes			415,908					
Pension rate changes			51,836					
Contractually obligated compensation adjustment			437,811					
Increase in operating expenses			33,910					
Increase in charges and services			814,444					
Increase in capital outlay			936,400					
Increase in capital improvements			5,510,900					
BA #1 Changes					43,300			
Total Expenditures and Other Uses Budget	256.30		8,201,209	72,611,388	43,300			72,654,688
Budgeted revenues and other sources over (under) expenditures and other uses				(18,166,388)				(18,209,688)
Fleet Management (FC 61)								
Revenue and Other Sources								
FY 08 Beginning Balance		16,418,628						
Increase in maintenance, fees, other revenue			1,884,238					
Increase transfer Community Development and Public Service vehicles			56,937					
Increase transfer for State roads transfer			434,000			(434,000)		
Decrease in transfer from General Fund for delay of purchase of 2 fire engines						(243,700)		
Total Revenues and Other Sources Budget			2,375,175	18,793,803		(677,700)		18,116,103
Expenses and Other Uses								
FY 08 Beginning Balance	43.60	18,822,589						
Insurance rate changes			36,672					
Pension rate changes			9,259					
Contractually obligated compensation adjustment			84,929					
New positions - small equipment shop transfer	5.00		317,682					
Fuel cost increases			1,260,976					
Increase in operating expenses			488,815					
Increase for misc public service vehicles and equipment			56,937					
Increase for state roads transferred			434,000			(434,000)		
Increase for paramedic apparatus and equipment								
Decrease in leased/financed purchases			(600,000)					
Decrease in capital outlay			(703,800)					
Decrease in debt service			(118,849)					
Fleet Vehicle Usage Audit (per Administration)			200,000					
Decrease for delay of purchase of 2 fire engines						(243,700)		
Decrease for delay of fleet facility bond payment						(113,000)		
BA #1 Changes					547,671			
Total Expenditures and Other Uses Budget	48.60		1,466,621	20,289,210	547,671	(790,700)		20,046,181
Budgeted revenues and other sources over (under) expenditures and other uses				(1,495,407)				(1,930,078)

OTHER FUND KEY CHANGES

ISSUE	Full Time Equivalent Positions	FY 2008 Adopted Budget	FY 2009 Changes	FY 2009 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Government Immunity (FC 85)								
Revenue and Other Sources								
FY 08 Beginning Balance		1,182,200						
Reduction in transfer from General Fund			(150,000)					
Increase in interest income			150,000					
Total Revenues and Other Sources Budget			0	1,182,200				1,182,200
Expenses and Other Uses								
FY 08 Beginning Balance	0.00	1,182,200						
No change in expenses								
Total Expenditures and Other Uses Budget	0.00			1,182,200				1,182,200
Budgeted revenues and other sources over (under) expenditures and other uses					0			0
Information Management Services (FC 65)								
Revenue and Other Sources								
FY 08 Beginning Balance		8,511,717						
Increase in IMS revenue city-wise			32,392					
Increase in revenue from general fund			28,011					
Decrease in general fund transfer						(50,988)		
Total Revenues and Other Sources Budget			60,403	8,572,120		(50,988)		8,521,132
Expenses and Other Uses								
FY 08 Beginning Balance	62.00	8,733,265						
FY09 base personal services projection less FY08 budget			49,403					
Insurance rate changes			41,116					
Pension rate changes			14,517					
Contractually obligated compensation adjustment			130,395					
Eliminate two positions	-2.00		(208,776)					
Decrease for prior year licensing			(145,941)					
Increase for current year licensing			58,000					
Increase in software engineering			43,561					
Decrease cost for maintenance old infrastructure			(143,420)					
Increase for infrastructure purchases			350,000					
Eliminate IMS Software Engineering Manager						(59,986)	-1.00	
One time expenses associated with layoffs						45,783		
BA #1 Changes					960			
Total Expenditures and Other Uses Budget	60.00		188,855	8,922,120	960	(14,203)	59.00	8,908,877
Budgeted revenues and other sources over (under) expenditures and other uses					(350,000)			(387,745)

