

## **SALT LAKE CITY COUNCIL STAFF REPORT**

### **BUDGET AMENDMENT #2 – FISCAL YEAR 2010-11**

**DATE:** November 9, 2010

**SUBJECT:** Budget Amendment #2 (Follow-up briefing)

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#### **NEW INFORMATION**

During the October 19<sup>th</sup> Work Session briefing, the Council requested additional information and follow up on the following items:

***A-1: Request for Subsidy of Downtown Alliance Parking Token Subsidy (\$30,000 – Source: fund balance of General Fund)***

During the October 19<sup>th</sup> briefing, the Council discussed the option of funding \$30,000 instead of the original request for \$45,000. The Council requested potential motion language as follows:

**Motion:** [“I move that the Council”] APPROVE/DENY Item A-1, *a request to fund \$30,000 for the Downtown Alliance Parking Token Subsidy. The funding source is the fund balance of the General Fund.*

***C-1: Request for FTE – Infrastructure Protection Specialist in association with LEAP and UASI Grants (\$90,554 – Source: Grant Fund)***

The Administration has withdrawn this grant from the budget amendment.

***D-12: Recapture of CIP Completed and Closed Projects (\$2,396,059)***

Currently there is \$126,943 in the CIP Cost Overrun account. If the budget amendment is approved as proposed, based on projects recaptured, there will be \$855,072 in the account. This exceeds the amount traditionally available for CIP cost overruns, in a time when construction bids are coming in lower than expected. During the work session, the Council asked for more information regarding CIP projects that were unfunded or underfunded during the FY 2011 budget discussions. Staff has attached the Council’s final CIP authorization list. Projects that “just missed the cut” start at #26 on the log (there are 83 general fund projects on the log). The Council “starred” a couple of projects. All were funded in full with the exception of “Traffic Signal Upgrades” (log #6). The Council funded \$320,000 of the \$960,000 request. The Mayor recommended funding the request in the amount of \$480,000. (Please see attachment for the log.)

**\*NEW ITEM: Recycling Contract versus In-house Collection Services**

During the October 19th Council Work Session, Council Member Christensen raised a question about the decision to bring recycling collection service in-house. The Administration proposed this during the annual budget, and it was adopted as part of the Refuse Fund budget for fiscal year 2010-11. That budget included funding to purchase new packer trucks, and to hire staff in May 2011 to be ready to provide collection service on July 1, 2011.

Based on the information provided by the Administration on bringing recycling service in-house, there are two consideration points on this issue: cost and environmental goals.

Cost: From a cost comparison standpoint, the Administration proposes that the City could provide collection service for a competitive rate. Contracted rate: \$2.35 per can per month over the next five years compared to an in-house rate of \$2.23 per can per month *averaged over the next five years*. (The costs fluctuate annually with higher costs in the start-up years.) There are several assumptions to each of these rates:

	<b>CONTRACT EXTENSION**</b>	<b>OPEN BID CONTRACT</b>	<b>IN-HOUSE</b>
<b>Rate:</b>	\$2.35 per can per month over the next five years	Unknown	\$2.23 per can per month averaged over the next five years <b>(Higher costs in early years, as high as \$2.63 per can per month)</b>
<b>Total Cost:</b>	\$1,545,392 (plus tipping fee costs for contaminated material taken to the Landfill)	To be determined.	\$1,683,455 in year 1 and \$893,969 by year 5
<b>CNG Vehicles:</b>	Replace fleet to natural gas vehicles over the contract period	Could be required in contract terms	All CNG vehicles as of July 1, 2011
<b>Clean Fill:</b>	Per can rate is charged for each can in the system, regardless of the amount of (clean) material collected.	Could be defined as deemed appropriate.	Rates based on an estimate of clean-tons collected. Estimate of potential clean tonnage is great under City-controlled scenario.

<b>Offsetting Costs:</b>			1. Sharing revenue with the sorting facility from selling the recyclable material. 2. Expense reductions by staffing and capital savings. (*See additional information below.)
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*\*\*The contract extension proposal is based on extending the contract with the current provider. However, that contract expires as of June 30, 2011, and based on the City's procurement procedures would not be eligible for renewal without a waiver from the Mayor.*

Other Cost points for consideration:

- If the collection service is brought in-house, the financial outcome of the program would directly affect the fund balance of the Refuse Fund – either positively or negatively. This would filter through to the rate payers.
- \*During the annual budget, the Administration indicated that the cost savings would be realized through efficiencies in:
  - Staffing: sharing between the weekly pick-ups and the annual Neighborhood Clean-up program. (The driver's schedules will change from four-ten hour days per week to five-eight hour days.)
  - Equipment: Rather than maintaining a 50% redundancy on packers, the Administration would change to a 25% redundancy. (So instead of leasing 15 packers to cover the work of 10, the City would propose to have 12.5.)
- These numbers have not been independently verified by Council staff.

Environmental Goals: Additional Information from the Administration for the Council's consideration:

- The 42% diversion goal was based upon the City's plan to focus education efforts on increasing clean recyclable material collections. This would reduce the amount of contaminated material collected, and reduce the amount of material taken to the landfill. **The Council may wish to ask why the City's education staff could not still increase their efforts if the service is provided by a contractor. The Council may also wish to ask what other tools could be utilized to increase the amount of clean fill collected by a contractor.**
- In order to meet a higher diversion rate (50%), the City will need to implement other changes to the program, such as technology to track volume of collections. An in-house program may allow staffing or practice changes to be implemented more quickly without requiring contract re-negotiation.

- Timing of reaching accelerated diversion goals. The Administration has indicated that other communities have reached aggressive diversion goals with contracted service, but it has taken longer than the current Administrative goal of 2016.

Additional Questions for consideration:

1. ***The Council may wish to ask what components would need to be included in a contract to meet the City's needs? What are the obstacles to making a contract work?***
2. The Administration would have planned to have more of the order process for vehicles completed at this point. ***The Council may wish to ask what the timing issues are at this point, what the options are to open a bid process for contracted service, or explore any of the other options.***
3. ***The Council may wish to ask what the impact will be to business recycling service.***
4. ***The Council may also wish to understand what other program changes might be implemented in order to meet a 50% diversion rate.***
5. ***The Council may also wish to ask how much of the anticipated Landfill dividend may be spent toward new initiatives.*** (The Council and Administration have so far planned that the full \$7 million would go toward the Refuse Fund as follows: \$1.5 million of the dividend would be used to replenish the Fund Balance in the Operations & Recycling Fund, and the remaining \$5.5 million would be put toward the Environmental & Energy Fund for a yet-to-be-determined project.)

***\*NEW ITEM: Potential Audit of Parking Ticket Collections***

In light of the information provided to the Council during the Revenue briefing on October 19th, the Council may wish to consider requesting an audit of parking ticket collections.

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The following information was previously provided in Council packets for the budget amendment briefing on October 19, 2010. It is provided again for your information.

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Budget Amendment Number Two contains 47 proposed adjustments, as suggested by the Administration. The amendment recommends using fund balance for two initiatives for a decrease to fund balance of \$75,000. The other items impacting the General Fund include an encumbrance carryover of \$2,972,401, and interest associated with tax revenue anticipation notes of \$138,333. Both of these items are included in Section D under Housekeeping.

The Council requests a current-year revenue forecast with each budget amendment. The Administration indicates they do not anticipate any change to the revenue projections used during FY 2010-11 annual budget discussions. The Administration will provide a revenue presentation to the Council in conjunction with the budget amendment briefing.

## **MATTERS AT ISSUE**

**The Administration classified the following as:**

### **New Items:**

#### ***A-1: Request for Subsidy of Downtown Alliance Parking Token Subsidy (\$45,000 – Source: fund balance of General Fund)***

The Administration has requested a \$30,000 reimbursement to the Downtown Alliance for parking tokens purchased during the past two years. The Administration also requests an additional \$15,000 subsidy to continue the parking token program until a new parking validation program has been created in conjunction with parking pay stations. (By way of update, the Transportation Division anticipates issuing the RFP for the parking pay stations by the end of October.)

The Council may recall that during the October 5<sup>th</sup> formal meeting, the City Council approved the Downtown Alliance's recommendation to shorten the two-hour free holiday parking program by one week this year (to end December 26 instead of January 2) in an attempt to offset additional program costs. The Alliance has indicated that the merchants are supportive of the recommendation in order keep the token program until a replacement program is identified.

The Administration requests using \$45,000 of fund balance for the subsidy. The Council may recall that in 2008, the Downtown Alliance subsidy was split 50/50; the fund balance of the General Fund contributed half of the request, and the RDA budget funded the other half. **The Council may wish to discuss this option further.**

#### ***A-2: Citywide Sidewalk Replacement RFQ (\$150,000 – Source: CIP Cost Overrun Account)***

The Administration recently briefed the Council on the current state of the City's concrete replacement needs for the City's sidewalks, curbs, and gutters. According to the briefing paperwork, concrete replacement needs for Salt Lake City include: 1) approximately 2 million square feet of deteriorated sidewalk, 2) 754,000 lineal feet of defective curb and gutter, and 3) 3,400 sidewalk accessibility ramps that need to be constructed. According to the Administration, the City's current funding sources and programs are not adequate to keep pace with the replacement needs.

The Administration is requesting this budget amendment to reallocate \$150,000 of recaptured CIP cost over-run funds to a new account in the Non-Departmental budget. This budget would be used to fund a study of the citywide concrete replacement issue. Recaptured funds of \$170,039 are from a failed Sidewalk Replacement SAA – 1500 to 2100 East, 1300 to 1700 South. If approved, the Council has indicated that they will conduct this review in collaboration with the Administration through the Council's audit program. The scope of the study would include identifying best practices and recommending solutions to address concrete replacement options, funding, and strategies. Currently, an internal study team is being assembled to further define the project scope.

#### ***A-3: Request to establish budgets for Sidewalk Installation – Redwood Road (north of 400 South, east side) and 3300 South (between 1100 and 1200 East) (\$77,475 – Source: CIP Cost Overrun Account)***

The Utah Department of Transportation (UDOT) notified the City that \$24,975 of state funding has been approved for sidewalk installation on Redwood Road. The project installs sidewalk from the northeast corner of 400 South to approximately 300 feet north where it connects to the existing sidewalk. Also included are pedestrian ramp improvements at the corner. This is part of UDOT's program to install missing sidewalk along state highways. The funds can only be used for new installations and not for repairs to deteriorated sidewalks.

The estimated cost for engineering and construction of this section of sidewalk is \$33,300. The Administration recommends using funds from the CIP cost overrun account for the required 25% match of \$8,325.

In addition, the City has received \$52,500 from UDOT for approximately 250 feet of sidewalk at the north side of 3300 South between 1100 and 1200 East. Originally, it was thought that this area abutting 3300 South was located in Salt Lake County however, it was later determined that the southern boundary of the City in this location is just north of the existing curb of 3300 South, which is within the City's jurisdiction. A 25% match is required, which will be funded by the CIP cost overrun account in the amount of \$17,500. Both projects are included as part of UDOT's Safer Sidewalks Program.

If approved, this request would establish budgets totaling \$77,475 to facilitate the expenditure of the appropriation and project match.

***A-4: Request to sell Public Safety Building Bonds (Source: \$100,000,000 – Source: General Obligation Bond Proceeds)***

The Administration is requesting the Council establish both a revenue and expenditure budget for the remaining \$100 million in Public Safety Building General Obligation bonds. The Council had previously approved \$25 million in expenditure authority in an earlier budget amendment. This budget amendment action would authorize the Administration the full \$125 million in expenditure authority so that contracts can be signed and asbestos abatement can begin in December, with demolition following in January of 2011, excavation in March, and construction following after that. Currently the only buildings scheduled to be demolished are the ones on the southwest quadrant of the block. The Administration is still reviewing options for the Barnes Bank building – as such it is not scheduled to be demolished at this time. *The Council may wish to request an update regarding the plans for Barnes Bank building and that would impact the tax-exempt bonds that were used to purchase it.*

The Council will receive a separate briefing on the selling of the remaining bonds. The Council will also receive a detailed briefing on the progress of the Public Safety building project on November 9th, at which point the project manager will be available to answer detailed questions on the proposed expenditure budget. The public hearing for the budget amendment is scheduled for November 9th. The Council may wish to defer a decision on this budget amendment item until the November 16th.

The following is a general breakdown of the usage of the funding (details available on November 9th):

Consultants	\$	190,000
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Asbestos Abatement	\$ 200,000
Demolition	\$ 2,500,000
Excavation	\$ 4,000,000
Foundation/Underground Parking	\$ 1,400,000
Base Building Construction	\$ 53,000,000
Contingency, fixtures, equipment, communications, special testing, art and bond costs, legal fees	\$ 26,110,000
<b>Total</b>	<b>\$ 87,400,000</b>

***A-5: Request to transfer funding from South Temple Reconstruction Project to 500 East (1300 South to 2100 South) CIP Project (\$350,000 – Source: CIP Fund)***

This budget amendment request would allow the 500 East (1300 to 2100 South) Project to be reimbursed for funds that were temporarily used to help fill a gap in the budget for the South Temple reconstruction project. In 2002, the City used Federal Highway Administration funds (administered by UDOT) to reconstruct South Temple from Main Street to Virginia. After the project was complete, UDOT determined that no documentation was available from the City's consultants to confirm that materials used on the project met the federally-required testing processes. The City then had to reimburse the Federal government for these ineligible work items. At that time, the City used funds from the 500 East project to reimburse the FHA, with the understanding that if there were any settlement from the City's contractor or consultant for not verifying those materials, funds would be sent back to the 500 East project. Recently the City's consultant on the South Temple project agreed to reimburse the City in the amount of \$350,000. This budget amendment would send these funds to the 500 East (1300 to 2100 South) CIP project.

***A-6: Proposed Reorganization and Centralization of Personnel Payroll Administrator Functions in Human Resources Department – request for FTE (No fiscal impact)***

The Administration has proposed several changes to the Human Resources Department (HR). First is the centralization of the personnel/payroll administrator functions which are currently divided and managed separately by each City department. The proposed change modifies only the reporting structure of the payroll administrators in the fire department, police department, public utilities, airport and public services. These five employees will remain in their current physical locations within the departments. If this request is approved, the Administration indicates that HR will be assessing payroll administrators' workloads, duties, job skills and opportunities for economies of scale. The salaries of these individuals will not change as a result of the consolidation. HR wishes to ensure efficiency, consistency and compliance with federal and state law, and with the union agreements regarding timekeeping procedures, processes, and records. If approved, this change would be effective November 1, 2010.

Second is the reclassification of the following three positions: *Compensation Program Administrator*, *Employee Benefits Administrator*, and *Equal Employment Opportunity (EEO) Consultant*. These positions will be changed to HR Program Manager. Currently, there is no Deputy Director position in HR, and all employees report to the Director. HR indicates that

this change will create a second layer of management internally. The reclassifications also standardize the titles of individuals who have oversight responsibility for program areas. Two of these individuals will be assuming additional duties. The total cost for these three reclassifications is \$9,000 which will be offset by the elimination of the vacant Senior HR Policy Administrator position. HR has provided new job descriptions which are attached to the staff report.

Third is the reclassification of two *Office Technician* positions. The titles will be changed to Human Resource Technician. HR indicates this change more accurately reflects existing duties, and is consistent with classifications found in other HR organizations. The total cost associated with these changes is \$6,000, which will also be offset by the elimination of the Senior HR Policy Administrator. A new job description is attached.

Fourth is the creation of a new FTE: *Human Resource Information System Liaison*. This position will be responsible for managing medically-related benefits and mandated leave programs citywide. The fully loaded cost for this position will be approximately \$40,000, which will be offset by the elimination of the Senior HR Policy Administrator. A new job description is attached, as well as an HR organizational chart. If approved, the internal HR changes would be effective October 1, 2010.

***A-7: New FTE proposed for Mayor's Office (No fiscal impact)***

The Mayor's Office is proposing a new Communications & Content Manager to work together with the existing Communications staff in the Mayor's Office. This position would provide additional resources for the growing number of ways to distribute information to the Public, and engage the community in the City's current events. This position would also be responsible for increasing content for the City's webpage, social media posts, and working with Open City Hall.

The Administration has indicated a willingness to dedicate one third of the employee's time to posting information for the City Council, so that the employee's time would be split as 30% toward Council communication efforts, 30% toward citywide projects, and 40% for Mayor's Office specific communication. Council staff has been working on this idea with the Mayor's Office per the Council's requests to get a greater presence of Council-related information on the City's web site, through social media and on channel 17. Given that the supervision will be through the Mayor's Office it is Council staff's suggestion that the focus of the information would be on announcements of Council meeting items including hearings – the when, where, what.

Budget impact: No new funds are requested for this position. The Administration proposes funding the position with a combination of Non-Departmental funds that had been used for the Salt Lake Solutions function, and some other seasonal employee funds.

***A-8: Third floor office remodel and request to fund office furniture (\$30,000 – Source: fund balance of the General Fund)***

The Council previously indicated support in coordination with the Mayor's Office for minor remodeling to add a third floor office space, and funding to address deferred maintenance and new equipment needs in third floor meeting space.



**The Administration classified the following as:**  
**Grants Requiring Existing Staff Resources**

***B-1: Utah State Department of Workforce Services LifeSkills – Central City Teen Grant (\$28,564 – Source: Grant Fund)***

YouthCity, a division of Public Services, applied for and received a \$28,564 grant from the Utah State Department of Work Force Services under the LifeSkills Grant Program. The funds have been awarded to continue the Teen Program for high school students, ages 15 to 18 years old. The YouthCity program, which plans to provide services to approximately 25 students per week, will be located at YouthCity's Central City site. According to the Administration, the Teen Program plans to provide services to high school age students with an emphasis on teens living in the Central City neighborhood.

Program services, provided three hours a day, four days a week, will provide a mix of prevention education, community service activities, technology skills and art classes. In addition, the Central City Teen Program will collaborate with the Salt Lake City School District, Salt Lake City Police Department, and other community organizations to further develop the program and provide a safe environment in which students are allowed to experiment and learn.

The \$28,564 in funding will be used for hourly wages and payroll taxes for 1) two Program Facilitators and one Office Support Tech- \$21,918, 2) Grant Monitor/Accountant - \$1,250 and Professional Art Teacher (Contract) - \$2,596. In addition, \$2,800 will be used for general office and program supplies.

The grant does have a 100% matching requirement, which is satisfied with a portion of the Program Manager and Teen Program Coordinator's salary and benefits and costs of using a City van.

This grant has the potential to be renewed for two additional years.

**The Administration classified the following as:**  
**Grants Requiring Additional Staff Resources**

***C-1: Request for FTE – Infrastructure Protection Specialist in association with LEAP and UASI Grants (\$90,554 – Source: Grant Fund)***

The Emergency Management Services (EMS) Division currently has an open grant – the Local Energy Assurance Planning Grant (LEAP – awarded in FY 2010, and approved by the Council as a last-minute adjustment to the FY 2011 budget). Initially this was to pay for an Energy consulting firm to author an Energy Assurance Plan (EAP). The Administration is requesting to change this and fund an FTE (job title "Infrastructure Protection Specialist"), with a reduced consulting contract.

- A. The FTE would be housed in the City, but managed by the Salt Lake Urban Area (SLUA) executive director. The Administration indicates this is because SLUA is the conduit for an existing Urban Area Security Initiative (UASI) grant, which is targeted to serve the entire Salt Lake Valley. The shared funding agreement will mean that the new employee would perform LEAP plan tasks (data gathering, stakeholder relationships for Salt Lake City specifically), while at the same time performing UASI tasks.

1. The tasks for both grants are similar, the difference being the scope (Salt Lake City vs. the entire valley).
  2. The salary for the position is \$65,000 (the salary range allows for the Administration to adjust the salary to a maximum of \$76,970), with a fully loaded cost of \$90,554 at the \$65,000 pay level. \$45,277 would come from the LEAP grant and the remainder would be funded by an existing UASI Grant.  
**Job description is attached.**
  3. The agreement for the position would be for one year, after which the position would be under the exclusive direction of the UASI program. The grant report states "...even without grant funding, partial funding for a regional Energy Assurance Manager from each participating jurisdiction and organization could be secured." *The Council may wish to consider whether it supports funding this position in perpetuity should grant funds be unavailable.*
- B. The proposed use of the grant funds has evolved since the matter was presented to the Council for approval. Two major changes have occurred:
1. Originally the LEAP Grant called for the professional energy consulting firm to perform the duties outlined in the grant. Under the current proposal, the expert contractor time is proposed to be reduced and a full time employee with benefits (FTE) has been proposed. It is not clear that the City will gain more of a benefit by having an employee in addition to a contractor. Because adding this full time position includes using funds from the UASI grant, the actual cost to complete year one of the project as identified by the LEAP grant has increased by \$45,277 from what was initially discussed.
  2. There is a stated desire to link this with a subsequent County-wide effort. It is not clear whether the contract resources would be used for that effort, or whether some efficiency could be gained by making the contractor aware now of that project so that information gathering can be combined and efficiencies can be realized. If the contractor is able to bridge the City and County-wide planning efforts, it is not clear how an FTE, housed in the City, would add to the effort. The following are questions raised relating to this aspect of the proposal:
    - If it takes 600 hours after year one to maintain the program (as indicated in the grant documents) and do drills / training for the City program, should we assume that it will take an additional 600 hours for the County-wide plan?
    - Could the drills / training be done jointly to continue to foster the collaboration among entities? Would this reduce the number of staff hours needed?
    - Assuming it does take a total of 1,200 hours annually, that is, less than full time (2080 hours), does it make sense to have a very specialized position full time to do the updates plus drills and training after year one?
    - Is an FTE who is so narrowly specialized the best employee to facilitate drills / training and updates once the technical work is completed by the consultant?
- C. Background - The 2009 UASI award included \$150,000 for personnel to "identify critical infrastructure and key resources within the SLUA and create a usable

database, most likely GIS based, for infrastructure protection planning. The 2010 LEAP grant (\$297,000) was awarded to develop and implement a Local Energy Assurance Plan. At the time the Council approved this as a part of the FY 2011 budget, the Administration indicated that a contract (\$270,000) would be awarded to hire a consultant to gather data, assemble stakeholders, and develop and Energy Assurance Plan. The remaining \$21,127 would be used for partial salary of the grant monitoring specialist and EMS office staff.

