

SALT LAKE CITY COUNCIL STAFF REPORT

BUDGET ANALYSIS – FISCAL YEAR 2008-09

DATE: March 3, 2009

SUBJECT: **OVERVIEW OF ADDITIONAL MID-YEAR BUDGET ADJUSTMENTS**

STAFF REPORT: Jennifer Bruno, Karen Halladay, Lehua Weaver, Sylvia Richards

cc: David Everitt, Lyn Creswell, Gordon Hoskins, Gina Chamness, Kay Christensen, Susi Kontgis

In December of 2008, the City Council adopted mid-year budget adjustments as recommended by the Administration due to the decrease in revenues the City was experiencing at the time. The economic climate continues to worsen and the Administration has indicated that those mid-year adjustments are not sufficient to meet the projected budgetary needs for the current fiscal year. According to the Administration, the City is now facing an additional estimated shortfall of \$1 to \$3 million in sales tax, \$1.4 million in interest income, and \$1.6 million in business licensing and building permit revenue, for a total projected shortfall of approximately \$4 to \$6 million. *Note: Council staff is using revenue projections provided by the Administration in conjunction with the Budget Amendment paperwork in January/February 2009. Additional information may be forwarded to the Council as it becomes available..*

This report details the Administration's proposed adjustments to revenues as well as expenditures, in order to finish Fiscal Year 2009 in a balanced state. These adjustments do not propose major alterations to City services. The majority of the proposed cuts will not result in ongoing cuts to help balance the base budget for FY 2010. *Note – Staff has included Appendix A, at the end of this report summarizing expenses and cuts by department for both this round of budget adjustments, as well as the previous round of budget adjustments approved in December 2008.*

General Issues

1. **One-time vs. Ongoing cuts** – The Administration's proposed budget adjustments identify both one-time revenue or expense saving opportunities, as well as on-going expense saving opportunities. **The total budget adjustment is approximately \$4.8 million. The Administration is proposing to reduce the expense budget by approximately \$3.1 million, and increase the revenue budget (with one-time revenue) by approximately \$1.7 million.**
 - a. "Ongoing" refers to a cut that will reduce the base budget for FY 2010 (i.e. eliminating staff or reducing or eliminating programs). **The Administration has identified \$1.5 million in on-going expense reductions.**
 - b. A "one-time" cut refers to an item that only addresses the current year of funding (FY 2009) and does not reduce the FY 2010 base budget (i.e. recapturing CIP funds that are unspent in completed project accounts, or

recognizing savings from a position that was vacant at one point in FY 2009). Keeping a position vacant, and cutting the funding for that position for FY 2009, would be an example of a one-time cut. While there may not be a person in that position, it will be built into the funding for the base budget for FY 2010. **The Administration has identified approximately \$1.5 million worth of one-time expense reductions that will help balance the FY 2009 budget** (reductions that will not be continued into FY 2010).

- c. One-time revenue will help to balance the budget for the current fiscal year, but will not help balance the budget for FY 2010. **The Administration has identified approximately \$1.7 million in one-time revenue** (revenue sources that will not be available for the FY 2010 budget). An example of one-time revenue is a transfer of funds from the Intermodal Hub fund to the general fund. This is not a regular or reoccurring transfer, and there is a finite amount of funds left in the Intermodal Hub fund.
- d. One-time cuts and one-time revenues will act as a “hole” in the FY 2010 budget process. In other words, the more one-time solutions used to balance the budget in FY 2009, the greater the City’s structural deficit will be going into FY 2010. The other challenge with one-time reductions is that often they represent a delay in a necessary expenditure (such as laptop or radio replacement), rather than an actual budget savings.

2. **Vacancy savings proposals** – The Administration is proposing to hold a number of positions vacant through the FY 2010 budget, anticipating that revenues will fall short of desired expenditures for the FY 2010 budget (see Department Overviews for CED and Management Services). In a number of these cases, the Administration is proposing to “recapture” the savings from these vacant positions in order to balance the budget, but not cut the FTE authorization. In this scenario, the savings help to address the FY 2010 budget shortfall, but the departments would need to come back to the Council if they wished to fill the vacancy (the Council would have to add money to the budget at that point). *The Council may wish to discuss the policy basis for holding positions vacant while balancing the budget with their savings.* Leaving the FTE authorization in place leaves the Administration the option of shifting funds from operational, personnel or other funding sources to fill the position. *As the Council reviews the budget for FY 2010, the Council may wish to discuss on a case-by-case basis whether they want to eliminate a given vacant FTE for policy reasons, or leave the Administration the flexibility.*

3. **Fuel** – The Administration is proposing to reduce budgets for Fuel in various departments. Much of the reduction is predicated on lower fuel prices than were seen towards the end of FY 2008. If fuel prices rise above expectations in the coming fiscal year, these on-going savings in FY 2010 and beyond may not be realized. The Fuel reduction breakdown is as follows:

Department	December 2008 Reduction for FY 2009	Proposed additional FY 2009 Reduction	On-going savings identified for FY 2010 budget
Police	-	\$300,000	\$100,000
Public Services	\$89,079	\$249,074	\$322,905
Fire	\$12,000	\$125,000	\$100,000

Department Overviews

1. Revenue – The Administration is proposing a one-time mid year revenue increase of \$1,733,361. *It should be noted that the following are one-time revenue sources, and will not be available to balance the FY 2010 budget (ongoing balancing funds will need to be identified elsewhere):*

- **\$1,083,361 – Transfer from CIP Fund – The Administration is recommending recapturing funds from completed projects from the CIP account, for a total one-time revenue increase of \$1,083,361.** The Administration analyzed all open CIP project accounts, and identified which projects are fully complete with all outstanding bills paid. The full list of 22 projects is contained in the Administration’s transmittal (see “Possible CIP recapture list”). Recaptured funds range from \$0.56 recaptured from the Sprinkler Irrigation System project, to \$145,000 recaptured from “Sugarhouse Park Irrigation,” to \$500,000 recaptured from the “Gateway Contingency” project (this money had been set up in 2001 as a “contingency account” for Gateway-related improvements. Because the Gateway project is complete, these funds can be recaptured). *It should be noted that historically when the Council recaptures CIP funds, the funds are rolled over to pay for other capital projects. In this round of budget adjustments however, recaptured CIP funds are used to balance overall revenues and expenditures in the general fund (see also – CIP recapture in the Non-Departmental budget description).*
- **\$520,000 – Transfer from Intermodal Hub Fund – The Administration is recommending transferring \$520,000 from the Intermodal Hub Fund.** The Intermodal Hub fund was created by the City as a capital project fund in order to fund construction and improvements at the Intermodal Hub (now called Salt Lake Central Station), which was owned by the City at the time. As the property is now owned by UTA (per the City’s agreement with UTA for the extension of TRAX from the arena to SL Central Station), the City no longer has a need for funds in this account. In the FY 2009 annual budget process, the City transferred \$1 million from this account to the general fund. If the Council approves the additional transfer of \$520,000 as a part of this round of budget adjustments, the balance of the Intermodal Hub fund, excluding encumbrances, will be \$0 (*The Administration has indicated that \$130,000 in this fund is needed to service an existing encumbrance*).
- **\$130,000 – Transfer from 600 South Property account –** The Administration is proposing to recapture \$130,000 (one time) from the 600 South Property account. Council staff will forward additional information to the Council as it becomes available.

2. Attorney’s Office

→ The total cut in the Attorney’s Office budget, as proposed by the Administration, is \$30,190, or 0.6% of the Attorney’s Office budget. The amount represents 1.0% of the total \$3.1 million cut city-wide.

The Attorney’s Office has proposed to hold vacant a legal secretary position, which results in the \$30,190 savings since the time the position was vacated in September. It is anticipated that the attorneys will absorb the functions normally provided by a legal secretary, namely in word processing and preparing documents. According to the Administration, they will still schedule work in order to meet deadlines for ordinance

and other document preparation, and this should not result in delays or response reductions.

Please also refer to the non-departmental budget section for information on a reduction to General Fund transfer to the Governmental Immunity Fund.

3. Community and Economic Development

→ The total reduction for the Department of Community and Economic Development (CED), as proposed by the Administration, is \$357,875, or 2.9% of CED's initially adopted FY 2009 budget. The amount represents 11.7% of the total \$3.1 million cut city-wide.

Proposed cuts for the Department of Community & Economic Development:

Proposed Cut	Description	Discussion
\$ 92, 875 (FY 09 and FY 10) *Potential reduction in service	Delay hiring a Bicycle Pedestrian Coordinator	Recognize the cut for FY 08-09 <u>and</u> FY 09-10 but retain the position. The Administration indicates the Trailways Development Coordinator will work on trails development, pedestrian safety, and bike lane development, and that half as much progress will be made in these areas until the Bicycle Pedestrian Coordinator position is funded and filled.
\$40,000 (FY 09) \$89,000 (FY10) *Reduction in service	Delay hiring a Historic Preservation Planner	Recognize the cut in funding for FY 08-09 and FY 09-10 but retain the position. The addition of this position was proposed in the first round of budget adjustments, approved by the Council in December 2008. CED Administration indicated the City could use in-house personnel for the University Historic Survey with 1.5 planners and interns, although more time would be needed to accomplish the work to strengthen the historic preservation program and provide assistance with Certificates of Appropriateness. The Administration proposes to eliminate funding for the Preservation Planner, thereby eliminating the survey, as other cuts would have major impacts to the Planning Division's ability to complete its work. The Administration has provided a 2-page table itemizing the historic preservation survey project status. The Central City Survey project has not begun as the original proposal to fund the project was \$224,155 and only partial funding of \$62,000 was appropriated. The \$62,000 was cut during the last budget reduction. Given the recent concerns expressed by community members regarding residential home demolitions, the Council may wish to discuss the ramifications of this reduction..
\$35,000 (FY 09) \$50,000 (FY 10)	Building Services & Licensing incentive pay and educational funds	Eliminate incentive pay and educational funds for cross-training inspectors. This funding was intended to incentivize staff to pursue

		additional certifications, allowing them to acquire multiple licenses, and enabling them to operate more efficiently, by making fewer trips as specialty inspectors on projects. Currently, there are two inspectors with an "Unlimited Inspector" license. Several other inspectors have licensing for one or two specialties. The multiple certification program was recommended by the Council to streamline inspections for builders and the City.
\$ 25,000 (FY 09)	Partial year vacancy savings for Small Business Manager	Recognize the cut from vacancy savings for FY 09 but retain the position. The Administration indicates that candidates have been interviewed, and an offer has been made and accepted.
\$ 20,000 (FY 09)	Partial year vacancy savings for Downtown Transportation Development Coordinator	Recognize the cut from vacancy savings for FY 09 but retain the position. According to the Administration, the Chamber, UTA and the City, negotiations are continuing with an individual and this person's employer to structure a part-time commitment.
\$ 8,000 (FY 09)	Partial year vacancy savings for Public Art Program Manager	Recognize the savings from the position being vacant for 5 months. The Administration indicates this position was filled on 12/1/2008.
\$34,000 (FY 09)	Housing and Neighborhood Development/Sorenson Multi-Cultural Center	Many regular part-time employees (RPT's) working at the Sorenson Multi-Cultural Center and Unity Center selected less than the family option of health insurance, creating one-time savings.
\$20,000 (FY 09) \$20,000 (FY10)	Building Services & Licensing Fleet maintenance	The Administration indicates that fleet maintenance can be reduced due to the decrease in fuel prices and having fewer maintenance issues than anticipated.
\$20,000 (FY 09)	Housing and Zoning Enforcement/Planning Division (operational budget reduction)	The savings is a combination of postponing equipment purchases such as computers; reductions in fuel prices and usage; reduction in use of copier toner, paper, and printing; an increase in digital documents; and consolidation of cell phone plans.
\$ 20,000 (FY 09)	Housing and Neighborhood Development (HAND) budget adjustment	HAND will use approved HOPWA funds for \$10,000 of administrative costs, reducing the need for \$10,000 of General Fund monies. There is also \$10,000 of grant administration savings from other non-HUD grants.
\$18,000 (FY 09)	Building Services & Licensing - operational reductions	Reduction in postage using postcards instead of standard letters and envelopes for mailings. BSL is also using electronic notification via web or other means as much as possible.
\$25,000 (FY 09)	Building Services & Licensing Plan Review Outsourcing (one-time funds approved in FY 09)	Reduction in funding for Plan Review outsourcing services. The Administration indicates there may be less demand for plan review due to economic conditions, and that

		plan review can be provided by BSL staff.
\$357,875	Total amount of reduction	

4. Fire

→ **The total cut in the Fire Department budget, as proposed by the Administration, is \$300,000, or 0.9% of the Fire Department Budget.** The amount represents 9.8% of the total \$3.1 million cut city-wide.

The Fire Department has proposed the following budget adjustments, in addition to the adjustments made in December:

Proposed Cut	Description	Discussion
\$ 50,000 (FY 09) **potential service reduction**	<i>Placeholder</i>	The Department indicates that they will achieve this \$50,000 “placeholder” by realizing \$20,000 in savings from reducing “Full Staffing” on apparatus, as well as further reducing station cleaning supplies (see update below), as well as delaying the purchase of protection equipment for new recruits.
\$ 125,000 (FY09) \$100,000 (FY 10)	Fuel reduction as a result of decreased usage due to implementation of tiered responses to calls	The Fire Department is proposing a \$125,000 reduction in fuel budget, in addition to the \$12,000 reduction in the fuel budget made during the December 2008 budget adjustments. Of this total amount, the Fire Department indicates that \$100,000 will be on-going into 2010, and that it is largely due to the price of fuel, and not as much to do with a decrease in fuel usage. If gas prices rise dramatically in FY 2010, absent usage reduction, the overall Fire Department budget for fuel may still necessitate an increase.
\$20,000 (FY09)	Shift Salary to EMS grant	The Fire Department is recommending funding part of a salary with the recently-approved EMS grant, instead of with General Funds. Note: Grant funds will need to be secured on an on-going basis in order to keep this general fund reduction permanent.
\$40,000(FY 09)	Eliminate Radio Replacement Funding	This proposed reduction represents a deferred expenditure.
\$ 65,000 (FY 09) \$100,000 (FY 10)	Reduce funding for capital expenditures	Capital expenditures include mid-year station repairs, mid-year purchases of medical equipment or software, and small training equipment. The department indicates that these purchases will be prioritized with the remaining capital expenditures funds (\$100,000 for FY 2010).
\$300,000	Total amount of reduction	

Update from December budget adjustments - \$150,000 placeholder: The Council approved \$265,000 in cuts to the FY 2009 Fire Department budget in December. Of this, \$150,000 was a “placeholder” cut, for the new Fire Chief to determine how to achieve. The Department has achieved this by cutting Fitness equipment and memberships, out of town travel, station cleaning supplies, the CERT clerk (on-going cut), CERT program support (on-going cut), and CERT outside training (on-going cut).

It should be noted that of the \$150,000 December “placeholder” cut, approximately \$93,000 is on-going. As all of the on-going cuts are related to CERT, this would indicate a service reduction in the CERT area of the Fire Department. There are still 2 FTEs dedicated to CERT (a firefighter and a captain), although given other cuts to the full staffing budget, their time is not devoted exclusively to CERT. *The Council may wish to discuss CERT further with the Administration.*

5. Management Services

→ **The total reduction for the Department of Management Services, as proposed by the Administration, is \$2,792, or .03% of Management Services regular budget.** The amount represents 0.1% of the total \$3.1 million cut city-wide. (Please refer to Non-Departmental for the IMS transfer.)

