
SALT LAKE CITY COUNCIL STAFF REPORT

DATE: April 2, 2009

SUBJECT: Public Hearing regarding:
Proposed fee increases to Appendix A, Salt Lake City
Animal Services Annual Permits and Fees, relating to
Chapter 8.04

AFFECTED COUNCIL DISTRICTS: City-wide

STAFF REPORT BY: Jan Aramaki

**ADMINISTRATIVE DEPT.
AND CONTACT PERSON:** Randy Hillier, Budget and Policy Office
Shawni Larrabee and Shon Hardy, SL County Animal
Services

NOTICE REQUIREMENTS: 7 working days for public hearing notice

POTENTIAL MOTIONS:

1. ["I move that the Council"] Close the public hearing and refer to a future Council meeting.
2. ["I move that the Council"] Close the hearing and adopt "Option 1" of Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to Salt Lake City Animal Services, increasing certain fees and adding new fee categories (original County proposal).
3. ["I move that the Council"] Close the public hearing and adopt "Option 2" of Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to Salt Lake City Animal Services, increasing certain fees and adding new fee categories (Revised proposal with discount incentives and maintains \$5 feral cat registration fee).

NEW INFORMATION:

At the March 24, 2009 follow-up Council work session briefing, the Council further discussed proposed fee increases to Appendix A relating to Chapter 8.04 of *Salt Lake City Code*. The Council expressed interest in eliminating the 2 year license option from Appendix A and maintaining the current feral cat registration fee at \$5.

The City Council has two options of Appendix A for their consideration.

1. **“Option 1”** reflects the proposed Appendix A permit/licensing fee increases as initially proposed by the Administration and Salt Lake County Animal Services which was presented to the Council at the February 10, 2009 Council work session.
2. **“Option 2”** of Appendix A contains permit and fee increases initially proposed by the Administration and Salt Lake County Animal Services (as listed in Option A) **except the feral cat registration fee is maintained at \$5 and proposed licensing fees are different reflecting the spirit of the 2006 community working group’s intent to provide discount incentives for dog owners to sterilize and microchip their pets. The licensing fees listed in Option 2 of Appendix A are based upon the discount incentives as noted below:**

DISCOUNT INCENTIVES	
Annual License Fee	
Base Fee	\$ 35
Discount for sterilization	\$(15)
Discount for Microchip	\$(10)
Senior Discount	\$(5)
3-Year License Fee	
Base Fee for sterilized pet	\$ 40
Discount for micro-chip	\$(20)
Discount for senior citizen	\$(10)
One-time Senior Citizen License fee for the life of the pet	\$ 15

Based upon the above discount incentives, the actual proposed licensing fees for “Option 2” are as follows:

ACTUAL PROPOSED LICENSING FEES FOR OPTION 2	
One Year License	
Unsterilized/no microchip	\$35
Sterilized	\$20
Microchipped	\$25
Sterilized/microchipped	\$10
One-Year License Senior Citizen	
Unsterilized/no microchip	\$30
Sterilized	\$15
Microchipped	\$20
3-Year License	
Sterilized	\$40
Sterilized/microchipped	\$20
3-Year License Senior Citizen	
Sterilized	\$30
Senior Citizen One-time fee for Life of the Pet (sterilized/microchipped)	\$15

Information below was previously provided to the City Council at the March 24, 2009 follow-up work session briefing and is being provided again for Council's reference.

At the February 10, 2009 work session briefing, the Council held a discussion regarding proposed fee increases to Appendix A relating to section 8.04.520 of Salt Lake City Code and received a status report from Animal Services on procedural changes in servicing calls for Salt Lake City.

Policy Issues for the Council's Consideration for the Follow-up Discussion:

1. Proposed Licensing Fees:

In response to the Council's discussion on February 10, 2009, Animal Services recommends that a one year license fee is maintained to provide an option for those who prefer to license their pets on an annual basis for the following reasons: (1) a pet owner of two dogs or two cats is allowed to foster an additional pet under Salt Lake City Code, and is required to licensing. Often fostering a pet is for a limited period of time, therefore a one year license may be preferred rather than having to pay for a 3 year license; and (2) currently, there is a substantial number of pet owners who license their pets on an annual basis and to maintain this option would be beneficial to the public.

Currently, City code provides an option for a one year, two year, and three year license fee. Taking into account some of the Council Members' interest to maintain a three year license fee based upon the 2006 community working group's recommendation and in keeping with Salt Lake County Animal Services' recommendation to maintain a one year license fee option, **the recommendation by Animal Services is to eliminate the 2 year license option - is the City Council comfortable with this recommendation?**

Current Salt Lake City Licensing Fees				
	1 year	2 year	3 year	Life-time
Sterilized	\$5	\$9	\$12	n/a
Unsterilized	\$25	\$45	\$60	n/a
Senior citizen sterilized				\$15
Senior citizen unsterilized	\$20	\$36	\$48	n/a

In 2006, a community task group convened with Council Member Søren Simonsen and proposed a licensing fee recommendation for the City Council's consideration: *eliminate the one and two year license fee but maintain the three year license fee with offered discounts to the fees for microchipping and sterilizing one's pet.* The intent of

the discounted fee is to serve as an incentive for dog owners to sterilize and microchip their pets; the discounts help minimize costs associated with microchipping and sterilization.

Council Member Simonsen worked closely with the community task group in 2006. At the request of Council Member Simonsen, there is a spreadsheet titled "Salt Lake City Proposed Licensing Fees 03.20.2009 version" (copy available upon request) which he believes reflects the spirit of the community working group's intent to provide discount incentives for sterilization and microchipping.

The difference in the revenue projection between Animal Services' proposed fees that were presented at the February 10, 2009 Council meeting and the proposed fee schedule with discounts as recommended by the community task group is as follows:

Revenue Projections Pertaining to Licensing Fees	
Animal Services Proposed Fees	Proposed Fees Formulated Upon Community Task Group's Recommended Discount Incentives
An estimated increase in revenue of \$61,347	An estimated increase in revenue of \$83,240

2. Proposed Feral Cat Registration Fee:

Some Council Members expressed concern from the February 10, 2009 work session briefing that the proposed fee increase from \$5 to \$25 for the feral cat registration may discourage individuals from being involved in the trap-neuter-return process and appears to be a steep fee for those who are helping with the feral cat colony situation. The revenue impact in increasing the registration fee to \$25 is minimal based upon the current number of issued registrations. **Does the Council wish to maintain the fee at \$5 or is the Council comfortable in raising the fee to \$10?**

3. Status Report from Animal Services on Procedural Changes in Servicing Calls for Salt Lake City:

Since the February 10, 2009 Council work session briefing, Animal Services provided Council with a graph chart labeled "Revenue Information" which shows a downturn in revenue for 2008-09 (copy available upon request).