**D. Matters at Issue:**

- The Council may wish to ask how this plan would build upon existing plans conducted by the State, County, Rocky Mountain Power and Questar. The Council may wish to ask if this plan is duplicating efforts already completed.
- The Council may wish to consider the policy basis for adding an FTE to the City staffing document that is funded for one year, with grant funds (one time funds).
- The Council may wish to consider the policy basis for adding and FTE to the City staffing document that is managed by an outside agency.
- The Council may wish to consider the financial efficiency of hiring a City FTE vs. taking the original approach approved by the Council and hiring a consulting firm.
- The Council may wish to ask the Administration what an employee will add that a consultant could not accomplish with the original \$270,000 contract funding.
- The original grant application specifically stated the goal to gain political support for a long-term full time employee. While the Council does not typically do a detailed review of grant applications, typically the Council asks that any future budget impacts be disclosed. This was not previously disclosed to the Council.
- Timing - The Council was told that it was necessary to appropriate the grant quickly due to federal requirements. Staff did not have adequate time to verify this statement, and it turns out it is incorrect. There was a need to appropriate funding for a part-time employee that had been previously funded by the Fire Department, but this could have been handled a number of other ways had this been clearly communicated to the Council. There was no need to appropriate the funding without the proper time for the Council to receive documentation.

**E. Options:**

1. The Council may wish to approve the budget amendment as is.
2. The Council may wish to consider allocating contract funds for a consulting firm to draft the Energy Assurance Plan (and originally-proposed staff-support funds), but not approve an additional FTE in the City staffing document.
3. The Council may wish to consider authorizing funding to be used for a contract clerical position.

The consultant indicates that major outcomes of the project are relationship building among City personnel and energy providers and other stakeholders, and education of those same individuals. The Council may wish to consider whether it makes sense to focus that relationship and knowledge building on a grant-funded employee or whether that focus should be broadened as described in the original grant application that listed 4 key City staff members who will be involved in this process. The Council could assure that the relationship building focus is on existing City personnel and still provide the support needed for this process by funding a lower level position (perhaps high level clerical – Option 3 above) to make arrangements, coordinate and provide necessary clerical support for this effort. If grant funds were not secured for the future the Council would then not have pressure to fund the single employee where all knowledge is vested – it would be vested in a range of City employees who already carry related responsibilities. If the Council does elect to fund this position as recommended there is a very high likelihood that in the future the City will be approached to fund the position at least partially with City funds.

**The Administration classified the following as:**  
**Housekeeping**

***D-1: Intermodal Hub Fund Encumbrance Carryover (\$39,349)***

On June 30, 2010, unexpended budgets lapse in accordance with State law. The Administration is requesting that the Council bring forward or “carryover” the balance for \$39,349 to cover purchases encumbered last fiscal year. This occurs within the Intermodal Hub Fund and does not impact the General Fund.

***D-2: Transfer of Engineering General Fund Capital and Revenue budgets from Public Services to Community & Economic Development (\$32,500 and \$321,500 – Source: Engineering’s Capital and Revenue Budgets)***

During the FY 2010-11 budget season, the Engineering Division was transferred from the Public Services Department to Community and Economic Development (CED); however, the capital and revenue budgets for Engineering were not transferred to CED. If approved, this housekeeping request transfers \$32,500 in capital budget and \$321,500 in revenue budget to CED/Engineering. The Council may wish to note that there is no impact to the general fund; this is only a transfer.

***D-3: Central Business Improvement District (CBID07) Special Assessment (\$45,371 – Source: assessments from Central Business Improvement District Fund)***

This request establishes revenue and expense budgets relating to outstanding receivables from the old district, Central Business Improvement District (CBID07). By contract, the City withheld 5% from the Downtown Alliance to account for the special assessment receivables outstanding. If approved, the City will pay the Downtown Alliance using the receivables collected through the special assessment.

***D-4: Request to Consolidate Street Lighting budgets in Non-Departmental (\$125,000 – Source: Transportation Division budget)***

This request consolidates the street lighting budgets into the Non-Departmental cost center. The Administration indicates that approximately 10% of the street lighting funding remains in the Transportation Division budget, and that tracking costs will be easier and more efficient if the budgets are consolidated. Transportation staff will continue to be responsible for oversight and use of the funds.

***D-5: Public Utilities Storm Water Budget Carryover (\$4,000,000)***

This amount represents the amount requested to be carried over for storm water fund capital projects, specifically the replacement of the storm drain line under the North Temple viaduct.

Since the fiscal year ends on June 30th of each year in the middle of a normal summer construction period, it is common for funding to be split between budget years. This is a normal practice of carrying over funding for construction projects which are in progress. On June 30, 2010, unexpended appropriations lapsed in accordance with State law. The Administration is requesting that the Council bring forward, or “carryover” the appropriations for existing construction projects in progress of \$4,000,000.

***D-6: Public Utilities Sewer Budget Carryover (\$6,300,000)***

This amount represents the amount requested to be carried over for sewer fund capital projects and for a project expansion with the digesters. The \$6.3 million is broken out for the following projects:

\$2,300,000	Carryover for 1800 North Sewer Trunk Line project
\$2,000,000	Carryover for the replacement of the digester roofs
\$2,000,000	Project expansion for repair of the digester walls, and capacity expansion of the digesters

Since the fiscal year ends on June 30th of each year in the middle of a normal summer construction period, it is common for funding to be split between budget years. This is a normal practice of carrying over funding for construction projects which are in progress. On June 30, 2010, unexpended appropriations lapsed in accordance with State law. The Administration is requesting that the Council bring forward, or “carryover” the appropriations for existing construction projects in progress of \$4,300,000 and then increase the digester project budget by \$2 million for the capacity and wall repair.

***D-7: Refuse and Golf Fund Encumbrance Carryover (\$1,313,907)***

On June 30, 2010, unexpended budgets lapse in accordance with State law. Encumbered purchase orders at the end of the fiscal year are items that have been ordered, but not yet received (or paid for) by the requesting City department. Typically, budgets for these unpaid items drop to the Refuse Fund and Golf Fund’s fund balances. In this case, funding for the equipment payments to vendors will come from the escrow accounts held by the City’s lessor. The Administration is requesting that the Council bring forward or “carryover” budget to cover purchases encumbered last fiscal year.

In both the Refuse Fund and Golf Fund, the Administration is requesting that budget be carried over to cover scheduled equipment replacements. For the Golf Fund, this amount is \$146,890 and for the Refuse Fund, this amount is \$1,167,017.

***D-8: Grants and Other Special Revenue Fund Carryovers (\$24,250,919)***

State Statute requires that Special Revenue Funds and Enterprise Funds budgets lapse at the end of each fiscal year. At the end of Fiscal Year 2010 the following special revenue and enterprise funds budgets existed:

\$ 21,820,585	Miscellaneous Grants (Special Revenue Fund)
\$ 920,100	Housing Funds (Enterprise Fund)

\$ 780,436 Other Special Revenues (Special Revenue Fund)  
 \$ 729,798 CDBG Operating (Special Revenue Fund)

Budgets are established upon receipt of the grant and are held open until terms of the grant have been satisfied. If needed, grant extensions are requested when upcoming deadlines will not be met. According to the Administration, these extension requests are typically granted.

This request is to approve the budget carryover of \$15,770,475 for Special Revenue and Enterprise Funds in order to complete grant and other projects.

***D-9: General Fund Encumbrance Carryover (\$2,972,401)***

In order to limit spending to appropriation amounts, the City's accounting system charges purchase orders and contracts to the budget year in which the goods or services are ordered. If the goods or services are not received until the following fiscal year, the Council has routinely carried the appropriations over to the following year so that the same expenditures are not charged once to the prior year budget and once again to the new fiscal year budget. According to the Administration's paperwork, the following is a list of encumbrances by department:

<b>Department</b>	<b>Encumbrance Amount</b>
Finance	\$17,623
Attorney	\$22,917
Community and Economic Development	\$283,385
Council Office	\$100,816
Courts	\$366
Fire Department	\$162,532
Human Resources	\$20,812
Mayor's Office	\$1,942
Non-Departmental	\$169,429
Police Department	\$112,521
Public Services	\$2,080,058
<b>Total</b>	<b>\$2,972,401</b>

***D-10: Donations Fund Carryover (\$1,848,637 – Donation Fund)***

On June 30, 2010, unexpended budgets lapse in accordance with State law. The Administration is requesting that the Council bring forward or "carryover" the balances for the existing donations so that the funds can be used for the intended purpose.

The following donation accounts have balances greater than \$100,000 to be carried over. These include: Tree Replacement Tornado 1999; Glendale Community Center Plaza; and the Gallivan Rainy Day Donations.

***D-11: EMS Evacuation Training Registration Fees – Program Income (\$14,462)***

On September 21<sup>st</sup>, the Emergency Management Services (EMS) Division along with sixteen (16) other jurisdictions held a Venue Evacuation Planning kickoff meeting. Zions Bank and the Valley Police Alliance co-sponsored the event. According to the Administration, the overall goal of the evacuation workshop is for City personnel to be able to effectively respond

to a no-notice event, such as a terrorist attack or natural disaster. Additional goals for the meeting included the following:

- Gain support of key partners from the private sector for the upcoming venue evacuation training and planning. These venues include locations where large numbers of people gather. Examples include stadiums, religious centers, universities, and large office buildings.
- Provide workshop participants an opportunity to evaluate current planning, concepts, protocols, and capabilities.
- Begin development of checklists and standard operating guidelines to be used in the event an evacuation of a particular venue or Downtown area is necessary. Transportation planning is a component being addressed during this process.

An estimated seventy-five (75) people attended this event. Attendees included elected and senior government officials, business executives, and faith-based leaders. Valley Police Alliance members pay a registration fee to co-sponsor the event. To date, approximately one-half of the registration fees or \$7,200 has been collected. Registration fees and \$12,000 from SLC's 2009 Homeland Security Grant will help fund the first workshop scheduled for late October or early November. Three additional workshops are planned and will be scheduled as funding becomes available.

This budget amendment establishes revenue and expense budgets for this initiative.

***D-12: Recapture of CIP Completed and Closed Projects (\$2,396,059)***

This budget amendment request would recapture the remaining budgets general fund and Class C fund projects that are completed; one impact fee project (\$1,447,043.24); a completed SAA budget (\$236,028); one grant project (\$44,121); and increases the General Fund CIP cost overrun account by \$250,000. Additionally, the Administration is proposing to adjust the Class C Cost Overrun account by \$264,296 to reflect actual cash available in that account.

The Administration is proposing to recapture funds left over from the 800 South 1100 East median project (\$36,294) and the 800 South bulb-out project (\$44,653). *The Council may wish to reallocate all funds proposed to be recaptured along 800 South/ Sunnyside (\$80,947 total) and allocate them to a specific project, such as 800 South.*

Currently there is \$126,943 in the CIP Cost Overrun account. If the budget amendment is approved as proposed, there will be \$855,072 in the account. This exceeds the amount traditionally available for CIP cost overruns, in a time when construction bids are coming in lower than expected. *The Council may wish to consider allocating some recaptured funds towards specific projects that have been put on hold in the past.*

The following table is a list of the accounts closed and the amount of the recapture:

<b>General Fund Recapture:</b>	
Sidewalk Replacement and Rehab	\$ (83,053)
California Avenue	\$ (52,140)
ADA Transition Parks	\$ (19,038)
Jordan River UDOT Match	\$ (60,000)
Tree Replacement	\$ (4,568)
East Capitol Boulevard design	\$ (1,096)
800 South 1100 East Median	\$ (36,294)
800 South West of 1300 East	\$ (44,653)
300 South Improvements	\$ (7,254)
Sidewalk SAA	\$ (170,034)
Total to be Recaptured from projects	\$ 478,129
Additional funds to the Overrun Account - BA #2	\$ 250,000
<b>Total added to GF Cost Overrun Account</b>	<b>\$ 728,129</b>
<b>Class C Fund Recapture:</b>	
California Avenue	\$ (34,289)
900 South Rehab	\$ (55,426)
Concrete Street Rehab	\$ (51,546)
<b>Total added to Class C Cost Overrun Account</b>	<b>\$ (141,261)</b>

***D-13: Recapture of CDBG/HUD Completed and Closed Projects (\$553,595 – CDBG Funds)***

This budget amendment request recaptures funds from 22 completed CDBG projects (totaling \$511,419.92), and transfers these funds to the appropriate cost overrun accounts for reprogramming as a part of the FY 2012 budget, per HUD guidelines. For a full list of completed projects, see item D-13 in the Administration's transmittal. CDBG-funded City CIP projects that are completed under budget and slated for recapture are Dale Avenue (\$49,261.15), 1000 West Street (\$110,992.79), and Riverside Park Streetscape (\$160,998.47). This request also recognizes revenue from the CDBG Cleaning and Securing budget (\$42,175.04) and reprograms it for that purpose, per HUD guidelines.

***D-14: HUD HOME Fund Special Tracking Accounts Budget Carryover (\$665,000 – revenue neutral)***

This budget amendment request establishes a separate budget account to track income from properties or loans that were originally started with federal dollars. This action separates the revenues and expenditures that originate from federal dollars (per federal guidelines).



**D-15: CERT Training Program Income (\$7,190)**

The Emergency Management Services (EMS) Division is responsible for the aspects of planning and updating emergency preparedness plans. This includes training the City's Community Emergency Response Teams (CERT). Citizens interested in becoming CERT responders pay \$30 to attend the training program. Trainees receive course instruction, a CERT kit, and training manual. Fees collected offset approximately 30% of each CERT class. Although there is not official requirement to recertify, CERT responders are encouraged to recertify every two years at a cost of \$15.

The EMS Division is in the process of updating and verifying the City's CERT responder database information, including businesses that have received training, for accuracy. The following table presents the number of CERT citizen responders by Council District. This data does not reflect the total number trained which would include those businesses who have trained employees who live outside of Salt Lake City:

District 1	District 2	District 3	District 4	District 5	District 6	District 7
250	238	280	76	132	300	211

In addition, there are 100 students, primarily from Districts 3, 6 and 7, who will complete CERT Training in November 2010. These students are not included in the above table.

**Note: A map of CERT trained City residents by Council District is attached for your information.**

Per the grant, program fees collected for the CERT program must be expended in accordance with the grant. According to the Administration, these program fees will be used to purchase additional CERT kits. This budget request establishes a cost center and revenue and expense budgets for this program.

**D-16: Request for Property Management Budget Increase (\$75,000 - CIP Fund Surplus Land Account)**

Costs are incurred when the City enters into real estate transactions, including acquiring, selling, and/or researching property. The City's Asset Management Group handles all property transactions for the Salt Lake City General Fund and Public Utilities Enterprise Fund. The following table is a summary of the City's real estate transaction costs:

Type of Cost Incurred	Fee Charged	Additional Information
Preliminary Title Report	\$300 - 500	This fee is set and regulated by the State of Utah.
Closing Costs (No Title Insurance)	\$350	This fee is set and regulated by the State of Utah.
Environmental Reports	Average Cost \$4,000	Depending on each property, an additional, more expensive report may be required in addition to the first report.
Appraisals	\$3,500 - \$6,000	Recent costs of acquisition and dispositions. City policy is to get an MAI appraisal to establish a property's Fair Market Value (FMV).

Custodial Control	Various costs include securing, repair, and maintenance for the care and upkeep of properties held by the City's Property Management Division.	Properties are occasionally acquired as a result of a special project or a contemplated future project. Examples include Mad Greek Property, New Hope Center.
Demolition	\$10,000 +	Acquired properties with structures that need to be demolished.

This request would move \$75,000 from the Surplus Land Account to the Property Management CIP Account. If approved, the remaining balance of the Surplus Land account will be \$2,067,497.

***D-17: Request for Use of CIP Class C Funds (\$500,000 – Class C Fund Balance)***

This budget amendment request establishes a budget for a project that was approved in FY 2010, with the assumption that it would be paid for with Class C Funds from FY 2011. The project is the 900 South curb/gutter/stormdrain project from 700 East to Windsor. When the Council approved it in FY 2010, it was with the assumption that it would be paid for out of FY 2011 Class C funds. When the City received FY 2011 Class C funds it was \$500,000 less than had been anticipated. As a result, this project (which is already completed) needs to be funded out of Class C fund balance. The total amount of money currently in Class C fund balance is \$1,834,200 (prior to approval of this project). Class C fund balance can be used for any project that is Class C Fund eligible.

- *The Council may wish to consider adopting a legislative intent specifying that Class C funds from future years cannot be “planned” to be spent, as the amounts are always unknown.*
- *The Council may wish to ask the Administration for a briefing on how Class C funds are planned, received, and spent.*

***D-18: Interest Expense Reduction – Tax and Revenue Anticipation Notes (\$-138,333)***

In July 2010 the Council adopted a resolution authorizing the issuance of \$20 million in tax and revenue anticipation notes for FY 2010-11. The Notes have a coupon of 1.5%; the corresponding interest expense to the general fund will be \$281,667 for FY 2010-11, which is \$138,333 less than the \$420,000 anticipated during the annual budget process. This has a positive impact on the fund balance of the City's General Fund.

***D-19: Request to Amend Recreation Program Fees (No fiscal impact)***

The Administration is requesting ordinance amendments related to Recreation Program Fees, section 15.16.090 of the Salt Lake City code. Although the Sorenson Unity Center fees are reflected in the FY 2011 budget, amendments to the ordinance were inadvertently

not included when the ordinance paperwork was submitted during the FY 2011 budget process. The following table presents a list of the proposed changes:

<b>Facility Rental Fee (Unity Center)</b>	<b>Proposed Fee</b>	<b>Current Fee</b>
<b>Theater</b>		
For Profit business/individuals not residing in Glendale or Poplar Grove	\$250	\$200
Non-profit - charging a fee	\$225	\$175
Non-profit – not charging a fee	\$200	\$150
Individuals residing in Glendale or Poplar Grove	\$175	\$125
<b>Lobby/Theater/Kitchen</b>		
For Profit business/individuals not residing in Glendale or Poplar Grove	\$500	\$425
Non-profit - charging a fee	\$450	\$400
Non-profit – not charging a fee	\$400	\$375
<b>Unity Center Facility</b>	\$525	\$500
Damage Deposit – 74 or fewer people	\$100	New Item
Damage Deposit - 75 or more people	\$250	New Item
<b>Equipment Rental and Service Rates –</b> (The following fees shall be charged , in addition to the fees set forth above, with respect to the following equipment rentals and services used at the Unity Center.)		
Chair riser setup	\$250	New Item
Stage setup	\$150	New Item
Table (other than conference table)	\$5/table	New Item
Conference table setup	\$10/table	New Item
Chair setup	\$1/chair	New Item
Projector with operator (includes DVD-VHS combination	\$150	New Item
Wireless Internet service	No charge	New Item
Piano	\$50	New Item
MAC VGA Adapter	\$5	New Item
Lighting Board	\$150	New Item
7' to 12' HDTV Screen	\$100	New Item
DVD-VHS combination (if rented without projector and operator)	\$35	New Item
Theatrical lighting usage (includes single man lift usage)	\$75	New Item
Single man lift usage	\$50	New Item
PC laptop computer	\$100	New Item
Audio system with CD player, microphones, and auxiliary inputs	No charge with theater rental	No charge with theater rental

**The Administration classified the following as:**  
**Grants Requiring No New Staff Resources**

***E-1: Safe Streets Violent Crimes Task Force Grant – FBI Reimbursement (\$200,000 – Source: Grant Fund)***

***Note: Item G-10 is for the renovation costs and related FBI reimbursement.***

The Salt Lake City Police Department and the Federal Bureau of Investigation have joined forces in their efforts to mitigate gang crime within the City and County. A gang task force has been formed that provides a full investigative team and suppression unit that allows for more in-depth and long term investigations into gang activities. Approaches to suppression, prevention and intervention will continue to be provided by the task force team.

An additional benefit of the joint effort was cost savings associated with the sharing of office space. A resolution adopted by the Council on August 10<sup>th</sup>, defines the responsibilities of the parties concerning payment and reimbursement for the renovation costs, lease payments and other purchases associated with the space utilized by the Safe Streets Violent Crimes Task Force (SSTF).

This budget amendment establishes the revenue and expense budgets for the \$200,000/year of projected lease payments paid by the City and reimbursed by the FBI.

***E-2: Continuation Grant – Utah Department of Health, Bureau of Emergency Medical Services and Preparedness Grant (\$689 – Source: Grant Fund)***

Each year the Police Department's Emergency Communications Unit applies for and receives funds from the Utah Department of Health, Bureau of Emergency Medical Services. This funding helps offset the cost associated with sending dispatchers to required continuing medical education (CME) training for new or renewed certification. State law requires Emergency Dispatchers to have 40 hours of training each two year period.

***E-3: Interest Forgiveness Loan – State of Utah, Dept. of Environmental Quality – Digester Covers (\$6,300,000 – American Recovery and Reinvestment Act Bonds)***

Last year the Council approved the issuance of bonds for replacement of the digester covers at the sewer treatment plant. The bonds were offered by the State of Utah at zero interest through the American Recovery and Reinvestment money that was received by the State. This budget item would record the no-interest loan as a grant for the purposes of meeting reporting requirements through the American Recovery and Reinvestment Act of 2009.

***E-4: U.S. Dept. of Justice, FY10 Edward Byrne Memorial Justice Assistance Grant (JAG Program) Grant (\$529,726 – Grant Fund)***

The Salt Lake City Police Department (SLCPD) was awarded an Edward Byrne Memorial Justice Assistance Grant (JAG) from the Department of Justice Fiscal Year 2010 Recovery Act program. The purpose of the grant is to provide operational support and services to valley-wide jurisdictions in the eligible areas of law enforcement, crime prevention, and drug courts.

This is the second year of a four year grant which totaled \$4,050,814. The amount received for the second year grant is \$529,726. Of this amount, the SLCPD will retain \$370,482. (See details below.) The remainder of the funds (\$159,244) will go to the Salt Lake County Sheriff's Office for its law enforcement programs. The SLCPD grant funds of \$370,482 will be used as follows:

<b>Item</b>	<b>Amount</b>	<b>Additional Information</b>
Sworn and Civilian Personnel Training	\$40,000	Departmental Training
Community Policing Overtime	\$30,000	Overtime calculated at 678 hours at \$45/hour. Overtime funds will be used to focus policing efforts in neighborhoods as problems are identified.
Driver Simulator	\$150,000	Accident reduction
Driver Simulator Training	\$20,000	Accident reduction
Media Contract Extension	\$20,000	Videographer
Crime Analysis Interns	\$20,000	Interns will study data for trends or hot spots. This analysis allows the department to focus their efforts and/or special investigations.
Fitness Equipment	\$25,482	Broken equipment will be replaced and new equipment will be purchased for use in the new Public Safety Building.
Crime Analysis Computer Software	\$10,000	Data collected is used to identify crime trends. In addition, this information allows law enforcement to direct their efforts to specific issues or areas of the City.
SWAT and Patrol Rifles	\$30,000	Old military surplus rifles will be replaced.
Salt Lake Peer Court Program	\$15,000	Prevention and deterrence of juvenile crime
PD Explorer Program – Uniforms and Supplies	\$10,000	This SLCPD sponsored program is intended to allow young adults, ages 14 to 20, to explore law enforcement career opportunities. Currently, the program consists of : 15 females, 13 males. Of these 28 individuals, ethnic groups are represented as follows: 11 Caucasian, 14 Hispanic, 1 Asian, 1 Native American, and 1 African American.