Proposed cuts for the Department of Management Services:

Proposed Cut	Description	Discussion
\$ 792 (FY 09) \$2,000 (FY 10)	Recorder’s Office	Travel budget savings.
\$2,000 (FY 09) \$6,000 (FY 10)	Finance Division	Discount relating to usage of electronic transfer for sales tax collections.
\$ 2,792	Total amount of reduction	

In addition to the information provided in the transmittal, the Administration is proposing the creation of a Deputy Director position in Management Services to focus on capital asset management. The effect of the Administration’s proposal is to “trade” a deputy director in Human Resources for a deputy director in Management Services.

The creation of the new deputy in Management Services creates the vacancy of the HR Director position which will be filled by the current Deputy Director of HR. The difference in salary between the HR deputy position and the HR director position is \$5,700. The Administration indicates that holding the HR deputy director position vacant for FY 2010 creates savings of \$117,188. However, if the HR deputy director position is funded in future years, there is a net increase in the Management Services budget – not a net decrease.

Eliminate CAO position (during Budget Amendment #3)	(\$156,294)
Add Deputy position in Management Services	\$134,688
Promote HR Deputy to HR Director	\$ 5,700
Hold HR Deputy position vacant through FY 2010	<u>(\$117,188)</u>
Net Savings (if HR Deputy Director is not funded in future years)	(\$133,094)
 Net Savings (if HR Deputy Director is funded in future years)	 (\$ 15,906)

6. Office of the CAO

→ **The Administration proposed no reductions for the CAO. It is Council staff’s understanding that changes to this department are anticipated during Budget Amendment No. 3.**

7. Police

→ **The 2nd round of reductions for the Police Department, as proposed by the Administration, is \$858,000 (including 1 FTE). This is in addition to the \$719,000 budget adjustment from the 1st round of reductions (approved by the**

Council in December 2008). The year-to-date total proposed reductions for FY 2009 are \$1,577,000, or 2.78% of the Police Department's 2008-09 Adopted Budget. The amount represents approximately 28% of the total \$3.1 million cut city-wide this round.

Details of the current round of proposed budget reductions and possible discussion items are included in the following chart:

Proposed Cut	Description	Discussion
\$ 36,000 (FY 2009)	Laptop Replacement - Delay the planned three-year laptop replacement schedule.	Currently, the PD budgets and plans to replace its laptops every 3 years. The proposed reduction will not dramatically affect the replacement schedule. However, the PD will ask for a laptop replacement budget for computers going off the warranty period for FY 2010. The Council may wish to ask the Administration about its computer replacement policies and procedures and whether or not it is necessary to replace computers every three years due to equipment failure or technological changes. The Council may wish to ask IMS about the use of warranties for all computer repairs and maintenance issues.
\$300,000 (FY 2009) \$100,000 (FY 2010)	Fuel Savings	The major portion of the fuel savings is a result of lower fuel prices. However, the Police Department continues to focus on limiting idle time, encouraging officers to patrol out of cars (when practical) for a portion of their shifts, and is evaluating hybrid and alternative fuel vehicles.
\$340,000 (FY 2009)	Police Officer Hiring Delay	The \$340,000 savings is a result of not hiring police officers from the January 2009 recruit class. The personal services/payroll savings is the estimated cost from the planned first week of January to June 30th of 2009. The PD plans to hire officers up to the authorized level at the beginning of FY 2010 (July 2009). Currently, the PD has 15 vacancies, which is fairly standard for the SLCPD. According to the PD the short term impact is manageable given current economic conditions. If the PD is able to hire officers in July, there should be no long term service implications. The Council may wish to discuss with the PD the implications of delaying hiring of Police Officers into FY 2010.
\$100,000 (FY 2009) \$ 89,000 (FY 2010)	Supply Budget Reduction	In order to avoid core service reductions or jeopardize officer safety, the PD is reducing the supply budget by managing office supplies, copy center use, and delaying specialty squad unit supplies. The budget for officer safety items, including bullet resistant vests, K-9 food,

		police uniform replacement, etc, has not been proposed for reduction.
\$ 46,000 (FY 2009) \$ 60,000 (FY 2010)	Cold Case Investigations Reduction	According to the Administration, the proposed reduction is a result of the number of workable cases - expenses continue to be less than anticipated.
\$ 36,000 (FY 2009) \$ 72,000 (FY 2010) <i>*Service Reduction*</i>	Victim Advocate Vacancy	The Victim Advocate position has been vacant since the end of December 2008. According to the PD, the response time for services may be impacted by eliminating this position. However, given the budget challenges the PD felt that the vacancy provided significant savings. In addition, State of Utah grant funds do provide funding for hourly advocate positions.
1 FTE		
\$858,000	Total amount of reduction	

Update from December budget adjustments - \$50,000 placeholder: The Council approved \$719,000 in cuts to the FY 2009 Police Department budget in December. Of this, \$50,000 was a “placeholder” cut, for the Police Department to determine how to achieve these savings. The department is estimating savings through the end of FY 2009 in the following accounts: 1) use of temp agencies for transcription, 2) legal fees, 3) medical fees (not related to the budget or expenses to be used for the Fitness Standards Program), and 4) worker’s compensation – medical. The estimated savings are expected to meet the \$50,000 “placeholder” cut.

8. Public Services

→ **The 2nd round of reductions for the Public Services Department, as proposed by the Administration, is \$1,031,741. This is in addition to the \$689,866 from the 1st round of reductions, approved by the Council in December 2008. The year-to-date total proposed reductions for FY 2009 are \$1,721,607, or 4.6% of the Public Services Department’s 2008-09 Adopted Budget.** The current round of proposed budget adjustments amount represents approximately 33.6% of the total \$3.1 million cut city-wide.

Details of the current round of proposed reductions and possible discussion items are included in the following chart:

Proposed Cut	Description	Discussion
\$ 20,263 (FY 2009) \$ 182,236 (FY 2010) <i>**Potential Service Reduction if positions held vacant into FY 2010**</i>	Net savings from vacancies.	The proposed net savings are the result of several items, including the savings from several positions that had been held. Savings from vacant positions provided funding for other budget items, which included unfunded snowfighting costs when the service period expanded to 16 weeks instead of 12 weeks. Of the existing vacant positions which will be held open during the entire fiscal year, the savings from three are offered as a reduction for FY 08-09. The department has not yet decided to leave these positions vacant during FY09-10. The three positions are: 1) Building Equipment Operator, 2) Public

		Service Technical Planning Manager, and 3) Graffiti Field Technician. The impact of holding the positions varies from reduced response time to address graffiti incidents (Sites cleaned in FY08 - 8,777 and FY09 thru February - 4,935) to having employees absorb additional workloads. The potential yearly savings from holding the positions mentioned above is \$182,236 for FY2010. The proposed parks board ordinance is slated to be staffed by Public Services. The Council may wish to clarify whether Public Services staffing reductions will affect the ability of the department to effectively staff the board.
\$175,300 (FY 2009) **Potential Service Reduction** (FY 2009 reduction not in City's control)	Slurry Seal Program Reduction	Due to the inability to get emulsion materials necessary for the slurry, the City's slurry seal projects came to a halt in July 2008. Eighty lane miles could not be completed as planned. The proposed savings is a result of the: 1) inability to purchase materials, 2) equipment not needing maintenance and repairs, and 3) seasonal labor savings of \$3,980 from April to June of 2009. Alternate sources of materials are being sought by the City. The City's road maintenance treatment depends on the condition of the surface. The following treatments methods and the approximate lane mile cost are used by the City: 1) Slurry Seal - \$9,000/lane mile, 2) Chip Seal - \$11,000 to \$12,000/lane mile, and 3) Overlay/Slurry and Chip Aggregate - \$20,000/lane mile. The Council may wish to ask the Administration about its future plans for road maintenance if the availability of materials is limited, more expensive, or not available at all. The Council may wish to ask the Administration about the long term impact of delaying/postponing road maintenance.
\$ 88,940 (FY 2009) **Potential Service Reduction** (FY 2009 reduction not in City's control)	Chip Seal Program Reduction	As mentioned above, the limited availability of the slurry materials and other gasoline by-products have resulted in unexpected savings for FY 2009. Savings are expected in materials and labor costs. In the Spring of FY 2009, the City planned to complete 11.5 lane miles using the chip seal road improvement method. <See discussion questions above>
\$180,323 (FY 2009) **Potential Service Reduction** (FY	Slurry and Chip Aggregate Program Savings	Aggregate is another material used in chip and slurry seal road maintenance. Because it is used in conjunction with the slurry and

<i>2009 reduction not in City's control)</i>		chip seal programs, and because of the external availability issues mentioned above, the City has not used the typical amount for FY 2009. The City therefore has a stockpile on hand for when the asphalt oil and emulsion becomes available.
\$ 80,480 (FY 2009)	Parks Irrigation and Plumbing Supplies	Currently, irrigation and plumbing supplies are on hand for repairs and maintenance of the City's watering systems. This is a one-time reduction in the purchase of parts and supplies. According to the Administration, large preventative maintenance projects will be deferred until FY 2010.
\$249,074 (FY2009) \$322,905 (FY 2010)	Fuel Price Decrease Savings	The Administration is recommending a reduction in the fuel budget for FY 2009 and 2010. The reduction is a result of the drop in fuel prices.
\$ 50,000 (FY 2009) \$ 25,000 (FY 2010)	Traffic Signal Electrical Power and Supplies	Most of the City's traffic signals have been converted to LED lights, which use less electricity. The proposed savings are a result of reduced electricity and maintenance costs.
\$ 9,000 (FY 2009) \$ 22,804 (FY 2010) ** Service Reduction already in place**	Facilities Snow Fighter Reduction	The Administration recommends reducing the number of snowfighters (from 18 to 9) assigned to the Central Business District, Sugarhouse Business District, and other City building facilities. This service level reduction is currently in place, as the Department anticipated additional budget reductions. According to the Administration, the impact will only be seen after business hours. The Council may wish to ask for further information given recent discussions about walkability during the winter months.
\$ 43,980 (FY 2009) \$ 43,980 (FY 2010)	Barricade Rental - Savings	In recent years the City has purchased barricades, which will meet most of the Public Service needs. As a result, the Administration is proposing a reduction in the budget that had previously been in place for barricade rental.
\$ 80,000 (on-going)	Crossing Guards - change in how pay is determined - Compliance Budget Reduction	Beginning in FY09, the City's crossing guards are now paid on a per intersection crossed/day schedule. This change in how these employees' pay is calculated has resulted in an on-going annual savings of \$80,000. The study conducted prior to the pay calculation change estimated the costs for crossing guards to be higher.
\$ 54,381 (FY 2009) \$ 82,724 (FY 2010)	● Gallivan Center Events Supervisor - .05 FTE (Non-RDA funded portion of salary)	According to the Administration, the Gallivan Center work team is able to absorb several of the job responsibilities which allows for the 0.5 FTE reduction. According to the Administration, a street sweeping work group was reorganized into four

	<ul style="list-style-type: none"> Street Sweeping Equipment Operator - 1.0 FTE - Vacant 	small groups allowing for better coordination and more efficiency, which resulted in these vacancy savings to be realized.
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10. Non-Departmental

→ **The total net cut in the Non-Departmental budget, as proposed by the Administration, is \$501,000, or 1.1% of the “regular” Non-Departmental budget.**

The amount represents 16.3% of the total \$3.1 million cut city-wide. The following details changes to the non-departmental budget:

- Reduction in Transfer to CIP – The Administration is proposing to recapture funds from current year (FY 2009) CIP projects that have not yet moved forward significantly, or are expected to come in under budget.** These projects would be delayed and re-submitted for consideration for the FY 2010 budget process. The total amount to be recaptured is **\$1,239,399** (which represents 1.4% of the \$8.4 million allocated to non-debt service CIP projects in the FY 2009 budget process). The Administration decided on these projects after consulting with departments about which projects they could reasonably expect to complete by the end of FY 2009. The Administration provided a “status report” of all CIP projects funded in FY 2009 for Council discussion (see Administration’s transmittal). The following are projects that are proposed to be “delayed,” or that have come in under budget (the Council may wish to discuss these projects further):

Project	Original Budget	Amount to be recaptured	Notes
Jordan River Trail – Rose Park Golf Course to Redwood Road	\$200,000	\$50,000	Bid for construction was opened January 2009, have come in approximately \$50,000 under budget.
Traffic Signal Upgrades – 900 E. 1300 S.; 2000 E. 2700 S.; 300 W. 1700 S.; Main St. 1300 S.	\$640,000	\$560,000	Design will be finished for FY 2009 signals. Upgrades would be delayed until funding is secured. Department is still finishing construction on FY 2008 signals.
Plaza 349 Fire Sprinklers	\$546,827	\$490,000	Consultant is revising design for re-submittal due to higher than estimated costs. Department will revise funding request when new submittal is received.
Parley’s Nature Park Fence – 2760 S. 2700 E.	\$16,000	\$14,000	Design is complete. Additional funds will be needed above original budget to complete project. Private donors have been approached – does not get to full cost. Additionally – the department has indicated that there may need to be an additional process to determine where to locate the fence as there is some disagreement within the users of the park.
Plaza 349 Employee Showers	\$54,500	\$45,399	Design is complete. Bids exceeded budget available. Administration withdrew request for additional funds from BA #2.
300 South Street Improvements Design – Main Street to 300 East	\$100,000	\$80,000	Engineering indicated to the Administration that they could not complete design work by the end of FY 2009 and recommended re-submitting the project in FY 2010. The Council may wish to discuss the prioritization of this project given previous Council feedback.

Total recaptured		\$1,239,399	<i>Note: historically when the Council recaptures CIP funds, they are rolled over to pay for other capital projects. In this round of budget adjustments however, recaptured CIP funds are used to balance overall revenues and expenditures in the general fund.</i>
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Additional item for Council Consideration: In Budget Amendment #2, the Council decided to hold off on the Sidewalk replacement project SAA for 1500 to 2100 East, 1300 to 1700 South. **If the Council does not wish the project to move forward, the Council could elect to recapture the funds that were already budgeted for the City’s portion of the SAA (\$700,000).** If the Council wishes to leave the door open for the project to move forward at a later date, the City’s \$700,000 could be held in the CIP account.

- **Reduction in transfer to the Governmental Immunity Fund - \$87,000 savings** - The Administration proposes reducing the transfer from the General Fund into the Governmental Immunity Account by \$87,000. The fund currently has a balance of \$685,649. The Administration reports that there are currently no judgments or pending offers that would use more than this amount prior to the end of the fiscal year. In addition to this balance, the fund also has a reserve account with a balance of \$3,195,350 as of June 30, 2008, which has not been drawn upon. These reserves are available in the event of a large claim against the City.

 - The Council may recall that during the annual budget process for fiscal year 2008-09, the Council approved a transfer to the Governmental Immunity Fund in the amount of \$1 million to cover judgments and liability claims against the City. This \$1 million was a reduction of \$150,000 (the previous years had been \$1,150,000). It was anticipated that the \$150,000 this year would be covered by interest income, however to date, \$87,147 has been received.
 - According to the Administration, this will not impact the fund’s ability to cover expenses through the end of the year. (The \$685,649 takes into account this potential shortfall.)
 - In the event of a significant claim (that exceeded available sources in the Governmental Immunity or general fund), the City would need to rely upon its ability to seek funding from a property tax increase.