Animal Services is of the assumption that there is the potential that the downturn may be as a result of how they have changed their procedure in servicing calls in the recent months for Salt Lake City. For example, one of the identified areas to their plan is to respond to reported violations in parks only during periods of low call volume or if there is a complaint of a violation in progress rather than patrolling parks on a routine basis. When officers were routinely patrolling parks, citations were issued for various violations such as dogs at-large, failure to pick up a pet's feces, etc. In order to maintain quality service without increasing costs, the focus of the reductions have been low priority calls and operational changes. However, as the number of calls and officer interactions are reduced, revenue is minimized. Council staff would like to bring to the

Council Members' attention there is the potential that Animal Services procedural changes in servicing calls may be contributing to the downfall in revenue; which may result in a potential impact to the City's contract cost -- every dollar that is generated through fees and fines decreases a dollar from the City's contract cost.

4. Other Proposed Fees

Council staff is of the understanding there were no concerns expressed regarding the other proposed fees by the Administration which were presented at the February 10, 2009 Work Session Discussion (see information below).

Information below was previously provided to the City Council on February 10, 2009 and is being provided again for Council's reference.

KEY ELEMENTS: (Ordinance)

The Administration is requesting proposed changes to Section 8.04.520 Notice of Violations of Salt Lake City Code, Appendix A. The same proposed fees were adopted by the Salt Lake County Council and went into effect January 1, 2009. Consideration of the proposed fees will bring the City fees in line with County fees.

Since 1991, Salt Lake City has contracted with County Animal Services to provide enforcement and currently has a five year renewal contract which expires July 1, 2009. During the past five years, the County has experienced loss of other contracts and has since implemented overhead allocations and employee related costs to current contract cities.

BUDGET RELATED FACTS:

In June of 2008, the City Council approved the contract amount of \$1.05 million during the fiscal year 2008-09 budget adoption. As a result of on-going negotiations with the County over fee structure and a potential total contract amount increase, the Council also approved an additional \$150,000 in ongoing funds to supplement the City's contract with the County. In an effort to address resource limitations, Animal Services has identified procedural changes that will allow them to manage calls differently to reduce the number of service calls while still meeting the contract requirements. As part of the Administration's paperwork, a proposal from Animal Services on how they have changed procedures to be more cost effective with the current staffing and budget was provided to the Council (a copy is available upon request). For example, they identified where reductions can be made regarding call volumes associated with routine park patrols, barking dogs, picking up stray animals, dogs at large, wild animals, and animal nuisances that involve odors and unsanitary conditions. High priority calls will still be handled with the current expected response times and level of customer service.

If the proposed fees are considered by the Council and implemented by March 2009, the Administration states that Animal Services projects they will receive an additional \$34,000 in related fees collected for this fiscal year and an additional \$103,000 in upcoming fiscal years.

Under the current fee structure, approximately \$208,000 in fees is anticipated for fiscal year 2010 with an additional estimated \$103,000 if the proposed fee increases are implemented.

According to a previous report provided by the Administration in 2008, "The contract between Salt Lake City and Salt Lake County specifies that the County 'shall assess, collect, and keep all revenue it receives for license fees, assessments and other applicable charges' for animal control functions and services performed for the City. In practice, this includes revenues from civil Notice of Violations. Revenue collected by the County is then offset against the cost of the services performed by the County on behalf of the City."

A spread sheet provided by the Administration lists the proposed fee increases and new fees (copy available upon request). The proposed fee increases recommended by the Administration are as follows:

Proposed Permit Fees

Proposed increase in permit fees are being recommended by the Administration in order to cover Animal Services' processing and inspection costs associated with commercial operation.

- commercial operations up to 30 animals - increase from \$75 to \$100
- commercial operations over 30 animals - increase from \$150 to \$175
- riding stable permit - increase from \$40 to \$50

- feral cat registration fee - increase from \$5 to \$25

Animal Services states \$25 is the actual processing costs to cover their services associated with feral cat colony registrations for Salt Lake City residents. However, No more Homeless Pets in Utah (NMHPU) recognizes the challenges the Animal Services is faced with in covering their costs, but expressed they anticipate an increase from \$5 to \$25 would "jeopardize their ability to attain and retain registrants" because it may not be financially feasible for many custodians.

NMHPU recommends two proposals for the Council's consideration: 1) consider a proposed registration fee increase from \$5 to \$10 rather than \$25; or 2) maintain the current \$5 fee and designate NMHPU as the party that is responsible in registering custodians of feral cat colonies. The current contract between the City and Salt Lake County Animal Services gives Animal Services the authority to collect fees as designated in Title 8 of Salt Lake City Code. Although NMHPU believes this proposal would benefit both feral cat custodians and Animal Services, Animal Services expressed their concern that under this proposal, the County would be delegating the authority to collect fees to an organization that has no on-going contractual relationship with the County. Is this proposal of interest to the Council? **The Council may wish to ask whether NMHPU may be willing to serve as a support resource to low income registrants. Perhaps registrants could apply for fee assistance from NMHPU on an as needed basis and the County could retain the collecting responsibility.**

Although Animal Services' findings indicate that some custodians have not responded to the 2009 registration renewal, NMHPU believes that the reason many custodians may not be renewing is because they are unaware of the requirement to renew

annually. Therefore, NMHPU claims they plan to broaden their educational efforts with feral cat colony custodians to inform them that the registrant fee is an annual renewal requirement.

Animal Services' records show 59 registrations were issued in the City and two feral cat colony permits were issued in the County. Animal Services states the reason for the low number of permits reported in the County versus the City is because of more stringent requirements associated with a County permit which may cause custodians to be more hesitant to apply. In addition, as part of NMHPU's educational efforts, they encourage Salt Lake City residents who are interested in caring for a feral cat colony to register in the City. This level of encouragement is currently not taking place in unincorporated Salt Lake County.

