

APR 23 2008

STEVE L. FAWCETT  
INTERIM DIRECTOR

# SALT LAKE CITY CORPORATION

DEPARTMENT OF MANAGEMENT SERVICES  
CITY RECORDER

RALPH BECKER  
MAYOR

## COUNCIL TRANSMITTAL

To: David Everitt, Mayor's Chief of Staff



April 22, 2008

Re: Appointments to Mayor's Records Appeals Board



Recommendation: That the Council give advice and consent to the appointments of the Mayor's Records Appeals Board.

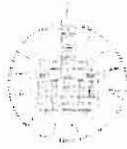
Discussion: In order to provide due process of law if there is a request for a records appeals hearing, the creation of a Mayor's Records Appeals board is necessary. As mandated by Salt Lake City Code § 2.64.140.A, the records appeals board consists of the City Recorder, a member of the public appointed by the Mayor (plus one alternate), and three members of the City's Records Committee, (plus one alternate). Please see the attached letter from the Mayor to the City Recorder for the names of the members of this Mayor's Records Appeals Board. Ms. Jennifer Eshelman, the public sector member, has served on the board previously and has graciously agreed to serve again. Mr. Jess Hofberger, alternate member from the public sector, has agreed to serve on this board. The other members on this board have many years experience in records management and possess knowledge of GRAMA and other records issues. The members of this board serve for two (2) years.

Contact Person: Sonya Kintaro at 535-6225

Sincerely,



Christine Meeker  
Acting City Recorder



RALPH BECKER  
MAYOR

**SALT LAKE CITY CORPORATION**

OFFICE OF THE MAYOR

April 21, 2008

Christine Meeker  
Acting City Recorder  
451 S. State St. Room 415  
Salt Lake City, UT 84111

Re: Mayor's Records Appeals Board

Dear Ms. Meeker,

The following individuals are appointed to serve on the Mayor's Records Appeals Board for a term of two (2) years. All members have experience in the records field, and have knowledge of records management issues, including, but not limited to, Utah's GRAMA statute and Salt Lake City code.

Appointed are:

Jennifer Eshelman, member from the public  
Jess Hofberger, alternate member from the public  
Karryn Greenleaf, records committee member  
Pamela Thomas, records committee member  
Russell Weeks, records committee member  
Crayola Berger, alternate records committee member  
Jim Lewis, alternate records committee member

Sincerely,

Ralph Becker  
Mayor

STEVE L. FAWCETT  
INTERIM DIRECTOR

# SALT LAKE CITY CORPORATION

RALPH BECKER  
MAYOR

DEPARTMENT OF MANAGEMENT SERVICES  
CITY RECORDER

March 19, 2008

Mayor Ralph Becker  
Office of the Mayor  
451 S. State St. Room 306  
Salt Lake City, UT 84111

Dear Mayor Becker,

Re: Mayor's Records Appeals Board

The Mayor's Records Appeals Board hears appeals by persons aggrieved by the city's classification of a record or by a response to a records request. The current board consists of five (5) members, the City Recorder, a person from the public, and three (3) members of the City's records committee. With the exception of the City Recorder, the other four members of the board are appointed by you. They serve for two years.

I would like to recommend the following persons be appointed members of the Records Appeals Board and have their terms start upon your approval and upon the advice and consent of the City Council.

Jennifer Eshelman, member from the public  
Jess Hofberger, alternate member from the public  
Karryn Greenleaf, records committee member  
Pamela Thomas, records committee member  
Russell Weeks, records committee member  
Crayola Berger, alternate records committee member  
Jim Lewis, alternate records committee member

Ms. Eshelman and Jess Hofberger, citizens of Salt Lake City, are attorneys by profession and have extensive knowledge of GRAMA and other records issues. The members of the records committee have dealt with GRAMA issues in their departments and are well qualified to sit on a records appeals board.

If these recommendations meet with your approval, I have included a letter for your signature approving the appointments to the Mayor's Records Appeals Board. Please feel free to edit as you wish.