- **Reduction in transfer to IMS Fund - \$70,000 savings – one-time** – The Administration is proposing a one-time in reduction to the transfer to IMS, as a result of the following:

 - Unanticipated decrease in costs for acquiring and servicing new servers (\$35,000)
 - Savings from contract negotiations with Quest (\$20,000)
 - Decrease in coverage for maintenance agreements with the exception of mission-critical servers (\$15,000).

- **Reduction in transfer to Fleet Fund - \$150,000 savings** - The Administration is proposing a reduction to the Fleet replacement budget of \$150,000. Equipment will be financed thru the lease payment program. According to the Administration, Bank of America holds the Master Lease Agreement. *The current interest rate is approximately 3%. The Council may wish to ask for an update on the Fleet Usage Study currently underway. Study findings and recommendations may be time critical for the upcoming FY2010 budget discussions.*

- **Placeholder for potential increased retirements - \$1,000,000** – The Administration is recommending an increase of \$1 million for retirement payouts. The Administration is in the process of developing a possible option designed to encourage retirement (funding would be used for this purpose). *The Council may wish to ask the Administration for a retirement incentive briefing in the future, when a program has been developed.*

Matters at Issue

1. Given the need for this additional mid-year budget reduction, Council staff will be reviewing options for the annual budget earlier than usual. Please see attachment for all statements on the budget that are currently in the Council policy manual. Council Staff would appreciate direction as to whether these policies still encompass the Council's strategy with regard to the City budget. *Given the tightening budget situation, the Council may wish to discuss establishing a policy on mid-year budget additions, particularly staff additions.*
2. Instruction for upcoming FY 2010 Annual Budget – Council Staff would appreciate any insight or direction with regard to the upcoming FY 2010 Annual Budget (in terms of fund balance goals, one-time vs. on-going revenues, maintenance/enhancement of core city functions, etc).

Overview of Proposed Budget cuts - by Department

Department	Adopted FY 09 Dept Budget (including encumbrances)	December 2008 Budget Adjustments		March 2009 Proposed Budget Adjustments		Totals						
		Round 1 - Proposed Adjustments (December 2008)		FY 09 Revised Budget (including encumbrances)		Round 2 - Proposed Adjustments (February 2009)		FY 09 Revised Budget (including encumbrances)		Total Budget Adjustments (Rounds 1 and 2)		Department cut as a % of total \$7.2 m City-wide Cut
		Amount	% *	Amount	% *	Amount	% *	Amount	% *	Amount	% *	
Attorneys Office	\$ 4,918,843	\$ (65,863)	-1.3%	\$ 4,852,980	\$ (30,190)	-0.6%	\$ 4,822,790	\$ (96,053)	-2.0%		1.32%	
Community/Economic Development	\$ 15,800,614	\$ (714,362)	-5.1%	\$ 15,086,252	\$ (357,875)	-2.6%	\$ 14,728,377	\$ (1,072,237)	-7.7%		14.73%	
Fire	\$ 33,777,554	\$ (265,000)	-0.8%	\$ 33,512,554	\$ (300,000)	-0.9%	\$ 33,212,554	\$ (565,000)	-1.7%		7.76%	
Management Services	\$ 11,097,006	\$ (128,199)	-1.2%	\$ 10,968,807	\$ (2,792)	0.0%	\$ 10,966,015	\$ (130,991)	-1.2%		1.80%	
CAO	\$ 1,282,646	\$ (125,000)	-9.7%	\$ 1,157,646	\$ -	0.0%	\$ 1,157,646	\$ (125,000)	-9.7%		1.72%	
Mayor	\$ 2,042,094	\$ (66,161)	-3.4%	\$ 1,975,933	\$ (23,000)	-1.2%	\$ 1,952,933	\$ (89,161)	-4.5%		1.22%	
Police	\$ 56,545,916	\$ (719,000)	-1.3%	\$ 55,826,916	\$ (858,000)	-1.5%	\$ 54,968,916	\$ (1,577,000)	-2.8%		21.66%	
Public Services	\$ 39,279,537	\$ (689,866)	-1.8%	\$ 38,589,671	\$ (1,031,741)	-2.7%	\$ 37,557,930	\$ (1,721,607)	-4.6%		23.65%	
Non-Departmental	\$ 48,089,431	\$ (1,402,772)	-3.0%	\$ 46,686,659	\$ (501,000)	-1.1%	\$ 46,185,659	\$ (1,903,772)	-4.0%		26.15%	
Total Cuts		\$ (4,176,223)	-2.0%	\$ 210,515,984	\$ (3,104,598)	-1.5%	\$ 205,552,820	\$ (7,280,821)	-3.5%			

Note: Revenue proposals as presented by the Administration have not been included in any calculations.

* % of regular FY 2009 budget, excluding encumbrances

Appendix B

Statements on Budget from Council Policy Manual

A.25 GENERAL BUDGET POLICY

a. When possible, Capital Improvement Projects are not delayed nor eliminated in order to balance the budget. The Council also avoids using one time revenues to balance the budget.

A.26 CAPITAL AND DEBT MANAGEMENT (revised 1/04)

On December 14, 1999, the Council adopted a resolution relating to capital and debt management policies. The resolution states:

THEREFORE, BE IT RESOLVED by the City Council of Salt Lake City, Utah:

That the City Council has determined that the following capital and debt management policies shall guide the Council as they continue to address the deferred and long-term infrastructure needs within Salt Lake City:

Capital Policies

1. The Council intends to define a capital project as follows:

“Capital improvements involve the construction, purchase or renovation of buildings, parks, streets or other physical structures. A capital improvement must have a useful life of five or more years. A capital project must also have a cost of \$50,000 or more unless its significant functionality can be demonstrated to warrant its inclusion as a capital project. A capital improvement is not a recurring capital outlay item (such as a motor vehicle or a fire engine) or a maintenance expense (such as fixing a leaking roof or painting park benches). Acquisition of equipment is not a capital project unless it is an integral part of the cost of a capital project.”

2. The Council requests that the Mayor’s Recommended Annual Capital Budget be developed based upon the Five-Year Capital Plan and be submitted to the City Council for tentative approval no later than March 1 of each fiscal year.

3. The Council requests that the Administration prepare multi-year revenue and expenditure forecasts which correspond to the capital program period as well as an analysis of the City’s financial condition and capacity to finance future capital projects, and present this information to the Council with the presentation of each biennial budget.

4. The Council intends that no less than nine percent of ongoing General Fund revenues be invested annually in the Capital Improvement Fund.

5. The Council requests that the Administration submit an updated proposed five-year capital improvement plan to the Council along with the Mayor’s Recommended Budget.

6. The Council intends that the City will maintain its physical assets at a level adequate to protect the City’s capital investment and to minimize future maintenance and replacement costs.

7. The Council intends to give priority consideration to projects which preserve and protect the health and safety of the community

- are mandated by the state and/or federal government
- provide for the renovation of existing facilities, resulting in a preservation of the community’s prior investment,
- result in decreased operating costs or other significant cost savings, or
- improve the environmental quality of the City and its neighborhoods.

8. The Council intends to give fair consideration to projects where there is an opportunity to coordinate with other agencies, establish a public/private partnership, or secure grant funding, all other considerations being equal.

9. The Council intends to follow a guideline of approving construction funding for a capital project in the fiscal year immediately following the project's design wherever possible.

10. The Council intends that all capital projects be evaluated and prioritized by the CIP Citizen Advisory Board.

11. The Council does not intend to fund any project that has not been included in the Five-Year Capital Plan for at least one year prior to proposed funding, unless extenuating circumstances are adequately identified.

12. The Council requests that any change order to any capital improvement project which equals or exceeds twenty percent of the approved project budget be brought to the Council for review in a formal budget amendment.

13. The Council requests that the Administration submit a budget amendment request to the Council no later than September 1 each year identifying those Capital Improvement Program Fund accounts where the project has been completed and a project balance remains. It is the Council's intent that all account balances from closed projects be recaptured and placed in the CIP Contingency Account for the remainder of the fiscal year, at which point any remaining amounts will be transferred to augment the following fiscal year's General Fund ongoing allocation.

Debt Management Policies

1. The Council intends to utilize long-term borrowing only for capital improvement projects that are included in the City's 5-Year Capital Program and 20-Year Capital Inventory of Needs, or in order to take advantage of opportunities to restructure or refund current debt.

2. The Council requests that the Administration provide an analysis of the City's debt capacity, and how each proposal meets the Council's debt policies, prior to proposing any projects for debt financing. This analysis should include the effect of the bond issue on the City's debt ratios.

3. The Council requests that, when borrowing is recommended by the Administration, the source of funds to cover the debt service requirements be identified.

4. The Council requests that the Administration provide an analysis of the effect of any proposed bond issue on the City's ability to finance future projects of equal or higher priority.

5. The Council requests that the Administration analyze the impact of debt-financed capital projects on the City's operating budget and coordinate this analysis with the budget development process.

6. The Council requests that the Administration provide a statement from the City's financial advisor that each proposed bond issue appears feasible for bond financing as proposed, including an indication of requirements or circumstances that the Council should be aware of when considering the proposed bond issue.

7. The Council does not intend to issue debt that would cause the City's debt ratio benchmarks to exceed moderate ranges as indicated by the municipal bond rating industry.

8. The Council does not intend to issue debt if such debt will damage the City's current AAA general obligation bond rating or cause the City's lease revenue bond ratings to fall below current ratings.

9. The Council requests that the Administration fully disclose and the Council intends to consider the impact of all debt that has a net negative fiscal impact on the City's operating budget.

10. The Council requests that the Administration structure debt service payments in level amounts over the useful life of the issue unless anticipated revenues dictate otherwise or if the useful life of the financed project(s) suggests a different maturity schedule.

**Historic Preservation Survey Projects
Status Report
2007-2009**

Project	Description	Funding	Consultant	Contract Recorded	Proposed Completion Date	Status
Avenues Survey Phase I	Complete reconnaissance level survey of the district below 4 th Avenue.	\$12,816	Korral Broschinsky (Preservation Documentation Resource)	March 23, 2007		Completed
Avenues Survey Phase II	Complete reconnaissance level survey of the district above 4 th Avenue	\$6,600	Korral Broschinsky (Preservation Documentation Resource)	Nov 5, 2007		Completed
Gilmer Park Intensive Level Survey and Design Guidelines	Prepare Intensive Level Survey of the area between 900 South and Harvard Avenue and between 100 East and 1300 East.	\$131,000	Broschinsky, Lufkin and Blaes	4/16/07		Completed
Liberty Wells ILS and Nomination	Conduct 50 Intensive Level Surveys and prepare a National Register Nomination	\$20,000	SWCA		November 2009	In process (partially funded by CLG grant)

Project	Description	Funding	Consultant	Contract Recorded	Proposed Completion Date	Status
Sugar House Business District Survey & Design Guidelines	Conduct reconnaissance level historic surveys of all properties zoned C-SHBD. This area is mainly located between 900 East and 1300 East between Hollywood Avenue and I-80. Conduct intensive level survey of contributing structures and possibly of those structures built 50 or more years ago. The contract also includes development of design guidelines.	\$52,500	Broschinsky, Lufkin and Blaes	3/20/07	5/1/08	Completed
University Expansion Area Survey	Includes approximately 7 blocks west of the existing historic district (approximately 240 structures)	\$81,000	Korral Broschinsky	August 24, 2007	April 2009	Consultant is working on project.
University Historic District Survey	Prepare Intensive Level Survey of the existing historic district located between 1100 East and University Street generally between South Temple and 500 South	\$257,000	Broekington and Associates	February 6, 2008	August 6, 2009	Consultant has been cancelled but has provided an overview of the project area that discusses historical themes and architectural styles. The preservation planner was to conduct this survey.



RALPH BECKER
MAYOR

SALT LAKE CITY CORPORATION

OFFICE OF THE MAYOR

CITY COUNCIL TRANSMITTAL


David Everitt, Chief of Staff

Date Received: _____
Date sent to Council: 2/27/2009



TO: Salt Lake City Council
Carlton Christensen, Chair

DATE: February 26, 2009

FROM: David Everitt, Chief of Staff

SUBJECT: FY 2008-09 2nd Round Reductions, REVISION #1

STAFF CONTACT: Gina Chamness, 535-7766

DOCUMENT TYPE: Ordinance

RECOMMENDATION: The Administration is forwarding recommendations to reduce FY 2008-09 expenditures and increase revenue in the General Fund. The Administration recommends that the City Council adopt these revisions to the FY 2008-09 budget.

BUDGET IMPACT: These changes to our February 17, 2009 transmittal will bring the total decrease in overall expenditures in the General Fund to \$3,194,997.

This revision reflects additional savings in the Police Department totaling \$36,000; this is associated with savings in a vacant Police Advocate position that was already recommended for elimination.

In addition, the Administration is increasing the proposed recapture amount from Capital Improvement Program (CIP) projects and thereby decreasing the transfer to the CIP Fund by \$45,399. The Administration is postponing the addition of showers in Plaza 349.

The Administration had recommended that the Council hold the Sidewalk SAA budget amendment (submitted as part of Budget Amendment #2) pending information on the possible recapture of CIP projects in this fiscal year. This information has been provided as part of the 2nd round reductions.

The Administration is not making a recommendation regarding the Sidewalk SAA. If the Council chooses to move forward on this project, a budget for the citizen contribution portion of the project will need to be created as part of this budget amendment. If the

Council chooses not to move forward, an additional \$665,356 can be recaptured, and the amount of transfer from the General Fund to the CIP Fund can be reduced.

The Administration is also decreasing the recommendation for a proposed transfer from the Intermodal Fund of \$130,000, and is also recommending an increase in the transfer from the CIP Fund of \$130,000. This amount can be realized from property income.

BACKGROUND/DISCUSSION: These reductions represent the 2nd round of reductions necessary to balance the General Fund in FY 2008-09.