***E-5: Utah Dept. of Human Services – Crisis Intervention Team Grant (\$100,000 – Grant Fund)***

The Salt Lake City Police Department (SLCPD) received a \$100,000 grant from the State of Utah, Department of Human Services. The purpose of the grant is to continue and expand the statewide Crisis Intervention Team (CIT). This program was initiated to assist Law Enforcement Officers to effectively deal with people experiencing mental health crisis.

According to the Administration, the funds will be used as follows:

<b>Item</b>	<b>Amount</b>	<b>Additional Information</b>
Overtime Costs – Program Director and CIT Coordinator	\$24,612	Incurred for conducting CIT Academies, presenting information throughout Utah, and representing CIT program interest on Councils and Committees.
Travel and Lodging – CIT Program	\$7,056	Incurred while conducting CIT business throughout Utah.
Program Materials and Supplies	\$24,540	Materials used for CIT Academies.
Travel and Lodging - Conferences	\$7,872	CIT Staff Training – Attendance at local and national conferences.
Contractual Services	\$35,920	Fees paid to CIT Academy presenters.

This budget request establishes the revenue and expenditure budgets for the \$100,000 grant.

**The Administration classified the following as:**

**Donations**

*None*

**The Administration classified the following as:**

**Council Consent Agenda – Grant Awards already approved by Council action**

***G-1: U.S. Dept. of Interior Landscape Interactive Website Grant (\$25,554 – Source: Grant Fund)***

Earlier this year the Council adopted a resolution in support of a grant application for funds to support development of an interactive website on water-wise gardening resources. The Department of Public Utilities received the grant in the amount of \$25,554. This budget item sets up the revenue and expense budgets for the grant funds.

The website will include a plant database, tips for garden design, and suggestions for improving irrigation and reducing water use. The site will utilize virtual garden tours of local landscapes for users to view options and examples. This project supports initiatives outlined in the 2009 Water Conservation Master Plan.

The 100% match requirement will be satisfied by staff time and payment of web license fees already included in the Water Fund's budget.

***G-2 thru G-5: State of Utah, Dept. of Workforce Services Youth Connections Grants – (\$30,500 for each of the following – Central City, Fairmont Park, Liberty Park, and Ottinger Hall)***

***Note: The following information regarding the Child Care Development Discretionary Fund grant applies to “G” items 2, 3, 4, and 5.***

The Public Services Division of YouthCity received several grants from the Utah State Department of Work Force Services, Youth Connections Grants, under the Child Care Development Discretionary Fund (CCDF) program. The CCDF is the largest federal funding source for child care. The funding allocation received by states is based on formula. States receiving CCDF funds have flexibility in designing programs that 1) provide child care subsidies for low-income children under the age of 13 and 2) enhance the quality and availability of child care for all children. According to the CCDF information, at least 4% is required by federal law to be spent on activities that improve the quality and availability of child care. The purpose of the grants awarded to YouthCity is to create, expand, and support out-of-school time programs for at-risk elementary school-age youth; those younger than thirteen (13) years old.

This grant funding is year two of a three year grant. In addition, there is a 100% matching requirement that is satisfied with Public Services General Fund operating costs, including the YouthCity manager's salary and benefits, facility and program costs.

The following table identifies how grant funds will be utilized at each YouthCity location:

	<b>Fairmont Park</b>	<b>Central City</b>	<b>Ottinger Hall</b>	<b>Liberty Park</b>
<b>Amount of Grant</b>	<b>\$30,500</b>	<b>\$30,500</b>	<b>\$30,500</b>	<b>\$30,500</b>
Salary and Benefits	\$22,509  Portion of full-time site coordinator's salary and benefits	\$29,000  Portion of full-time site coordinator's salary and benefits  and Includes 5 seasonal positions	\$24,403  Portion of full-time site coordinator's salary and benefits  and Includes 3 seasonal positions	\$27,723  Portion of full-time site coordinator's salary and benefits  and Includes 5 seasonal positions
Office Needs: Phone, printing, copying, computers, supplies	\$2,794		\$3,097	\$1,277
Snacks	\$3,090	\$1,500	\$3,000	\$1,500
Participation fees for Youth (team building activities such as bowling, swimming, etc)	\$2,107			

\*"G" Items 2, 3, 4, and 5 were previously funded by the grant holding account. This request will reimburse the grant holding account.

**G-6: State of Utah Certified Local Government Program Survey – Liberty Wells (\$9,900 – Source: Grant Fund)**

The City's Planning Division received \$9,900 of grant funding from the State of Utah Department of Community Culture to expand the Liberty Wells intensive level survey, provide additional documentation and prepare the historic national register nomination. The required match will be satisfied by Planning staff time.

**G-7: State of Utah, Dept. of Public Safety CERT Grant (\$2,300 – Source: Grant Fund)**

The Emergency Management Services Division received a \$2,300 grant from the Utah Department of Public Safety, Division of Homeland Security. The grant, awarded yearly, is given to jurisdictions to help offset costs associated with CERT training, emergency preparedness exercises, public outreach, and equipment purchases.

*\*This item was previously funded by the grant holding account. This request will reimburse the grant holding account.*

**G-8: State of Utah, Dept. of Public Safety Emergency Management Performance Grant (\$12,500 – Source: Grant Fund)**

The Emergency Management Services Division received a Utah Department of Public Safety, Division of Homeland Security grant of \$12,500. These types of grants are awarded annually to assist jurisdictions with their emergency preparedness plans and plan revisions. Many costs are incurred for conducting emergency exercises and producing training materials for community emergency preparedness education and CERT programs.

*\*This item was previously funded by the grant holding account. This request will reimburse the grant holding account.*

**G-9: State of Utah, Dept. of Public Safety Emergency Management Services Grant (\$20,000 – Source: Grant Fund)**

The Emergency Management Services Division received a Utah Department of Public Safety, Division of Homeland Security grant of \$20,000. This grant is awarded annually to assist jurisdictions with their emergency preparedness plans and plan revisions. Many costs are incurred for planning and/updating emergency preparedness plans, conducting emergency exercises and producing training materials for community emergency preparedness education and CERT programs. This grant does require a 50% match, which will be satisfied with a portion of the Emergency Programs Manager's time.

*\*This item was previously funded by the grant holding account. This request will reimburse the grant holding account.*

**G-10: FBI Reimbursement Grant (\$210,000 – Source: Grant Fund)**

**Note: Item E-1 is for the annual lease payments and FBI reimbursement.**

The Salt Lake City Police Department and the Federal Bureau of Investigation have joined forces in their efforts to mitigate gang crime within the City and County. A gang task force has been formed that provides a full investigative team and suppression unit that allows for more in-depth and long term investigations into gang activities. Approaches to suppression, prevention and intervention will continue to be provided by the task force team.

An additional benefit of the joint effort was cost savings associated with the sharing of office space. A resolution adopted by the Council on August 10<sup>th</sup>, defines the responsibilities of the parties concerning payment and reimbursement for the renovation costs, lease payments and other purchases associated with the space utilized by the Safe Streets Violent Crimes Task Force (SSTF).

This budget amendment establishes the revenue and expense budgets for the \$210,000 of estimated cost of renovations to the shared office space. In addition to the renovation costs, the FBI will also reimburse the following: furnishings, computer equipment, and cell phones. The FBI has authorized the reimbursement cap of \$210,000. According to the



Administration, the FBI payment is expected 30 days after the City submits the request for reimbursement.

***G-11: State of Utah Department of Public Safety Bicycle Safety Project Grant (\$7,124 – Source: Grant Fund)***

The State of Utah has increased a prior grant award to \$20,000, an increase of \$7,124. The purpose of the grant is to provide a public safety awareness and enforcement campaign to educate youth and adults through bicycle rodeos. The funding had been used to pay officer overtime and program materials for bicycle rodeos. The additional funding will be used for materials, public service announcements and giveaways, including youth helmets and adult safety lights. This request is to increase the revenue and expenditure budgets for the additional funds.

***G-12: State of Utah Commission on Criminal and Juvenile Justice (CCJJ), Asset Forfeiture Program Grant (\$30,180 – Source: Grant Fund)***

The \$30,180 grant award will be used by the Police Department to support various narcotics operations, including the purchase of equipment, registration for trainings and conferences, and narcotics buy money for evidence gathering purposes.

***G-13: State Office of Crime Victim Reparations, 2010 VOCA Victim Assistance Grant (\$41,954 – Source: Grant Fund)***

This is a continuation grant for the Mobile Response Team Victim Advocate Program. The grant funding will be used to pay for wages and benefits of two victim advocate positions providing on-scene crisis counseling and resource services to victims of violent crimes. In addition, the grant will fund conference registration, hotel, per diem, and training for the victim advocates, as well as emergency funds to assist victims. The required match will come from the Police Department budget.

**The Administration classified the following as:**

**Cost Overruns**

***NONE***

**The Administration classified the following as:**

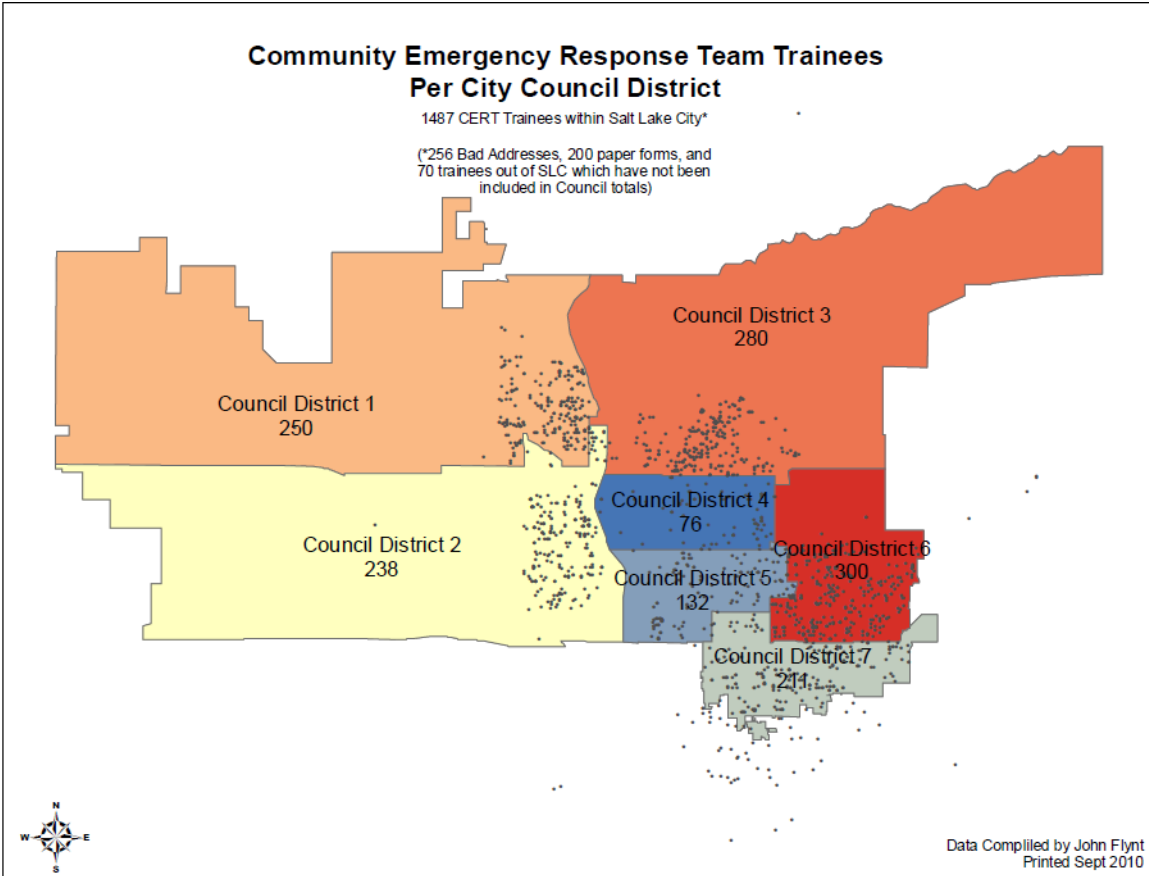
**Follow-up on Previously Approved Items**

***NONE***

**Council Added Items**

***NONE***

**Attachment(s)**



Fiscal Year 10-11 CIP Projects						\$0				\$0		
Fiscal Year 2010-2011 Identifier & Plan Information	Project Description	Funding History	Board	Mayor	FY 2010-2011 Funding Request	CDCIP Board Proposed Amount	Mayor's Proposed GF Amount	Mayors Proposed Class "C"	Council Approved	Operating Budget Impact	Notes	
Debt Service												
	Debt 1	City & County Building Debt Service - GO Bond Series 2001 Debt service payment on bonds issued to rehabilitate & refurbish the City & County Building. The City does not levy taxes against this Bond. Bonds mature 6/15/2011.			\$2,373,495	\$2,373,495	\$2,355,073	\$0	\$2,355,073	None		
	Debt 2	Sales Tax - Series 2005A Debt Service payment for sales tax bonds issued to refund the remaining MBA series 1999A, 1999B, & 2001 Bonds. Bonds mature 10/1/2020.			\$1,387,490	\$1,387,490	\$1,387,490	\$0	\$1,387,490	None		
	Debt 3	Sales Tax - Series 2007 Debt Service payment for bonds issued for TRAX Extension & Grant Tower improvements. Bonds mature 10/1/2026.			\$405,345	\$405,345	\$105,345	\$0	\$105,345	None		
	Debt 4	Sales Tax - Series 2009A Debt Service payment for bonds issued to finance all or a portion of the acquisition, construction, improvement & remodel of a new Public Services maintenance facility, a building for use as City offices & other capital improvements within the City. Bonds mature 10/1/2028.			\$2,164,181	\$2,164,181	\$2,163,950	\$0	\$2,163,950	None		
		Debt Service Total			\$6,330,511	\$6,330,511	\$6,011,858	\$0	\$6,011,858			

Fiscal Year 2010-2011 Identifier & Plan Information		Project Description	Funding History	Board	Mayor	FY 2010-2011 Funding Request	CDCIP Board Proposed Amount	Mayor's Proposed GF Amount	Mayors Proposed Class "C"	Council Approved	Operating Budget Impact	Notes
<b>General Fund - Pay As You Go</b>												
1	Streets 1 ADA Ramp Transition Plan 10 Year CIP Plan FY06-16 All Districts	ADA Ramps/Corner Repairs 2010/2011- Citywide  To construct various ADA pedestrian ramps & related repairs to corners & walkways including sidewalk, curb, gutter & corner drainage improvements. Design \$27,400. Construction inspection & admin \$29,600. Locations to be determined based by City's ADA Ramp Transition Plan in conjunction with the Salt Lake Accessibility Committee, the City's Accessibility Services Advisory Council & requests from persons with disabilities. * Funding history includes allocations over a 11 year period. Supports City's sustainability efforts.	00-04 \$1,485,241 04-05 \$ 600,000 05-06 \$ 400,000 06-07 \$ 433,418 07-08 \$ 400,000 08-09 \$ 225,000 09-10 \$ 300,000 Total \$3,843,659*	1	1	\$400,000	\$400,000	\$400,000	\$400,000		None No additional increase	
2	Parks 4  Parks Inventory of ADA Needs Assessment 10 Year CIP Plan FY08-09 Districts 3, 5 & 6	ADA Playground Improvements - Kletting Park, 170 No. "B" Street; Cotton Park, 300 E. Downington; Davis Park, 1980 E. 950 So.; Wasatch Hollow Park, 1700 So. 1700 E.  To design & provide improvements to include ADA accessible playground surfacing, concrete wheel chair ramps, limited playground equipment modifications/upgrades & make associated landscape repairs as necessary. Design \$9,000. Engineering fees \$2,100. Construction inspection & admin \$6,100. Supports City's sustainability efforts.		2	2	\$116,200	\$116,200	\$116,200		\$116,200	None  No additional increase	
3	Streets 2 10 Year CIP Plan FY06-16 All Districts	Sidewalk Rehabilitation/Concrete Sawing 2010/2011 - Citywide  To provide sidewalk rehabilitation & reduction of tripping hazards through concrete sawing or grinding. Process eliminates displacement of up to one & one-half inch & provides a significant cost savings over removal & replacement. Design \$14,500. Construction inspection & admin \$15,100. * Funding history includes allocations over 8 year period. Supports City's sustainability efforts.	03-05 \$ 350,000 05-06 \$ 400,000 06-07 \$ 150,000 07-08 \$ 200,000 08-09 \$ 175,000 09-10 \$ 200,000 Total \$1,475,000*	3	3	\$200,000	\$200,000	\$200,000		\$200,000	None No additional increase	don't release funds until future council breifing on concrete
4	Trails 3 Bicycle & Pedestrian Master Plan 10 Year CIP Plan Districts 2 & 5	900 South Rail Corridor & Surplus Canal Trails Design/Master Plan  To design for future construction a shared use trail along the surplus canal from 2100 So. to 800 So. & along the abandoned 900 So. rail line. Design \$100,000. Supports City's sustainability efforts.		32	4	\$100,000	\$0	\$100,000		\$100,000	None Design	5th west to Surplus Canal (west side of I-215/2200 west)
5	Parks Fairmont Park Master Plan 10 Year CIP Plan District 7	Fairmont Park Irrigation System - 900 East Simpson Ave.  To design & reconstruct existing irrigation system to include pipes, valves, heads, controllers & central control connection & associated landscape repairs as necessary. Design \$50,000. Engineering fees \$9,200. Construction inspection & admin \$40,000. Supports City's sustainability efforts.		33	5	\$649,200	\$0	\$599,200		\$599,200	None No additional increase	

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6	Transportation 1  Transportation Plan 10 Year CIP Plan FY06-16 Districts 4, 5 & 7	<b>Traffic Signal Upgrades - Main Street/1700 So.; 300 West/1700 So.; 2000 East/2700 So.; 1100 East/100 So.; 1100 East/1300 So.; West Temple/1700 So.</b>  To remove & replace six (6) existing traffic signals with equipment that includes steel poles, span wire, signal heads & traffic signal loops, mast arm poles, new signal heads, pedestrian signal heads with countdown timers, improved loop detection, & left turn phasing as needed. Design \$96,000. Engineering fees \$96,000. Construction inspection & admin \$24,000. * Funding history includes allocations over 9 year period. Class "C" funds awarded in FY 09/10 Supports City's sustainability efforts.	00-04 \$1,970,000 04-05 \$ 500,000 06-07 \$ 450,000 07-08 \$ 500,000 08-09 \$ 640,000 09-10 \$ 560,000 <b>Total 4,620,000*</b>	5	6	\$960,000	\$480,000	\$480,000		\$320,000	Minimal  \$360 annual increase	  \$160,000 per signal
7	Transportation 3 All Districts	<b>Pedestrian Safety Devices &amp; HAWK Signal - 1300 South 600 East</b>  To install a High Intensity Activated Crosswalk (HAWK) pedestrian signal at 1300 South 600 East. Remaining funds will be used for the installation of other pedestrian safety devices to include flashing warning lights, pedestrian refuge islands, signalized pedestrian crossings & new or improved pavement markings in various locations city wide. Design \$11,000. Engineering fees \$11,000. Construction inspection & admin \$2,750. * Funding history includes allocations over 7 year period. Support City's sustainability efforts.	02-03 \$ 50,000 03-04 \$ 60,000 05-06 \$ 50,000 06-07 \$ 120,000 07-08 \$ 50,000 08-09 \$ 75,000 09-10 \$ 75,000 <b>Total \$ 480,000*</b>	6	7	\$110,000	\$110,000	\$110,000		\$110,000	None No additional increase	can we reinstall flashing yellow other places?
8	Streets 5 Pavement Management Plan 10 Year CIP Plan FY06-16 Districts 1, 2, 5, 6, & 7	<b>Local Street Reconstruction FY 10/11</b>  To reconstruct or rehabilitate deteriorated local streets to include replacement of street pavement, sidewalk, curb, gutter & drainage improvements as funds permit. Proposed Streets include Wright Brothers Drive, I-80 ramp to 424 ft. North of Amelia Earhart Drive; Challenger Road, Harold Gatty Drive to North Cul-De Sac end; Brentwood Circle, Parley's Way to Parley's Way; Windsor Circle, 2700 So. to North Cul-De-Sac end; 800 West, Arapahoe Ave to East Cul-De Sac end; Pioneer Circle, 1000 Wet to Cul-De-Sac end; Emerson Ave, 1500 to 1700 East; Military Drive, Yale Ave to Yalecrest Ave; Stringham Ave, Highland Drive to Highland Drive. Design \$158,000. Construction inspection & admin \$184,000. * Funding history includes allocations over 10 year period. Supports City's sustainability efforts.	01-04 \$ 4,872,123 04-05 \$ 1,000,000 05-06 \$ 1,000,000 06-07 \$ 1,500,000 07-08 \$ 1,000,000 08-09 \$ 1,000,000 09-10 \$ 765.356 <b>Total \$11,137,479*</b>	7	8	\$2,000,000	\$1,000,000	\$1,000,000		\$1,000,000	None No additional increase	Søren - preference to have reconstruction prioritization for streets w/ bike lanes
9	Trails/Open Space 1 All Districts	<b>Salt Lake Open Space Signage</b>  To provide funding for graphic design, development & installation of Wayfinding, Interpretive, Use & Boundary, Restoration & Trail Marker signage for the Jordan River Parkway, the Wasatch Hollow Open Space Area & the Bonneville Shoreline Trail. Design \$65,000. Supports City's sustainability efforts.		8	9	\$203,875	\$203,875	\$203,875		\$0	None No additional increase	concerns about parks/trails board not being in place yet