Currently Animal Services charges a County deposit fee for trap rentals which is returned in full if traps are returned undamaged. However, the County has recently implemented a County policy wherein a portion of the rental fee is non-refundable to help cover the replacement costs for traps.

\$50 deposit for rental of cat traps (\$40 refundable when trap is returned in good condition and \$10 non-refundable)

\$150 deposit for rental of dog traps (\$125 refundable when trap is returned in good condition and \$25 non-refundable)

Proposed License Fees:

- Eliminate the 1 year, 2 year and 3 year license options. Animal Services has been faced with the challenge to keep license expirations matched up with a 3 year vaccination date.
- Sterilized pet -- increase license from \$5 to \$10
- Unsterilized pet -- increase license from \$25 to \$45
- Sterilized and microchipped pet -- new proposed license fee of \$8
- Senior citizen license for a sterilized pet -- increase from \$15 to \$25 (pet owner is required to license pet annually but only a one-time fee for life of pet is required)
- Senior citizen license for a sterilized and microchipped pet (pet owner is required to license pet annually but only a one-time fee for life of pet is required) -- new proposed fee of \$5
- Senior citizen license fee for unsterilized pet -- increase from \$20 to \$25 annually
- Replacement tag fee -- increase from \$3 to \$5
- Transfer fee -- increase from \$3 to \$5

Service and Violation Fees for Pets:

Current Salt Lake City code has one set fee associated with pet disposal. However, Animal Services states that they are being charged per pound for pet disposal therefore new fees are being proposed for pet disposals based upon weight of the pet. Disposal costs are based on the actual costs covered by Animal Services associated with animal body disposal.

- Adoption fee (includes microchip, health exam, and adoption packet) -- increase from \$25 to \$30
- Board fees per day for impounded pets -- increase from \$8 to \$12

- Pet brought to the shelter or turned in for adoption purposes – increase from \$25 to \$35
- Euthanasia of dog – new proposed fee of \$50
- Euthanasia of cat – new proposed fee of \$25
- Disposal of pet up to 25 pounds – new proposed fee of \$25
- Disposal of pet up from 26-50 pounds – new proposed fee of \$30
- Disposal of pet up from 51 -75 pounds – new proposed fee of \$40
- Disposal of pet up from 76 to 100 pounds – new proposed fee of \$45
- Disposal of pet over 100 pounds – new proposed fee of \$45 plus \$1 per pound over 100 pounds
- Change Pet pickup and transportation fee to transportation fee only – increase from \$25 to \$35
- 1st Impound Fee- increase from \$25 to \$35
- 2nd Impoundment within 24 months – increase from \$50 to \$70
- 3rd Impoundment within 24 months – increase from \$100 to \$125
- Subsequent impoundments within 24 months – proposed change from criminal to \$250 fee

Proposed Service Fees for Livestock

- Large livestock impoundment – increase from \$60 to \$75
- Boarding fees per day for large livestock – increase from \$10 to \$15
- Boarding fees per day for small livestock – increase from \$8 to \$12
- Transportation for livestock (per trip or trailer) – increase from \$25 to \$50
- Removal of dead small livestock – increase from \$25 to \$150 (increase is based on two officers at 1.5 hours)
- Disposal of small dead livestock – fee of \$45
- Removal of dead large livestock – fee of \$300 (increase is based on one officer, 3 hours, specialized equipment)
- Disposal of dead large livestock – fee of \$65

Animal Services absorbs fees associated with removal and disposal of large livestock in cases when a health or traffic hazard situation is evident. However, if the owner of the livestock is known, owner is responsible for removal/disposal fees.

Council was provided a list of proposed license fees from a community task force that Council Member Simonsen convened in 2006 (copy available upon request). At the same time the community task force addressed license fees, they addressed all other sections of Chapter 8.04, Animal Control, of Salt Lake City Code. The above changes recommended by the County and the Administration deal only with the appendix of the current ordinance relating to fees and do not deal with changing the text of the ordinance as is recommended by this task force. Council Member Simonsen requests that the City Council considers the possibility of reconvening their review of the full issue of Chapter 8.04, Animal Control, sections of City Code or begin addressing sections of Chapter 8.04 when possible.

Cc: David Everitt, Lyn Creswell, Cindy Gust-Jenson, Jennifer Bruno, Gina Chamness, Ed Rutan, Randy Hillier, Linda Hamilton, Shawni Larrabee, Shon Hardy, Sylvia Richards, Cindy Lou Trishman, Quin Card, Nick Tarbet, Lisa Harrison, Joyce Valdez, Michael Stott, and Holly Sizemore

OPTION 1

SALT LAKE CITY ORDINANCE
No. _____ of 2009
(Amending Animal Services Fee Provisions)

An ordinance amending Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to Salt Lake City Animal Services, increasing certain fees and adding new fee categories.

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. That Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to animal services fees is amended to read as follows:

APPENDIX A

SALT LAKE CITY ANIMAL SERVICES

ANNUAL PERMITS AND FEES

A. Permit Fees:

Business selling only tropical or freshwater fish	\$ 50.00	
Commercial operations:		
	Up to 30 animals	75.00
		<u>100.00</u>
	Over 30 animals	150.00
		<u>175.00</u>
Feral cat colony registration	5.00	<u>25.00</u>
Pet rescue permit	25.00	
	If issued at shelter's request	0.00
Riding stables	40.00	<u>50.00</u>
Late fee (in addition to regular fee)	25.00	
<u>Domestic fowl permit</u>	<u>\$5 per bird to a maximum fee of \$40.</u>	

B. Pet License Fees:

	1-Year	<u>Annual</u>	2-Year	3-Year	<u>Lifetime</u>	*
Sterilized	\$ 5.00	<u>10.00</u>	5.00	12.00	n/a	

<u>Sterilized and microchipped</u>		<u>8.00</u>			
Unsterilized	25.00	<u>45.00</u>	45.00	60.00	n/a
Senior citizen (age 60 and older):					
<u>Sterilized and microchipped</u>					<u>5.00</u>
Sterilized		\$15.00			<u>25.00</u>
Unsterilized	20.00	<u>25.00</u>	36.00	48.00	n/a
Replacement tag	\$3.00	<u>5.00</u>			
Transfer fee	3.00	<u>5.00</u>			
<u>Late Fee (in addition to regular fee)</u>		<u>25.00</u>			

* Annual licensure is required but no additional fee will be charged for the lifetime of the pet.