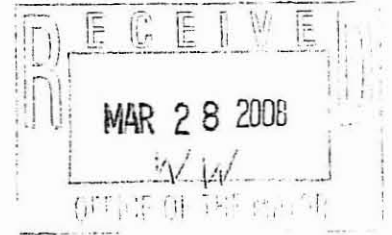
Thank you for your attention to this matter.

Sincerely,

Christine Meeker  
Acting City Recorder

CM:sk

cc: Boyd Ferguson



APPLICATION  
Salt Lake City Boards & Commissions

OFFICE OF THE MAYOR  
451 S. STATE STREET, ROOM 306  
SALT LAKE CITY, UT 84111

NOTE: PLEASE ATTACH YOUR RESUME.

Name: Jess Hofberger

Home Address: 965 S. McClelland Street

Salt Lake City 84105

City Zip

Phone: 801-349-6260 801-534-1700 jess@aklawfirm.com jess.hofberger@us.army.mail

Home Work Cellular # E-Mail Address

Occupation: Attorney

Committee(s), Board(s), Commission(s) or Authority in which you are interested:

Record Appeals Board

Reason for your interest in this particular committee/board/commission or authority:

I would like to support the GRAMMA process.

Are you currently serving on any other City committees? If so, which committee(s)/board(s)/commission(s)/authority?

No.

Have you had previous contact with the committee/board/commission/authority for which you are making application? Yes. If so, when, and the circumstances?

I was asked to participate by Jennifer Eshelman

(OVER)

Community Service/Activities (past and present):

Democratic Party delegate

Food Bank

YWCA

Professional Activities:

Litigation

Civic/Professional Organization Memberships:

Utah Bar

Democratic Party

Ethnic Group (to assure fair and equal representation – answer optional):

Other Pertinent Information:

Former Army Officer

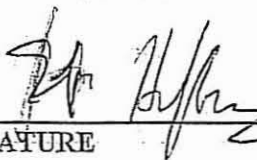
Please list three references and phone numbers:

- 1) Sarah Brown 694-6679
- 2) Thomas Karrenberg 534-1700
- 3) Jennifer Eshelman 534-1700

DATE:

27 March 2008

SIGNATURE



01/00

Jess Hofberger

758 Loveland Ave.  
Salt Lake City, UT 84106

801-349-6260  
jess.hofberger@us.army.mil

Jess  
Hofberger

Education

2001-2004 University of Utah S.J. Quinney College of Law Salt Lake City, Utah

- GPA 3.669; Juris Doctor awarded May, 2004
- Order of the Coif (Top 10%); Recognized for Excellency in Bankruptcy Law
- Wrote: The Growing Conflict Between the Endangered Species Act and Federal Takings Law: Who Must Pay the Price for Protection?
- President Natural Resources Law Forum

1992-1996 University of Wisconsin Madison, Wisconsin

- GPA 3.937; Graduated with Highest Honors/Distinguished Military Graduate
- B.A., Insurance and Risk Management
- Languages: Swedish, limited Spanish and German

Experience

2007-Present Anderson and Karrenberg Salt Lake City, Utah  
Associate Litigation Attorney

- Researches and composes memoranda of law, motions, letters and orders
- Composes litigation related documents under the supervision of senior attorneys
- Appears in Court to argue motions and to advocate on behalf of clients at hearings

2006-2007 Utah Supreme Court Law Clerk Salt Lake City, Utah  
Law Clerk to Justice Ronald Nehring

- Composed bench memoranda and summaries of points of law
- Conducted legal research
- Edited Supreme Court opinions prior to publication

2004-2005 Activated Army Reservist Djibouti, Africa  
Budget Officer for Combined Joint Task Force- Horn of Africa

- Applied federal fiscal law in support of multinational coalition
- Provided budget supervision for multi-national, multi-service, combatant task force
- Coordinated Equal Opportunity/Sexual Assault Response programs - Provides guidance to the Commander regarding issues of discrimination and sexual harassment

2003-2004 Meuleman & Mollerup LLP Boise, Idaho  
Associate Attorney

- Practiced in building construction and construction related insurance litigation
- Developed expertise in mechanic's liens, Miller Act, performance bonds
- Member Idaho Bar and Federal District of Idaho