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10	<b>Parks 11</b> All Districts	<b>Tree Replacement - Parks City Wide</b> To replace existing deteriorated, damaged or removed trees throughout City parks. Design \$4,300. Construction inspection & admin \$3,000.	05-06 \$ 50,000 06-07 \$ 50,000 07-08 \$ 50,000 <b>Total \$150,000*</b>	9	10	\$50,000	\$50,000	\$50,000		\$100,000	None No additional increase	Stan - how many trees are we removing each year?
11	<b>Streets 4</b> District 3	<b>City Creek Canyon Washout Repair</b> To repair the washout area & stabilize the hillside in City Creek Canyon. Design \$14,500. Construction inspection & admin \$15,200. Supports City's sustainability efforts.		10	11	\$200,000	\$200,000	\$200,000		\$200,000	None No additional increase	
12	<b>Public Facilities 1</b> District 4	<b>C&amp;C Building Roof &amp; Gutter Repair - 451 So. State Street</b> To replace all cracked, broken & missing slate shingles, replace all asphalt shingles, inspect masonry joints & repair as necessary, inspect & repair flashing, & clean & repair gutters. Design \$22,578. Engineering fees \$5,210. Construction inspection & admin \$12,158. Supports City's sustainability efforts.		11	12	\$230,994	\$230,994	\$230,994		\$230,994	None No additional increase	
13	<b>Public Facilities 3</b> District 4	<b>Plaza 349 Fire Sprinkler System - 349 South 200 East</b> To upgrade fire sprinkler system on 1st floor to consist of fire piping risers, branch piping over all floors sprinkler heads for proper water flow distribution, pumps to upper floors & fire hose connections in stairwells on each floor. Design \$47,683. Engineering fees \$11,659. Construction inspection & admin \$24,796. Supports City's sustainability efforts.		12	13	\$467,000	\$467,000	\$467,000		\$467,000	None No additional increase	no sprinklers on floors 2 through 6
14	<b>Public Facilities 2</b> District 3	<b>Fire Station #2 HVAC System &amp; Water Line Replacements - 270 West 300 North</b> To replace HVAC system including replacement of all culinary water lines, all drain/waste lines, all fan coil air distribution systems, & 2 gas fires modine heaters in apparatus bay with high efficiency co-ray-vac system. Design \$46,962. Engineering fees \$6,502. Construction inspection & admin \$28,900. Supports City's sustainability efforts.		13	14	\$479,864	\$479,864	\$479,864		\$479,864	None No additional increase	
15	<b>Trails 2</b> Bicycle & Pedestrian Master Plan 10 Year CIP Plan FY06-16 District 2	<b>Jordan River Trail Design - 200 South to North Temple</b> To develop a Master Plan & design for future construction Jordan River Trail development from 200 South to North Temple. Engineering will work closely with Union Pacific Railroad (UPR) to design this section of the trail because it crosses the east/west mainline UPR tracks. Design \$100,000. * Funding history includes allocations over 7 year period. Supports City's sustainability efforts.	00-02 \$ 415,550 04-05 \$ 320,000 05-06 \$ 170,000 07-08 \$ 375,000 08-09 \$ 200,000 <b>Total \$1,106,550*</b>	14	15	\$100,000	\$100,000	\$100,000		\$100,000	None Design	

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16	Transportation 5 Street Lighting Master Plan All Districts	Traffic Safety Street Lighting Additions - Mid Block Light Requests To design, purchase & install lights at mid-block intervals where warranted & as requested by the majority of the nearby residents, in keeping with the Street Lighting Master Plan & Policy. Funding amount will provide approximately 12 street lights. Supports City's sustainability efforts.	05-06 Total	\$ 50,000 \$ 50,000	15	16	\$25,000	\$25,000	\$25,000		\$0	Minimal \$936.00 annual increase in power usage	
17	Public Facilities 9 District 2	Fire Training Center Roof Replacement - 1600 So. Industrial Blvd. To remove & replace the existing roof with a sustainable, lightweight concrete product, providing sound substrate & insulation. Design \$49,817. Engineering fees \$11,496. Construction inspection & admin \$6,825. Supports City's sustainability efforts.			16	17	\$509,675	\$509,675	\$509,675		\$509,675	None No additional increase	Roof of the training tower - replacement of concrete
18	Streets 8 District 1	Rose Park Golf Course Salt Storage Design - 1700 North Redwood Road To evaluate the Rose Park Golf Course maintenance yard to determine a salt storage site, create a salt storage facility design & prepare a cost estimate for construction of a 1000 Ton open salt storage paved area. Design \$35,000. Supports City's sustainability efforts.			17	18	\$35,000	\$35,000	\$35,000		\$35,000	None Design	
19	Public Facilities 8 District 3	Memorial House Renovations - 848 No. Canyon Road To provide exterior renovations to include replacement of water damaged fascia, molding & metal flashing, power wash & repaint stucco & exterior wood, replace patio doors & glass panes, replace North retaining wall, install rear drainage system so runoff water runs away from building, replace plates on water damaged floor joists & repair floor joists as needed. Design \$14,057. Engineering fees \$3,244. Construction inspection & admin \$7,569. Supports City's sustainability efforts. Note: Building would possibly need to be closed during renovations.			18	19	\$143,812	\$143,812	\$143,812		\$143,812	None No additional increase	
20	Parks 3  District 5	Liberty Park Rotary Playground Improvements - 900-1300 South ., 500 to 700 East. To provide improvements to include replacing or repairing several swings & other miscellaneous playground facilities, replace drinking fountain, all broken concrete & railings, repaint decks, hand rails & signage, & make associated landscape repairs as necessary. Included in this request is an upgrade to the existing splash pad from a high use water source to a newly developed recycle & water treatment system for \$183,534. Design \$28,633. Engineering fees \$6,586. Construction inspection & admin \$19,471. * Funding history includes allocations over an 9 year period. Supports City's sustainability efforts.	00-02 02-03 03-04 04-05 05-06 06-07 07-08 Total	\$3,952,753 \$2,170,000 \$2,000,000 \$1,000,000 \$1,000,000 \$ 653,000 \$ 600,000 \$11,375,753*	19	20	\$369,657	\$369,657	\$369,657		\$329,657	None No additional increase	RG will let the council know what they can do for this \$

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21	<b>Public Facilities 33</b> District 4 Submitted by Transportation Department	<b>Plaza 349 Employee Showers - 349 South 200 East</b> To construct three employee showers on the 2nd floor in the Plaza 349 building. Construction costs includes remodel of existing facilities to reduce break room size & relocation of one office for shower facilities, installation of new water heater, gas line & electrical components. Design \$4,800. Construction, inspection & admin \$4,000. Supports City's sustainability efforts.		58	21	\$80,500	\$0	\$80,500		\$80,500	None No additional increase	3 showers
22	<b>Parks 15</b> District 7 Submitted by Constituent, Sugar House Park Authority	<b>Sugar House Park Signage Project - 1330 East 2100 South</b> To design, construct & install new signage to include park rules, park traffic & pavilion interpretive signs. Sugar House Park Authority has paid \$35,000 for the purchase & installation of park & pavilion entry signage. They are also requesting \$30,000 from the County. Design fees \$3,000. Supports City's sustainability efforts.		23	22	\$30,000	\$30,000	\$30,000		\$30,000	None No additional increase	Board recommended full funding when allocation was assumed to be \$6.7
23	<b>Parks 9</b> Parks Recovery Action Plan 10 Year CIP Plan FY07-08 District 5	<b>Herman Franks Park Baseball Improvements - 700 East 1300 South</b> To design & construct improvements to three ball fields to include sod removal, laser grading of fields to improve surface drainage, replacement of infield soil, make sprinkler irrigation system upgrades, replace sod & provide shade structures to six dug-outs. Design \$40,000. Engineering fees \$9,200. Construction inspection & admin \$27,200.		21	23	\$516,400	\$40,000	\$511,890		\$511,890	None No additional increase	\$40,000 for Design
24	<b>Percent for Art</b>	<b>Percent for Art</b> To provide enhancements such as decorative pavement, railings, sculptures & other works of art. *Funding history indicates all funds received over 7 year period.	\$570,000*	20	24	\$60,000	\$60,000	\$80,000		<u>\$100,000</u>	None	
25	<b>Cost Over-run</b>	<b>Cost Over- run</b> Funds set aside to address project cost over-runs.		22	25		\$88,360	\$63,660		\$63,660	None No additional Increase	



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26	<b>Streets 3</b>  10 Year CIP Plan FY06-16 Districts 7	<b>Sidewalk Replacement SAA 2010/2011 - 2700 South to South City Limits, &amp; 1300 East/Highland Drive to East City Limits</b>  To design, construct & create a Special Assessment Area (SAA) for sidewalk improvements in the proposed area as funding permits. Improvements include sidewalk, ADA pedestrian ramps as needed, limited replacement of trees, & some corner drainage improvements. \$50,000 of this request is for area determination & design of 2011/2012 SAA. Design \$100,000. This amount includes \$50,000 of property owners portion of the SAA. Construction inspection \$100,000. Design for 2010/2011 SAA \$50,000. Construction inspection & admin \$100,000. (\$50,000 CIP, \$50,000 SAA). SAA processing \$40,000. * Funding history includes allocations over 5 year period. Supports City's sustainability efforts. <b>Note:</b> Property Owners portion of SAA is \$875,000. If approved, an \$875,000 budget needs to be established for Property Owners portion of SAA.	05-06 \$ 599,823 06-07 \$ 400,000 07-08 \$ 550,000 08-09 \$ 700,000 09-10 \$ 765,356 <b>Total</b> \$3,015,179	4	26	\$855,000	\$855,000	\$0			None  No additional increase	
27	<b>Public Facilities 5</b>  District 2	<b>Pioneer Precinct Energy Conservation Project - 1040 West 700 South</b>  To replace the obsolete, inefficient boilers with new 95% efficient condensing boilers, program each office, classroom & meeting area for occupancy & use overrides, install high efficiency motors on ventilation system & a variable frequency drive on motor to control static pressure & air exchange rates & upgrade parking lot lights with efficient induction lighting. Design \$12,665. Engineering fees \$1,802. Construction inspection & admin \$7,794. Supports City's sustainability efforts.		24	27	\$124,558	\$0	\$0			None  No additional increase	Board recommended full funding when allocation was assumed to be \$6.7
28	<b>Parks 2</b>  District 7	<b>600 East Islands Irrigation System Rebuild - 600 East, So. Temple to 600 South</b>  To design & reconstruct existing island irrigation systems to include pipes, valves, heads, controllers & connection to central irrigation control system & make associated landscape repairs as necessary. Design \$17,100. Engineering fees \$3,600. Construction inspection & admin \$13,700. Supports City's sustainability efforts.		25	28	\$204,900	\$0	\$0			None  No additional increase	Board recommended full funding when allocation was assumed to be \$6.7
29	<b>Trails 5</b>  District 7 & 5	<b>Jordan &amp; Salt Lake City Canal Corridor Trail Master Plan</b>  To develop a Master Plan to aid the City & SLC Public Utilities in the future development of the Jordan canal corridor right-of-ways. PU holds the right-of-way for the canal corridors. Plan \$100,000. Supports City's sustainability efforts.		26	29	\$100,000	\$0	\$0			None  Design	

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30	<b>Streets 6</b>  10 Year CIP Plan FY06-16 District 6	<b>Residential Concrete Street Rehabilitation - Princeton Ave., 1700 to 1800 East</b> To rehabilitate the existing deteriorated concrete street to include concrete pavement replacement or rehabilitation, drive approaches, curb & gutter, sidewalk as needed & ADA accessibility ramps. Design \$33,400. Construction inspection & admin \$35,900. Supports City's sustainability efforts.		27	30	\$486,800	\$0	\$0			None  No additional increase	
31	<b>Trails 4</b> Districts 3, 4, 6 & 7	<b>SLC Wayfinding Sign Restoration</b> To repair, repaint & update the SLC wayfinding signs installed in 2001 within the Central Business District, the Sugar House Business District & the University of Utah. Supports City's sustainability efforts.		28	31	\$150,000	\$0	\$0			None  No additional increase	
32	<b>Transportation 4</b> District 2	<b>Traffic Signal Installations - California Ave., 3400 &amp; 3800 West</b> To design & construct two new traffic signals where none currently exist on California Ave., at 3400 West & 3800 West. Design \$52,000. Engineering fees \$52,000. Construction, inspection & admin \$12,000. Total Project cost is \$400,000. Transportation's intent is to request Impact Fees for remainder of costs. * Funding history includes allocations over 6 year period. Supports City's sustainability efforts.		29	32	\$270,000	\$0	\$0			Minimal \$90 annual increase	
33	<b>Transportation 2</b> District 5	<b>300 West 1300 South Right Turn Lane - Northbound to Eastbound</b> To design & construct a northbound to eastbound right turn lane at the intersection of 300 West & 1300 South. Project requires relocation of Rocky Mountain Power transmission & distribution poles, & relocation of a traffic signal mast arm pole & controller cabinet. City CIP funds will be used to complete environmental work & provide local match of \$20,000 to a \$250,000 Congestion Management/Air Quality (CMAQ)Federal grant which Transportation has obtained. Supports City's sustainability efforts.		30	33	\$50,000	\$0	\$0		\$50,000	None  No additional increase	
34	<b>Transportation 6</b>  Transportation Master Plan District 4, 5, 6,7	<b>1300 East Traffic Safety Measures Implementation - 1300 East, 2100 South to 3300 South</b> To implement traffic safety measures on 1300 East as identified in the 1300 East Study. Phase I improvements include signing upgrades, striping changes & installation of HAWK Beacon at Stratford Ave. Design \$10,000. Engineering fees \$15,000. Construction Inspection & admin \$5,000. Supports City's sustainability efforts.		31	34	\$150,000	\$0	\$0		\$150,000	None  No additional increase	phased approach - this phase does not include bike lanes - first phase is hawk

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35	<b>Streets 7</b>  10 Year CIP Plan FY06-16 District 6	<b>Residential Concrete Street Rehabilitation - Yalecrest Ave, 1600 East to Military Drive, &amp; Yalecrest/Military Intersection Landscaped Island</b> To rehabilitate the existing deteriorated concrete street to include concrete pavement replacement or rehabilitation, drive approaches, curb & gutter repair or replacement as needed, sidewalk repairs, ADA accessibility ramps & storm drain improvements. Design \$28,000. Construction inspection & admin \$30,000. Supports City's sustainability efforts.		34	35	\$406,000	\$0	\$0		\$406,000	None  No additional increase	TO BE FUNDED FROM PROPERTY TAX ADDED BY COUNCIL 8/10
36	<b>Transportation 7</b>  Transportation Master Plan 10 Year CIP Plan FY06-16 District 4	<b>Traffic Signal Installation - 600 South 600 East</b> To design & construct a traffic signal where none currently exists on 600 South 600 East. Traffic studies which findings include increased traffic, accident history, & changing traffic conditions indicate that a new light is warranted at this intersection. Design \$21,000. Engineering fees \$21,000. Construction, inspection & admin \$5,000. Supports City's sustainability efforts.		35	36	\$160,000	\$0	\$0			None \$90 annual increase	
37	<b>Public Facilities 6</b>  District 4	<b>Justice Court HVAC Energy Conservation Upgrades - 333 South 200 East</b> To provide upgrades to existing HVAC system to include installation of control dampers on return air ducts, relief air transfer openings & chilled water bypass piping & control valves. Design \$37,180. Engineering fees \$5,291. Construction, inspection & admin \$22,881. Supports City's sustainability efforts.		36	37	\$379,959	\$0	\$0			None No additional increase	
38	<b>Public Facilities 14</b>  City's Master Plan District 4	<b>C&amp;C Building Carpet, Flooring/Electrical Replacement, 3rd &amp; 5th Floors - 451 So. State Street</b> To replace & install a low access sub floor, replace existing electrical flatwire & purchase & install new carpet on the 3rd & 5th floor of the C&C Building. Design \$97,358. Engineering fees \$14,978. Construction inspection & admin \$59,912. Supports City's sustainability efforts.		37	38	\$748,907	\$0	\$0			None No additional increase	
39	<b>Public Facilities 15</b>  City's Master Plan District 4	<b>C&amp;C Building Carpet, Flooring/Electrical Replacement, 2nd Floor - 451 So. State Street</b> To replace & install a low access sub floor, replace existing electrical flatwire & purchase & install new carpet on the 2nd floor of the C&C Building. Design \$44,934. Engineering fees \$11,234. Construction inspection & admin \$56,168. Supports City's sustainability efforts.		38	39	\$617,849	\$0	\$0			None No additional increase	
40	<b>Public Facilities 24</b>  City's Master Plan District 4	<b>C&amp;C Building Carpet, Flooring/Electrical Replacement, 1st Floor - 451 So. State Street</b> To replace & install a low access sub floor, replace existing electrical flatwire & purchase & install new carpet on the 1st floor of the C&C Building. Design \$97,358. Engineering fees \$14,978. Construction inspection & admin \$59,912. Supports City's sustainability efforts.		39	40	\$748,907	\$0	\$0			None No additional increase	

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41	Public Facilities 19  City's Master Plan District 4	<b>C&amp;C Building Carpet, Flooring/Electrical Replacement, 4th Floor - 451 So. State Street</b>  To replace & install a low access sub floor, replace existing electrical flatwire & purchase & install new carpet on the 4th floor of the C&C Building. Design \$97,358. Engineering fees \$14,978. Construction inspection & admin \$59,912. Supports City's sustainability efforts.		40	41	\$748,907	\$0	\$0			None  No additional increase	
42	Public Facilities 11  District 4	<b>C&amp;C Building Heating/Cooling Wall Unit Replacement - 451 So. State Street</b>  To replace heating/cooling wall units on the 1st floor, south end of the C&C Building, with new efficient Fan Coil Units. Design \$16,664. Engineering fees \$2,371. Construction, inspection & admin \$10,225. Supports City's sustainability efforts.		41	42	\$170,292	\$0	\$0			None  No additional increase	
43	Public Facilities 12  District 4	<b>C&amp;C Building Heating/Cooling Wall Unit Replacement - 451 So. State Street</b>  To replace heating/cooling wall units on the 3rd floor, south end of the C&C Building, with new efficient Fan Coil Units. Design \$19,044. Engineering fees \$2,710. Construction, inspection & admin \$11,720. Supports City's sustainability efforts.		42	43	\$194,620	\$0	\$0			None  No additional increase	
44	Public Facilities 13  District 4	<b>C&amp;C Building Heating/Cooling Wall Unit Replacement - 451 So. State Street</b>  To replace heating/cooling wall units on the 3rd floor, north end of the C&C Building, with new efficient Fan Coil Units. Design \$17,854. Engineering fees \$2,541. Construction, inspection & admin \$10,987. Supports City's sustainability efforts.		43	44	\$182,456	\$0	\$0			None  No additional increase	
45	Public Facilities 23  District 4	<b>C&amp;C Building Heating/Cooling Wall Unit Replacement - 451 So. State Street</b>  To replace heating/cooling wall units on the 4th floor, south end of the C&C Building, with new efficient Fan Coil Units. Design \$16,664. Engineering fees \$2,371. Construction, inspection & admin \$10,255. Supports City's sustainability efforts.		44	45	\$170,292	\$0	\$0			None  No additional increase	
46	Public Facilities 25  District 4	<b>C&amp;C Building Heating/Cooling Wall Unit Replacement - 451 So. State Street</b>  To replace heating/cooling wall units on the 2nd floor, south end of the C&C Building, with new efficient Fan Coil Units. Design \$13,185. Engineering fees \$2,033. Construction, inspection & admin \$6,592. Supports City's sustainability efforts.		45	46	\$137,176	\$0	\$0			None  No additional increase	

	Fiscal Year 2010-2011 Identifier & Plan Information	Project Description	Funding History	Board	Mayor	FY 2010-2011 Funding Request	CDCIP Board Proposed Amount	Mayor's Proposed GF Amount	Mayors Proposed Class "C"	Council Approved	Operating Budget Impact	Notes
47	Public Facilities 26  District 4	<b>C&amp;C Building Heating/Cooling Wall Unit Replacement - 451 So. State Street</b>  To replace heating/cooling wall units on the 5th floor of the C&C Building, with new efficient Fan Coil Units. Design \$20,235. Engineering fees \$2,880. Construction, inspection & admin \$12,452. Supports City's sustainability efforts.		46	47	\$206,784	\$0	\$0			None  No additional increase	
48	Public Facilities 7  City's Master Plan District 4	<b>Irrigation Water Conservation &amp; Asset Renewal Design - 100 So. Main St. &amp; part of West Temple, 100 So. Regent to Main St., 300 So. Main St. to Exchange Place, 4th So. Main to Cactus St. North Side</b>  To provide design of 4 locations for future replacement of deteriorating galvanized pipe located beneath concrete & pavers with new PVC main irrigation service line, electronic valves, backflow devices, irrigation lines to trees, bubblers in tree planters, irrigation management system, failure & low flow alarms, low voltage controls, landscape lighting, auto-drain valves & replace deteriorated concrete with stamped concrete or pavers. Design \$141,284. Engineering fees \$32,604. Supports City's sustainability efforts.		47	48	\$173,888	\$0	\$0			None  Design	
49	Public Facilities 22  District 4	<b>Plaza 349 Parking Structure Improvements &amp; Security System - 349 South 200 East</b>  To construct improvements to include scarifying & lowering parking structure pavement surface & ramps, apply adhesion base & two-inch concrete overlay, install new retractable security gate with electronic code reader system, & install electronic security devices on all entry doors to parking structure. Design \$24,651. Engineering fees \$5,688. Construction inspection & admin \$13,274. Supports City's sustainability efforts.		48	49	\$261,682	\$0	\$0			None  No additional increase	
50	Public Facilities 18  District 4	<b>C&amp;C Building Heating/Cooling Wall Unit Replacement - 451 So. State Street</b>  To replace heating/cooling wall units on the 4th floor, north end of the C&C Building, with new efficient Fan Coil Units. Design \$16,664. Engineering fees \$2,371. Construction, inspection & admin \$10,255. Supports City's sustainability efforts.		49	50	\$170,292	\$0	\$0			None  No additional increase	
51	Public Facilities 21  District 4	<b>C&amp;C Building Heating/Cooling Wall Unit Replacement - 451 So. State Street</b>  To replace heating/cooling wall units on the 2nd floor, north end of the C&C Building, with new efficient Fan Coil Units. Design \$15,474. Engineering fees \$2,202. Construction, inspection & admin \$9,522. Supports City's sustainability efforts.		50	51	\$158,129	\$0	\$0			None  No additional increase	