C. Service And Violation Fees For Pets:

Adoption fee (includes <u>sterilization</u> , microchip and adoption packet)	\$ 25.00	<u>65.00 cats</u>
		<u>95.00 dogs</u>
Board fees per day for pets	8.00	<u>12.00</u>
<u>Voluntarily relinquished pet</u>		<u>35.00</u>
<u>Euthanasia fee – dog</u>		<u>50.00</u>
<u>Euthanasia fee – cat</u>		<u>25.00</u>
Pet disposal fees		25.00
<u>- up to 25 pounds</u>		<u>25.00</u>
<u>- 26-50 pounds</u>		<u>30.00</u>
<u>- 51-75 pounds</u>		<u>40.00</u>
<u>- 76-100 pounds</u>		<u>45.00</u>
<u>- over 100 pounds</u>		<u>45.00 plus 1.00 per pound over 100</u>
Pet pick-up and + Transportation fee	25.00	<u>35.00</u>
Rabies deposit		25.00
Sterilization deposit:		
	Cat	25.00
	Dog	50.00

Where indicated, fees for second, third, and subsequent violations are for those occurring within a 24 month period.

First	Second	Third	Subsequent
Offense	Offense	Offense	Offenses

Impound fees	\$ 2535.00	\$ 5070.00	\$ 100125.00	Criminal <u>\$250.00</u>
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Minimum notice of violation penalties:

Animal nuisance, commercial permit, permit display	50.00	100.00	200.00	Criminal
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Licensing, permits, tags, rabies vaccination, at large, number of animals, staking, female dogs in heat, harboring stray animals, animals as sales premiums, sale of baby rabbits, fowl, and pet turtles	25.00	50.00	100.00	Criminal
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D. Service Fees For Livestock:

Board fees per day:

Large livestock	15.00 10.00
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Small livestock	8 12.00
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Impound fees:

Large livestock	60 75.00
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Small livestock	30.00
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Livestock disposal fee	100.00
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Transportation fees - per trip or trailer	25 50.00
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Dead livestock removal/disposal fees

<u>Small livestock</u>	<u>Removal</u>	<u>150.00</u>
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	<u>Disposal</u>	<u>45.00</u>
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<u>Large livestock</u>	<u>Removal</u>	<u>300.00</u>
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Disposal 65.00

Purchase price for unclaimed livestock is based on costs incurred by animal services during impound and recommendations made by the state brand inspector.

SECTION 2. This ordinance takes effect upon publication..

Passed by the City Council of Salt Lake City, Utah this _____ day of _____, 2009.

CHAIRPERSON

ATTEST:

CITY RECORDER

Transmitted to Mayor on _____.

Mayor's Action: _____ Approved. _____ Vetoed.

MAYOR

CITY RECORDER

(SEAL)

Bill No. _____ of 2009.

Published: _____.

HB_ATT#6822-v1-amending_chapter_8_04_Appendix_A_animal_services_fees

OPTION 2

SALT LAKE CITY ORDINANCE
No. _____ of 2009
(Amending Animal Services Fee Provisions)

An ordinance amending Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to Salt Lake City Animal Services, increasing certain fees and adding new fee categories.

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. That Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to animal services fees is amended to read as follows:

APPENDIX A

SALT LAKE CITY ANIMAL SERVICES

ANNUAL PERMITS AND FEES

A. Permit Fees:

Business selling only tropical or freshwater fish	\$ 50.00	
Commercial operations:		
	Up to 30 animals	75.00 <u>100.00</u>
	Over 30 animals	150.00 <u>175.00</u>
Feral cat colony registration	5.00	
Pet rescue permit	25.00	
	If issued at shelter's request	0.00
Riding stables	40.00-50.00	
Late fee (in addition to regular fee)	25.00	
<u>Domestic fowl permit</u>	<u>\$5 per bird to a maximum fee of \$40.</u>	

B. Pet License Fees:

1-Year 2-Year 3-Year Lifetime

Sterilized	\$5.00	\$9.00	\$12.00	n/a
Unsterilized	25.00	45.00	60.00	n/a
Senior citizen (age 60 and older):				
Sterilized		\$15.00		
Unsterilized	20.00	36.00	48.00	n/a

B. Pet License Fees

One Year License

Unsterilized/no microchip	\$35
Sterilized	\$20
Microchipped	\$25
Sterilized/microchipped	\$10

One Year License -- Senior Citizen

Unsterilized/no microchip	\$30
Sterilized	\$15
Microchipped	\$20

3 Year License

Sterilized	\$40
Sterilized/microchipped	\$20

3 Year License -- Senior Citizen

Sterilized	\$30
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Senior Citizens –

One time fee for life of sterilized/microchipped pet	\$15
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Replacement tag	\$3.00 5.00
Transfer fee	3.00 5.00
Late Fee (in addition to regular fee)	25.00

C. Service And Violation Fees For Pets:

Adoption fee (includes <u>sterilization</u> , microchip and adoption packet)	\$ 25.00 <u>65.00</u> cats <u>95.00</u> dogs
Board fees per day for pets	8.00 <u>12.00</u>
<u>Voluntarily relinquished pet</u>	<u>35.00</u>
<u>Euthanasia fee – dog</u>	<u>50.00</u>
<u>Euthanasia fee – cat</u>	<u>25.00</u>
Pet disposal fees	<u>25.00</u>
<u>- up to 25 pounds</u>	<u>25.00</u>
<u>- 26-50 pounds</u>	<u>30.00</u>
<u>- 51-75 pounds</u>	<u>40.00</u>
<u>- 76-100 pounds</u>	<u>45.00</u>
<u>- over 100 pounds</u>	<u>45.00 plus 1.00 per pound over 100</u>
Pet pick-up and Transportation fee	25.00 <u>35.00</u>
Rabies deposit	25.00
Sterilization deposit:	
	Cat 25.00
	Dog 50.00

Where indicated, fees for second, third, and subsequent violations are for those occurring within a 24 month period.