Summer 2002 Utah Legal Services Salt Lake City, Utah  
Civil Clinic- Senior Lawyer Volunteer Project

- Worked with volunteer attorneys to serve the legal needs of local senior citizens

1999-2001 US Army-Finance Command Korea and Germany  
177<sup>th</sup> Finance Battalion, 106<sup>th</sup> Finance Battalion, US Treasury Disbursing Agent

- Payroll and contracts manager (3,500 accounts) for US Army Post

1997-1999 1-4 Infantry Battalion Hohenfels, Germany  
Platoon Leader

- Tank Platoon Leader, "Best Platoon-Europe" (Germany) 1998
- Writing, running, outdoor pursuits, travel

Interests

BOARDS & COMMISSIONS  
CONFLICT OF INTEREST DISCLOSURE STATEMENT

This statement is to be filed by all applicants for positions on regular or special committees, boards, authorities, and commissions of Salt Lake City.

I, Jess Hoffberger (Name), being first duly sworn, certify that I am applying to serve on the Records appeals Board (List Board or Commission) and that the following statements of my financial interests are true and correct to the best of my knowledge.

A. EMPLOYMENT

Section 2.44.050, Salt Lake City Code, requires that every person holding any position with Salt Lake City Corporation who is also an officer, director, or employee of any other (non-city) business entity disclose such position and the nature of such position or employment. A "business entity" means a sole proprietorship, partnership, association, joint venture, corporation, firm, trust, foundation, or other organization or entity used in carrying on a business.

The following questions refer to your primary non-city job:

1. Are you presently employed?

Yes       No

If you answered "yes" to the above question, please list each of your employment interests:

- a. The name of the business entity: Anderson & Karrenberg
- b. The address of the business entity: 700 Chase bldg, 50 W Broadway
- c. The principal activity engaged in by the business entity: Law Firm
- d. Your job title in the business entity: associate attorney
- e. The length of time employed by the business entity: 1 year

If you answered "no" to the above question, please state if you are retired, unemployed, etc:

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B. BUSINESS INTERESTS

Section 2.44.050, Salt Lake City Code, requires that all substantial interests you may have in any (non-city) business entity be disclosed. Please fill out only if separate from the above employment information, unless self-employed.

- 1. Do you engage in a business in which you are the sole proprietor (owner)? Yes No
2. Do you, your spouse or your children own stock in any corporation which, when considered in any combination, comprises ten percent (10%) ownership of the outstanding shares of said corporation? Yes No
3. Do you, your spouse, or your children have any interests in any limited partnerships or other business entity which, when considered in any combination, exceeds a ten percent (10%) interest in such business? Yes No
4. Do you own any interest in any business for which Salt Lake City issues a business license, i.e., a restaurant, an apartment building with three or more units, tavern, etc.? Yes No
5. If you answered "yes" to question 4, does the business entity have a Salt Lake City Business License? N/A. Yes No

If you have answered "yes" to any of the above questions, please state for each business interest:

- a. Name of the business:
b. Address of the business:
c. The principal activity engaged in by the business:
d. The nature of your interest in the business:
e. The length of time associated with the business:
f. If you answered "yes" to question 4 above, state whether the value of your interest is: Under \$25,000 Over \$25,000

(attach additional sheets if necessary)

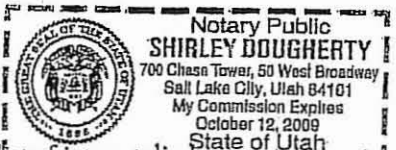
I certify that no conflicts of interest exist or that all conflicts have been disclosed in writing on this statement.

Dated this 2 day of April, 2008.

(Signature of Applicant or Board Member)

STATE OF UTAH )
COUNTY OF SALT LAKE )

Subscribed and sworn to (or affirmed) before me by Jess Hofberger on this 2nd day of April, 2008. (Applicant or Board Member)



(Notary Public, residing in Salt Lake County, Utah)

(This is a conflict of interest disclosure statement only. Additional disclosures or restrictions may apply if your financial, business, or professional activities conflict with your city responsibilities.)