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52	Public Facilities 16  District 4	<b>C&amp;C Building Heating/Cooling Wall Unit Replacement - 451 So. State Street</b>  To replace heating/cooling wall units on the 1st floor, north end of the C&C Building, with new efficient Fan Coil Units. Design \$13,185. Engineering fees \$2,033. Construction, inspection & admin \$6,592. Supports City's sustainability efforts.		51	52	\$137,176	\$0	\$0			None  No additional increase	
53	Public Facilities 20  Districts 3 & 4	<b>Parking Lot Repairs &amp; Replacements - Fire Stations #4, #5 &amp; West Side Senior Center</b>  To remove & replace the concrete driveway of Fire Station #4 located at 830 E. 1100 Ave., replace top layer of asphalt on drive & lot of Fire Station #5 located at 1023 E. 900 So. & replace top layer of asphalt on drive & lot & make slope changes for proper drainage at the West Side Senior Center located at 868 W. 900 So. Design \$33,056. Engineering fees \$7,628. Construction inspection & admin \$17,800 Supports City's sustainability efforts.		52	53	\$338,192	\$0	\$0			None  No additional increase	
54	Parks 10 Rotary Glen Master Plan 10 Year CIP Plan FY08-09 District 6	<b>Rotary Glen Park Improvements - 2770 East 840 South</b>  To design & construct improvements to include replacement of existing restroom, utilities to support restroom & drinking fountain, make associated repairs to parking lot due to replacement of collapsed sewer line under parking lot & possibly bury the overhead Rocky Mountain Power electrical lines, & make necessary repairs to landscaping & sprinkler irrigation system at area construction. Design \$25,000. Engineering fees \$5,000. Construction inspection & admin \$20,000. Supports City's sustainability efforts.	Prior yrs \$285,000 05-06 \$ 95,000 <b>Total \$380,000</b>	53	54	\$325,000	\$0	\$0			None  No additional increase	
55	Public Facilities 17  Capital Asset Renewal Plan District 7	<b>Sugarhouse Business District Irrigation Water Conservation &amp; Asset Renewal Project Design - 2100 So., 1000 E. to 1300 E.; Highland Dr., Westminster to Ashton</b>  To design for future replacement of deteriorating galvanized pipe located beneath concrete & pavers with new PVC main irrigation service line, electronic valves, backflow devices, irrigation lines to trees, bubblers in tree planters, irrigation management system, failure & low flow alarms, low voltage controls, landscape lighting, auto-drain valves, replace deteriorated concrete with stamped concrete or pavers, install new sidewalk, curb, gutter as necessary remove & replace parking strip trees that are less than 3 feet from curb. Design \$218,470. Engineering fees \$50,416. Supports City's sustainability efforts.		54	55	\$268,886	\$0	\$0			None  Design	

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56	<b>Streets 10</b>  District 3 Submitted by Constituent Neighbor Works Salt Lake	<b>500 West Street Improvement Redesign - 500 West, North Temple to 500 North</b> To evaluate & re-design street improvements to include drainage, curb, gutter, sidewalk & business access on 500 West including areas near the Union Pacific switch boxes. Business owners have agreed to invest & install curb, sidewalk & landscape improvements once the design is complete. <b>Note:</b> Constituent requested \$60,000 for design. Engineering indicated the design would cost approximately \$150,000. Supports City's sustainability efforts.		55	56	\$150,000	\$0	\$0			None  Design	
57	<b>Parks 12</b> 10 Year CIP Plan FY08-09 Fairmont Park Master Plan District 7	<b>Fairmont Park Tennis Court Reconstruction - 900 East Simpson Ave.</b> To replace five (5) existing tennis courts with four (4) full size & two (2) youth with new post tension courts, new fencing, net posts, landscaping & irrigation system, sidewalk along north side of courts, benches & drinking fountain. Design complete. Engineering fees \$18,400. Construction inspection & admin \$70,400. Supports City's sustainability efforts.	08-09 \$50,000	56	57	\$969,200	\$0	\$0			Minimal \$800 per year	
58	<b>Public Facilities 28</b>  City's Master Plan District 5	<b>Spring Mobile Field Building Steel &amp; Roof Deck Painting - 1365 So. West Temple</b> To provide improvements to include sand blasting, scraping & wire brushing rusted building steel beams, girders & steel railings, power wash surfaces, apply rust inhibitor primer coat & apply premium enamel finish paint with UV protection. Design \$105,841. Engineering fees \$24,425. Construction inspection & admin. \$54,800. Supports City's sustainability efforts.		57	58	\$1,122,954	\$0	\$0			None  No additional increase	Project could be funded /constructed in 3rds
59	<b>Transportation 8</b> Transportation Master Plan District 6	<b>Wakara Way &amp; Arapeen Drive Roundabout</b> To design & construct a roundabout on Wakara Way & Arapeen Drive in Research Park. Traffic conditions warrant the installation of traffic control measures at this intersection. Design \$35,000. Engineering fees \$35,000. Construction inspection & admin \$10,000. Supports City's sustainability efforts.		59	59	\$350,000	\$0	\$0			None  No additional increase	
60	<b>Parks 8</b>  10 Year CIP Plan FY08-09 Districts 3 & 4	<b>Tennis Court Resurfacing - Pioneer Park, 300 W. 350 So.; Reservoir Park, 1300 E. So Temple; Sunnyside Park 840 So. 1600 E.</b> To design & construct upgrades to existing tennis courts at Pioneer, Reservoir & Sunnyside Parks. Upgrades include repairing cracks, resurfacing courts, new net posts & line striping. Courts include one at Pioneer Park, two at Reservoir Park, & two at Sunnyside Park. Existing fencing will remain in service for these facilities. Design \$10,000. Construction inspection & admin \$3,400.		60	60	\$73,400	\$0	\$0			None  No additional increase	



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61	<b>Streets 11</b> District 2 Submitted by Constituent Diversified Metal Services, Inc.	<b>900 South Street Reconstruction - 900 So., 2700 to 3200 West</b> To construct street improvements to include street pavement, curb, gutter, sidewalk & other necessary site improvements as needed. <b>Note:</b> Constituent did not provide construction cost amount. Engineering indicated that a design would be necessary to determine the actual cost estimate for construction & that the design would cost \$200,000. Supports City's sustainability efforts.		61	61	\$1,200,000	\$0	\$0			None No additional increase	
62	<b>Parks 5</b> District 3	<b>City Cemetery Master Plan, Phase 2 - 200 North &amp; "N" Street</b> To complete the City Cemetery Master Plan. Phase I of plan has been completed & provided an analysis of roads, curbs, utilities & inventory of unused areas of cemetery. Phase II of Plan will include a comprehensive study of buildings, office/residence, emergency management plan, cemetery operations, financial based projection based on current prices & budgets for proposed/required improvements & proposal of possible new facility layout scenarios including new inventory items to improve cemetery performance. Plan \$318,100. Engineering fees \$31,800. Not applicable to City's sustainability efforts.	07-08 \$75,000	62	62	\$349,900	\$0	\$0			None Plan	
63	<b>Public Facilities 27</b> City's Master Plan District 5	<b>Spring Mobile Field Concourse "B" Waterproofing - 1365 So. West Temple</b> To construct improvements to include cutting new expansion joints, remove cracked caulking, grind & clean saw/expansion joints & clean surface deck for installation of Conipur Advantage 2 -part concrete deck sealer. Design \$36,142 Engineering fees \$8,340. Construction inspection & admin. \$19,462. Supports City's sustainability efforts.		63	63	\$383,672	\$0	\$0			None No additional increase	
64	<b>Public Facilities 34</b> District 4 Submitted by Downtown Alliance	<b>Downtown Business District Public Restroom Installation</b> To design & construct 1 to 3 permanent public restrooms at strategic locations throughout the downtown area. Sites to be determined. Cost of units include \$215,928 for 1 unit; \$431,856 for 2 units; \$633,924 for 3 units. Design \$21,651. Engineering fees \$3,081. Construction, inspection & admin \$13,324. Supports City's sustainability efforts.		64	64	\$215,928	\$0	\$0			Minimal Cleaning & Servicing \$3,000 per unit on annual basis	
65	<b>Parks 14</b> District 3	<b>East Capitol Blvd. Curb, Sidewalk &amp; Memory Grove Overlook Improvements</b> To design & construct median islands, new curb, gutter & bulb out areas, sidewalks, crosswalks, & associated landscaping as necessary, & construct Memory Grove Park Overlook & Historical Interpretation Area. This will be a joint project with UDOT, State Capitol Preservation Board & the City for a total project cost of \$922,400. City's portion of construction would include sidewalk & landscaping on east side & possibly construction of the Historic Overlook & Interpretation Area. Design \$68,400. Engineering fees \$12,700. Construction inspection & admin \$54,700. Supports City's sustainability efforts.	08-09 \$50,000	65	65	\$383,000	\$0	\$0			None No additional increase	



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66	Public Facilities 30 District 7	<b>Fire Station #3</b> To replace Fire Station #3 in Sugarhouse. Current building is aged & does not meet current size or seismic requirements. Design \$156,910. Engineering fees \$75,840. Supports City's sustainability efforts.		66	66	\$3,413,630	\$0	\$0			None No additional increase	
67	Public Facilities 10 District 4	<b>C&amp;C Building Base Isolator Testing &amp; Analysis - 451 So. State Street</b> To hire a consultant to perform a detailed testing & provide an analysis of the C&C Building Base Isolator's pertaining to the seismic Richter magnitude of 7.0 or higher. The C&C Building Base Isolators were designed to handle a seismic Richter of 6.0 magnitude. Consultant \$243,148. Supports City's sustainability efforts.		67	67	\$243,148	\$0	\$0			None Analysis	
68	Parks 6 District 5	<b>Tracy Aviary Sidewalks &amp; Tree Pruning -900-1300 South ., 500 to 700 East.</b> To provide improvements to Tracy Aviary site to include replacement of deteriorated sidewalks, prune existing trees & make associated landscape repairs as necessary. Design \$23,220. Construction inspection & admin. \$14,595.	05-06 \$116,200 07-08 \$200,000	68	68	\$71,400	\$0	\$0			None No additional increase	
69	Public Facilities 4 District 4	<b>UTA TRAX Island Landscape</b> To replace existing TRAX island landscaping, from 150 W., So Temple, down Main Street to 450 South, 400 South from State to 900 East, with improvements to include removal of present shrubs & ground cover redesign landscaping & irrigation to water only shrubs & trees using a bubbler head delivery system, connect to existing water control system & replace with water appropriate shrubs, plants & rock. Design \$12,545. Engineering fees \$1,785. Construction inspection & admin \$7,720. Supports City's sustainability efforts.		69	69	\$123,375	\$0	\$0			None No additional increase	
70	Streets 9  District 5 Submitted by Constituent East Liberty Park Community Organization (ELPOC)	<b>East Liberty Park Alley Improvement Study/Design - 900 to 1300 South., 700 to 1100 East</b> To determine the rehabilitation needs & prepare a preliminary design & construction cost estimate for upgrade of the public way alleys with improvements to include new pavement or surface rehabilitation as needed. There are approximately 10 alleys within this area totaling approximately 4.6 miles of surface. Design \$40,000. Supports City's sustainability efforts.		70	70	\$40,000	\$0	\$0			None Design	

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71	<b>Parks 17</b>  Districts 7 Submitted by Constituent, Parley's Way Park Improvement Committee	<b>Parley's Way/Wilshire Park ADA Playground &amp; Improvements - 2810 East 2400 South</b>  To design & provide construction improvements to include removal & replacement of existing play structure with ADA accessibility playground equipment with accessible surfacing, enlarge existing playground footprint to include accessible ramps, sidewalks & paths & repair associated irrigation, trees & landscaping as necessary. Design \$40,000. Engineering fees 5,000. Construction inspection & administration \$17,600. Supports City's sustainability efforts.		71	71	\$271,200	\$0	\$0		\$271,200	None  No additional increase	TO BE FUNDED FROM PROPERTY TAX ADDED BY COUNCIL 8/10
72	<b>Parks 19</b>  District 1 Submitted by Constituent	<b>Rose Park Lane Walking Path Improvements -</b>  To purchase & plant approximately 42 trees & install irrigation feeder lines & bubblers to previously installed valves for tree irrigation. Design complete. Construction inspection & admin \$3,000. Supports City's sustainability efforts.	05-06     \$30,000	72	72	\$30,200	\$0	\$0			None  No additional increase	
73	<b>Parks 7</b>  District 6	<b>Oak Hills Tennis Court Lighting - 2425 East 1216 South</b>  To provide court lighting to the four south bottom tennis courts providing extended play during the spring & fall. Improvements include new light poles & fixtures which will be connected to existing power source. \$50,000 was donated by the Concessionaire for this project. Design \$7,000. Construction inspection & admin \$4,400. Supports City's sustainability efforts.		73	73	\$56,240	\$0	\$0			None  No additional increase	
74	<b>Parks 13</b>  10 Year CIP Plan FY08-09 District 3	<b>Lindsey Garden Park, 7th Ave. "N" Street or 5th Ave "C" Street Tennis Court Reconstruction</b>  To remove two existing tennis courts, retaining walls & trees, & reconstruct two new post tension courts, new fencing, new retaining walls & associated landscaping as necessary, at either Lindsey Garden Park or 5th Ave. "C" Street. Design \$58,500. Engineering fees \$8,300. Construction inspection & admin \$36,000. Supports City's sustainability efforts.		74	74	\$597,800	\$0	\$0			Minimal  No additional increase	
75	<b>Parks 16</b>  District 3 Submitted by Constituent, Avenues Community Tennis Association (ACTA)	<b>Avenues Community Tennis Center Design - 11th Avenue Park</b>  To design a community tennis center at 11th Avenue Park that includes architectural design of landscaping, facilities & amenities, development phases & community activities/programming that will lead to the eventual construction of a club house & self sustaining community tennis facilities. Design \$80,000. Supports City's sustainability efforts.		75	75	\$80,000	\$0	\$0			None  No additional increase	

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76	<b>Parks 18</b> District 7 Submitted by Constituent, The Imperial Neighborhood Park Association	<b>Imperial Neighborhood Park Project -1560 E. Atkin Avenue</b> To purchase .86 acres of property located at 1560 E. Atkin Avenue for construction of future neighborhood park. The anticipated cost of property will be \$850,000. The Imperial Neighborhood Park Association has currently raised \$3,500 for this project. Supports City's sustainability efforts.		76	76	\$270,000	\$0	\$0			None No additional increase	
77	<b>Transportation 9</b> District 5 Submitted by Constituent Ballpark Community Council	<b>Ballpark Neighborhood Enhancements</b> To evaluate, design & implement enhancements to include installation of driver feed back signs, upgraded safety lighting, neighborhood entrance markers & bullbouts. Improvements are in priority order. Design Supports City's sustainability efforts.		77	77	\$400,000	\$0	\$0		\$0	None No additional increase	JRL Funding the design. Find out if we've done ADA ramps in the area. \$40k would start a
78	<b>Public Facilities 29</b> District 1	<b>Fire Training Center Property Purchase</b> Partial funding needed to purchase property directly north of Fire Station #14 located on Industrial Road at approximately 1540 South for future site of the Fire Training Center. Impact Fee Request of \$650,000. Supports City's sustainability efforts.		78	78	\$0	\$0	\$0			None No additional increase	\$650,000 Impact Fee Request
79	<b>Public Facilities 31</b> All Districts - site to be determined	<b>Valley Police Alliance Evidence/Crime Lab Needs Assessment</b> To provide funding for a needs assessment for the Valley Police Alliance Evidence/Crime lab. Assessment will include information pertaining to the future development, purchase and/or construction & cost of a centrally located facility to house combined services shared by all police agencies belonging to the Valley Police Alliance. West Valley may be interested in a collaborated effort. Possible Bond item. Supports City's sustainability efforts.		79	79	\$200,000	\$0	\$0			None No additional increase	\$7,000,000 Possible Bond
80	<b>Public Facilities 32</b> All Districts - site to be determined	<b>Liberty Precinct Police Station</b> To design & construct an eastside police facility housing Liberty Patrol. Cost estimate includes a 2 acre land purchase & construction of a 24,500 sq ft facility. Cost estimate is approximately \$16,000,000. Possible Bond item. Supports City's sustainability efforts.		80	80	\$0	\$0	\$0			None No additional increase	\$16,000,000 Possible Bond
81		Additional Speed Boards - Council Added Item								\$38,875		confirm how many speed boards this will be
82		<b>Administration added request - Fisher Mansion - Carraige House Roof Replacement - matching funds</b>				\$120,000				\$120,000		

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83		Additional appropriation from property tax new growth								(\$677,200)		
		General Fund Project Total				\$28,128,876	\$6,194,437	\$6,586,327	\$0	\$6,586,327		
		Total GF CIP Including Debt Service				\$34,459,387	\$12,524,948	\$12,598,185	\$0			

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<b><i>Fiscal Year 09-10 Class "C" Projects</i></b>												
	<b>Class "C" 1</b>	<b>700 South Reconstruction, Phase I - 500/700 South, 2800 West to 5600 West</b>		<b>1</b>	<b>1</b>	<b>\$400,000</b>	\$400,000	<b>\$400,000</b>	<b>\$400,000</b>		<b>None</b>	
	10 Year CIP Plan FY07-08 District 2	To construct improvements to include pavement restoration, curb, gutter, drainage improvements, upgrade to traffic flow characteristics & railroad crossing improvements. Total cost is \$4,900,000. Engineering is requesting an additional \$2,500,000 of Impact Fees. \$200,000 of Impact Fees were awarded in FY05-06 & \$594,484 in 09/10. Phase I design complete. Construction inspection & admin \$60,000. *Funding history includes allocations over 4 year period. Supports City's sustainability efforts.	05-06 \$ 255,000 05-06 \$ 200,000 08-09 \$ 400,000 09-10 \$ 550,000 09-10 594,484 <b>Total \$1,999,484*</b>								No additional increase	
	<b>Class "C" 2</b>	<b>1300 South Viaduct Rehabilitation - 1300 South, 500 to 700 West</b>		<b>2</b>	<b>2</b>	<b>\$200,000</b>	\$200,000	<b>\$200,000</b>	<b>\$200,000</b>		<b>None</b>	
	10 Year CIP Plan FY07-08 Districts 2	To provide partial match for UDOT & FHWA grant funding for rehabilitation of viaduct including structural & seismic needs. Public Utilities will coordinate necessary utility relocations & rehabilitations. Grant requires 7% or \$840,000 match which will be requested over next 3 FY's. Total project cost estimate is approximately \$12,000,000. Additional funds will be requested in future years CIP processes. Supports City's sustainability efforts.	0-07 \$300,000 <b>Total \$300,000</b>								No additional increase	
	<b>Class "C" 3</b>	<b>Street Pavement Overlay FY10/11 - Citywide</b>		<b>3</b>	<b>3</b>	<b>\$1,310,000</b>	\$1,310,000	<b>\$1,310,000</b>	<b>#####</b>		<b>None</b>	
	10 Year CIP Plan FY06-16 All Districts	To provide pavement overlay including concrete, asphalt or other preservation surface treatments determined by Pavement Management System & based on condition & need of fifteen (15) streets as funding permits. Other improvements include ADA pedestrian ramps, sidewalk, curb, gutter repair & design funding for 11/12 overlay project. Design \$64,000. Construction inspection & admin 82,600. *Funding history includes all Class "C" allocations over 9 year period. Supports City's sustainability efforts.	01-04 \$ 4,500,000 04-05 \$ 1,500,000 05-06 \$ 1,500,000 06-07 \$ 1,500,000 07-08 \$ 1,500,000 08-09 \$ 1,500,000 09-10 \$ 1,400,000 <b>Total \$13,400,000*</b>								No additional increase	
	<b>Class "C" 4</b>	<b>Concrete Streets Rehabilitation FY10/11</b>		<b>4</b>	<b>4</b>	<b>\$200,000</b>	\$200,000	<b>\$200,000</b>	<b>\$200,000</b>		<b>None</b>	
	10 Year CIP Plan FY07-08 District 2	To provide construction rehabilitation to deteriorated concrete streets Citywide. Improvements to include slab replacement, grinding, resurfacing & joint repair of twelve (12) streets as funding permits. Design \$16,500. Construction inspection & admin \$18,800. * Funding history includes Class "C" allocations over 6 year period. Supports City's sustainability efforts.	00-01 \$ 290,000 01-02 \$ 100,000 06-07 \$ 200,000 07-08 \$ 200,000 08-09 \$ 200,000 09-10 \$ 190,000 <b>Total \$1,180,000*</b>								No additional increase	

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	<b>Class "C" 5</b> 10 Year CIP Plan FY07-08 Districts 5, 7	<b>500 East Rehabilitation, Phase I - 500 East 1300 to 1700 South</b> To bank funding for Phase I of major rehabilitation to 500 East, from 1300 to 1700 South. Improvements to include street pavement restoration, removal & replacement of defective sidewalk, curb & gutter, ADA pedestrian ramps & upgrades to traffic signals. Project will coordinate installation of major storm drain lines with Public Utilities. Additional funding for Phase I will be requested in FY11/12 CIP Process. Phase II funding, 500 East, 1700 to 2100 South will be requested in future years. Supports City's sustainability efforts.	08-09 <b>Total</b>	\$750,000 <b>\$750,000</b>	5	5	<b>\$500,000</b>	\$500,000	<b>\$500,000</b>	<b>\$500,000</b>		<b>None</b> No additional increase	
	<b>Class "C" 6</b> All Districts	<b>Street Pavement Management Survey</b> To perform a citywide street pavement condition survey to collect data for use in determining appropriate pavement management strategies for all streets citywide. Survey is updated approximately every 5 years with state of the art electronic equipment. Data collected is used to determine overall street network condition & prioritize street maintenance by defined street segments.			6	6	<b>\$140,000</b>	\$140,000	<b>\$140,000</b>	<b>\$140,000</b>		<b>None</b> Survey	
	<b>Class "C" 7</b> Districts 1, 2 & 7	<b>Bridge Evaluation &amp; Maintenance</b> There are 27 bridges within the SLC boundaries with most crossing either the Jordan River or the Surplus Canal. UDOT inspects these bridges every two years & provides the City with a basic condition report. SLC is responsible for performing appropriate maintenance activities based on statements in the UDOT report. Engineering is preparing an ongoing bridge maintenance program with the objective of extending the functional life of these structures & extending the time line between major repairs. This request will address condition evaluation, routine maintenance & timely repairs. Study \$50,000. Supports City's sustainability efforts.			7	7	<b>\$50,000</b>	\$50,000	<b>\$50,000</b>	<b>\$50,000</b>		<b>None</b> Survey	
		<b>Class "C" Fund Total</b>					<b>\$2,800,000</b>	<b>\$2,800,000</b>	<b>\$2,800,000</b>	<b>#####</b>			

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<b><i>Fiscal Year 09-10 Impact Fee Projects</i></b>												
	<b>Public Facilities 29</b> District 1	<b>Fire Training Center Property Purchase</b> Partial funding needed to purchase property directly north of Fire Station #14 located on Industrial Road at approximately 1540 South for future site of the Fire Training Center. Impact Fee Request of \$650,000. Supports City's sustainability efforts.		1	1	\$650,000	\$650,000	\$650,000		\$650,000	None No additional increase	Impact Fee Request - See PF 29 Above
	<b>Class "C" 1</b>  10 Year CIP Plan FY07-08 District 2	<b>700 South Reconstruction, Phase I - 500/700 South, 2800 West to 5600 West</b>  To construct improvements to include pavement restoration, curb, gutter, drainage improvements, upgrade to traffic flow characteristics & railroad crossing improvements. Total cost is \$4,900,000. Engineering is requesting an additional \$2,500,000 of Impact Fees. \$200,000 of Impact Fees were awarded in FY05-06 & \$594,484 in 09/10. Phase I design complete. Construction inspection & admin \$60,000. *Funding history includes allocations over 4 year period. Supports City's sustainability efforts.	05-06 \$ 255,000 05-06 \$ 200,000 08-09 \$ 400,000 09-10 \$ 550,000 09-10 594,484 <b>Total</b> \$1,999,484*	2	2	\$2,500,000	\$2,500,000	\$2,500,000		\$2,500,000	None No additional increase	Impact Fee Request - See Class "C" 1 Above
		<b>Impact Fees Fund Total</b>				\$3,150,000	\$3,150,000	\$3,150,000	\$0			
<b><i>Fiscal Year 09-10 Special Assessment (SAA) Projects</i></b>												
	<b>Class "C" 1</b>  10 Year CIP Plan FY07-08 District 2	<b>700 South Reconstruction, Phase I - 500/700 South, 2800 West to 5600 West SAA</b> To construct improvements to include pavement restoration, curb, gutter, drainage improvements, upgrade to traffic flow characteristics & railroad crossing improvements. Total cost is \$4,900,000. Engineering is requesting an additional \$2,500,000 of Impact Fees and \$2,000,000 of SAA budget to collect the property owners assessment of the project. \$200,000 of Impact Fees awarded in FY05-06 & \$594,484 in 09/10. Phase I design complete. Construction inspection & admin \$60,000. *Funding history includes allocations over 4 year period. Supports City's sustainability efforts.	05-06 \$ 255,000 05-06 \$ 200,000 08-09 \$ 400,000 09-10 \$ 550,000 09-10 594,484 <b>Total</b> \$1,999,484*	1	1	\$2,000,000	\$2,000,000	\$2,000,000		\$2,000,000	None No additional increase	SAA Request - See Class "C" 1 Above
		<b>SAA Fund Total</b>				\$2,000,000	\$2,000,000	\$2,000,000	\$0			
		<b>Total FY 10-11 CIP</b>				\$42,409,387	\$20,474,948	\$20,548,185	#####			
		<b>Mayor's Proposed CIP - All fund class total</b>						\$23,348,185				

## **SALT LAKE CITY COUNCIL STAFF REPORT**

### **BUDGET AMENDMENT #2 – FISCAL YEAR 2010-11**

**DATE:** October 5, 2010

**SUBJECT:** Budget Amendment #2

**STAFF REPORT BY:** Sylvia Richards, Lehua Weaver, Karen Halladay and Jennifer Bruno

**CC:** David Everitt, Gina Chamness, Gordon Hoskins, Frank Gray, LuAnn Clark, Chief Chris Burbank, Chief Kurt Cook, Rick Graham, Kay Christensen, Shannon Ashby, and Sherrie Collins

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Budget Amendment Number Two contains 47 proposed adjustments, as suggested by the Administration. The amendment recommends using fund balance for two initiatives for a decrease to fund balance of \$75,000. The other items impacting the General Fund include an encumbrance carryover of \$2,972,401, and interest associated with tax revenue anticipation notes of \$138,333. Both of these items are included in Section D under Housekeeping.