OTHER FUND KEY CHANGES

ISSUE	Full Time Equivalent Positions	FY 2008 Adopted Budget	FY 2009 Changes	FY 2009 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Insurance and Risk Management (FC 87)								
Revenue and Other Sources								
FY 08 Beginning Balance		31,580,008						
Increase in premium income			3,415,686					
Increase in other income			348,013					
Total Revenues and Other Sources Budget			3,763,699	35,343,707				35,343,707
Expenses and Other Uses								
FY 08 Beginning Balance	6.64	31,700,008						
FY09 base personal services projection less FY08 budget			19,369					
Insurance rate changes			4,492					
Pension rate changes			1,872					
Contractually obligated compensation adjustment			17,127					
Increase in LTD claims and expenses			147,236					
Increase in medical premiums			3,508,450					
Increase in other fees and rates			65,153					
Total Expenditures and Other Uses Budget	6.64		3,763,699	35,463,707				35,463,707
Budgeted revenues and other sources over (under) expenditures and other uses						(120,000)		(120,000)
Curb and Gutter (FC 20)								
Revenue and Other Sources								
FY 08 Beginning Balance		600,000		600,000				600,000
No change in special assessment tax								
Total Revenues and Other Sources Budget								
Expenses and Other Uses								
FY 08 Beginning Balance		493,083						
Increase in assessment bonding charges			11,606					
Total Expenditures and Other Uses Budget			11,606	504,689				504,689
Budgeted revenues and other sources over (under) expenditures and other uses						95,311		95,311

OTHER FUND KEY CHANGES

ISSUE	Full Time Equivalent Positions	FY 2008 Adopted Budget	FY 2009 Changes	FY 2009 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Street Lighting (FC 30)								
Revenue and Other Sources								
FY 08 Beginning Balance		469,752						
Decrease in special assessment tax			(11,393)					
Decrease in transfer from general fund			(3,769)					
Total Revenues and Other Sources Budget			(15,162)	454,590				454,590
Expenses and Other Uses								
FY 08 Beginning Balance		1,932,704						
Increase in street lighting expenses			80,150					
Total Expenditures and Other Uses Budget			80,150	2,012,854				2,012,854
Budgeted revenues and other sources over (under) expenditures and other uses					(1,558,264)			(1,558,264)
CDBG Operating (FC 71)								
Revenue and Other Sources								
FY 08 Beginning Balance		2,739,504						
Increase in CDBG funds			173,358					
BA #1					3,203,649			
Total Revenues and Other Sources Budget			173,358	2,912,862	3,203,649			6,116,511
Expenses and Other Uses								
FY 06 Beginning Balance		2,739,504						
Increase in CDBG funds			173,358					
BA #1					3,088,589			
Total Expenditures and Other Uses Budget			173,358	2,912,862	3,088,589			6,001,451
Budgeted revenues and other sources over (under) expenditures and other uses					0			115,060
Emergency 911 (FC 60)								
Revenue and Other Sources								
FY 08 Beginning Balance		1,948,000						
Increase in E-911 revenue			564,000					
Total Revenues and Other Sources Budget			564,000	2,512,000				2,512,000
Expenses and Other Uses								
FY 08 Beginning Balance		1,948,000						
Increase in E-911 expenses			94,000			272,000		
Total Expenditures and Other Uses Budget			94,000	2,042,000		272,000		2,314,000
Budgeted revenues and other sources over (under) expenditures and other uses				470,000				198,000