PUBLIC PROCESS: n/a

FY 2009 2nd Round Reduction Options

FY 09

REVENUE INCREASES

CIP Closed Projects Recapture	1,083,361
Transfer from Intermodal Hub	520,000
Transfer from CIP Fund -- Property Income	130,000

TOTAL REVENUE OPTIONS **1,733,361**

EXPENSE REDUCTIONS

POLICE

Further limit laptop replacement	36,000
Fuel Savings	300,000
Delay Police Officer Hiring	340,000
Limit supply budgets	100,000
Cold Case Investigation reductions to necessary level	46,000
Eliminate vacant victim advocate position	36,000
	858,000

MANAGEMENT SERVICES

Eliminate CAO position (will be coming in 3rd budget amdt)	
Create Deputy Director Positions in Management Services	-
Hold Deputy Director position vacant in HR	-
Operational Reductions	2,792
IMS Operational Efficiencies	70,000
	72,792

CITY ATTORNEY'S OFFICE

Hold vacant legal secretary for remainder of the year	30,190
Reduce transfer to Governmental Immunity Fund	87,000
	117,190

PUBLIC SERVICES

Vacancy savings in second half of FY 09	20,263
Reduce Slurry Seal	175,300
Reduce Chip Seal Program	88,940
Slurry and Chip Aggregate	180,323
Reduce Parks Irrigation and Plumbing Supplies	80,480
Fleet Replacement--Equipment	150,000
Decreased Fuel Prices	249,074
Traffic Signal Electrical Power and Supplies	50,000
Facilities Snow Fighter Reduction	9,000
Elimination of funding for barricade rental; barricades purchased	43,980
Reduce budget for compliance seasonals to reflect implementation	80,000
Eliminate 1.5 FTES in vacant positions; Gallivan and Street Sweeping	54,381
	1,181,741

COMMUNITY ECONOMIC DEVELOPMENT

Vacancy savings associated with Downtown Transportation Development Coordinator	20,000
Vacancy savings associated with Economic Development -Small Business Manager	25,000
Arts Council-- Public Art Program Manager -- vacant 5 months	8,000
Leave Transportation -- Bicycle Ped Coordinator position vacant	92,875
Sorensen Multi - Cultural Center	34,000
Business Services and Licensing -- Operational	18,000
BSL -- reduce funding available for incentive pay and educational money to match ability to spend	35,000
HAZE -- Operational budget reduction	20,000
Historic Preservation Planner Vacancy	40,000
BSL Fleet Maintenance	20,000
BSL Outsourcing Plans	25,000
HAND Revenue Adjustment to Salaries	20,000
	357,875

MAYOR

One time vacancy savings	23,000
	23,000

FIRE

Fuel Reductions	125,000
Shift salary to EMS grant	20,000
Eliminate Radio Replacement Funding	40,000
Eliminate remaining CIP	65,000
Placeholder	50,000
	300,000

NON DEPARTMENTAL

Align CIP Budget with current fiscal year spending	1,239,399
Placeholder for increased retirements	(1,000,000)

TOTAL EXPENSE OPTIONS 3,149,997

TOTAL POTENTIAL REVENUE 1,733,361

TOTAL BUDGET REDUCTION 4,883,358

SALT LAKE CITY ORDINANCE
No. _____ of 2009
(Amending the Final Budget of Salt Lake City,
including the employment staffing document,
for Fiscal Year 2008-2009)

An Ordinance Amending Salt Lake City Ordinance No. 64 of 2008 Which
Adopted the Final Budget of Salt Lake City, Utah, for the Fiscal Year Beginning July 1,
2008 and Ending June 30, 2009.

PREAMBLE

On August 12, 2008, the Salt Lake City Council adopted the final budget of Salt Lake City, Utah, including the employment staffing document, for the fiscal year beginning July 1, 2008 and ending June 30, 2009, in accordance with the requirements of Section 118, Chapter 6, Title 10 of the Utah Code Annotated, and said budget, including the employment staffing document, was approved by the Mayor of Salt Lake City, Utah.

The City's Policy and Budget Director, acting as the City's Budget Officer, prepared and filed with the City Recorder proposed amendments to said duly adopted budget, including the amendments to the employment staffing document necessary to effectuate the staffing changes specifically stated herein, copies of which are attached hereto, for consideration by the City Council and inspection by the public.

All conditions precedent to amend said budget, including the employment staffing document as provided above, have been accomplished.

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. Purpose. The purpose of this Ordinance is to amend the final budget of Salt Lake City, including the employment staffing document, as approved, ratified and finalized by Salt Lake City Ordinance No.64 of 2008.

SECTION 2. Adoption of Amendments. The budget amendments, including amendments to the employment staffing document necessary to effectuate the staffing changes specifically stated herein, attached hereto and made a part of this Ordinance shall be, and the same hereby are adopted and incorporated into the budget of Salt Lake City, Utah, including the amendments to the employment staffing document described above, for the fiscal year beginning July 1, 2008 and ending June 30, 2009, in accordance with the requirements of Section 128, Chapter 6, Title 10, of the Utah Code Annotated.

SECTION 3. Certification to Utah State Auditor. The City's Policy and Budget Director, acting as the City's Budget Officer, is authorized and directed to certify and file a copy of said budget amendments, including amendments to the employment staffing document, with the Utah State Auditor.

SECTION 4. Filing of copies of the Budget Amendments. The said Budget Officer is authorized and directed to certify and file a copy of said budget amendments, including amendments to the employment staffing document, in the office of said Budget Officer and in the office of the City Recorder which amendments shall be available for public inspection.

SECTION 5. Effective Date. This Ordinance shall take effect on its first publication.

Passed by the City Council of Salt Lake City, Utah, this _____ day of _____, 2009.

CHAIRPERSON

ATTEST:

CHIEF DEPUTY CITY RECORDER

Transmitted to the Mayor on _____

Mayor's Action: ____ Approved ____ Vetoed

MAYOR

ATTEST:

CHIEF DEPUTY CITY RECORDER

(SEAL)

Bill No. _____ of 2009.

Published: _____.

HB_ATTU-#5398-v1-Budget_Amendment_FY08-09.DOC

APPROVED AS TO FORM
Salt Lake City Attorney's Office
Date February 26, 2009
By [Signature]

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
GENERAL FUND (10)						
Revenue and Other Sources						
Taxes						
Property Taxes						
Real Property -- current year collections	42,636,528					42,636,528
Real Property -- tax stabilization	2,114,609					2,114,609
Real Property -- prior year collections	1,864,500					1,864,500
General Obligation Bond -- rate set annually to match debt repayment schedule	7,741,369					7,741,369
Rebate of Tax Increment from Redevelopment Agency (rebate program sunsets)	0					0
Personal Property	6,900,000					6,900,000
Motor vehicle fees	4,050,000					4,050,000
Registration Fee Distribution of \$2.00 (SB 245)	1,550,000					1,550,000
Sales Taxes						
Local Option General (per Administration)	48,700,000		-3,000,000			45,700,000
Municipal Energy Taxes	4,500,000					4,500,000
Franchise taxes	27,331,972					27,331,972
Payments in lieu of taxation (PILOT)	1,047,937					1,047,937
Licenses and Permits						
Regulatory licenses - general	5,868,000					5,868,000
Business License Fees (modify charges based on costs)	1,330,043					1,330,043
Business License Fees (Eliminate hotel credit for Innkeepers Tax)	80,000					80,000
Airport and Public Facility Parking Tax	1,500,000					1,500,000
Library Square Parking -- (Change free parking from 1 hour to 1/2 hour)	220,000					220,000
Ground transportation badge fee	130,000					130,000
Ground transportation badging fee increase	136,295					136,295
Ground transportation inspection fee revenue (new inspection positions)	248,160					248,160
Building permits	6,700,376					6,700,376
City Creek Project	1,152,000					1,152,000
Building fee Increase	703,011					703,011
Plan Review fee Increase	340,743					340,743
Intergovernmental Agency Revenue						
Other local sources	4,928,074					4,928,074
Cost Sharing for School Resource Officers	92,000					92,000
Charges and Fees for Services						
Cemetery fees	516,000					516,000
Cemetery fee increase	74,800					74,800
Implement Saturday premium charge	31,000					31,000
Public safety fees	1,677,500					1,677,500
Special events fee revenue	200,000					200,000
Impound fee increase	70,000					70,000
Street and public improvement fees	212,300					212,300
Sports, youth and other recreation fees	270,000					270,000
Rental and concession fees	662,600					662,600

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Parking						
Parking meters	1,439,000					1,439,000
Fines and Forfeitures						
Parking Tickets	3,200,000					3,200,000
Parking Ticket Fee Increase	1,445,494					1,445,494
Parking Ticket Enforcement	186,000					186,000
Fines and Forfeitures	5,524,100					5,524,100
Interest Income (net of allocation)						
Interest income - adjustment	4,014,571					4,014,571
Administrative Fees Charged to Enterprise and Internal Service Funds						
Airport police reimbursement	120,000					120,000
Airport fire reimbursement	4,184,000					4,184,000
Reimbursement labor and utilities	5,442,760	37,500				5,480,260
Administrative fee increase	346,968					346,968
Miscellaneous Revenue						
Sundry and other miscellaneous revenue	1,163,304		-1,000,000	-45,000		163,304
Fuel Reimbursement	111,873					111,873
Fuel/Equip Fee increase for Police Officers						0
Interfund Transfers						
Transfer from 911	1,597,530		272,000			1,869,530
transfer from risk mgmt subrogation fund						
Transfer from CIP for traffic calming						
transfer from risk mgmt subrogation fund						
Transfer from misc. grants	120,000					120,000
Transfer from Unity Center Trust Fund	400,000					400,000
Transfer from SL Trust	5,000					5,000
Transfer from Refuse Fund - for Recycling Staff housed in General Fund	161,764					161,764
Transfer from Stormwater Fund - Street Sweeper Positions	175,371					175,371
Transfer for bond proceeds for Public Services Mtnc Facility		478,435				
Total On-going Revenue	205,217,552	515,935	-3,728,000	-45,000	0	201,960,487

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
One Time Revenue						
Building Permits	1,866,000					1,866,000
Unity Center Trust Fund Balance	0					0
Transfer from risk mgmt. subrogation fund	120,000					120,000
Fund Balance to replace on-going revenue for one-time expenses	0					0
Fund balance for one time expenses	0					0
Fund balance to bridge sales tax gap from mall reconstruction	0					0
Fund balance for potential severance	0					0
PMA-Gold Cross Settlement	195,000					195,000
Fund Balance -- Energy Fund for the Future	500,000					500,000
Transfer from Fund Balance	1,258,803	4,026,617				5,285,420
Transfer from Intermodal Fund	1,000,000			520,000		1,520,000
Transfer from CIP Fund from Closed Projects				1,083,361		1,083,361
Transfer from the CIP Fund -- Property Income				130,000		130,000
Total One Time Revenue	4,939,803	4,026,617	0	1,733,361		10,699,781
General Fund Total Revenue and Other Sources Budget	210,157,355	4,542,552	-3,728,000	1,688,361		212,660,268

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
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Expenses and Other Uses

Attorneys Office:

FY08 Beginning Balance						
FY09 base personal services projection less FY08 budget						
Insurance rate changes						
Pension rate change						
Contractually obligated adjustment						
Land Use Attorney - BA #1 FY2008 Initiative #A4						
Additional Prosecutor Staff - BA#2 FY2008 Initiative #A-15						
Career Ladder						
Telephone Leases						
IMS -- Computer Lease						
Process Service						
Prosecutor's Office Training						
Memberships						
Miscellaneous expense reduction in Civil division						
One-time Savings (known vacant positions)						
One-time savings from eliminating one month of salary funding for vacant positions						
One-time savings from converting half of vacant positions health insurance funding from family to double for 1 month						
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)						
Encumbrances		3,859				
On-going reduction in Civil division operating costs				-15,000		
Reduction in Prosecutor's Office operating costs				-45,863		
One time reduction in Prosecutor's Office operating expenses for training				-5,000		
Hold vacant legal secretary in Civil Division					-30,190	
Total Attorney Costs	4,914,984	3,859	-65,863	-30,190	54.50	4,822,790

Community and Economic Development:

FY08 Beginning Balance						
FY09 base personal services projection less FY08 budget						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
Transportation Engineer - BA #1 FY 2008 Initiative #A-3				-96,372		
FY 2008 Budget One Time Funding Adjustments						
One Stop Shop Database Accela software						
Plan Review Outsourcing						
One Stop Shop Copier/Printer						
University Historic District Intensive Level Survey						
Northwest Quadrant Master Plan						
Preservation Plan Printing Northwest Quadrant Master Plan						
Communities Master Plan Printing						
Downtown Master Plan Update Printing						
Aves. Historic District Survey Phase II						
Emergency Radios for CD functions						

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Arts Council CD/DVD Stereo System and laptop system Software licensing IMS software engineering development of Accela project Transfer of Sorensen Center from Public Services to CED Transfer of Unity Center from Public Services to CED Transfer of economic development operating expenses from Mayor to CED BUZZ Center 2 Principal Planners BUZZ Center Plans Examiner						
Downtown Transportation Development Coordinator -- shared with UTA/SL Area Chamber of Commerce (2/3 revenue offset) - moved from CAO per Administration				-65,000		
Transportation Inspectors (offsetting revenue / one-time savings) - begin Sept 1 Department-wide inflationary increases Revised Fuel Estimate (per Administration) Lease for Ground Transportation space Arts Council -- Public Art Maintenance Study Public Art Program Manager (Per Council - Full year, RPT) Deputy BSL Director (Per Council - Full Year) Senior Sec. FTE in the Office of the Director				-8,000		
Unity Center -- First full year of operating expenses. 1 FTE office manager, 4.75 RPT child care workers and receptionists Eliminate proposed Unity Center Office Manager Small Business Development Manager				-25,000		
Sorensen Center increased seasonals, seasonals to RPT, and seasonal rate changes at Bikeways and Trailways Development Coordinator Fire Plans Examiner (audit)			-82,038			
Eliminate Building Inspector III (vacant) Professional Development/Training for Director's Office Membership in professional organizations for planning staff Professional development for planning staff				-35,000		
Professional Development for BSL staff, including cross-training Downtown Ombudsman contract -- City share Historic District Surveys (Central City in FY 09) Eliminate (vacant) Administrative Analyst FY 2009 Budget -- One time funding adjustments				-25,000		
one time -- Large Plans Copier for BSL one time -- Arts Council cubicle for new position one time -- Transportation Study for Parking Management (Parking Authority) one time -- Plan Review Outsourcing one time -- North Temple Transit Corridor study One time savings - One-time savings from hiring new (vacant) authorized FTEs on August 1 One-time savings from eliminating one month of salary funding for known vacant positions One-time savings from converting half of known vacant positions health insurance funding from family to double for 1 month One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)						

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Encumbrances		1,752,178				
Release of encumbrance for CED director search			-16,000			
Release of encumbrance for planning director search			-16,000			
Release of encumbrance for ground transportation			-40,000			
Release of encumbrance for ground transportation enforcement			-22,224			
Release of encumbrance for planning study			-25,000			
Release of encumbrance for space redesign			-40,000			
Release of encumbrance for financial audit			-6,000			
Release of encumbrance for new stationery, business cards			-10,000			
Release of encumbrance for interns			-41,556			
Release of encumbrance for transportation master plan and speeding public ed			-54,970			
Release of encumbrance for printing of preservation plans (addition of line item in FY 10 for printing)			-62,202			
Release of encumbrance for Historic District Survey outsourcing			-242,000			
Trails Coordinator increase (funded from PU)		37,500				
Preservation Planner to conduct surveys released in encumbrance reductions			40,000	-40,000	1.00	
Hold vacant Bicycle Pedestrian Coordinator				-92,875		
One time insurance savings at Sorensen Multi-Cultural Center				-34,000		
Operational reductions in BSL				-18,000		
Decrease in Fleet maintenance expenses				-20,000		
HAZE Operational reduction				-20,000		
HAND -- Increase grant funding for salaries				-20,000		
Total Community and Economic Development	14,010,936	1,789,678	-714,362	-402,875	176.51	14,683,377
City Council:						
FY08 Beginning Balance						
FY09 base personal services projection less FY08 budget						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
Council Staff - BA#1 FY2008 Initiative #1-2 Council Staff						
Outside lobbyist - BA#1 FY2008 Initiative #A-9						
New Policy Analyst FTE -- BA#3 Policy Analyst						
Council Telecommunications						
Adjustment to insurance reflecting actual						
Reduce 1 FTE Policy Analyst and 1 FTE Liaison to RPTs						
Fund City-wide financial audit out of Non-Departmental						
One-time - Additional funds for legal assistance						
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)						
Encumbrances		62,495				
HR Audit		34,700				
Council Office budget reduction (from payroll object code)			-17,491			
Total City Council	1,749,071	97,195	-17,491	0	22.13	1,828,775