The Council requests a current-year revenue forecast with each budget amendment. The Administration indicates they do not anticipate any change to the revenue projections used during FY 2010-11 annual budget discussions. The Administration will provide a revenue presentation to the Council in conjunction with the budget amendment briefing.

In an effort to make the review of the budget openings more expedient, the Administration has attempted to categorize budget opening items as follows:

- A. “New” – those items that are new issues.
- B. “Grant requiring existing staff resources” -- those grants that will require the City’s existing staff to complete a specific project. (Employees involved with these projects may have less time to focus on other projects within the scope of their work.)
- C. “Grant requiring additional staff resources” – those grants that provide additional staff positions and require a City match. These generally have policy implications because they may add a new service or create an expectation that the City will fund the position after the grant has expired.
- D. “Housekeeping” -- those items classified by the Administration as strictly accounting actions that do not have policy implications.
- E. “Grants requiring No New Staff Resources” – those grants that provide funding for costs that are not associated with positions.



- F. "Donation" -- those items that are donations that require Council appropriation to be used, are consistent with previous Council discussions, or do not have policy implications.
- G. "Council Consent Agenda – Grant Awards" – These items have been previously approved on the Council's Consent Agenda.
- H. "Follow-up on Previously Approved Items" – those items that were approved in a previous budget amendment but require some additional adjustments.
- I. "Council Added" – items which have been added by the City Council.

## **MATTERS AT ISSUE**

**The Administration classified the following as:**

### **New Items:**

#### ***A-1: Request for Subsidy of Downtown Alliance Parking Token Subsidy (\$45,000 – Source: fund balance of General Fund)***

The Administration has requested a \$30,000 reimbursement to the Downtown Alliance for parking tokens purchased during the past two years. The Administration also requests an additional \$15,000 subsidy to continue the parking token program until a new parking validation program has been created in conjunction with parking pay stations. (By way of update, the Transportation Division anticipates issuing the RFP for the parking pay stations by the end of October.)

The Council may recall that during the October 5<sup>th</sup> formal meeting, the City Council approved the Downtown Alliance's recommendation to shorten the two-hour free holiday parking program by one week this year (to end December 26 instead of January 2) in an attempt to offset additional program costs. The Alliance has indicated that the merchants are supportive of the recommendation in order keep the token program until a replacement program is identified.

The Administration requests using \$45,000 of fund balance for the subsidy. The Council may recall that in 2008, the Downtown Alliance subsidy was split 50/50; the fund balance of the General Fund contributed half of the request, and the RDA budget funded the other half. **The Council may wish to discuss this option further.**

#### ***A-2: Citywide Sidewalk Replacement RFQ (\$150,000 – Source: CIP Cost Overrun Account)***

The Administration recently briefed the Council on the current state of the City's concrete replacement needs for the City's sidewalks, curbs, and gutters. According to the briefing paperwork, concrete replacement needs for Salt Lake City include: 1) approximately 2 million square feet of deteriorated sidewalk, 2) 754,000 lineal feet of defective curb and gutter, and 3) 3,400 sidewalk accessibility ramps that need to be constructed. According to the Administration, the City's current funding sources and programs are not adequate to keep pace with the replacement needs.

The Administration is requesting this budget amendment to reallocate \$150,000 of recaptured CIP cost over-run funds to a new account in the Non-Departmental budget. This budget would be used to fund a study of the citywide concrete replacement issue.

Recaptured funds of \$170,039 are from a failed Sidewalk Replacement SAA – 1500 to 2100 East, 1300 to 1700 South. If approved, the Council has indicated that they will conduct this review in collaboration with the Administration through the Council's audit program. The scope of the study would include identifying best practices and recommending solutions to address concrete replacement options, funding, and strategies. Currently, an internal study team is being assembled to further define the project scope.

***A-3: Request to establish budgets for Sidewalk Installation – Redwood Road (north of 400 South, east side) and 3300 South (between 1100 and 1200 East) (\$77,475 – Source: CIP Cost Overrun Account)***

The Utah Department of Transportation (UDOT) notified the City that \$24,975 of state funding has been approved for sidewalk installation on Redwood Road. The project installs sidewalk from the northeast corner of 400 South to approximately 300 feet north where it connects to the existing sidewalk. Also included are pedestrian ramp improvements at the corner. This is part of UDOT's program to install missing sidewalk along state highways. The funds can only be used for new installations and not for repairs to deteriorated sidewalks.

The estimated cost for engineering and construction of this section of sidewalk is \$33,300. The Administration recommends using funds from the CIP cost overrun account for the required 25% match of \$8,325.

In addition, the City has received \$52,500 from UDOT for approximately 250 feet of sidewalk at the north side of 3300 South between 1100 and 1200 East. Originally, it was thought that this area abutting 3300 South was located in Salt Lake County however, it was later determined that the southern boundary of the City in this location is just north of the existing curb of 3300 South, which is within the City's jurisdiction. A 25% match is required, which will be funded by the CIP cost overrun account in the amount of \$17,500. Both projects are included as part of UDOT's Safer Sidewalks Program.

If approved, this request would establish budgets totaling \$77,475 to facilitate the expenditure of the appropriation and project match.

***A-4: Request to sell Public Safety Building Bonds (Source: \$100,000,000 – Source: General Obligation Bond Proceeds)***

The Administration is requesting the Council establish both a revenue and expenditure budget for the remaining \$100 million in Public Safety Building General Obligation bonds. The Council had previously approved \$25 million in expenditure authority in an earlier budget amendment. This budget amendment action would authorize the Administration the full \$125 million in expenditure authority so that contracts can be signed and asbestos abatement can begin in December, with demolition following in January of 2011, excavation in March, and construction following after that. Currently the only buildings scheduled to be demolished are the ones on the southwest quadrant of the block. The Administration is still reviewing options for the Barnes Bank building – as such it is not scheduled to be demolished at this time. *The Council may wish to request an update regarding the plans for Barnes Bank building and that would impact the tax-exempt bonds that were used to purchase it.*

The Council will receive a separate briefing on the selling of the remaining bonds. The Council will also receive a detailed briefing on the progress of the Public Safety building project on November 9th, at which point the project manager will be available to answer detailed questions on the proposed expenditure budget. The public hearing for the budget amendment is scheduled for November 9th. The Council may wish to defer a decision on this budget amendment item until the November 16th.

The following is a general breakdown of the usage of the funding (details available on November 9th):

Consultants	\$	190,000
Asbestos Abatement	\$	200,000
Demolition	\$	2,500,000
Excavation	\$	4,000,000
Foundation/Underground Parking	\$	1,400,000
Base Building Construction	\$	53,000,000
Contingency, fixtures, equipment, communications, special testing, art and bond costs, legal fees	\$	26,110,000
<b>Total</b>	<b>\$</b>	<b>87,400,000</b>

***A-5: Request to transfer funding from South Temple Reconstruction Project to 500 East (1300 South to 2100 South) CIP Project (\$350,000 – Source: CIP Fund)***

This budget amendment request would allow the 500 East (1300 to 2100 South) Project to be reimbursed for funds that were temporarily used to help fill a gap in the budget for the South Temple reconstruction project. In 2002, the City used Federal Highway Administration funds (administered by UDOT) to reconstruct South Temple from Main Street to Virginia. After the project was complete, UDOT determined that no documentation was available from the City’s consultants to confirm that materials used on the project met the federally-required testing processes. The City then had to reimburse the Federal government for these ineligible work items. At that time, the City used funds from the 500 East project to reimburse the FHA, with the understanding that if there were any settlement from the City’s contractor or consultant for not verifying those materials, funds would be sent back to the 500 East project. Recently the City’s consultant on the South Temple project agreed to reimburse the City in the amount of \$350,000. This budget amendment would send these funds to the 500 East (1300 to 2100 South) CIP project.

***A-6: Proposed Reorganization and Centralization of Personnel Payroll Administrator Functions in Human Resources Department – request for FTE (No fiscal impact)***

The Administration has proposed several changes to the Human Resources Department (HR). First is the centralization of the personnel/payroll administrator functions which are currently divided and managed separately by each City department. The proposed change modifies only the **reporting structure** of the payroll administrators in the fire department, police department, public utilities, airport and public services. These five employees will remain in their current physical locations within the departments. If this request is approved, the Administration indicates that HR will be assessing payroll administrators’

workloads, duties, job skills and opportunities for economies of scale. The salaries of these individuals will not change as a result of the consolidation. HR wishes to ensure efficiency, consistency and compliance with federal and state law, and with the union agreements regarding timekeeping procedures, processes, and records. If approved, this change would be effective November 1, 2010.

Second is the reclassification of the following three positions: *Compensation Program Administrator*, *Employee Benefits Administrator*, and *Equal Employment Opportunity (EEO) Consultant*. These positions will be changed to HR Program Manager. Currently, there is no Deputy Director position in HR, and all employees report to the Director. HR indicates that this change will create a second layer of management internally. The reclassifications also standardize the titles of individuals who have oversight responsibility for program areas. Two of these individuals will be assuming additional duties. The total cost for these three reclassifications is \$9,000 which will be offset by the elimination of the vacant Senior HR Policy Administrator position. HR has provided new job descriptions which are attached to the staff report.

Third is the reclassification of two *Office Technician* positions. The titles will be changed to Human Resource Technician. HR indicates this change more accurately reflects existing duties, and is consistent with classifications found in other HR organizations. The total cost associated with these changes is \$6,000, which will also be offset by the elimination of the Senior HR Policy Administrator. A new job description is attached.

Fourth is the creation of a new FTE: *Human Resource Information System Liaison*. This position will be responsible for managing medically-related benefits and mandated leave programs citywide. The fully loaded cost for this position will be approximately \$40,000, which will be offset by the elimination of the Senior HR Policy Administrator. A new job description is attached, as well as an HR organizational chart. If approved, the internal HR changes would be effective October 1, 2010.

**A-7: New FTE proposed for Mayor's Office (No fiscal impact)**

The Mayor's Office is proposing a new Communications & Content Manager to work together with the existing Communications staff in the Mayor's Office. This position would provide additional resources for the growing number of ways to distribute information to the Public, and engage the community in the City's current events. This position would also be responsible for increasing content for the City's webpage, social media posts, and working with Open City Hall.

The Administration has indicated a willingness to dedicate one third of the employee's time to posting information for the City Council, so that the employee's time would be split as 30% toward Council communication efforts, 30% toward citywide projects, and 40% for Mayor's Office specific communication. Council staff has been working on this idea with the Mayor's Office per the Council's requests to get a greater presence of Council-related information on the City's web site, through social media and on channel 17. Given that the supervision will be through the Mayor's Office it is Council staff's suggestion that the focus of the information would be on announcements of Council meeting items including hearings – the when, where, what.

Budget impact: No new funds are requested for this position. The Administration proposes funding the position with a combination of Non-Departmental funds that had been used for the Salt Lake Solutions function, and some other seasonal employee funds.

***A-8: Third floor office remodel and request to fund office furniture (\$30,000 – Source: fund balance of the General Fund)***

The Council previously indicated support in coordination with the Mayor's Office for minor remodeling to add a third floor office space, and funding to address deferred maintenance and new equipment needs in third floor meeting space.

**The Administration classified the following as:  
Grants Requiring Existing Staff Resources**

***B-1: Utah State Department of Workforce Services LifeSkills – Central City Teen Grant (\$28,564 – Source: Grant Fund)***

YouthCity, a division of Public Services, applied for and received a \$28,564 grant from the Utah State Department of Work Force Services under the LifeSkills Grant Program. The funds have been awarded to continue the Teen Program for high school students, ages 15 to 18 years old. The YouthCity program, which plans to provide services to approximately 25 students per week, will be located at YouthCity's Central City site. According to the Administration, the Teen Program plans to provide services to high school age students with an emphasis on teens living in the Central City neighborhood.

Program services, provided three hours a day, four days a week, will provide a mix of prevention education, community service activities, technology skills and art classes. In addition, the Central City Teen Program will collaborate with the Salt Lake City School District, Salt Lake City Police Department, and other community organizations to further develop the program and provide a safe environment in which students are allowed to experiment and learn.

The \$28,564 in funding will be used for hourly wages and payroll taxes for 1) two Program Facilitators and one Office Support Tech- \$21,918, 2) Grant Monitor/Accountant - \$1,250 and Professional Art Teacher (Contract) - \$2,596. In addition, \$2,800 will be used for general office and program supplies.

The grant does have a 100% matching requirement, which is satisfied with a portion of the Program Manager and Teen Program Coordinator's salary and benefits and costs of using a City van.

This grant has the potential to be renewed for two additional years.

**The Administration classified the following as:  
Grants Requiring Additional Staff Resources**

***C-1: Request for FTE – Infrastructure Protection Specialist in association with LEAP and UASI Grants (\$90,554 – Source: Grant Fund)*** The Emergency Management Services (EMS) Division currently has an open grant – the Local Energy Assurance Planning Grant (LEAP – awarded in FY 2010, and approved by the Council as a last-minute adjustment to the FY 2011 budget). Initially this was to pay for an Energy consulting firm to author an

Energy Assurance Plan (EAP). The Administration is requesting to change this and fund an FTE (job title “Infrastructure Protection Specialist”), with a reduced consulting contract.

A. The FTE would be housed in the City, but managed by the Salt Lake Urban Area (SLUA) executive director. The Administration indicates this is because SLUA is the conduit for an existing Urban Area Security Initiative (UASI) grant, which is targeted to serve the entire Salt Lake Valley. The shared funding agreement will mean that the new employee would perform LEAP plan tasks (data gathering, stakeholder relationships for Salt Lake City specifically), while at the same time performing UASI tasks.

1. The tasks for both grants are similar, the difference being the scope (Salt Lake City vs. the entire valley).
2. The salary for the position is \$65,000 (the salary range allows for the Administration to adjust the salary to a maximum of \$76,970), with a fully loaded cost of \$90,554 at the \$65,000 pay level. \$45,277 would come from the LEAP grant and the remainder would be funded by an existing UASI Grant.

**Job description is attached.**

3. The agreement for the position would be for one year, after which the position would be under the exclusive direction of the UASI program. The grant report states “...even without grant funding, partial funding for a regional Energy Assurance Manager from each participating jurisdiction and organization could be secured.” *The Council may wish to consider whether it supports funding this position in perpetuity should grant funds be unavailable.*

B. The proposed use of the grant funds has evolved since the matter was presented to the Council for approval. Two major changes have occurred:

1. Originally the LEAP Grant called for the professional energy consulting firm to perform the duties outlined in the grant. Under the current proposal, the expert contractor time is proposed to be reduced and a full time employee with benefits (FTE) has been proposed. It is not clear that the City will gain more of a benefit by having an employee in addition to a contractor. Because adding this full time position includes using funds from the UASI grant, the actual cost to complete year one of the project as identified by the LEAP grant has increased by \$45,277 from what was initially discussed.
2. There is a stated desire to link this with a subsequent County-wide effort. It is not clear whether the contract resources would be used for that effort, or whether some efficiency could be gained by making the contractor aware now of that project so that information gathering can be combined and efficiencies can be realized. If the contractor is able to bridge the City and County-wide planning efforts, it is not clear how an FTE, housed in the City, would add to the effort. The following are questions raised relating to this aspect of the proposal:
  - If it takes 600 hours after year one to maintain the program (as indicated in the grant documents) and do drills / training for the City program, should we assume that it will take an additional 600 hours for the County-wide plan?

- Could the drills / training be done jointly to continue to foster the collaboration among entities? Would this reduce the number of staff hours needed?
  - Assuming it does take a total of 1,200 hours annually, that is, less than full time (2080 hours), does it make sense to have a very specialized position full time to do the updates plus drills and training after year one?
  - Is an FTE who is so narrowly specialized the best employee to facilitate drills / training and updates once the technical work is completed by the consultant?
- C. Background - The 2009 UASI award included \$150,000 for personnel to “identify critical infrastructure and key resources within the SLUA and create a usable database, most likely GIS based, for infrastructure protection planning. The 2010 LEAP grant (\$297,000) was awarded to develop and implement a Local Energy Assurance Plan. At the time the Council approved this as a part of the FY 2011 budget, the Administration indicated that a contract (\$270,000) would be awarded to hire a consultant to gather data, assemble stakeholders, and develop and Energy Assurance Plan. The remaining \$21,127 would be used for partial salary of the grant monitoring specialist and EMS office staff.
- D. **Matters at Issue:**
- The Council may wish to ask how this plan would build upon existing plans conducted by the State, County, Rocky Mountain Power and Questar. The Council may wish to ask if this plan is duplicating efforts already completed.
  - The Council may wish to consider the policy basis for adding an FTE to the City staffing document that is funded for one year, with grant funds (one time funds).
  - The Council may wish to consider the policy basis for adding and FTE to the City staffing document that is managed by an outside agency.
  - The Council may wish to consider the financial efficiency of hiring a City FTE vs. taking the original approach approved by the Council and hiring a consulting firm.
  - The Council may wish to ask the Administration what an employee will add that a consultant could not accomplish with the original \$270,000 contract funding.
  - The original grant application specifically stated the goal to gain political support for a long-term full time employee. While the Council does not typically do a detailed review of grant applications, typically the Council asks that any future budget impacts be disclosed. This was not previously disclosed to the Council.
  - Timing - The Council was told that it was necessary to appropriate the grant quickly due to federal requirements. Staff did not have adequate time to verify this statement, and it turns out it is incorrect. There was a need to appropriate funding for a part-time employee that had been previously funded by the Fire Department, but this could have been handled a number of other

ways had this been clearly communicated to the Council. There was no need to appropriate the funding without the proper time for the Council to receive documentation.

**E. Options:**

1. The Council may wish to approve the budget amendment as is.
2. The Council may wish to consider allocating contract funds for a consulting firm to draft the Energy Assurance Plan (and originally-proposed staff-support funds), but not approve an additional FTE in the City staffing document.
3. The Council may wish to consider authorizing funding to be used for a contract clerical position.

The consultant indicates that major outcomes of the project are relationship building among City personnel and energy providers and other stakeholders, and education of those same individuals. The Council may wish to consider whether it makes sense to focus that relationship and knowledge building on a grant-funded employee or whether that focus should be broadened as described in the original grant application that listed 4 key City staff members who will be involved in this process. The Council could assure that the relationship building focus is on existing City personnel and still provide the support needed for this process by funding a lower level position (perhaps high level clerical – Option 3 above) to make arrangements, coordinate and provide necessary clerical support for this effort. If grant funds were not secured for the future the Council would then not have pressure to fund the single employee where all knowledge is vested – it would be vested in a range of City employees who already carry related responsibilities. If the Council does elect to fund this position as recommended there is a very high likelihood that in the future the City will be approached to fund the position at least partially with City funds.

**The Administration classified the following as:**

**Housekeeping**

***D-1: Intermodal Hub Fund Encumbrance Carryover (\$39,349)***

On June 30, 2010, unexpended budgets lapse in accordance with State law. The Administration is requesting that the Council bring forward or “carryover” the balance for \$39,349 to cover purchases encumbered last fiscal year. This occurs within the Intermodal Hub Fund and does not impact the General Fund.

***D-2: Transfer of Engineering General Fund Capital and Revenue budgets from Public Services to Community & Economic Development (\$32,500 and \$321,500 – Source: Engineering’s Capital and Revenue Budgets)***

During the FY 2010-11 budget season, the Engineering Division was transferred from the Public Services Department to Community and Economic Development (CED); however, the capital and revenue budgets for Engineering were not transferred to CED. If approved, this housekeeping request transfers \$32,500 in capital budget and \$321,500 in revenue budget to CED/Engineering. The Council may wish to note that there is no impact to the general fund; this is only a transfer.

