

City Council Announcements

January 5, 2010

A. Information Needed by Council Staff

1. The Council Communication Subcommittee Members (Council Members Love, Chair; Garrott and Simonsen) were instrumental in creating the fast fact policy – DRAFT attached for the Council’s review and approval.

Does the City Council support implementing the fast facts policy or are there any suggested changes from Council Members?

2. Provided the new process the Council utilizes to approve grant funding within the Consent Agenda, an outline of the grant applications is below. The details of each grant are also attached. If you have any objections, please speak with a member of staff.


Grant Reference Title	Grant Amount	Grant Program
YouthCity After-School & Summer Program	\$16,000	
Hazardous Material Emergency Preparedness (HMEP)	\$3,200	

FAST FACTS POLICY

Note: In all of the cases listed below, links will be provided to other information/background on the topic including Fast Facts, administrative documents as appropriate, agenda materials, proposed ordinances/resolutions, etc.

1. Fast Facts are written and intended to provide bullet point fact-based information to highlight policy issues for the media regarding an agenda item considered newsworthy by the Council communication subcommittee members - fact-based only, rather than information that could be construed as interpretations or potential conclusions.
2. To the extent that is practical, Fast Facts can give a 'sense of the Council' on issues where there is consensus or a Council priority.
3. The goal of the Fast Facts approach is to give the public and news media specific, easy to understand information in the simplest language regarding issues that will be considered by the City Council.
4. Opportunities for public comment are emphasized in all Fast Fact documents up to the point of Council taking potential action.
5. Drafts of Fast Facts are to be approved by 4 out of the 5 Council Members before releasing to the media/public (includes Council communication subcommittee members: Jill, chair; Luke, and Søren, and Council chair/vice chair).
6. As a general guideline, Council staff will aim to provide drafts of Fast Facts to the 5 Council Members by Thursday afternoon, the Council is aware to provide feedback by the following Friday.
7. When feedback on a draft Fast Facts is provided by a Council Member and is minor in nature -- does not change the substantive content of the language -- Council staff is permitted to make the discretionary judgment to go ahead with the change without running the change by the remaining four Council Members.
8. A brief Fast Facts that provides a short description of the issue; date/time; location; links to background information is acceptable in advance of briefings when:
 - a) There is division, or potential division, on the fast facts bullet point language or when all Council Members don't have the same degree of information in advance of the Fast Facts -- rather Council staff will wait to prepare a more detailed Fast Facts in advance of the hearing or decision night when no hearing is required.
9. Once a Fast Fact has been released, and then later scheduled under another section of the Council agenda, rather than producing multiple Fast Fact sheets on the same issue, Council staff will compile all previous fast facts into one Fast Fact.
10. Council Staff will prepare a brief Fast Fact on multiple topics to list the various decisions scheduled the week after the public hearing.

Grant Application Submission Notification Memo

TO: Jennifer Bruno, Gina Chamness, Sherrie Collins, David Everitt, Cindy Gust-Jensen, Karen Halladay, Ben McAdams, Sylvia Richards, Lehua Weaver
FROM: Elizabeth Myers 
DATE: December 22, 2009
SUBJECT: YouthCity After-School & Summer Program

FUNDING AGENCY: Dannon Company
GRANT PROGRAM: None
REQUESTED AMOUNT: \$16,000
DEPARTMENT APPLYING: Salt Lake City Foundation
COLLABORATING AGENCIES: None.
DATE SUBMITTED: December 17, 2009

SPECIFICS:

- Technical Assistance (Training) Equipment/Supplies Only
- Provides _____ FTE Position(s)
- Existing New Overtime Requires Funding After Grant
- Explanation: _____
- Match Required 0% In-Kind or Cash
- Computer Software Development In-House or Contract Services
- Contractual Services
- New Program (City not performing function now)

GRANT DETAILS:

- Salt Lake City Foundation submitted the required paperwork to process a donation from the Dannon Company to YouthCity.
- Funds from the Dannon Company will be used to purchase new couches for the program sites at Central City Recreation Center, Fairmont Park, Liberty Park, and Memory Grove and for general operating expenses.
- There are no matching funds required by the funding agency.

Grant Submission Update Memo

TO: Dave Everitt, Cindy Gust-Jenson, Jennifer Bruno, Ben McAdams

FROM: Sarah Behrens

DATE: 12/22/2009

SUBJECT: Hazardous Material Emergency Preparedness (HMEP)

FUNDING AGENCY: Utah State Fire Marshall

REQUESTED AMOUNT: \$ 3,200

DEPARTMENT APPLYING: Emergency Management/Fire Dept.

COLLABORATING AGENCIES:

DATE SUBMITTED: 1/25/2009

SPECIFICS:

- Technical Assistance (Training) Equipment Only
- Provides __ FTE Position(s)
- Existing New Overtime Requires Funding After Grant

Explanation: _____

- Match Required 20% \$620 In Kind Cash
- Computer Software Development In House Contract Services
- New Program (City not performing function now)

GRANT DETAILS:

This is an annual award from the state. The city uses the funds to reimburse participants for mileage to attend trainings and meetings.