	First Offense	Second Offense	Third Offense	Subsequent Offenses
Impound fees	\$ 25 <u>35.00</u>	\$ 50 <u>70.00</u>	\$ 100 <u>125.00</u>	Criminal <u>\$250.00</u>
Minimum notice of violation penalties:				
Animal nuisance, commercial permit, permit display	50.00	100.00	200.00	Criminal
Licensing, permits, tags, rabies vaccination, at large, number of animals, staking, female dogs in heat, harboring	25.00	50.00	100.00	Criminal

stray animals,
animals as sales
premiums, sale of
baby rabbits, fowl,
and pet turtles

D. Service Fees For Livestock:

Board fees per day:

Large livestock ~~15.00~~\$
~~10.00~~

Small livestock ~~8~~12.00

Impound fees:

Large livestock ~~60~~75.00

Small livestock 30.00

~~Livestock disposal fee~~ ~~100.00~~

Transportation fees ~~_~~ ~~25~~50.00
~~per trip or trailer~~

Dead livestock removal/disposal fees

Small livestock Removal 150.00

Disposal 45.00

Large livestock Removal 300.00

Disposal 65.00

Purchase price for unclaimed livestock is based on costs incurred by animal services during impound and recommendations made by the state brand inspector.

_____ SECTION 2. This ordinance takes effect upon publication..

Passed by the City Council of Salt Lake City, Utah this _____ day of _____, 2009.

CHAIRPERSON

ATTEST:

CITY RECORDER

Transmitted to Mayor on _____.

Mayor's Action: _____ Approved. _____ Vetoed.

MAYOR

CITY RECORDER

(SEAL)

Bill No. _____ of 2009.

Published: _____.

HB_ATTU-#7879-v1-amending_8_04_animal_service_fees_option_B.DOC

LYN L. CRESWELL
DIRECTOR

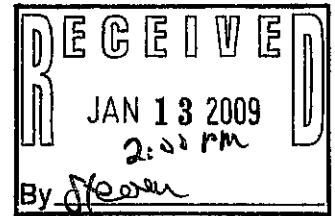
SALT LAKE CITY CORPORATION

RALPH BECKER
MAYOR

DEPARTMENT OF MANAGEMENT SERVICES

CITY COUNCIL TRANSMITTAL


David Everitt, Chief of Staff

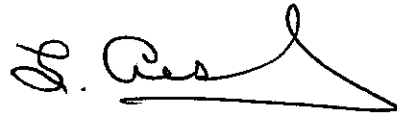


Date Received: 1/13/2009
Date sent to Council: 1/14/2009 AMENDED 2/5/2009

TO: Salt Lake City Council
Carlton Christensen, Chair

DATE: January 13, 2009

FROM: Lyn Creswell, Management Services Director



SUBJECT: Animal Services Fee Increases

STAFF CONTACT: Randy Hillier, Policy & Budget Analyst, 535-6606

DOCUMENT TYPE: Ordinance 8.04 ANIMAL CONTROL, APPENDIX A, SALT LAKE CITY ANIMAL SERVICES ANNUAL PERMITS AND FEES

RECOMMENDATION: The Administration recommends that the Council approve the attached changes to the Animal Services fee schedule.

BUDGET IMPACT: Assuming a March 1 implementation date, we estimate that the County would collect four months worth of fees at the increased level, or approximately \$34,000.

BACKGROUND/DISCUSSION: Since 1991, Salt Lake City has contracted with Salt Lake County to provide Animal Services. In June of 2004, the City signed a 5 year contract with Salt Lake County. During the course of this contract, the County has experienced a number of changes, including the loss of a number of contract cities, and a change in leadership within Animal Services. In addition, the County has begun to allocate overhead and employee related costs to contract cities.

Approximately a year ago, County officials informed the City that in order to continue providing services, the City would need to dramatically increase our contractual payment. In FY 2009 budget, the Mayor recommended and the Council approved a "good faith" increase of \$150,000 beyond the contractual increase to offset some of the increase in cost the County has experienced as a result of these changes.

Salt Lake County Animal Services was able to propose a number of changes in how services are provided county-wide to reduce their cost of program operation and manage the City's contract within the total appropriation of \$1.2 million. The attached document from Salt Lake County details each of those service delivery changes, none of which required a change in City ordinance.

Salt Lake City's contract with Salt Lake County specifies that the County will collect licensing and other fees according to a fee schedule in Title 8. The County has used fees collected on the City's behalf to help offset the total cost of providing City services.

During the development of the County's FY 09 budget, the County raised the cost of several Animal Services fees. The Administration is recommending that Salt Lake City's fee schedule for Animal Services be adjusted to mirror the fee schedule charged in Salt Lake County. If the proposed fees are approved and are implemented around the beginning of March, the County estimates that they would receive an additional approximately \$34,000 in Salt Lake City related fees collected during this fiscal year. The County also estimates that they would receive an additional approximately \$103,000 per fiscal year going forward (please see the attached spreadsheet). These revenues are collected by the County and then offset against the cost of the services performed by the County on behalf of the City. In addition to the approximately \$208,000 in fees anticipated during fiscal year 2010 under the current fee structure, the additional approximately \$103,000 would further offset the amount needed by the County to provide animal services for the City.

PUBLIC PROCESS: We have not engaged in a public process at this time.

SALT LAKE CITY ORDINANCE
No. _____ of 2009
(Amending Animal Services Fee Provisions)

An ordinance amending Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to Salt Lake City Animal Services, increasing certain fees and adding new fee categories.

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. That Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to animal services fees is amended to read as follows:

APPENDIX A

SALT LAKE CITY ANIMAL SERVICES

ANNUAL PERMITS AND FEES

A. Permit Fees:

Business selling only tropical or freshwater fish	\$ 50.00	
Commercial operations:		
	Up to 30 animals	100.00
	Over 30 animals	175.00
Feral cat colony registration	25.00	
Pet rescue permit	25.00	
	If issued at shelter's request	0.00
Riding stables	50.00	
Late fee (in addition to regular fee)	25.00	
Domestic fowl permit	\$5 per bird to a maximum fee of \$40.	