***D-3: Central Business Improvement District (CBID07) Special Assessment (\$45,371 – Source: assessments from Central Business Improvement District Fund)***



This request establishes revenue and expense budgets relating to outstanding receivables from the old district, Central Business Improvement District (CBID07). By contract, the City withheld 5% from the Downtown Alliance to account for the special assessment receivables outstanding. If approved, the City will pay the Downtown Alliance using the receivables collected through the special assessment.

***D-4: Request to Consolidate Street Lighting budgets in Non-Departmental (\$125,000 – Source: Transportation Division budget)***

This request consolidates the street lighting budgets into the Non-Departmental cost center. The Administration indicates that approximately 10% of the street lighting funding remains in the Transportation Division budget, and that tracking costs will be easier and more efficient if the budgets are consolidated. Transportation staff will continue to be responsible for oversight and use of the funds.

***D-5: Public Utilities Storm Water Budget Carryover (\$4,000,000)***

This amount represents the amount requested to be carried over for storm water fund capital projects, specifically the replacement of the storm drain line under the North Temple viaduct.

Since the fiscal year ends on June 30th of each year in the middle of a normal summer construction period, it is common for funding to be split between budget years. This is a normal practice of carrying over funding for construction projects which are in progress. On June 30, 2010, unexpended appropriations lapsed in accordance with State law. The Administration is requesting that the Council bring forward, or “carryover” the appropriations for existing construction projects in progress of \$4,000,000.

***D-6: Public Utilities Sewer Budget Carryover (\$6,300,000)***

This amount represents the amount requested to be carried over for sewer fund capital projects and for a project expansion with the digesters. The \$6.3 million is broken out for the following projects:

\$2,300,000	Carryover for 1800 North Sewer Trunk Line project
\$2,000,000	Carryover for the replacement of the digester roofs
\$2,000,000	Project expansion for repair of the digester walls, and capacity expansion of the digesters

Since the fiscal year ends on June 30th of each year in the middle of a normal summer construction period, it is common for funding to be split between budget years. This is a normal practice of carrying over funding for construction projects which are in progress. On June 30, 2010, unexpended appropriations lapsed in accordance with State law. The Administration is requesting that the Council bring forward, or “carryover” the appropriations for existing construction projects in progress of \$4,300,000 and then increase the digester project budget by \$2 million for the capacity and wall repair.

***D-7: Refuse and Golf Fund Encumbrance Carryover (\$1,313,907)***

On June 30, 2010, unexpended budgets lapse in accordance with State law. Encumbered purchase orders at the end of the fiscal year are items that have been ordered, but not yet received (or paid for) by the requesting City department. Typically, budgets for these unpaid items drop to the Refuse Fund and Golf Fund’s fund balances. In this case, funding for the equipment payments to vendors will come from the escrow accounts held by the City’s

lessor. The Administration is requesting that the Council bring forward or “carryover” budget to cover purchases encumbered last fiscal year.

In both the Refuse Fund and Golf Fund, the Administration is requesting that budget be carried over to cover scheduled equipment replacements. For the Golf Fund, this amount is \$146,890 and for the Refuse Fund, this amount is \$1,167,017.

***D-8: Grants and Other Special Revenue Fund Carryovers (\$24,250,919)***

State Statute requires that Special Revenue Funds and Enterprise Funds budgets lapse at the end of each fiscal year. At the end of Fiscal Year 2010 the following special revenue and enterprise funds budgets existed:

\$ 21,820,585	Miscellaneous Grants (Special Revenue Fund)
\$ 920,100	Housing Funds (Enterprise Fund)
\$ 780,436	Other Special Revenues (Special Revenue Fund)
\$ 729,798	CDBG Operating (Special Revenue Fund)

Budgets are established upon receipt of the grant and are held open until terms of the grant have been satisfied. If needed, grant extensions are requested when upcoming deadlines will not be met. According to the Administration, these extension requests are typically granted.

This request is to approve the budget carryover of \$15,770,475 for Special Revenue and Enterprise Funds in order to complete grant and other projects.

***D-9: General Fund Encumbrance Carryover (\$2,972,401)***

In order to limit spending to appropriation amounts, the City’s accounting system charges purchase orders and contracts to the budget year in which the goods or services are ordered. If the goods or services are not received until the following fiscal year, the Council has routinely carried the appropriations over to the following year so that the same expenditures are not charged once to the prior year budget and once again to the new fiscal year budget. According to the Administration’s paperwork, the following is a list of encumbrances by department:

<b>Department</b>	<b>Encumbrance Amount</b>
Finance	\$17,623
Attorney	\$22,917
Community and Economic Development	\$283,385
Council Office	\$100,816
Courts	\$366
Fire Department	\$162,532
Human Resources	\$20,812
Mayor’s Office	\$1,942
Non-Departmental	\$169,429
Police Department	\$112,521
Public Services	\$2,080,058
<b>Total</b>	<b>\$2,972,401</b>

***D-10: Donations Fund Carryover (\$1,848,637 – Donation Fund)***

On June 30, 2010, unexpended budgets lapse in accordance with State law. The Administration is requesting that the Council bring forward or “carryover” the balances for the existing donations so that the funds can be used for the intended purpose.

The following donation accounts have balances greater than \$100,000 to be carried over. These include: Tree Replacement Tornado 1999; Glendale Community Center Plaza; and the Gallivan Rainy Day Donations.

***D-11: EMS Evacuation Training Registration Fees – Program Income (\$14,462)***

On September 21<sup>st</sup>, the Emergency Management Services (EMS) Division along with sixteen (16) other jurisdictions held a Venue Evacuation Planning kickoff meeting. Zions Bank and the Valley Police Alliance co-sponsored the event. According to the Administration, the overall goal of the evacuation workshop is for City personnel to be able to effectively respond to a no-notice event, such as a terrorist attack or natural disaster. Additional goals for the meeting included the following:

- Gain support of key partners from the private sector for the upcoming venue evacuation training and planning. These venues include locations where large numbers of people gather. Examples include stadiums, religious centers, universities, and large office buildings.
- Provide workshop participants an opportunity to evaluate current planning, concepts, protocols, and capabilities.
- Begin development of checklists and standard operating guidelines to be used in the event an evacuation of a particular venue or Downtown area is necessary. Transportation planning is a component being addressed during this process.

An estimated seventy-five (75) people attended this event. Attendees included elected and senior government officials, business executives, and faith-based leaders. Valley Police Alliance members pay a registration fee to co-sponsor the event. To date, approximately one-half of the registration fees or \$7,200 has been collected. Registration fees and \$12,000 from SLC’s 2009 Homeland Security Grant will help fund the first workshop scheduled for late October or early November. Three additional workshops are planned and will be scheduled as funding becomes available.

This budget amendment establishes revenue and expense budgets for this initiative.

***D-12: Recapture of CIP Completed and Closed Projects (\$2,396,059)***

This budget amendment request would recapture the remaining budgets general fund and Class C fund projects that are completed; one impact fee project (\$1,447,043.24); a completed SAA budget (\$236,028); one grant project (\$44,121); and increases the General Fund CIP cost overrun account by \$250,000. Additionally, the Administration is proposing to adjust the Class C Cost Overrun account by \$264,296 to reflect actual cash available in that account.

The Administration is proposing to recapture funds left over from the 800 South 1100 East median project (\$36,294) and the 800 South bulb-out project (\$44,653). *The Council may*

wish to reallocate all funds proposed to be recaptured along 800 South/Sunnyside (\$80,947 total) and allocate them to a specific project, such as 800 South.

Currently there is \$126,943 in the CIP Cost Overrun account. If the budget amendment is approved as proposed, there will be \$855,072 in the account. This exceeds the amount traditionally available for CIP cost overruns, in a time when construction bids are coming in lower than expected. *The Council may wish to consider allocating some recaptured funds towards specific projects that have been put on hold in the past.*

The following table is a list of the accounts closed and the amount of the recapture:

<b>General Fund Recapture:</b>	
Sidewalk Replacement and Rehab	\$ (83,053)
California Avenue	\$ (52,140)
ADA Transition Parks	\$ (19,038)
Jordan River UDOT Match	\$ (60,000)
Tree Replacement	\$ (4,568)
East Capitol Boulevard design	\$ (1,096)
800 South 1100 East Median	\$ (36,294)
800 South West of 1300 East	\$ (44,653)
300 South Improvements	\$ (7,254)
Sidewalk SAA	\$ (170,034)
Total to be Recaptured from projects	\$ 478,129
Additional funds to the Overrun Account - BA #2	\$ 250,000
<b>Total added to GF Cost Overrun Account</b>	<b>\$ 728,129</b>
<b>Class C Fund Recapture:</b>	
California Avenue	\$ (34,289)
900 South Rehab	\$ (55,426)
Concrete Street Rehab	\$ (51,546)
<b>Total added to Class C Cost Overrun Account</b>	<b>\$ (141,261)</b>

***D-13: Recapture of CDBG/HUD Completed and Closed Projects (\$553,595 – CDBG Funds)***

This budget amendment request recaptures funds from 22 completed CDBG projects (totaling \$511,419.92), and transfers these funds to the appropriate cost overrun accounts for reprogramming as a part of the FY 2012 budget, per HUD guidelines. For a full list of completed projects, see item D-13 in the Administration's transmittal. CDBG-funded City CIP projects that are completed under budget and slated for recapture are Dale Avenue (\$49,261.15), 1000 West Street (\$110,992.79), and Riverside Park Streetscape (\$160,998.47). This request also recognizes revenue from the CDBG Cleaning and Securing budget (\$42,175.04) and reprograms it for that purpose, per HUD guidelines.

***D-14: HUD HOME Fund Special Tracking Accounts Budget Carryover (\$665,000 – revenue neutral)***

This budget amendment request establishes a separate budget account to track income from properties or loans that were originally started with federal dollars. This action separates the revenues and expenditures that originate from federal dollars (per federal guidelines).

**D-15: CERT Training Program Income (\$7,190)**

The Emergency Management Services (EMS) Division is responsible for the aspects of planning and updating emergency preparedness plans. This includes training the City's Community Emergency Response Teams (CERT). Citizens interested in becoming CERT responders pay \$30 to attend the training program. Trainees receive course instruction, a CERT kit, and training manual. Fees collected offset approximately 30% of each CERT class. Although there is not official requirement to recertify, CERT responders are encouraged to recertify every two years at a cost of \$15.

The EMS Division is in the process of updating and verifying the City's CERT responder database information, including businesses that have received training, for accuracy. The following table presents the number of CERT citizen responders by Council District. This data does not reflect the total number trained which would include those businesses who have trained employees who live outside of Salt Lake City:

<b>District 1</b>	<b>District 2</b>	<b>District 3</b>	<b>District 4</b>	<b>District 5</b>	<b>District 6</b>	<b>District 7</b>
250	238	280	76	132	300	211

In addition, there are 100 students, primarily from Districts 3, 6 and 7, who will complete CERT Training in November 2010. These students are not included in the above table.

**Note: A map of CERT trained City residents by Council District is attached for your information.**

Per the grant, program fees collected for the CERT program must be expended in accordance with the grant. According to the Administration, these program fees will be used to purchase additional CERT kits. This budget request establishes a cost center and revenue and expense budgets for this program.

**D-16: Request for Property Management Budget Increase (\$75,000 - CIP Fund Surplus Land Account)**

Costs are incurred when the City enters into real estate transactions, including acquiring, selling, and/or researching property. The City's Asset Management Group handles all property transactions for the Salt Lake City General Fund and Public Utilities Enterprise Fund. The following table is a summary of the City's real estate transaction costs:

<b>Type of Cost Incurred</b>	<b>Fee Charged</b>	<b>Additional Information</b>
Preliminary Title Report	\$300 - 500	This fee is set and regulated by the State of Utah.
Closing Costs (No Title Insurance)	\$350	This fee is set and regulated by the State of Utah.
Environmental Reports	Average Cost \$4,000	Depending on each property, an additional, more expensive report may be required in addition to the first report.
Appraisals	\$3,500 - \$6,000	Recent costs of acquisition

		and dispositions. City policy is to get an MAI appraisal to establish a property's Fair Market Value (FMV).
Custodial Control	Various costs include securing, repair, and maintenance for the care and upkeep of properties held by the City's Property Management Division.	Properties are occasionally acquired as a result of a special project or a contemplated future project. Examples include Mad Greek Property, New Hope Center.
Demolition	\$10,000 +	Acquired properties with structures that need to be demolished.

This request would move \$75,000 from the Surplus Land Account to the Property Management CIP Account. If approved, the remaining balance of the Surplus Land account will be \$2,067,497.

***D-17: Request for Use of CIP Class C Funds (\$500,000 – Class C Fund Balance)***

This budget amendment request establishes a budget for a project that was approved in FY 2010, with the assumption that it would be paid for with Class C Funds from FY 2011. The project is the 900 South curb/gutter/stormdrain project from 700 East to Windsor. When the Council approved it in FY 2010, it was with the assumption that it would be paid for out of FY 2011 Class C funds. When the City received FY 2011 Class C funds it was \$500,000 less than had been anticipated. As a result, this project (which is already completed) needs to be funded out of Class C fund balance. The total amount of money currently in Class C fund balance is \$1,834,200 (prior to approval of this project). Class C fund balance can be used for any project that is Class C Fund eligible.

- *The Council may wish to consider adopting a legislative intent specifying that Class C funds from future years cannot be “planned” to be spent, as the amounts are always unknown.*
- *The Council may wish to ask the Administration for a briefing on how Class C funds are planned, received, and spent.*

***D-18: Interest Expense Reduction – Tax and Revenue Anticipation Notes (\$-138,333)***

In July 2010 the Council adopted a resolution authorizing the issuance of \$20 million in tax and revenue anticipation notes for FY 2010-11. The Notes have a coupon of 1.5%; the corresponding interest expense to the general fund will be \$281,667 for FY 2010-11, which is \$138,333 less than the \$420,000 anticipated during the annual budget process. This has a positive impact on the fund balance of the City's General Fund.

***D-19: Request to Amend Recreation Program Fees (No fiscal impact)***

The Administration is requesting ordinance amendments related to Recreation Program Fees, section 15.16.090 of the Salt Lake City code. Although the Sorenson Unity Center fees are reflected in the FY 2011 budget, amendments to the ordinance were inadvertently

not included when the ordinance paperwork was submitted during the FY 2011 budget process. The following table presents a list of the proposed changes:

<b>Facility Rental Fee (Unity Center)</b>	<b>Proposed Fee</b>	<b>Current Fee</b>
<b>Theater</b>		
For Profit business/individuals not residing in Glendale or Poplar Grove	\$250	\$200
Non-profit - charging a fee	\$225	\$175
Non-profit – not charging a fee	\$200	\$150
Individuals residing in Glendale or Poplar Grove	\$175	\$125
<b>Lobby/Theater/Kitchen</b>		
For Profit business/individuals not residing in Glendale or Poplar Grove	\$500	\$425
Non-profit - charging a fee	\$450	\$400
Non-profit – not charging a fee	\$400	\$375
<b>Unity Center Facility</b>	\$525	\$500
Damage Deposit – 74 or fewer people	\$100	New Item
Damage Deposit - 75 or more people	\$250	New Item
<b>Equipment Rental and Service Rates – (The following fees shall be charged , in addition to the fees set forth above, with respect to the following equipment rentals and services used at the Unity Center.)</b>		
Chair riser setup	\$250	New Item
Stage setup	\$150	New Item
Table (other than conference table)	\$5/table	New Item
Conference table setup	\$10/table	New Item
Chair setup	\$1/chair	New Item
Projector with operator (includes DVD-VHS combination)	\$150	New Item
Wireless Internet service	No charge	New Item
Piano	\$50	New Item
MAC VGA Adapter	\$5	New Item
Lighting Board	\$150	New Item
7' to 12' HDTV Screen	\$100	New Item
DVD-VHS combination (if rented without projector and operator)	\$35	New Item
Theatrical lighting usage (includes single man lift usage)	\$75	New Item
Single man lift usage	\$50	New Item
PC laptop computer	\$100	New Item
Audio system with CD player, microphones, and auxiliary inputs	No charge with theater rental	No charge with theater rental



**The Administration classified the following as:**  
**Grants Requiring No New Staff Resources**

***E-1: Safe Streets Violent Crimes Task Force Grant – FBI Reimbursement (\$200,000 – Source: Grant Fund)***

***Note: Item G-10 is for the renovation costs and related FBI reimbursement.***

The Salt Lake City Police Department and the Federal Bureau of Investigation have joined forces in their efforts to mitigate gang crime within the City and County. A gang task force has been formed that provides a full investigative team and suppression unit that allows for more in-depth and long term investigations into gang activities. Approaches to suppression, prevention and intervention will continue to be provided by the task force team.

An additional benefit of the joint effort was cost savings associated with the sharing of office space. A resolution adopted by the Council on August 10<sup>th</sup>, defines the responsibilities of the parties concerning payment and reimbursement for the renovation costs, lease payments and other purchases associated with the space utilized by the Safe Streets Violent Crimes Task Force (SSTF).

This budget amendment establishes the revenue and expense budgets for the \$200,000/year of projected lease payments paid by the City and reimbursed by the FBI.

***E-2: Continuation Grant – Utah Department of Health, Bureau of Emergency Medical Services and Preparedness Grant (\$689 – Source: Grant Fund)***

Each year the Police Department's Emergency Communications Unit applies for and receives funds from the Utah Department of Health, Bureau of Emergency Medical Services. This funding helps offset the cost associated with sending dispatchers to required continuing medical education (CME) training for new or renewed certification. State law requires Emergency Dispatchers to have 40 hours of training each two year period.

***E-3: Interest Forgiveness Loan – State of Utah, Dept. of Environmental Quality – Digester Covers (\$6,300,000 – American Recovery and Reinvestment Act Bonds)***

Last year the Council approved the issuance of bonds for replacement of the digester covers at the sewer treatment plant. The bonds were offered by the State of Utah at zero interest through the American Recovery and Reinvestment money that was received by the State. This budget item would record the no-interest loan as a grant for the purposes of meeting reporting requirements through the American Recovery and Reinvestment Act of 2009.

***E-4: U.S. Dept. of Justice, FY10 Edward Byrne Memorial Justice Assistance Grant (JAG Program) Grant (\$529,726 – Grant Fund)***

The Salt Lake City Police Department (SLCPD) was awarded an Edward Byrne Memorial Justice Assistance Grant (JAG) from the Department of Justice Fiscal Year 2010 Recovery Act program. The purpose of the grant is to provide operational support and services to valley-wide jurisdictions in the eligible areas of law enforcement, crime prevention, and drug courts.

This is the second year of a four year grant which totaled \$4,050,814. The amount received for the second year grant is \$529,726. Of this amount, the SLCPD will retain \$370,482. (See details below.) The remainder of the funds (\$159,244) will go to the Salt Lake County Sheriff's Office for its law enforcement programs. The SLCPD grant funds of \$370,482 will be used as follows:

<b>Item</b>	<b>Amount</b>	<b>Additional Information</b>
Sworn and Civilian Personnel Training	\$40,000	Departmental Training
Community Policing Overtime	\$30,000	Overtime calculated at 678 hours at \$45/hour. Overtime funds will be used to focus policing efforts in neighborhoods as problems are identified.
Driver Simulator	\$150,000	Accident reduction
Driver Simulator Training	\$20,000	Accident reduction
Media Contract Extension	\$20,000	Videographer
Crime Analysis Interns	\$20,000	Interns will study data for trends or hot spots. This analysis allows the department to focus their efforts and/or special investigations.
Fitness Equipment	\$25,482	Broken equipment will be replaced and new equipment will be purchased for use in the new Public Safety Building.
Crime Analysis Computer Software	\$10,000	Data collected is used to identify crime trends. In addition, this information allows law enforcement to direct their efforts to specific issues or areas of the City.
SWAT and Patrol Rifles	\$30,000	Old military surplus rifles will be replaced.
Salt Lake Peer Court Program	\$15,000	Prevention and deterrence of juvenile crime
PD Explorer Program – Uniforms and Supplies	\$10,000	This SLCPD sponsored program is intended to allow young adults, ages 14 to 20, to explore law enforcement career opportunities. Currently, the program consists of : 15 females, 13 males. Of these 28 individuals, ethnic groups are represented as follows: 11 Caucasian, 14 Hispanic, 1 Asian, 1 Native American, and 1 African American.

***E-5: Utah Dept. of Human Services – Crisis Intervention Team Grant (\$100,000 – Grant Fund)***

The Salt Lake City Police Department (SLCPD) received a \$100,000 grant from the State of Utah, Department of Human Services. The purpose of the grant is to continue and expand the statewide Crisis Intervention Team (CIT). This program was initiated to assist Law Enforcement Officers to effectively deal with people experiencing mental health crisis.

According to the Administration, the funds will be used as follows:

<b>Item</b>	<b>Amount</b>	<b>Additional Information</b>
Overtime Costs – Program Director and CIT Coordinator	\$24,612	Incurred for conducting CIT Academies, presenting information throughout Utah, and representing CIT program interest on Councils and Committees.
Travel and Lodging – CIT Program	\$7,056	Incurred while conducting CIT business throughout Utah.
Program Materials and Supplies	\$24,540	Materials used for CIT Academies.
Travel and Lodging - Conferences	\$7,872	CIT Staff Training – Attendance at local and national conferences.
Contractual Services	\$35,920	Fees paid to CIT Academy presenters.

This budget request establishes the revenue and expenditure budgets for the \$100,000 grant.

**The Administration classified the following as:**

**Donations**

*None*

**The Administration classified the following as:**

**Council Consent Agenda – Grant Awards already approved by Council action**

***G-1: U.S. Dept. of Interior Landscape Interactive Website Grant (\$25,554 – Source: Grant Fund)***

Earlier this year the Council adopted a resolution in support of a grant application for funds to support development of an interactive website on water-wise gardening resources. The Department of Public Utilities received the grant in the amount of \$25,554. This budget item sets up the revenue and expense budgets for the grant funds.

The website will include a plant database, tips for garden design, and suggestions for improving irrigation and reducing water use. The site will utilize virtual garden tours of local landscapes for users to view options and examples. This project supports initiatives outlined in the 2009 Water Conservation Master Plan.

The 100% match requirement will be satisfied by staff time and payment of web license fees already included in the Water Fund's budget.