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
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Fire:

FY08 Beginning Balance						
FY09 base personal services projection less FY08 budget						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
FY 2008 Budget One time funding adjustments						
New apparatus equipment						
New AEDS and Defibrillator monitor Units						
Special Technical Rescue Equipment Replacement						
Training Tower Maintenance and Repair						
SCBA Bottle Replacement and Upgrades						
Radio Replacement						
Wild Land Pants						
Emergency Supplies in Fire Stations						
Reduction in Worker's Comp						
Software and Computer Maintenance						
Fuel and Vehicle Maintenance						-125,000
Revised fuel estimate - increase (per Administration)						
Medical supplies Increase						
Operations and Fire investigations overtime						
Personal Protective Equipment Replacement Plan						
Operations schooling and training						
Radio replacement (to 10 year cycle)						-40,000
Eliminate 3 (vacant) Fire Fighter positions						
CERT initiative -- Captain						
CERT initiative -- Firefighter						
CERT initiative -- Clerical						
CERT initiative -- Computer and other equipment (fund with one-time per Council)						
CERT initiative -- fund hourly / RPT for teachers						
Administrative Captain in Office of Fire Chief (Transfer to Fire Station #5 - per Council)						
Elimination of Administrative Firefighter in Office of the Fire Chief (vacant)						
Conversion of Fire Station to Paramedic Response Unit/CERT Hqtrs (Reduction of 3 Captains, 3 Firefighters)						
Restoration of Fire Structure Service to Fire Station #5 (Addition of 2 Captains, 3 Firefighters)						
Transfer of Captain in Office of the Chief to Fire Station #5						
FY 2009 Budget -- One time funding adjustments						
One time -- New AEDs and Defibrillator Monitoring Units (2nd year of two year plan)						
One-time -- Mobile CAD software						
One time -- Install electric shore lines in each fire station						
One time savings -						
One-time savings from hiring new (vacant) authorized FTEs on August 1						
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)						

Encumbrances 21,938

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
One time funding cuts			-103,000			
Fuel Reduction			-12,000			
Placeholder for efficiencies to be implemented by new Fire Chief			-150,000	-50,000		
Shift salary to EMS grant				-20,000		
Eliminate capital purchases				-65,000		
Total Fire	33,755,616	21,938	-265,000	-300,000	365.75	33,212,554

Management Services:

FY08 Beginning Balance
 FY09 base personal services projection less FY08 budget
 Transfer of CRB Administrator, Sustainability Director, Environ. Manager, Emergency M
 Transfer of associated base to base personal services projections to CAO
 Transfer of operating expenses associated with CAO dept.
 Insurance rate changes
 Pension rate changes
 Contractually obligated compensation adjustment
 FY 1008 Budget - One time funding for Phones, Radios and Supplies for EOC
 Jury fees increase
 Interpreter fees increase
 Increase in building security costs for the Justice Court
 Credit Card fee increases for Treasurer's Office
 Training costs for Treasurer's Office
 Convert full time Admin Assistant position in Treasurer's Office to RPT
 FTZ warehouse transfer to Airport
 EEO Manager (Change RPT to FT position)
 Eliminate lead payment processor position in Justice Court (layoff)
 Establish additional lead clerk position in Justice Court (Audit)
 Add 2 criminal clerks to Justice Court (Audit)
 Add 1 small claims clerk to Justice Court (Audit)
 Training and equipment for additional staff in Justice Court
 Eliminate Property Control Specialist (layoff)
 FY 2009 Budget -- One time funding adjustments
 Justice Court -- remodeling costs of 2nd floor lobby
 Justice Court -- remodeling of attorney client rooms
 Justice Court -- setup costs for additional staff
 One time savings -
 One-time savings from hiring new (vacant) authorized FTEs on August 1
 One-time savings from eliminating one month of salary funding for known vacant positions
 One-time savings from converting half of known vacant positions health insurance funding from family to double for 1 month
 One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Encumbrances		52,369				
Eliminate Official Rumor			-8,970			
Hold vacancy of Purchasing Consultant through end of FY 2010; change small purchase authorization level			-65,499			
Hold vacancy of Hearing Officer 1 through end of FY 2010			-53,730			
Change computer replacement program from 3 year to 4 year cycle (benefit will be realized by each dept.)						
Create Deputy Director position					1.00	
Operational reduction				-2,792		
Total Management Services	11,044,637	52,369	-128,199	-2,792	119.16	10,966,015

Mayor:

FY08 Beginning Balance						
FY09 base personal services projection less FY08 budget						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
Transfer of economic development operating expenses to CED						
Budget Amd.#3 New FTE Administrative Assistant						
Education Partnership Coordinator -- shared with Salt Lake School District						
Create full time PIO position (resulting in increased field presence) - moved to Mayor's Office Communications per Administration						
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)						
Encumbrances		20,351				
Modesto Park Donation		50,000				
One time salary savings			-23,000	-23,000		
Release of encumbrances			-28,161			
On-going reduction of operating expenses			-15,000			
Total Mayor	1,971,743	70,351	-66,161	-23,000	19.00	1,952,933

CAO:

FY 08 Beginning Balance						
Transfer of CRB Administrator, Sustainability Director, Environ. Manager, Emergency Manager, Emergency Mgmt. Assistant, CAO and Assistant to the CAO						
Transfer Recycling Coordinator and Oper Space Manager from Public Services to Sustainability						
FY 09 base personal services projection less FY 08 budget						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
Transfer of Emergency Mgmt. operating expenses from Mgmt Services to CAO						
Transfer of Environmental Mgmt.operating expenses from Mgmt Services to CAO						
Transfer of CRB operating expenses from Mgmt. Services to CAO						

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Transfer of CAO operating expenses from Mgmt. Services to CAO						
Elimination of Emergency Program Manager position (layoff)						
Emergency Management Program Director						
Transfer of 1 position and operating expenses to Refuse Fund in Sustainability						
Per Administration, move recycling staff to General Fund & Refuse Fund revenue offset						
Sustainability program implementation (E-2, Climate Registry, Web development)						
Reduce funding for Salt Lake City Green webiste (handle in-house)						
Other Sustainability Expenses for Director						
Janitorial costs for Emergency Mgmt.						
FY 2009 Budget -- One time funding adjustments						
one time -- Open Space management plan development				-50,000		
one time -- Project Developer Consultant				-75,000		
One time savings -						
One-time savings from hiring new (vacant) authorized FTEs on August 1						
Elimination of CAO position; consolidation of CAO and Director of Mgmt. Services; no savings accrue in current year.						
Total CAO	1,282,646	0	-125,000		9.50	1,157,646

Police:

FY08 Beginning Balance						
FY09 base personal services projection less FY08 budget						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
FY 2008 Budget One time funding adjustments						
Officer personal protection equipment (first aid kits, CBRN masks)						
Public information for new Public Safety facilities						
Complete taser availability for all sworn line positions						
Sworn officer physical fitness program validation						
Dispatch headsets						
Reduction in operational costs						
501(c) 9 personal leave conversion						
Supplies pricing increases						
Public Order Unit Munition replacement						
Recruit supplies increase from 20 to 32						
Recruit supplies pricing increase (from \$3800 to \$4100) -- 32 total						
Training general dept. supplies including target range maintenance						
Fleet fuel increase - revised increase per Administration						-300,000
Fleet maintenance/service costs based on hourly increase from \$69 to \$77						
Unemployment Insurance increase based on usage						
Sworn officer fitness standard implementation						
2 investigative bureau FTES (previously HIDTA grant funded)						
Crime Lab Supervisor and 3 Techs						

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Department Training travel						
Eliminate Intelligence Specialist (vacant)						
Eliminate Police Captain (vacant)						
Operational reductions						
Eliminate Graphic Artist position (layoff)						
Eliminate public safety facilities project management function (attrition)						
Eliminate Crime Analysis program manager (layoff)						
Eliminate Crime Analysis Data Info. Specialists (layoff)						
Eliminate (vacant) Victim Advocate						
Increase funding for Mobile Neighborhood Watch						
One time savings -						
One-time savings from hiring new non-sworn (vacant) authorized FTEs on August 1						
One-time savings from eliminating one month of salary funding for known vacant (non-sworn) positions						
One-time savings from converting half of known vacant (non-sworn) positions						
health insurance funding from family to double for 1 month						
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)						
Encumbrances		134,401				
Supply reduction			-130,000	-100,000		
Service budget cost reductions			-50,000			
CAD/RMS memory enhancement			-12,000			
Crime Lab fingerprint ID machine			-68,000			
Delay replacement of radio modems			-116,000			
Delay replacement of laptops			-119,000	-36,000		
Limit travel training			-35,000			
Reduce cold case DNA testing to reflect current usage			-65,000	-46,000		
Hold vacant Detective Office Tech position			-40,000			
Hold vacant Lieutenant -- Watch Command			-34,000			
Placeholder for efficiencies to be implemented by police chief			-50,000			
One time -- Delay Police Officer class hiring				-340,000		
Eliminate vacant Victim Advocate position				-36,000	-1.00	
Total Police	56,411,515	134,401	-719,000	-858,000	593.00	54,968,972

Public Services:

FY08 Beginning Balance
FY09 base personal services projection less FY08 budget
Insurance rate changes
Pension rate changes
Contractually obligated compensation adjustment
CBD Recycling -BA#2 Initiative A-2
Airport Trax Extension - Contract Engineering Manager BA#2 Initiative A-8
State Road Transfer BA #2 initiative A-1
FY 2008 Budget One time funding adjustments
Open space consultant
Parley's Historic Nature Park Master Plan
Paver Repairs

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
<ul style="list-style-type: none"> Tools and Equipment, new signal tech Unity Center equipment Transfer of FTE to Police for Enforcement Manager/Captain Transfer 2 positions (Open Space Coordinator, Recycling) to CAO Transfer to CED -- Sorensen Center Transfer to CED -- Unity Center Eliminate Youth Programs Director position (per Administration) Recycling in business districts -- Phase 1 moved to Refuse Fund Seasonal rate increases beyond base funding C & C building -- 1st floor rental payment increase to County Fisher Mansion -- utilities and maintenance Market scale change for heavy equipment operators Inflationary increases for contracts Water budget increase for Parks Fuel and petroleum products inflationary increase Revised Fueleestimate - increase (per Administration) Utilities and Maintenance to support full year of Unity Center operations Franklin Covey facility deferred maintenance Salt for snow-fighting, additional to match most recent 3 year average Small engine repair program transferred to Fleet 				-80,000		
<ul style="list-style-type: none"> Tree planting -- additional 400 trees and voucher system (one-time per Council) Forestry equipment rental, including cranes Convert crossing guards to rate per intersection Add an additional Building Maintenance Worker Add an additional Parking Enforcement Officer Irrigation Manager -- training, repair materials (to support conservation) Reduce supplies and contingency budget Youth City RPTs for Liberty, Fairmont, Ottinger, Central City RPTs charged to grant In house materials lab outsourced (2 vacant) Reduce 2 RPTs in Director's Office (2 layoff) Eliminate GIS manager (layoff) Restore GIS manager (per Administration) Eliminate Office/Engineering Records Tech II (per Administration) Eliminate Parks property maintenance position (layoff) Street sweeping program reorganization (layoffs) 						
<ul style="list-style-type: none"> Restoration of 3 FTE Street Sweeping positions (revenue offset from Stormwater Fund) Reduction in utilities from energy projects Establish heating and cooling limits Reduce contracted security services Reduce janitorial levels Restore daily bathroom cleaning Reduction of parking meter maintenance FY 2009 Budget -- One time funding adjustments <ul style="list-style-type: none"> one time -- Paver repairs, business districts one time -- Paver repairs, streets division One time savings - <ul style="list-style-type: none"> One-time savings from hiring new (vacant) authorized FTEs on August 1 One-time savings from eliminating one month of salary funding for known vacant positions 						

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
One-time savings from converting half of known vacant positions health insurance funding from family to double for 1 month						
One-time savings from assumed vacancies throughout the year (applied throughout the general fund on a % of payroll basis)						
Encumbrances		1,643,154				
Kaboom Playground construction donation (BA#1)		20,000				
(One time) Hold current vacancies vacant for six months (8 vacancies)			-174,506	-20,263		
On-going savings associated with consolidation of small equipment maintenance program			-100,000			
On-going department-wide savings based on fuel prices			-89,079	-249,074		
(On-going) Elimination of Engineering Tech VI in Engineering Division (vacant at end of year)			-36,688		-1.00	
(On-going) Eliminate city cash contribution to Jazz Festival			-35,000			
Reduce premixed concrete budget			-53,196			
Reduce fireworks budget for 24th of July celebration at Liberty Park			-7,500			
Move Road Overlay program to CIP in future years			0			
(One-time) Eliminate non safety related tree stump removal			-100,000			
One time reduction of materials lab testing			-30,000			
(On-going) Eliminate cosmetic asplyndh tree trimming			-63,897			
Reduce Slurry Seal				-175,300		
Reduce Chip Seal				-88,940		
Slurry and Chip Aggregate				-180,323		
Reduce Parks Irrigation and plumbing supplies				-80,480		
Traffic Signal electrical power and supplies decrease				-50,000		
Facilities snow fighter reduction				-9,000		
Elimination of barricade rental -- barricades purchased				-43,980		
Eliminate 1.5 FTEs in vacant positions; .5 at Gallivan, 1 in Street Sweeping				-54,381	-1.50	
Total Public Services	37,636,383	1,663,154	-689,866	-1,031,741	292.21	37,577,930

Non Departmental:

FY08 Beginning Balance	45,426,777					
BA #3 FY 2008 Initiative #A-7 SLC Solutions						
FY 2008 Budget One time funding adjustments						
Funding for Municipal Elections						
Funding for TRAX 200 S. Station (CIP)						
Funding for Downtown Alliance SID (overrun correction)						
Funding for Severance Contingency						
Funding for transfer for Lift a Lot Truck for Signal Tech						
Funding for vehicle for Grafitti Technician						
BSL Vehicle for Ground Transportation Initiative						
Local First Utah						
Display cabinet for submarine memorabilia						
Additional Animal Services spot enforcement						
Local circular bus study						
Funding of CIP with one time funds						
Arts Council Grants						
Energy Fund for the Future						
Sales Tax Rebate Increase (FY 08=140,000)						