B. Pet License Fees:

	Annual	Lifetime *
Sterilized	10.00	n/a
Sterilized and microchipped	8.00	
Unsterilized	45.00	n/a

Senior citizen (age 60 and older):

Sterilized and microchipped		5.00
Sterilized		25.00
Unsterilized	25.00	n/a
Replacement tag	5.00	
Transfer fee	5.00	
Late Fee (in addition to regular fee)	25.00	

* Annual licensure is required but no additional fee will be charged for the lifetime of the pet.

C. Service And Violation Fees For Pets:

Adoption fee (includes sterilization, microchip and adoption packet)	65.00 cats	95.00 dogs
Board fees per day for pets	12.00	
Voluntarily relinquished pet	35.00	
Euthanasia fee – dog	50.00	
Euthanasia fee – cat	25.00	
Pet disposal fees		
- up to 25 pounds	25.00	
- 26-50 pounds	30.00	
- 51-75 pounds	40.00	
- 76-100 pounds	45.00	
- over 100 pounds	45.00 plus 1.00 per pound over 100	
Transportation fee	35.00	
Rabies deposit	25.00	
Sterilization deposit:		
	Cat	25.00
	Dog	50.00

Where indicated, fees for second, third, and subsequent violations are for those occurring within a 24 month period.

	First Offense	Second Offense	Third Offense	Subsequent Offenses
Impound fees	\$ 35.00	\$ 70.00	\$125.00	\$250.00

Minimum notice of violation penalties:

Animal nuisance, commercial permit, permit display	50.00	100.00	200.00	Criminal
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Licensing, permits, tags, rabies vaccination, at large, number of animals, staking, female dogs in heat, harboring stray animals, animals as sales premiums, sale of baby rabbits, fowl, and pet turtles	25.00	50.00	100.00	Criminal
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D. Service Fees For Livestock:

Board fees per day:

Large livestock 15.00

Small livestock 12.00

Impound fees:

Large livestock 75.00

Small livestock 30.00

Transportation fees – per trip or trailer 50.00

Dead livestock removal/disposal fees

Small livestock	Removal	150.00
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	Disposal	45.00
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Large livestock	Removal	300.00
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	Disposal	65.00
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Purchase price for unclaimed livestock is based on costs incurred by animal services during impound and recommendations made by the state brand inspector.

SECTION 2. This ordinance takes effect upon publication..

Passed by the City Council of Salt Lake City, Utah this _____ day of _____, 2009.

CHAIRPERSON

ATTEST:

CITY RECORDER

Transmitted to Mayor on _____.

Mayor's Action: _____ Approved. _____ Vetoed.

MAYOR

CITY RECORDER

(SEAL)

Bill No. _____ of 2009.

Published: _____.

HB_ATTU-#6822-v1-amending_chapter_8_04_Appendix_A_animal_services_fees

APPROVED AS TO FORM
Salt Lake City Attorney's Office

Date 2/5/06

By [Signature]

SALT LAKE CITY ORDINANCE
 No. _____ of 2009
 (Amending Animal Services Fee Provisions)

An ordinance amending Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to Salt Lake City Animal Services, increasing certain fees and adding new fee categories.

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. That Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to animal services fees is amended to read as follows:

APPENDIX A

SALT LAKE CITY ANIMAL SERVICES

ANNUAL PERMITS AND FEES

A. Permit Fees:

Business selling only tropical or freshwater fish	\$ 50.00	
Commercial operations:		
	Up to 30 animals	75.00 100.00
	Over 30 animals	150.00 <u>175.00</u>
Feral cat colony registration	5.00 <u>25.00</u>	
Pet rescue permit	25.00	
	If issued at shelter's request	0.00
Riding stables	40.00 <u>50.00</u>	
Late fee (in addition to regular fee)	25.00	
<u>Domestic fowl permit</u>	<u>\$5 per bird to a maximum fee of \$40.</u>	

B. Pet License Fees:

	1 Year <u>Annual</u>	2 Year	3 Year	<u>Lifetime</u> *
Sterilized	\$ 5.00 <u>10.00</u>	\$ 9.00	\$ 12.00	n/a

<u>Sterilized and microchipped</u>		<u>8.00</u>		
Unsterilized	25.00	<u>45.00</u>	45.00	60.00 n/a
Senior citizen (age 60 and older):				
<u>Sterilized and microchipped</u>				<u>5.00</u>
Sterilized		\$15.00		<u>25.00</u>
Unsterilized	20.00	<u>25.00</u>	36.00	48.00 n/a
Replacement tag	\$3.00	<u>5.00</u>		
Transfer fee	3.00	<u>5.00</u>		
<u>Late Fee (in addition to regular fee)</u>		<u>25.00</u>		

* Annual licensure is required but no additional fee will be charged for the lifetime of the pet.

C. Service And Violation Fees For Pets:

Adoption fee (includes <u>sterilization</u> , microchip and adoption packet)	\$25.00	<u>65.00 cats</u> <u>95.00 dogs</u>
Board fees per day for pets	8.00	<u>12.00</u>
<u>Voluntarily relinquished pet</u>		<u>35.00</u>
<u>Euthanasia fee – dog</u>		<u>50.00</u>
<u>Euthanasia fee – cat</u>		<u>25.00</u>
Pet disposal fees		25.00
<u>- up to 25 pounds</u>		<u>25.00</u>
<u>- 26-50 pounds</u>		<u>30.00</u>
<u>- 51-75 pounds</u>		<u>40.00</u>
<u>- 76-100 pounds</u>		<u>45.00</u>
<u>- over 100 pounds</u>		<u>45.00 plus 1.00 per pound over 100</u>
Pet pick up and <u>Transportation fee</u>	25.00	<u>35.00</u>
Rabies deposit		25.00
Sterilization deposit:		
	Cat	25.00
	Dog	50.00

Where indicated, fees for second, third, and subsequent violations are for those occurring within a 24 month period.