OTHER FUND KEY CHANGES

ISSUE	Full Time Equivalent Positions	FY 2008 Adopted Budget	FY 2009 Changes	FY 2009 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Housing (FC 78)								
Revenue and Other Sources								
FY 08 Beginning Balance		7,205,693						
Decrease in federal grant revenue and housing income			(4,920,986)					
Increase in other revenue			361,930					
BA #1					1,849,946			
Total Revenues and Other Sources Budget			(4,559,056)	2,646,637	1,849,946			4,496,583
Expenses and Other Uses								
FY 08 Beginning Balance		7,205,693						
Increase in loan disbursements and related expenses			3,807,944					
BA #1					4,098,658			
Total Expenditures and Other Uses Budget			3,807,944	11,013,637	4,098,658			15,112,295
Budgeted revenues and other sources over								
(under) expenditures and other uses								
			(8,367,000)					(10,615,712)
Misc Grants Operating (FC 72)								
Revenue and Other Sources								
FY 08 Beginning Balance		5,630,418						
Decrease in federal grant revenue and program income			(3,796,467)					
Increase in grant revenue					6,838,421			
Total Revenues and Other Sources Budget			(3,796,467)	1,833,951	6,838,421			8,672,372
Expenses and Other Uses								
FY 08 Beginning Balance		5,630,418						
Decrease in grant expenditures			(3,796,467)					
Increase in approved grant expenditures					14,918,186			
Total Expenditures and Other Uses Budget			(3,796,467)	1,833,951	14,918,186			16,752,137
Budgeted revenues and other sources over								
(under) expenditures and other uses								
					0			(8,079,765)

OTHER FUND KEY CHANGES

ISSUE	Full Time Equivalent Positions	FY 2008 Adopted Budget	FY 2009 Changes	FY 2009 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Misc Special Service Districts (FC 46)								
Revenue and Other Sources								
FY 08 Beginning Balance		1,001,911						
No change in special assessment taxes								
Decrease in transfer from General Fund			(203,000)					
Total Revenues and Other Sources Budget			(203,000)	798,911				798,911
Expenses and Other Uses								
FY 08 Beginning Balance		794,511						
Increase in assessment expenditures			2,301					
Total Expenditures and Other Uses Budget			2,301	796,812				796,812
Budgeted revenues and other sources over (under) expenditures and other uses				2,099				2,099
Other Special Revenue (FC 73)								
Revenue and Other Sources								
FY 08 Beginning Balance		26,500						
BA #1								
No change to revenue								
Total Revenues and Other Sources Budget				26,500				26,500
Expenses and Other Uses								
FY 08 Beginning Balance		26,500						
No changes to expenditures						1,076,832		
Total Expenditures and Other Uses Budget	1.08			26,500		1,076,832		1,103,332
Budgeted revenues and other sources over (under) expenditures and other uses						0		(1,076,832)

OTHER FUND KEY CHANGES

ISSUE	Full Time Equivalent Positions	FY 2008 Adopted Budget	FY 2009 Changes	FY 2009 Adopted Budget	Budget Amendment #1	Mayor's Recommended Revisions, November 2008	Revised FTEs	FY 09 Recommended Revised Budget
Donation Fund (FC 77)								
Revenue and Other Sources								
FY 07 Beginning Balance		100,000		100,000				
No change to revenue								
BA #1					10,020			
Total Revenues and Other Sources Budget				100,000	10,020			110,020
Expenses and Other Uses								
FY 07 Beginning Balance		100,000						
Transfer to General Fund - Sorensen/Unity Center			400,000					
BA #1					2,107,374			
Total Expenditures and Other Uses Budget			400,000	500,000	2,107,374			2,607,374
Budgeted revenues and other sources over (under) expenditures and other uses					(400,000)			(2,497,354)
Debt Service (FC 81)								
Revenue and Other Sources								
FY 07 Beginning Balance		17,859,031						
Increase in debt service revenue			229,892					
Decrease in debt service revenue for fleet facility bond payment						(814,084)		
Total Revenues and Other Sources Budget			229,892	18,088,923		(814,084)		17,274,839
Expenses and Other Uses								
FY 07 Beginning Balance		17,997,031						
Increase in debt service payments and related expenses			708,492					
Decrease in debt service payment for fleet facility bond						(814,084)		
Total Expenditures and Other Uses Budget			708,492	18,705,523		(814,084)		17,891,439
Budgeted revenues and other sources over (under) expenditures and other uses					(616,600)			(616,600)