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Community Emergency Winter Housing (FY 08=67,600)						
SLC Arts Council (FY 08=318,600)						
Legal Defenders (FY 08 = 701,457) April 1 hiring of additional staff		13,295				
Sugarhouse Park Authority (FY 08 =191,576)						
National League of Cities and Towns (FY 08 = 11,200)						
Utah Economic Development (FY 08 = 108,000)						
US Conference of Mayors (FY 08 = 12,875)						
Risk Fund Admin Fees (FY 08 = 1,660,881)						
ULCT dues Increase						
Enhanced Bus Pass						
General Fund Support of Governmental Immunity						
Annual Financial Audit (per Council)						
Funds for HB 40-related work done by SL County						
Funds for Fuel/Efficiency Incentive program						
General Fund Support of CIP (FY 08 =21,020,559)			-596,084	-1,239,399		
Street Lighting (FY 08=117,438)						
Interest Expense (revenue offset - Tax & Revenue Anticipation notes)						
IFAS Account IMS Transfer (FY 08=81,550)						
Animal Services (FY 08=1,021,200)						
Animal Services supplemental payment						
IMS Internal Service Fund Base to Base Increase (FY 08=5,572,125)						
IMS GF contribution for COLA, Insurance, Pension adjustments						
IMS Restore Non-Dept'l Funding to IMS (reduction in prior year transferred to CED)						
IMS Fund base adjustment for software engineering						
IMS -- Accela software support and maintenance agreement						
IMS -- Software Licensing						
IMS GF Savings -- elimination of 2.0 FTEs and increase funding from Public Utilities)						
Outside local lobbying (FY08=40,000) (to be matched with RDA fund per Council)						
Contribution Airport/Trax Light Rail Project -- General Fund support (SB 245)						
Contribution Airport/Trax Light Rail Project -- from \$2 motor vehicle reg. fee (SB245)						
FY 2009 Budget -- One time funding adjustments						
one time -- Vehicles for building maintenance worker in Public services						
one time -- vehicle for parking enforcement officer in Public Services						
one time -- Fleet transfer for new snow fighting equipment						
one time -- Reduce contribution to Governmental Immunity Fund						
one time -- Transfer to Fleet for additional equipment for State roads transfer			-434,000	-87,000		
one time -- Envision Utah contribution to Jordan River blueprint						
one time -- Transfer to CIP for transportation preservation						
one time -- STUDY TRAX Street Cars to Sugarhouse						
one time -- No More Homeless Pets feral cat initiative			-40,000			
one time -- IMS Software Development Citywide (CAMP System)						
one time -- Local First Campaign						
one time -- transfer TO fund balance						
one time -- Reduce CBD cleaning equipment (in Fleet)						
one time -- GIS Address Clean-up software						
one time -- No Trespassing signage for private Riparian Corridor properties						
one time -- EFF use of remainder of original \$500k in 09						

ISSUE	FY09 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Encumbrances		638,312	-38,000			
UMFA Exhibit		50,000				
Utah Fair Park Impact Study		8,000				
Reduce transfer to IMS Fund; Eliminate IMS Software Engineering Manager (Layoff)			-50,988			
Reduce Transfer to Fleet; delay replacement of 2 fire engines			-243,700			
Reduce Transfer to IMS Fund for operational efficiencies (one time)				-70,000		
Reduce Transfer to Fleet				-150,000		
Increase Retirement Payouts Line Item				1,000,000		
Total Non Departmental	47,379,824	709,607	-1,402,772	-546,399		46,140,260
General Fund Total Expenses and Other Uses Budget	210,157,355	4,542,552	-4,193,714	-3,194,997	1651.76	207,311,252

OTHER FUND KEY CHANGES

ISSUE	FY 2009 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
CIP Fund (FC 83)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Decrease in CDBG eligible capital projects						
Increase in Class C roads (\$2,950,000 approved)						
Decrease in Intergovernmental Revenues						
Decrease in donations						
Increase in Transfer from General Fund						
Decrease in Transfer from RDA						
Decrease in Bond Proceeds						
Decrease in transfer in from General fund for delay of fleet facility bond payment			(596,084)			
BA # 1 Changes		30,879,625				
Bond Proceeds to Surplus Land			3,500,000			
Bond Proceeds for Property Improvements			4,700,000			
Decrease in transfer from General Fund				(1,239,399)		
Total Revenues and Other Sources Budget	26,882,981	30,879,625	7,603,916	(1,239,399)		64,127,123
Expenses and Other Uses						
FY 08 Beginning Balance						
Increase in Debt Service Transfer						
Decrease in Bond Expense						
Decrease in Transfer from RDA						
Increase in Class C roads						
Decrease CDBG capital expenditures						
Decrease in Capital Expenditures						
Decrease in transfer out to Debt Service for delay of fleet facility bond payment			(596,084)			
BA # 1 Changes		31,751,648				
Property purchases			4,000,000			
Return of prior appropriation for property purchase			(500,000)			
Property Improvements			4,700,000			
Decrease in projects funded from the General Fund				(1,239,399)		
Decrease in completed CIP projected funded in prior years				(1,213,361)		
Increase for transfer to General Fund of completed CIP project funds, property income				1,213,361		
Total Expenditures and Other Uses Budget	26,882,981	31,751,648	7,603,916	(1,239,399)		64,999,146
Budgeted revenues and other sources over (under) expenditures and other uses	0					(872,023)

OTHER FUND KEY CHANGES

ISSUE	FY 2009 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Airport Fund (FC 54,55)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Increase in operating revenues						
Increase in passenger facility charges projects						
Grants and reimbursements						
Increase in interest income						
Total Revenues and Other Sources Budget	310,908,800					310,908,800
Expenses and Other Uses						
FY 08 Beginning Balance						
FY09 base personal services projections less FY08 budget						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
New positions						
Decrease in operating expenses						
Increase in capital equipment						
Increase in capital improvements projects						
Decrease in debt service payments						
BA #1 changes			9,100			
Total Expenditures and Other Uses Budget	306,368,300	9,100				306,377,400
Budgeted revenues and other sources over (under) expenditures and other uses	4,540,500					4,531,400
Golf Fund (FC 59)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Increases in Fees, Rentals and Passes						
Increase in Interest Income						
Total Revenues and Other Sources Budget	8,649,878					8,649,878
Expenses and Other Uses						
FY 08 Beginning Balance						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
Office Technician						
transfer 3 Fleet Small Equipment Shop technicians						
Decrease in seasonal office technician						
Increase in Fuel expenses (per Administration)						
Increase in small equipment shop expenses						
Increase in operating expenses						
Increase in capital outlay						
Increase in debt service payments						
BA #1 increase			480			

OTHER FUND KEY CHANGES

ISSUE	FY 2009 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Total Expenditures and Other Uses Budget	8,458,296	480				8,458,776
Budgeted revenues and other sources over (under) expenditures and other uses	191,582					191,102
Intermodal Hub (FC 50)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Decrease in Federal Grant Revenue						
Total Revenues and Other Sources Budget	0					0
Expenses and Other Uses						
FY 08 Beginning Balance						
Decrease in Intermodal Hub expenditures						
Transfer to General Fund				520,000		
Total Expenditures and Other Uses Budget	1,582,634			520,000		2,102,634
Budgeted revenues and other sources over (under) expenditures and other uses	(1,582,634)			(520,000)		(2,102,634)
Refuse (FC 57)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Increase in Refuse Collection Fees						
Increase in Landfill dividend						
Decrease in Debt Proceeds for Purchase of Vehicles						
Decrease in misc income						
Total Revenues and Other Sources Budget	9,563,765					9,563,765
Expenses and Other Uses						
FY 08 Beginning Balance						
FY09 base personal services projections less FY08 budget						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
New positions - recycling staff						
Transfer of positions to general fund (funding to remain with Refuse)						
Funds transfer to general fund - for Recycling positions						
Increase in operating expense						
Decrease in capital outlay						
Decrease in debt service						
Increase in transfers						
Increase in Fuel expenses (per Administration)						
Decrease associated with delay of fleet facility bond payment				(105,000)		
BA #1 Changes		308,000				

OTHER FUND KEY CHANGES

ISSUE	FY 2009 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Total Expenditures and Other Uses Budget	10,494,405	308,000	(105,000)			10,697,405
Budgeted revenues and other sources over (under) expenditures and other uses	(930,640)					(1,133,640)
Sewer (FC 52)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Increase in sewer revenue						
Decrease in impact fees						
Total Revenues and Other Sources Budget	18,002,000					18,002,000
Expenses and Other Uses						
FY 08 Beginning Balance						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
Increase in charges and services						
Decrease in operating and maintenance						
Decrease in capital outlay						
Decrease in capital improvements						
Total Expenditures and Other Uses Budget	24,558,852					24,558,852
Budgeted revenues and other sources over (under) expenditures and other uses	(6,556,852)					(6,556,852)
Storm Water Utility (FC 53)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Increase in interest income						
Decrease in impact fees						
Total Revenues and Other Sources Budget	6,121,000					6,121,000
Expenses and Other Uses						
FY 08 Beginning Balance						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
Increase in operating expenses						
Riparian Corridor Study						
Decrease in charges and services expenses						
Increase in capital outlay						
Decrease in capital improvements						
Transfer to General Fund - 3 FTE street sweeper positions						

OTHER FUND KEY CHANGES

ISSUE	FY 2009 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Total Expenditures and Other Uses Budget	9,064,101					9,064,101
Budgeted revenues and other sources over (under) expenditures and other uses	(2,943,101)					(2,943,101)
Water Utility (FC 51)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Increase in water						
Decrease in impact fees						
Decrease in developer contributions						
Decrease in revenue bonds						
Total Revenues and Other Sources Budget	54,445,000	0	0			54,445,000
Expenses and Other Uses						
FY 07 Beginning Balance						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
Increase in operating expenses						
Increase in charges and services						
Increase in capital outlay						
Increase in capital improvements						
BA #1 Changes		43,300				
Total Expenditures and Other Uses Budget	72,611,388	43,300				72,654,688
Budgeted revenues and other sources over (under) expenditures and other uses	(18,166,388)					(18,209,688)
Fleet Management (FC 61)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Increase in maintenance, fees, other revenue						
Increase transfer Community Development and Public Service vehicles						
Increase transfer for State roads transfer				(434,000)		
Decrease in transfer from General Fund for delay of purchase of 2 fire engines				(243,700)		
Total Revenues and Other Sources Budget	18,793,803			(677,700)		18,116,103
Expenses and Other Uses						
FY 08 Beginning Balance						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
New positions - small equipment shop transfer						
Fuel cost increases						
Increase in operating expenses						
Increases for misc public service vehicles and equipment						
Increase for state roads transferred				(434,000)		
Increase for paramedic apparatus and equipment						

OTHER FUND KEY CHANGES

ISSUE	FY 2009 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Decrease in leased/financed purchases						
Decrease in capital outlay						
Decrease in debt service						
Fleet Vehicle Usage Audit (per Administration)						
Decrease for delay of purchase of 2 fire engines			(243,700)			
Decrease for delay of fleet facility bond payment			(113,000)			
BA #1 Changes		547,671				
Total Expenditures and Other Uses Budget	20,289,210	547,671	(790,700)			20,046,181
Budgeted revenues and other sources over (under) expenditures and other uses	(1,495,407)					(1,930,078)
Government Immunity (FC 85)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Reduction in transfer from General Fund						
Increase in interest income						
Total Revenues and Other Sources Budget	1,182,200					1,182,200
Expenses and Other Uses						
FY 08 Beginning Balance						
No change in expenses						
Total Expenditures and Other Uses Budget	1,182,200					1,182,200
Budgeted revenues and other sources over (under) expenditures and other uses	0					0

OTHER FUND KEY CHANGES

ISSUE	FY 2009 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Information Management Services (FC 65)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Increase in IMS revenue city-wise						
Increase in revenue from general fund						
Decrease in general fund transfer			(50,988)			
Total Revenues and Other Sources Budget	8,572,120		(50,988)			8,521,132
Expenses and Other Uses						
FY 08 Beginning Balance						
FY09 base personal services projection less FY08 budget						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
Eliminate two positions						
Decrease for prior year licensing						
Increase for current year licensing						
Increase in software engineering						
Decrease cost for maintenance old infrastructure						
Increase for infrastructure purchases						
Eliminate IMS Software Engineering Manager			(59,986)		-1.00	
One time expenses associated with layoffs			45,783			
BA #1 Changes		960				
Total Expenditures and Other Uses Budget	8,922,120	960	(14,203)		59.00	8,908,877
Budgeted revenues and other sources over (under) expenditures and other uses	(350,000)					(387,745)

OTHER FUND KEY CHANGES

ISSUE	FY 2009 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Insurance and Risk Management (FC 87)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Increase in premium income						
Increase in other income						
Total Revenues and Other Sources Budget	35,343,707					35,343,707
Expenses and Other Uses						
FY 08 Beginning Balance						
FY09 base personal services projection less FY08 budget						
Insurance rate changes						
Pension rate changes						
Contractually obligated compensation adjustment						
Increase in LTD claims and expenses						
Increase in medical premiums						
Increase in other fees and rates						
Total Expenditures and Other Uses Budget	35,463,707					35,463,707
Budgeted revenues and other sources over (under) expenditures and other uses						
			(120,000)			(120,000)
Curb and Gutter (FC 20)						
Revenue and Other Sources						
FY 08 Beginning Balance						
No change in special assessment tax						
Total Revenues and Other Sources Budget						
			600,000			600,000
Expenses and Other Uses						
FY 08 Beginning Balance						
Increase in assessment bonding charges						
Total Expenditures and Other Uses Budget						
			504,689			504,689
Budgeted revenues and other sources over (under) expenditures and other uses						
			95,311			95,311

OTHER FUND KEY CHANGES

ISSUE	FY 2009 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Street Lighting (FC 30)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Decrease in special assessment tax						
Decrease in transfer from general fund						
Total Revenues and Other Sources Budget	454,590					454,590
Expenses and Other Uses						
FY 08 Beginning Balance						
Increase in street lighting expenses						
Total Expenditures and Other Uses Budget	2,012,854					2,012,854
Budgeted revenues and other sources over (under) expenditures and other uses	(1,558,264)					(1,558,264)
CDBG Operating (FC 71)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Increase in CDBG funds						
BA #1		3,203,649				
Total Revenues and Other Sources Budget	2,912,862	3,203,649				6,116,511
Expenses and Other Uses						
FY 06 Beginning Balance						
Increase in CDBG funds						
BA #1		3,088,589				
Total Expenditures and Other Uses Budget	2,912,862	3,088,589				6,001,451
Budgeted revenues and other sources over (under) expenditures and other uses	0					115,060
Emergency 911 (FC 60)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Increase in E-911 revenue						
Total Revenues and Other Sources Budget	2,512,000					2,512,000
Expenses and Other Uses						
FY 08 Beginning Balance						
Increase in E-911 expenses			272,000			
Total Expenditures and Other Uses Budget	2,042,000		272,000			2,314,000
Budgeted revenues and other sources over (under) expenditures and other uses	470,000					198,000

OTHER FUND KEY CHANGES

ISSUE	FY 2009 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Housing (FC 78)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Decrease in federal grant revenue and housing income						
Increase in other revenue						
BA #1		1,849,946				
Total Revenues and Other Sources Budget	2,646,637	1,849,946				4,496,583
Expenses and Other Uses						
FY 08 Beginning Balance						
Increase in loan disbursements and related expenses						
BA #1		4,098,658				
Total Expenditures and Other Uses Budget	11,013,637	4,098,658				15,112,295
Budgeted revenues and other sources over (under) expenditures and other uses	(8,367,000)					(10,615,712)
Misc Grants Operating (FC 72)						
Revenue and Other Sources						
FY 08 Beginning Balance						
Decrease in federal grant revenue and program income						
Increases in grant revenue		6,838,421				
Total Revenues and Other Sources Budget	1,833,951	6,838,421				8,672,372
Expenses and Other Uses						
FY 08 Beginning Balance						
Decrease in grant expenditures						
Increase in approved grant expenditures		14,918,186				
Total Expenditures and Other Uses Budget	1,833,951	14,918,186				16,752,137
Budgeted revenues and other sources over (under) expenditures and other uses	0					(8,079,765)