First	Second	Third	Subsequent
Offense	Offense	Offense	Offenses

Impound fees	\$ 25 <u>35</u> .00	\$ 50 <u>70</u> .00	\$ 100 <u>125</u> .00	Criminal <u>\$250.00</u>
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Minimum notice of violation penalties:

Animal nuisance, commercial permit, permit display	50.00	100.00	200.00	Criminal
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Licensing, permits, tags, rabies vaccination, at large, number of animals, staking, female dogs in heat, harboring stray animals, animals as sales premiums, sale of baby rabbits, fowl, and pet turtles	25.00	50.00	100.00	Criminal
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D. Service Fees For Livestock:

Board fees per day:

Large livestock	<u>15.00</u> \$ 10.00
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Small livestock	<u>8</u> 12 .00
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Impound fees:

Large livestock	60 <u>75</u> .00
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Small livestock	30.00
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Livestock disposal fee	100.00
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Transportation fees — per trip or trailer	<u>25</u> 50 .00
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Dead livestock removal/disposal fees

<u>Small livestock</u>	<u>Removal</u>	<u>150.00</u>
	<u>Disposal</u>	<u>45.00</u>
<u>Large livestock</u>	<u>Removal</u>	<u>300.00</u>

Disposal 65.00

Purchase price for unclaimed livestock is based on costs incurred by animal services during impound and recommendations made by the state brand inspector.

SECTION 2. This ordinance takes effect upon publication..

Passed by the City Council of Salt Lake City, Utah this _____ day of _____, 2009.

CHAIRPERSON

ATTEST:

CITY RECORDER

Transmitted to Mayor on _____.

Mayor's Action: _____ Approved. _____ Vetoed.

MAYOR

CITY RECORDER

(SEAL)

Bill No. _____ of 2009.

Published: _____.

SALT LAKE CITY FEE SCHEDULE WITH PROJECTED INCREASE IN REVENUE- Draft #2

(Currently Appendix A of Title 8 - Animals)

	Salt Lake City Current Fees				Proposed Changes	Comments	2008 Projected Units	2009 Projected Increased \$
PERMIT FEES								
Commercial operations up to 30 animals				\$75.00	\$100.00	Cover processing and inspection costs	9	\$225.00
Commercial operations over 30 animals				\$150.00	\$175.00	Cover processing and inspection costs	7	\$175.00
Riding Stables				\$40.00	\$50.00	Cover processing and inspection costs	1	\$10.00
Pet shops selling only tropical or freshwater fish				\$50.00	\$50.00		2	\$0.00
Pet rescue permit				\$25.00	\$25.00		4	\$0.00
Pet rescue permit / If issued at shelter request				\$0.00	\$0.00			
Domestic fowl permit / Added to Appendix, no fee change						\$5 per bird up to \$40	45	
Feral cat colony registration				\$5.00	\$25.00	Cover processing costs	55	\$1,100.00
Late application renewal fee (in addition to regular fee)				\$25.00	\$25.00			\$0.00
								\$1,510.00
PET LICENSE FEES								
Sterilized	\$5.00	\$9.00	\$12.00	\$5.00	\$10.00	Delete 1 year 2 year and 3 year licenses	6182	\$30,910.00
Unsterilized	\$25.00	\$45.00	\$60.00	\$25.00	\$45.00	Delete 1 year 2 year and 3 year licenses	1267	\$25,340.00
Sterilized and microchipped				\$0.00	\$8.00	** New fee	39	\$312.00
Senior Citizen License Fees (age 60 and older)								
Senior citizen - sterilized (1 fee for life of pet when renewed as required)				\$15.00	\$25.00		407	\$4,070.00
Senior citizen - sterilized and microchipped (1 fee for life of pet when renewed as required)				\$0.00	\$5.00	** New fee	**	
Senior citizen - unsterilized (annual renewal fee)	\$20.00	\$36.00	\$48.00	\$20.00	\$25.00	Delete 1 year 2 year and 3 year licenses	143	\$715.00
Replacement tag				\$3.00	\$5.00		96	\$192.00
Transfer fee				\$3.00	\$5.00		10	\$20.00
Late license penalty (in addition to regular fee) / Added to Appendix, no fee change				\$25.00	\$25.00		1812	\$0.00
								\$61,559.00
** This license type will be new. This is to encourage pet owners to not only sterilize their pets but to obtain a microchip which will provide a better opportunity for return of the animal if lost.								
SERVICE AND VIOLATION FEES FOR PETS								
Adoption fee (includes microchip, health exam, and adoption packet)				\$25.00	\$30.00	Ordinance states up to \$30 / Appendix shows \$25		\$0.00
Sterilization fee cats				\$35.00	\$35.00	Total adoption fee for cats, \$85.00		\$0.00
Sterilization fee dogs				\$65.00	\$65.00	Total adoption fee for dogs, \$95.00		\$0.00
Board fees per day for impounded pets				\$8.00	\$12.00		3012	\$12,048.00
Turned over pet				\$25.00	\$35.00	New fee / See pet pick up and transportation fee	98	\$980.00
Euthanasia of dog					\$50.00	New fee	118	\$2,950.00
Euthanasia of cat					\$25.00	New fee	47	\$0.00
Pet disposal fee				\$25.00	see below			
Disposal of pet up to 25 pounds					\$25.00	Projection based on cat disposals 11-1-2007 to 10-31-08	60	\$0.00
Disposal of pet 26 to 50 pounds					\$30.00	Projection based on 1/3 of dog disposals	59	\$295.00
Disposal of pet 51 to 75 pounds					\$40.00	Projection based on 1/3 of dog disposals	59	\$885.00
Disposal of pet 76 to 100 pounds					\$45.00	Projection based on 1/3 of dog disposals	59	\$1,180.00
Disposal of pet over 100 pounds					\$45.00 plus \$1 per pound over 100			\$0.00
Pet pick up and transportation fee / CHANGE TO Transportation fee				\$25.00	\$35.00	Fee discription change	2	\$20.00
Rabies deposit				\$25.00	\$25.00			\$0.00
Sterilization deposit (mandated by Utah State Code, 10.17.17.42)								
Dog impoundment				\$50.00	\$50.00			\$0.00
Cat impoundment				\$25.00	\$25.00			\$0.00
Where indicated, fees for second, third, and subsequent violations are for those occurring within a 24 month period. (Salt Lake City October 2002)								
Impound fees								
1st impound				\$25.00	\$35.00		1854	\$18,540.00
2nd impound within 24 months				\$50.00	\$70.00		47	\$940.00
3rd impound within 24 months				\$100.00	\$125.00		17	\$425.00
Subsequent impounds within 24 months				\$0.00	\$250.00	Current fee shows criminal	4	\$1,000.00
Minimum notice of violation penalties:								
Notice of violation fee per violation / at large, no license, no rabies shots, etc	1st	2nd	3rd	Subsequent				
Notice of violation fee per violation / animal nuisance, commercial permit, etc	\$50.00	\$100.00	\$200.00	criminal	SLC Fees			
				criminal	SLC Fees			
								\$39,263.00

SERVICE FEES FOR LIVESTOCK	Salt Lake City Current Fees	Proposed Changes	Comments	2008 Projected Units	2009 Projected Increased \$
Impound Fees					
Large livestock	\$60.00	\$75.00			
Small livestock	\$30.00	\$30.00		2	\$0.00
Board fees per day					
Large livestock	\$10.00	\$15.00			
Small livestock	\$8.00	\$12.00		2	\$8.00
Transportation - Livestock (per trip or trailer)	\$25.00	\$50.00		1	\$25.00
Livestock disposal fee	\$100.00	see below			
Removal of dead small livestock		\$150.00	Based on 2 officers 1.5 hours	***	
Disposal of small dead livestock		\$45.00		***	
Removal of dead large livestock (as requested and approved)		\$300.00	Based on 1 officer 3 hours / specialized equipment	***	
Disposal of dead large livestock		\$65.00		***	
(We do not handle dead large livestock unless it is causing a health or traffic hazard. If the owner is known they will be charged the fees)					\$33.00
*** These fees are new for the most part. Since Salt Lake City does not have a large number of either small or large livestock we do not have any history in the past 12 months for large livestock. Nor do we have any history for disposal of					
OTHER FEES / Charged at County Fees / Not on Salt Lake City Appendix					
Deposit for rental of cat trap (refunded when trap is returned in good condition)	\$50.00	\$50.00	\$10 non-refundable fee		
Deposit for rental of dog trap (refunded when trap is returned in good condition)	\$150.00	\$150.00	\$25 non-refundable fee		
* Currently we charge a deposit fee and no actual money is kept to replace damaged traps.					
Microchip	0	\$20.00	-		
					\$102,365.00

**Salt Lake City / Animal Services
2008-2009 Service Proposals
(DRAFT)**

In 2007, 14 Field Officers responded to 20,557 calls. 10,016 (49%) of those calls were in SLC.

The average number of total calls for service by 14 Field Officers in 2007 was 1,468.

In order to meet the proposed SLC contract rate, SLCAS will provide the equivalent of five full time Animal Control Officers to respond to SLC calls. With this staffing, it is anticipated that SLCAS will respond to 7,340 calls (a reduction of 2,676 calls from 2007). SLCAS proposes the following changes to call procedures/protocol to address the shortfall:

Change of procedure to reduce the total number of calls:

<u>Code Type</u>	<u>Description</u>	<u>2007 Call Volume</u>	<u>Description of Proposed Changes</u>	<u>Anticipated % Reduction</u>	<u>Anticipated # Calls Eliminated</u>
AN01	Pick up / owner known animal	50	<p>These calls are regarding animals that the owner wants to surrender to the shelter. Currently, we pick the animal up for a fee.</p> <p>Proposed Change: Owners may bring their animals to the shelter for a fee but the Officers will no longer pick up animals from the owner's home unless it is an emergency, the person has no way to transport the animal to the shelter or the animal is suffering.</p>	80%	40
AN02	Pick up / stray animal	1,586	<p>Currently, if citizens have contained a stray dog or cat (including trapping), they can call and have an Officer pick up the animal and transport it to the shelter.</p> <p>Proposed Change: Cats in traps will need to be brought to the shelter. We would continue to encourage citizens with nuisance cat problems to work with No More Homeless Pets of Utah (NMHPU) to address the issue.</p>	30%	476
AN05	Dog at large / owner known	617	<p>These are typically calls where a neighbor is reporting that a dog has been out at some point in the past (not that it is out at the time of the call). Today an officer will go to the owner's home to speak with them or post a notice on the door.</p>	20%	123

			Proposed Change: A notice of the complaint will be mailed to the dog owner.		
AN09	Barking Dogs	597	<p>Barking dog calls are very time consuming, often requiring lengthy conversations with both parties and multiple visits to the homes.</p> <p>Proposed Change: A notice will be mailed to the dog owner. The complainant will be sent an informational packet that includes a request to keep a record of when and how long the dog is barking. We will require that the complainant complete the appropriate steps before requesting assistance.</p>	70%	418
AN17	Park Patrols	379	Proposed Change: Instead of conducting random patrol of parks, Officers will only respond to reported violations if there is a complaint of a violation in progress.	50%	190
AN20	Stray dog investigations	1,396	<p>In most instances, stray dog investigations are only effective if an Officer can respond immediately.</p> <p>Proposed Change: If Officers cannot respond within 2 hours then the complainant will be called. If the dogs are not longer in the area the case will be cancelled.</p>	20%	279
AN24	Wild Animal	90	Proposed Change: SLCAS will respond if this is a call that someone owns a wild animal in SLC. In general, all other urban wildlife complaints on large and small wild life and waterfowl will be referred to the Utah Division of Wildlife Resources (DWR) unless the animal is in immediate distress.	30%	63
AN27	Animal Nuisance	105	<p>These animal nuisance violations are related to odors and unsanitary conditions.</p> <p>Proposed Change: These calls should be handled by the Salt Lake Valley Health Department.</p>	90%	95
AN48	Barking Dog-Anonymous	181	Proposed Change: Anonymous, barking dog complaints will not be taken unless the complainant	75%	136

			will give their contact information. The 25% that would give their contact information would now be Code AN09 “Barking Dogs” complaints (as listed above).		
Various Low Priority Calls			On a daily basis, Officers and Supervisors will evaluate and cancel low priority calls that had not been responded to that day. The complainant will be contacted about the case, if possible, before it is cancelled.		Approximately 856

Total Reduction	2,676
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The changes to call handling procedures outlined in the table above should reduce the number of calls within the SLC are to a level that can be adequately responded to by the proposed staffing.

Procedures for handling calls not identified here (including high priority calls) will not change. These calls will still be handled with the same expectations for response times and full customer service.