OTHER FUND KEY CHANGES

ISSUE	FY 2009 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Misc Special Service Districts (FC 46)						
Revenue and Other Sources						
FY 08 Beginning Balance						
No change in special assessment taxes						
Decrease in transfer from General Fund						
Total Revenues and Other Sources Budget	798,911					798,911
Expenses and Other Uses						
FY 08 Beginning Balance						
Increase in assessment expenditures						
Total Expenditures and Other Uses Budget	796,812					796,812
Budgeted revenues and other sources over (under) expenditures and other uses	2,099					2,099
Other Special Revenue (FC 73)						
Revenue and Other Sources						
FY 08 Beginning Balance						
BA #1						
No change to revenue						
Total Revenues and Other Sources Budget	26,500					26,500
Expenses and Other Uses						
FY 08 Beginning Balance						
No changes to expenditures			1,076,832			
Total Expenditures and Other Uses Budget	26,500		1,076,832			1,103,332
Budgeted revenues and other sources over (under) expenditures and other uses	0					(1,076,832)

OTHER FUND KEY CHANGES

ISSUE	FY 2009 Adopted Budget	Budget Amendment #1	Adopted Revisions, November 2008	Mayor's Recommended Revisions, February 2009	Revised FTEs	FY 09 Recommended Revised Budget
Donation Fund (FC 77)						
Revenue and Other Sources						
FY 07 Beginning Balance	100,000					
No change to revenue						
BA #1		10,020				
Total Revenues and Other Sources Budget	100,000	10,020				110,020
Expenses and Other Uses						
FY 07 Beginning Balance						
Transfer to General Fund - Sorensen/Unity Center						
BA #1		2,107,374				
Total Expenditures and Other Uses Budget	500,000	2,107,374				2,607,374
Budgeted revenues and other sources over						
(under) expenditures and other uses	(400,000)					(2,497,354)
Debt Service (FC 81)						
Revenue and Other Sources						
FY 07 Beginning Balance						
Increase in debt service revenue						
Decrease in debt service revenue for fleet facility bond payment			(814,084)			
Total Revenues and Other Sources Budget	18,088,923		(814,084)			17,274,839
Expenses and Other Uses						
FY 07 Beginning Balance						
Increase in debt service payments and related expenses						
Decrease in debt service payment for fleet facility bond			(814,084)			
Total Expenditures and Other Uses Budget	18,705,523		(814,084)			17,891,439
Budgeted revenues and other sources over						
(under) expenditures and other uses	(616,600)					(616,600)

Salt Lake City Capital Improvement Program
Fiscal Year 08/09 General Fund Projects

Project	Project Description	Possible Recapture	08-09 Budget	Engineering Status Update	
General Fund CIP Projects - Pay as you go					
12	ADA Ramps/Corner Repairs - Citywide	To construct various ADA pedestrian ramps & related repairs to corners & walkways including sidewalk, curb, gutter & corner drainage improvements. Design \$27,400. Construction inspection & admin \$29,600. Locations to be determined based by City's ADA Ramp Transition Plan in conjunction with the Salt Lake Accessibility Committee & the City's Accessibility Services Advisory Council. Supports City's sustainability efforts.		\$225,000	Design 100% complete, bid opening scheduled to occur on February 4, 2009, and construction projected to begin in March of 2009.
13	ADA Transition Parks Citywide - Rosewood Park, 1200 West 1300 North District 1	To provide ADA accessibility improvements at various parks citywide as needed. Improvements include ramps, curb cuts, sidewalk, signage, parking striping, accessible picnic tables, ramps to facilities & other physical access needs. Projects are identified by the park inventory of ADA needs assessment. \$120,000 construction materials, labor & contingency. Supports City's sustainability efforts.		\$120,000	Design 100% complete and bid documents prepared. Anticipated bid date in February 2009.
14	Jordan River Trail - Rose Park Golf Course to Redwood Road District 1	To design & construct improvements to existing dirt & gravel trail from the north end of the Rose Park Golf Course bridge to Redwood Road at approx. 1800 North. Improvements include removal of vegetation, grading, & placement of trailway base gravel, asphalt pavement & gravel placement for horse lane. Design \$40,000. Construction inspection & admin fees \$40,000. Supports City's sustainability efforts. Possible savings of \$50,000.	\$50,000	\$200,000	Design 100% complete and bid documents prepared. Bid for construction was opened January 14, 2009. Award process is underway.
15	Sidewalk Rehabilitation/Concrete Sawing - Citywide	To provide sidewalk rehabilitation & reduction of tripping hazards through concrete sawing or grinding. Process eliminates displacement of up to one & one-half inch. Design \$14,500. Construction inspection & admin \$15,100. Supports City's sustainability efforts.		\$175,000	Design 100% complete. Project bid January 14, 2009 with construction to begin in March of 2009. Award process underway.
16	Tree Replacement Parks - Citywide	To replace existing deteriorated or removed trees throughout City Parks. Design \$4,300. Construction inspection & admin fees \$3,000. Supports City's sustainability efforts.		\$50,000	Construction contract bid opening is scheduled to occur on February 4, 2009.

	Project	Project Description	Possible Recapture	08-09 Budget	Engineering Status Update
17	Traffic Signal Upgrades - 900 E. 1300 So., 2000 E. 2700 So., 300 W. 1700 So., Main St. 1300 So. Districts 5 & 7	To remove & replace four (4) existing traffic signals with equipment that includes steel poles, span wire, signal heads & traffic signal loops, mast arm poles, new signal heads, pedestrian signal heads with countdown timers, improved loop detection, & left turn phasing as needed. Design \$80,000. Engineering fees \$80,000. Construction inspection & admin \$20,000. Supports City's sustainability efforts. Possible recapture of 560,000. 07/08 Traffic Upgrades 90% design.	\$560,000	\$640,000	Design 40% complete with an anticipated design completion date in March.
18	Bicycle/Pedestrian Paths, Routes & Facilities Development - Citywide	To develop, design & construct bicycle/pedestrian paths, routes & facilities Citywide to include bike racks, restriping lanes for bike use & additional paths where none currently exist. Supports City's sustainability efforts.		\$500,000	Design 95+ complete. \$450,000 is being reserved for the Jordan River Parkway Trail under I-80, which is currently being redesigned. Anticipated project bid date in February and have it under construction March 2009. The remaining \$50,000 is planned for adding bike lanes on Main Street this spring.
19	Pedestrian Safety Devices Citywide	To design, purchase & install pedestrian safety devices Citywide which could include overhead flashing lights at crosswalks, pedestrian refuge islands, signalized pedestrian crossings & new or improved pavement markings. Supports City's sustainability efforts.		\$75,000	This funding is planned to be used for overhead warning flashers at midblock crosswalks downtown this spring/summer.
20	Sidewalk Replacement SAA - FY 08/09 1500 East to 2100 East, 1300 South to 1700 South Districts 5 & 6	To design, construct & create SAA for sidewalk improvements in the proposed SAA as funding permits. Improvements include ADA pedestrian ramps, limited replacement of trees, & some corner drainage improvements. SAA portion of project is \$700,000. Design \$48,000. Construction inspection & admin \$51,600. SID processing \$40,000. Supports City's sustainability efforts. ** If the Council choses to continue to hold this project, an additional \$665,356 could be recaptured in FY 08/09 If the City Council decides to move forward with this project, a budget for the property owners share needs to be established.**		\$700,000	Design 80% complete. Anticipated construction bid date in March of 2009. City Council to adopt SAA "Notice of Intention" on February 3, 2009.
21	Jordan River Trail Safety Lighting Wire Replacement - 2100 So. to I-80 District 2			\$259,600	Damage data being collected to determine scope of work. Anticipated bid date in March of 2009.

	Project	Project Description	Possible Recapture	08-09 Budget	Engineering Status Update
22	Plaza 349 Fire Sprinklers - 349 South 200 East District 4	To add a fire sprinkler systems on floors 2 through 6 to include fire piping risers, branch piping over floors, sprinkler heads for proper water distribution, pump, & fire hose connectors. Design \$55,900. Engineering fees \$13,418. Construction inspection & admin \$29,073. Supports City's sustainability efforts. Possible recapture of \$490,000.	\$490,000	\$546,827	Consultant is revising design services fee proposal for re-submittal.
23	Local Street Reconstruction FY 08/09 District 4 & 5	To reconstruct or rehabilitate deteriorated local streets to include replacement of street pavement, sidewalk, curb, gutter & drainage improvements. Proposed Streets include Douglas Street-400 So. to 500 So; Alpine Place from Gilmer Dr. to end of Cul-de-sac; Yale Ave.-700 E. to 800 E.; Princeton Ave.- 700 E. to 800 E.; Herbert Ave.-200 E. to 300 E.; Harvard Ave.-1300 E. to 80 feet west of Normandie Cr. Design \$158,000. Construction inspection & admin \$184,000. Supports City's sustainability efforts.		\$1,000,000	Construction contract bid opening scheduled to occur on February 18, 2009.
24	Traffic Camera Installation - 1300 So. 300 W., 700 E. So. Temple, 1300 E. 400 So., 200 So. Main Street - Camera Detectors Various Intersections Districts 2, 3 & 4	To install five (5) traffic signal cameras purchased with prior yrs funds & purchase camera detectors for various intersections. Costs associated with installation includes steel poles, concrete pole bases, modems, camera controllers, & fiber optic connects to the Traffic Control Center. Design \$6,500. Engineering fees \$6,500. Construction inspection & admin \$2,000. Supports City's sustainability efforts.		\$50,000	Design 35% complete with anticipated construction bid date in March 2009.
25	Arterial Lighting - Redwood Road, North Temple to 2100 So & 1000 to 2300 North Districts 1 & 2	To design, purchase & install streetlights to bring the street lighting up to the adopted lighting minimum, reducing transportation impacts by improving traveler safety on Redwood Road. Design \$25,000. Engineering fees \$25,000. Supports City's sustainability efforts.		\$275,000	Design 95% complete. Construction to begin immediately after design is completed. \$6,250 has been spent on design so far. Additional design work has been done, but has not yet been invoiced.
26	Shipp Park ADA Playground - 579 4th Ave. District 3	To remove & replace existing playground equipment with equipment that meets current safety & ADA accessibility standards. Improvements include replacement of existing playground equipment, soft fall bark chips, sand, concrete ramp to playground, some sidewalk, landscaping & irrigation. Design \$6,700. Construction inspection & admin fees \$5,500. Supports City's sustainability efforts.		\$75,000	Design 90% complete. Design review meeting with Community Council in December. Anticipated construction bid date March 2009.

	Project	Project Description	Possible Recapture	08-09 Budget	Engineering Status Update
27	Arterial Lighting - California Ave., 900 West to Redwood Road District 2	To design, purchase & install streetlights to bring the street lighting up to the adopted lighting minimum, reducing transportation impacts by improving traveler safety on California Avenue. Design \$5,000. Engineering fees \$5,000. Supports City's sustainability efforts.		\$65,000	Design 100% complete and is currently under construction. The designer has been paid \$5,000. The completion of these two street lighting projects (#25 & #27) will nearly complete the city-wide Continuous Lighting Program. The remaining arterial street that still requires additional lighting is North Temple which will be lighted as part of the light rail project to the airport.
28	Replace Parks Administration Roof, 1965 W. 500 So. District 2	To remove & replace the deteriorated Parks Administration building roof with a sustainable roofing system that will reduce environmental impacts & energy usage. Design \$47,902. Engineering fees \$11,054. Construction inspection & admin \$25,793. Supports City's sustainability efforts.		\$450,000	Construction contract has been awarded. Contractor is obtaining insurance certificates. Contract will be signed in February 2009.
29	Economic Development Capital Preservation Fund Citywide	City contribution toward the economic development & capital preservation associated with transit or transportation. Supports City's sustainability efforts. Possible recapture of \$500,000.		\$500,000	None
30	Rosewood Park Tennis Courts - 1200 West 1300 North District 1	To design & construct upgrades to existing tennis courts. Upgrades include resurface coating, new color coat & lines. Design \$6,100. Engineering fees \$1,400. Construction inspection & admin fees \$5,400. Supports City's sustainability efforts.		\$80,000	Project complete.
31	Traffic Signal System Upgrades - Citywide	To install new traffic signal controllers & IP interconnect modems. This project will replace 100% of traffic signal controllers & modems with newer technologically advanced units. Supports City's sustainability efforts.		\$375,000	This project is under construction. All of the traffic signal controllers have been purchased and 90% of them have been received. 40% of the controllers have been installed.
32	Parleys Nature Park Fence - 2760 So. 2700 East (Heritage Way) District 7	To construct new fencing at entrance of the Parley's Nature Park between Tanner Park & private residence on the east side of the entrance. Fence materials used will include wood pole posts & wire mesh to control the access & dogs entering the park. Design \$3,000. Construction inspection & admin fees \$2,200. Supports City's sustainability efforts. Possible recapture of \$14,000.	\$14,000	\$16,000	Design complete - additional funds needed for construction of total proposed scope of work. Another option is to install a portion of fencing as funding allows.

	Project	Project Description	Possible Recapture	08-09 Budget	Engineering Status Update
33	Plaza 349 Employee Showers District 4	To construct three showers on the second floor of Plaza 349 adjacent to the existing restroom facilities. Design \$2,680. Engineering fees \$1,600. Supports City's sustainability efforts.	\$45,399	\$54,500	Design 100% complete. Project bids exceeded budget available. Additional funding requested in Budget Amendment #2.
34	Analysis & Design of East Capitol Blvd. - East Frontage, 300 to 500 North District 3	To design for construction improvements on East Capitol Blvd., to include ADA sidewalk accessibility & cross walk from the State Capitol Building & Memory Grove park, associated landscaping & sprinkler irrigation system. Design \$47,000. Engineering fees \$3,000. Supports City's sustainability efforts.		\$50,000	Design 5% complete. Funding subject to State Capitol Board matching funds. Scope of work being determined.
35	Electronic Pay Booth Device Study - Citywide	To perform a study to replace mechanical parking meters with electronic pay booth devices for accepting payment for on street parking. Study will determine technology best suited for the needs of downtown Salt Lake City.		\$50,000	A steering committee has been formed and has met to discuss issues to be addressed in the study. An RFP is being prepared to hire a consultant for the study.
36	800 South Median Island & 1100 East Barrier Improvement District 4	To construct median island improvements where temporary barrier currently exists. Improvements to include pedestrian activated crossing system, marked crosswalk, median island rehab & artwork. Design complete. Construction inspection & admin. \$28,000. Supports City's sustainability efforts.		\$593,000	Design 100% complete. Construction contract bid opening scheduled to occur on February 25, 2009.
37	800 South - West of 1300 East Improvements District 4	To construct bulbouts at the new power pole installation sites on the North side of 800 South. Supports City's sustainability efforts. Possible \$100,000 to \$200,000 savings.		\$560,000	Design 100% complete. Construction contract bid opening scheduled to occur on February 25, 2009.
38	300 South Street Improvements Design - Main Street to 300 East District 4	To design street improvements to include island & landscaping improvements, asphalt pavement overlay, replacement of defective sidewalk, curb, gutter, center island parking & street lighting. Project will coordinate with Public Utilities regarding storm drainage & Transportation Division regarding pedestrian & vehicular traffic flow, parking & street lighting. Design \$170,000. Supports City's sustainability efforts. Possible recapture of \$80,000.	\$80,000	\$100,000	Design survey complete. Preliminary design work is underway. Engineering contacted. Design can not be complete in 90 days.
39	"A" Street Green Space - "A" Street, 6th to 8th Ave. District 3	To design green space improvements to include benches, ADA sidewalks, picnic table, associated landscaping & sprinkler irrigation system. Design \$4,800. Supports City's sustainability efforts.		\$6,000	Green space plan 80%complete. Additional construction funding needed. Funding from citizen commitment for matching funds not yet received.

	Project	Project Description	Possible Recapture	08-09 Budget	Engineering Status Update
40	Fairmont Park Tennis Courts - 900 East Simpson Ave. District 7	To design improvements to include replacing five (5) existing tennis courts with four (4) new post tension courts, new fencing, net posts, landscaping & irrigation system, sidewalk along north side of courts, benches & drinking fountain area. Supports City's sustainability efforts.		\$50,000	Design 40% complete. Additional funding needed for construction in 2009.
41	1300 East, 500 South to 2100 South Improvements Districts 4, 5 & 6	To construct a series of street improvements to include signage, lighting, signals, & street reconstruction to increase pedestrian safety & to calm traffic on 1300 East. Additional \$100,000 appropriated from Class "C" fund. See Class "C" #6. Supports City's sustainability efforts.		\$465,000	The flashing warning lights for this project have been put out to bid, with the bid opening scheduled for January 29. The estimated cost for the flashing lights is \$32,000. The driver feedback signs for this project have also been put out to bid, with the bid opening scheduled for February 3. The estimated cost for the driver feedback signs is \$45,000. The design of the HAWK traffic signals is underway, with a design fee of approximately \$40,000. Implementation is planned for spring and summer.
42	800 South/Sunnyside - Comprehensive Redesign Study District 6	To initiate the study phase of a comprehensive redesign of 800 South/Sunnyside, from 700 East to Foothill. Some funds may be used to hire an outside consultant to facilitate a series of community input meetings on a potential redesign. Supports City's sustainability efforts.		\$79,625	City Council Project
			\$1,239,399	\$8,385,552	

Possible CIP Recapture List

Cost Center Number	Amount
Cash	
83-86081 City Cnty Private Donations	2,631.76
83-97030 Mitigation - Foothills	28,000.00
83-97072 FTZ Warehouse	174,939.03
83-01096 Gateway Contingency	500,000.00
83-02019 Sugarhouse Park Irrigation	145,000.00
83-02020 Liberty Park	2,476.66
83-03029 Liberty Park	13,656.28
83-03097 Liberty Construction GO Bond	8,531.94
83-04033 Sugarhouse Park Irrigation	10,000.00
83-05032 Brick Yard Neighborhood Pks	21,165.31
83-05047 600 So. Land Purchase	11,879.48

Additional Recaptures

8302023 Pedestrian Safety Devices	\$	84.00
8305013 Pedestrian Safety Devices	\$	4.90
8305023 Fenway Strong Court	\$	3,135.00
8305046 Sidewalk Replacement	\$	10,728.51
8306022 Bicycle Facilities	\$	6.19
8307043 Salt Storage Steiner	\$	2,783.30
8307046 Sprinkler Irrigation Central Sys	\$	0.56
83-08015 Westminster Park ADA	\$	57,482.09
8308019 Pioneer Park Imp	\$	12,731.39
8308049 Sunnyside Ave Median Landscape	\$	2,240.22
8399083 Asphalt Plant	\$	75,884.00
	\$	1,083,360.62

2nd ROUND FY 2008-09 BUDGET ADJUSTMENTS AND POTENTIAL ONGOING BUDGETARY SAVINGS

Since the City Council passed the FY 2008-09 budget on June 17, 2008, our country has continued to confront an increasingly challenging economic climate, and a rather precipitous fall in the stock market and the credit market. Salt Lake City has not been immune to the effects. Over the last several months, the City has experienced a steady decline in revenue. As a result, before the end of 2008, we faced an estimated drop in sales tax revenue of at least \$3 million and in property tax revenue of approximately \$1 million.

We dealt with the anticipated shortfall with a \$ 4,193,714 , or approximately 2.2%, budget reduction adjustment adopted by the City Council on December 9, 2008.

Unfortunately, the economy has continued to worsen and that adjustment was not sufficient to carry us through the remainder of FY 2008-09.

We now face an estimated decrease in sales tax revenue of another \$1 to \$3 million, depending on the assumptions used. In addition, we anticipate receiving \$1.4 million less than budget in interest income, and \$1.6 million less in business licensing and building permits. We now anticipate that we will need to reduce the budget again by approximately \$ 4 to 6 million to meet this significant downturn in revenue.

The Mayor has met with each department and asked department directors to propose expense cuts that will allow us to balance the budget while minimizing service reductions and layoffs. There has also been an effort to make cuts that will also reduce the budget gap in the FY 2009-10 budget while maintaining our long-term planning goals.

Proposed Changes in Revenue Sources

The Administration recommends capturing \$1.1 million in funding from Capital Improvement Program (CIP) projects that have been completed and transferring that amount to the General Fund. In addition, the Administration recommends a transfer of \$650,000 from the Intermodal Hub Fund.

Notable Departmental and Program Changes

Attorney's Office

The Administration recommends holding vacant a legal secretary position through the end of the fiscal year for a savings of \$30,190. The position was vacated on September 30, 2008. The Administration believes the temporary reduction in secretarial support is manageable due to the generally high level of "word processing" skills of the attorneys. The Administration also recommends reducing the Governmental Immunity Fund by \$87,000. The Fund currently has a balance of \$685,649 and there are no judgments,

outstanding settlement offers or settlement offers that could be made by the end of FY 2009 that would cause a shortfall in the Fund.

The Attorneys' Office reduction recommendations total \$117,190 with no change in FTEs.

Community and Economic Development

Within the Department of Community and Economic Development, vacancy savings from a number of positions can contribute to reductions in FY 09. A net of approximately \$20,000 associated with the Downtown Transportation Development Coordinator, as well as \$33,000 from partial year vacancies in the Small Business Manager and Public Art Program Manager positions will contribute to balancing the FY 2009 budget. The Administration is also proposing that full year vacancy savings of \$92,875 associated with the position of Bicycle Pedestrian Coordinator be realized; this position will be held vacant in FY 2009-10.

The Administration is also recommending holding the vacant Historic Preservation Planner position created in the fall reduction amendment for the remainder of this year, as well as for FY 10. This will postpone beginning any more historic districts and delaying one of the surveys that has begun, but that has been tabled. This will generate \$40,000 of savings in this year and another \$89,000 in FY2009-10.

Within the Division of Housing and Neighborhood Development, the Administration is proposing to shift approximately \$20,000 in salary costs to grant funding, in accordance with the provisions of established grants. This will continue in FY 10.

Within the Division of Business Services and Licensing (BSL), the Administration proposes one time operational reductions of \$18,000. This includes reductions in postage as a result of using post cards rather than standard letters and envelopes. In addition, the Administration is proposing a \$35,000 reduction in this year, with a slightly larger reduction (\$50,000) in FY 2009-10 associated with incentive pay and educational money for employees. Both of these items were added in the FY 2009 budget. While both incentive pay for multiple licenses and educational funding remain important priorities to the Administration, this reduction will preserve positions.

The Administration also proposes reducing funding available for building code plan review outsourcing (\$25,000) within BSL. This reduction will likely bring building code plan review outsourcing to an end, and will continue for a similar savings in FY 2009-10. The Administration believes that the cooling of major projects will mean that building code plan review can be managed by BSL staff.

Finally, the Administration proposes reducing the amount budgeted for fleet maintenance within the division by \$20,000, to match expected maintenance costs. This reduction will continue in FY 2009-10.

Within Housing and Zoning Enforcement in the Planning Division, the Administration is proposing a one-time operational reduction of \$20,000.

Finally, the Administration proposes reducing the budget for the Sorensen Multi-Cultural Center. This includes \$34,000 associated with health insurance usage. The current budget assumes all regular part time employees would opt to be covered by the City's health insurance policy, in reality many employees have opted out of the City's program, generating savings in this year.

The Community and Economic Development reduction recommendations total \$357,875 with no change in FTE's and related reductions in the FY 2009-10 budget would total \$316,875.

Fire Department

The Administration recommends a \$125,000 reduction in the fuel budget due to lower costs and Department efficiencies.

The Administration recommends funding \$20,000 of the contract salary costs for its medical director out of a current Emergency Medical Services grant.

The Administration recommends eliminating \$40,000 that had been budgeted to replace aging radios within the Department. While this equipment is older, it is still in good working condition and can be maintained for one more year.

The Administration recommends the elimination of all remaining capital expenditures for a savings of \$65,000 this year and \$20,000 in FY 2009-10. If this reduction is adopted, the Department will not replace equipment or make station updates as scheduled.

The Administration has also included a placeholder of \$50,000 for further reduction by the Fire Department. Details of this reduction will be provided as the option is developed.

Fire Department reduction recommendations total \$300,000. If those reductions are adopted, there will be a reduction of \$170,000 in the FY 2009-10 budget.

Management Services

The Administration is proposing to create a deputy director position within the Department of Management Services. The major focus of this position will be creating a new function focused on capital asset management within the City. Associated with this change, the current deputy director of Human Resources will become the Division's director. In FY 2009-10, the Administration proposes to hold the deputy director of Human Resources position vacant, generating savings of approximately \$134,000 next year.

In addition, the Administration proposes operational reductions in the travel budget in the Recorder's Office of \$792 with a continued reduction of \$2,000 in FY 2009-10. In Finance, operational reductions will generate \$2,000 the rest of this fiscal year and \$6,000 in FY 2009-10.

In the Division of Information Management Services, the Administration recognizes \$70,000 in one-time savings. These reductions are associated with less than expected costs for acquiring and servicing new servers (\$35,000). In addition, renegotiations with Qwest have generated savings of \$20,000. Finally, coverage for maintenance agreements will be reduced on all but mission critical servers, generating savings of \$15,000.

Management Services Department reduction recommendations total \$72,792 with no change in FTE's and related reductions in the FY 2009-10 budget would total \$140,688.

Police Department

The Administration recommends a further delay in the planned three-year laptop replacement schedule for a savings of \$36,000.

The Administration recommends a \$300,000 reduction in fuel costs due to the reduced price of fuel. This will also allow a \$100,000 reduction in FY 2009-10.

The Administration recommends a delay in police officer hiring from mid-February to July 2010 for a savings of \$340,000. By July, there will be approximately 20 or 25 vacancies.

The Administration further recommends eliminating \$100,000 from the supply budget, a 25% cut. The Department has \$385,000 in the remaining supply budgets. If this cut is adopted, the FY 2009-10 budget could be reduced by \$89,000.

The FY 2008-09 budget included \$120,000 for cold case investigations, funding sufficient to pursue 12 cases. In the previous budget reduction, this funding was reduced by half. Expenses continue to be less than expected so the Administration recommends an additional \$46,000 reduction. For FY 2009-10 the Administration will recommend a new operating base for cold case investigations of \$60,000.

Finally, the Administration recommends the elimination of a vacant victim advocate position for a savings in the FY2009-10 budget of \$72,000.

The Police Department recommended reductions total \$822,000 with the elimination of 1 FTE. Related reductions in the FY 2009-10 budget would total \$321,000.

Public Services

The Administration recommends holding seven current vacancies for the remainder of the fiscal year for a one-time savings of an additional \$20,263. The majority of this savings was included in the first round of cuts.

The Administration recommends a reduction in the slurry seal program for the remainder of this fiscal year. The asphalt oil vendor the City has historically used declared bankruptcy in July 2008. There has also been a shortage of the petroleum by-product used to generate asphalt oil. As such, the City has been unable to complete 80 lane miles of slurry seal budgeted for this fiscal year. Including the expenses that will not be incurred in fleet maintenance, as well as the reduction of eight seasonals during the months of April 2009 through June 2009, the City will realize a one-time savings of \$175,300.

The Administration also recommends a reduction in the chip seal program budget for the remainder of the fiscal year, because of the City's inability to purchase petroleum based asphalt oil and emulsion. As a result, 11.50 lane miles of chip seal treatment will not be completed this fiscal year. This would also entail the reduction of four seasonals during the months of April 2009 through June 2009. This will result in a one-time savings of \$88,940.

The Administration recommends a reduction in the budget for slurry and chip aggregate used for the slurry and chip seal programs resulting in a one-time savings of \$180,323.

The Administration recommends a reduction in the budget for Parks irrigation and plumbing supplies resulting in a one-time savings of \$80,480.

The Administration recommends a reduction in the Fleet equipment replacement budget of \$150,000. The Fleet division will employ a lease payment program rather than purchasing equipment with cash.

The Administration recommends a reduction of \$249,074 for fiscal year 2009 as well as a reduction of \$322,905 for FY 2009-10 based on a drop in fuel prices.

The Administration recommends a reduction in the budget for traffic signal electricity and supplies of \$50,000 in fiscal year 2009 and \$25,000 for FY 2009-10. The City has installed LED lights in many of its traffic signals resulting in electricity and maintenance savings.

The Administration recommends reducing the number of snow fighters assigned to the Central Business District, Sugarhouse Business District, and several building facilities from 18 to a total of nine, resulting in on-going savings of \$9,000 this fiscal year and \$22,804 in FY 2009-10. This reduction is already in place, and service level reductions will only be seen after business hours in snow response.

The Administration recommends a reduction in the barricade rental budget providing an on-going savings of \$43,980 this fiscal year and the same amount in FY 2009-10. Enough barricades have been purchased in recent years to reduce the need for rentals.

The Administration recommends an on-going reduction in the compliance budget for seasonal crossing guards of \$80,000 this fiscal year and the same amount again in FY 2009-10 based on a newly implemented payment system for crossing guards.

The Administration recommends the elimination of 1.50 FTE of existing vacant positions for an on-going savings of \$54,381 this fiscal year and \$82,724 in FY 2009-10. This reduction will result in the elimination of the (.50 FTE) non-RDA portion of the vacant Gallivan Center Events Supervisor and the (1.0 FTE) vacant Street Sweeping Equipment Operator.

Non-Departmental

The Administration is proposing to re-align funding in this year's CIP program. In some cases, we propose to complete design and not begin construction, in some cases we are taking advantage of savings in a particular project due to lower than expected construction costs, and in one case, we propose to eliminate the project entirely. These changes will generate approximately \$1.2 million in expense reductions in FY 2008-09.

In addition, the Administration is recommending an increase of \$1 million for retirement payouts. The Administration is in the process of developing a possible option designed to encourage retirement, and this increased level of funding available for retirement payouts would make that option possible.

Conclusion

The expenditure reductions and revenue transfers identified in this budget adjustment recommendation have been chosen to help City government and City residents weather a difficult economic situation with a minimum of service impact. The Administration will continue to closely monitor national, state and local economic conditions so that we can continue to respond as necessary and maintain our fiscal stability. We look forward to the Council's consideration of our recommendations.