***G-2 thru G-5: State of Utah, Dept. of Workforce Services Youth Connections Grants – (\$30,500 for each of the following – Central City, Fairmont Park, Liberty Park, and Ottinger Hall)***

***Note: The following information regarding the Child Care Development Discretionary Fund grant applies to “G” items 2, 3, 4, and 5.***

The Public Services Division of YouthCity received several grants from the Utah State Department of Work Force Services, Youth Connections Grants, under the Child Care Development Discretionary Fund (CCDF) program. The CCDF is the largest federal funding source for child care. The funding allocation received by states is based on formula. States receiving CCDF funds have flexibility in designing programs that 1) provide child care subsidies for low-income children under the age of 13 and 2) enhance the quality and availability of child care for all children. According to the CCDF information, at least 4% is required by federal law to be spent on activities that improve the quality and availability of child care. The purpose of the grants awarded to YouthCity is to create, expand, and support out-of-school time programs for at-risk elementary school-age youth; those younger than thirteen (13) years old.

This grant funding is year two of a three year grant. In addition, there is a 100% matching requirement that is satisfied with Public Services General Fund operating costs, including the YouthCity manager's salary and benefits, facility and program costs.

The following table identifies how grant funds will be utilized at each YouthCity location:

	<b>Fairmont Park</b>	<b>Central City</b>	<b>Ottinger Hall</b>	<b>Liberty Park</b>
<b>Amount of Grant</b>	<b>\$30,500</b>	<b>\$30,500</b>	<b>\$30,500</b>	<b>\$30,500</b>
Salary and Benefits	\$22,509  Portion of full-time site coordinator's salary and benefits	\$29,000  Portion of full-time site coordinator's salary and benefits  and Includes 5 seasonal positions	\$24,403  Portion of full-time site coordinator's salary and benefits  and Includes 3 seasonal positions	\$27,723  Portion of full-time site coordinator's salary and benefits  and Includes 5 seasonal positions
Office Needs: Phone, printing, copying, computers, supplies	\$2,794		\$3,097	\$1,277
Snacks	\$3,090	\$1,500	\$3,000	\$1,500
Participation fees for Youth (team building activities such as bowling, swimming, etc)	\$2,107			

\*"G" Items 2, 3, 4, and 5 were previously funded by the grant holding account. This request will reimburse the grant holding account.

**G-6: State of Utah Certified Local Government Program Survey – Liberty Wells (\$9,900 – Source: Grant Fund)**

The City's Planning Division received \$9,900 of grant funding from the State of Utah Department of Community Culture to expand the Liberty Wells intensive level survey, provide additional documentation and prepare the historic national register nomination. The required match will be satisfied by Planning staff time.

**G-7: State of Utah, Dept. of Public Safety CERT Grant (\$2,300 – Source: Grant Fund)**

The Emergency Management Services Division received a \$2,300 grant from the Utah Department of Public Safety, Division of Homeland Security. The grant, awarded yearly, is given to jurisdictions to help offset costs associated with CERT training, emergency preparedness exercises, public outreach, and equipment purchases.

*\*This item was previously funded by the grant holding account. This request will reimburse the grant holding account.*

**G-8: State of Utah, Dept. of Public Safety Emergency Management Performance Grant (\$12,500 – Source: Grant Fund)**

The Emergency Management Services Division received a Utah Department of Public Safety, Division of Homeland Security grant of \$12,500. These types of grants are awarded annually to assist jurisdictions with their emergency preparedness plans and plan revisions. Many costs are incurred for conducting emergency exercises and producing training materials for community emergency preparedness education and CERT programs.

*\*This item was previously funded by the grant holding account. This request will reimburse the grant holding account.*

**G-9: State of Utah, Dept. of Public Safety Emergency Management Services Grant (\$20,000 – Source: Grant Fund)**

The Emergency Management Services Division received a Utah Department of Public Safety, Division of Homeland Security grant of \$20,000. This grant is awarded annually to assist jurisdictions with their emergency preparedness plans and plan revisions. Many costs are incurred for planning and/updating emergency preparedness plans, conducting emergency exercises and producing training materials for community emergency preparedness education and CERT programs. This grant does require a 50% match, which will be satisfied with a portion of the Emergency Programs Manager's time.

*\*This item was previously funded by the grant holding account. This request will reimburse the grant holding account.*

**G-10: FBI Reimbursement Grant (\$210,000 – Source: Grant Fund)**

**Note: Item E-1 is for the annual lease payments and FBI reimbursement.**

The Salt Lake City Police Department and the Federal Bureau of Investigation have joined forces in their efforts to mitigate gang crime within the City and County. A gang task force has been formed that provides a full investigative team and suppression unit that allows for more in-depth and long term investigations into gang activities. Approaches to suppression, prevention and intervention will continue to be provided by the task force team.

An additional benefit of the joint effort was cost savings associated with the sharing of office space. A resolution adopted by the Council on August 10<sup>th</sup>, defines the responsibilities of the parties concerning payment and reimbursement for the renovation costs, lease payments and other purchases associated with the space utilized by the Safe Streets Violent Crimes Task Force (SSTF).

This budget amendment establishes the revenue and expense budgets for the \$210,000 of estimated cost of renovations to the shared office space. In addition to the renovation costs, the FBI will also reimburse the following: furnishings, computer equipment, and cell phones. The FBI has authorized the reimbursement cap of \$210,000. According to the

Administration, the FBI payment is expected 30 days after the City submits the request for reimbursement.

***G-11: State of Utah Department of Public Safety Bicycle Safety Project Grant (\$7,124 – Source: Grant Fund)***

The State of Utah has increased a prior grant award to \$20,000, an increase of \$7,124. The purpose of the grant is to provide a public safety awareness and enforcement campaign to educate youth and adults through bicycle rodeos. The funding had been used to pay officer overtime and program materials for bicycle rodeos. The additional funding will be used for materials, public service announcements and giveaways, including youth helmets and adult safety lights. This request is to increase the revenue and expenditure budgets for the additional funds.

***G-12: State of Utah Commission on Criminal and Juvenile Justice (CCJJ), Asset Forfeiture Program Grant (\$30,180 – Source: Grant Fund)***

The \$30,180 grant award will be used by the Police Department to support various narcotics operations, including the purchase of equipment, registration for trainings and conferences, and narcotics buy money for evidence gathering purposes.

***G-13: State Office of Crime Victim Reparations, 2010 VOCA Victim Assistance Grant (\$41,954 – Source: Grant Fund)***

This is a continuation grant for the Mobile Response Team Victim Advocate Program. The grant funding will be used to pay for wages and benefits of two victim advocate positions providing on-scene crisis counseling and resource services to victims of violent crimes. In addition, the grant will fund conference registration, hotel, per diem, and training for the victim advocates, as well as emergency funds to assist victims. The required match will come from the Police Department budget.

**The Administration classified the following as:**

**Cost Overruns**

***NONE***

**The Administration classified the following as:**

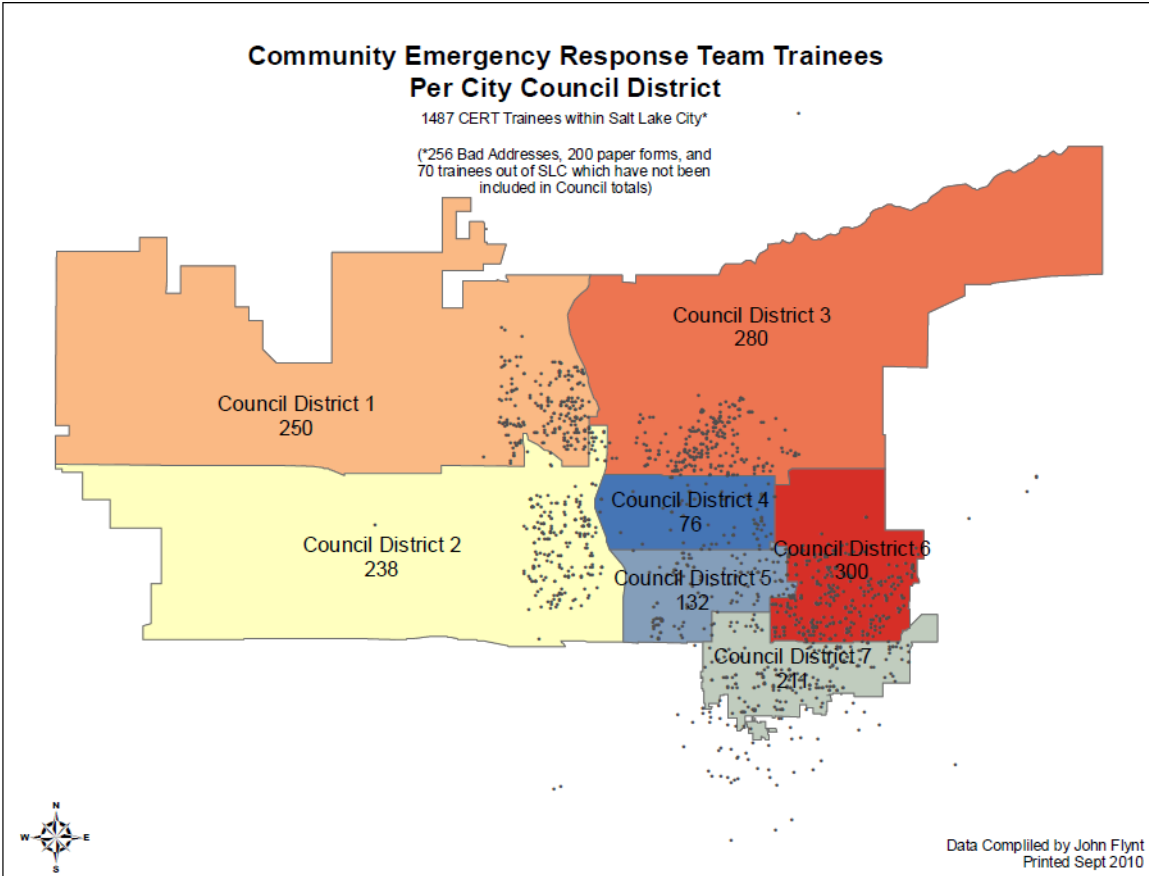
**Follow-up on Previously Approved Items**

***NONE***

**Council Added Items**

***NONE***

**Attachment(s)**



Token Summary Report Jan 2006 to Aug 2010

A-1

Year 2006	Purchased	Redeemed
Jan	8900	2385
Feb	4650	2277
Mar	7650	9111
Apr	4600	2737
May	2550	2218
Jun	3600	6405
Jul	2422	1561
Aug	4150	3745
Sep	3248	1525
Oct	4250	1411
Nov	3110	1847
Dec	2250	1072
Total	<u>51380</u>	<u>36294</u>

Year 2007	Purchased	Redeemed
Jan	3900	1315
Feb	3650	1475
Mar	3650	4790
Apr	3800	1120
May	3100	4914
Jun	2900	1642
Jul	4200	1610
Aug	4250	1045
Sep	3400	4255
Oct	4700	8121
Nov	3000	1588
Dec	1800	1770
Total	<u>42350</u>	<u>33645</u>

Year 2008	Purchased	Redeemed
Jan	3950	0
Feb	4400	6088
Mar	3050	2008
Apr	4950	5880
May	3100	1841
Jun	4050	4832
Jul	1995	1621
Aug	3430	1250
Sep	3100	5403
Oct	4762	3173
Nov	4620	2660
Dec	800	1611
Total	<u>42207</u>	<u>36367</u>

Year 2009	Purchased	Redeemed
Jan	3050	769
Feb	1675	2735
Mar	2025	2192
Apr	1650	2086
May	1800	2234
Jun	800	2028
Jul	3150	2221
Aug	1400	2313
Sep	1600	1627
Oct	1900	453
Nov	1400	1402
Dec	450	1652
Total	<u>20900</u>	<u>21712</u>

Year 2010	Purchased	Redeemed
Jan	2000	276
Feb	1900	1532
Mar	2000	2001
Apr	3650	2388
May	2500	2545
Jun	2600	513
Jul	2400	1955
Aug	2400	1907
Sep		
Oct		
Nov		
Dec		
Total	<u>19450</u>	<u>13117</u>





A-1

Mr. Robert Farrington  
Economic Development Director  
Salt Lake City Corporation  
451 South State Street  
Salt Lake City, Utah 84111

Mr. Tim Harpst  
Transportation Director  
Salt Lake City Corporation  
349 South 200 East, Ste 450  
Salt Lake City, Utah 84111

August 16, 2010

Dear Bob and Tim:

Since 2003 the Downtown Alliance has operated a parking token program in partnership with Salt Lake City, Utah Transit Authority and participating lots, garages and businesses throughout the Central Business District. The purpose of the program is to assist downtown merchants and their customers through a unified parking validation system.

The program works through discounted tokens which are available to local merchants through Zions Bank. These tokens are provided to customers for use in parking meters, UTA busses and garages throughout downtown. The Downtown Alliance has administered the program and subsidized the discounted tokens which have a dollar value in garages on busses and in participating lots but are purchased by local businesses at a reduced rate. Downtown businesses who agree to help market the program pay \$ .25, other businesses pay \$ .50.

For the past several years, the Salt Lake City Council has graciously provided support for the Parking Token Program through budget adjustments that have reimbursed the Alliance for additional token costs. We requested the last payment in support of this program in 2007. We have currently utilized all of the funds the city contributed to this program three years ago, and ask the City to reimburse the Alliance for the additional funds we have invested in this program.

As Salt Lake City prepares to implement a parking management entity and new pay stations throughout downtown, it is a good time to reevaluate the mechanics and success of this initiative. This program has been a great benefit to downtown merchants. Last year, we surveyed participating businesses about the program and found that they continue to appreciate the token program as a benefit offered by Salt Lake City and the Alliance. We propose moving away from the token program in favor of a validation system that is consistent with the new technology in the pay stations.

At this time, the Alliance has contributed \$30,000 in additional funds to help subsidize the discounted token program. We would also ask Salt Lake City Corporation to provide an additional \$15,000 to help fund the program until a more effective and efficient downtown parking validation system is put into place.

Reimbursement for tokens already purchased	\$30,000
<u>Subsidy for continuation of the program</u>	<u>\$15,000</u>
Total City Funding	\$45,000

Because funds to support this program were not included in the City's formal budget we would recommend using a portion of the funds that have been allocated to the Two Hour Free Holiday Parking Program. We would suggest considering ending the dates of the Free Holiday Parking Program on December 26 instead of January 2 to help raise funds to continue to support the year round token program. Our goal is to continue the year-round parking token program until pay stations and a parking management entity are in place and to do this in a way that is cost neutral to Salt Lake City.

Thank you for your continued support of this program that benefits businesses large and small throughout the Central Business District.

Sincerely,

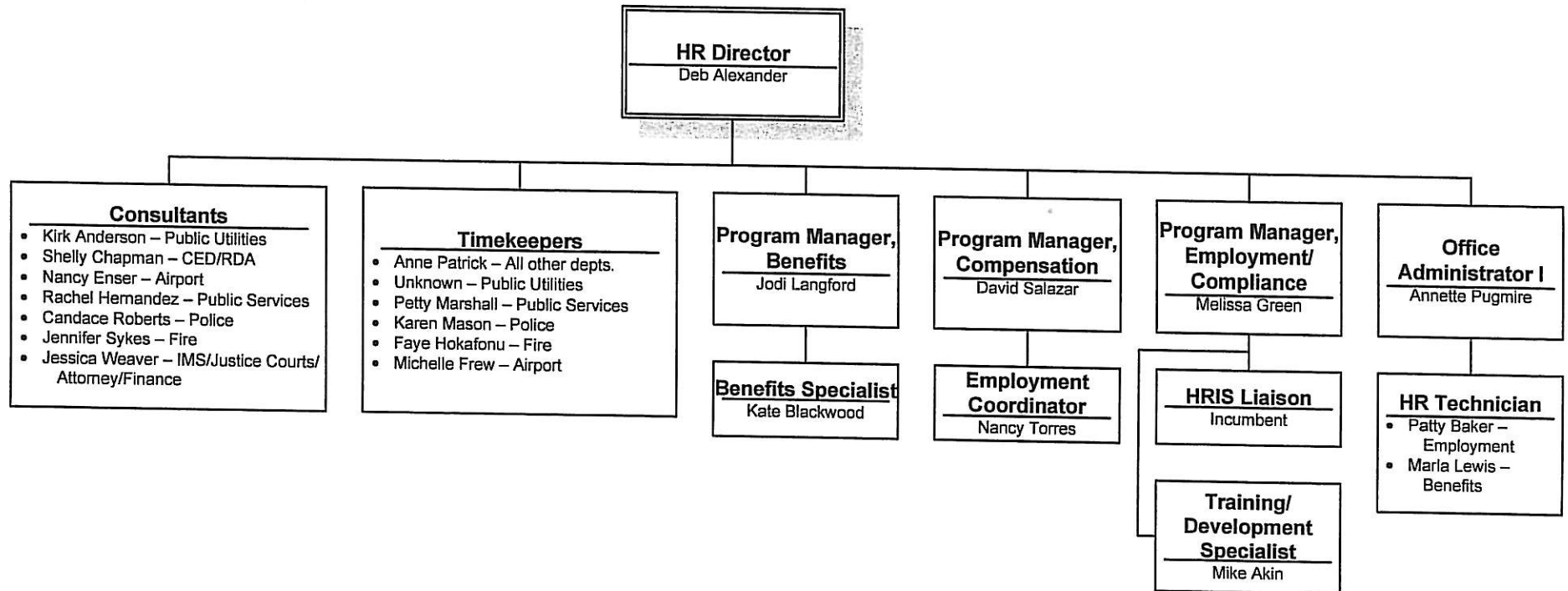


Jason Mathis  
Executive Director

# Human Resources

Proposed Organization Chart  
09/29/2010

A-6



A-6

Job Title: HUMAN RESOURCE PROGRAM MANAGER II			
Job Code Number:	FLSA: EXEMPT	EEO CODE:	Pay Level: 34

**JOB SUMMARY:**

Under direction of the Human Resource Director, incumbents direct one or more major citywide human resource functions including: classification, compensation, benefits administration; recruitment and selection; employee relations; EEO compliance; training & development. Serves as part of the HR leadership team tasked to develop policy, strategic planning and resource allocation & coordination to assure that the City's human resource mission, vision and goals are met. Develop and recommend business practices, performance measures, policies and procedures. Advise and make recommendations to the HR Director, elected officials and department directors on strategic organizational and human resource issues. Provide technical assistance and consultation to department management, division directors, supervisors and employees about human resource rules, policies, principles, business practices and procedures. May work with staff from the Mayor's Office, City Council Office and other external entities, building relationships, data sharing, making presentations, etc. Supervise subordinate staff; develops performance plans, monitors/evaluates employee performance and implements corrective/disciplinary action, as necessary.

**TYPICAL DUTIES:**

1. Ensures compliance with applicable federal and/or state laws, regulations, and/or agency rules, standards and guidelines, etc.
2. Coordinates program activities, services, and/or program implementation with private providers, other governmental entities, program users, etc.
3. Develops or modifies rules, policies, or standards, etc.
4. Manages one or more citywide programs. Determines program goals and objectives and/or chairs committees established to support the program.
5. Represents the city in lawsuits, grievances, and complaints.
6. Facilitates/Chairs work groups, teams, and/or meetings. Creates a positive environment, evaluates group processes, recommends solutions or alternatives, etc.
7. Make final judgment with responsibility for decision, including defending decision in any legal proceedings.
8. Reviews legislation to determine impact on city operations. Gives recommendations regarding implementation of passed city ordinances and legislation.
9. Develops, evaluates, or reviews plans and criteria for a variety of projects and activities; assesses feasibility of proposals.
10. Develops and coordinates plans and policies, resources, and mission as well as goals, vision, and expectations of human resource programs and initiatives; prepares and updates plans and priorities.
11. Supervises subordinate personnel including: hiring, determining workload and delegating assignments, training, monitoring and evaluating performance, and initiating corrective or disciplinary actions.
12. Performs other duties as assigned.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree in Human Resource Management, or related field, or equivalency; four to six years of professional human resource experience; and demonstrated understanding of human resource policies and procedures with a thorough knowledge of laws, policies, and practices in the area of specialization required. Demonstrated human relation and effective communication skills are also required.

**DESIRED QUALIFICATIONS:**

Master's degree in Human Resources or Public Administration is preferred.

**WORKING CONDITIONS:**

1. Generally comfortable working conditions requiring light physical effort. Intermittent sitting, standing and walking. May require frequent travel between office and department or meeting location.
2. Considerable exposure to stress as a result of human behavior and job requirements.

**A TEN-YEAR PERSONAL, CRIMINAL AND EMPLOYMENT BACKGROUND CHECK IS REQUIRED FOR THIS POSITION.**

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. ***All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.***

HR Approval:	Date:	Revised: <input type="checkbox"/>	New Position: <input checked="" type="checkbox"/>
Position Replaced:			
Department Head Approval/Title:			Date:
Department:			

Job Title: HUMAN RESOURCE PROGRAM MANAGER I			
Job Code Number:	FLSA: EXEMPT	EEO CODE:	Pay Level: 32

**JOB SUMMARY:**

Under direction of the Human Resource Director, incumbents direct one or more major citywide human resource functions including: classification, compensation, benefits administration; recruitment and selection; employee relations; EEO compliance; training & development. Serves as part of the HR leadership team tasked to develop policy, strategic planning and resource allocation & coordination to assure that the City's human resource mission, vision and goals are met. Develop and recommend business practices, performance measures, policies and procedures. Advise and make recommendations to the HR Director, elected officials and department directors on strategic organizational and human resource issues. Provide technical assistance and consultation to department management, division directors, supervisors and employees about human resource rules, policies, principles, business practices and procedures. May work with staff from the Mayor's Office, City Council Office and other external entities, building relationships, data sharing, making presentations, etc. Supervise subordinate staff; develops performance plans, monitors/evaluates employee performance and implements corrective/disciplinary action, as necessary.

**TYPICAL DUTIES:**

1. Ensures compliance with applicable federal and/or state laws, regulations, and/or agency rules, standards and guidelines, etc.
2. Coordinates program activities, services, and/or program implementation with private providers, other governmental entities, program users, etc.
3. Develops or modifies rules, policies, or standards, etc.
4. Manages one or more citywide programs. Determines program goals and objectives and/or chairs committees established to support the program.
5. Represents the city in lawsuits, grievances, and complaints.
6. Facilitates/Chairs work groups, teams, and/or meetings. Creates a positive environment, evaluates group processes, recommends solutions or alternatives, etc.
7. Make final judgment with responsibility for decision, including defending decision in any legal proceedings.
8. Reviews legislation to determine impact on city operations. Gives recommendations regarding implementation of passed city ordinances and legislation.
9. Develops, evaluates, or reviews plans and criteria for a variety of projects and activities; assesses feasibility of proposals.
10. Develops and coordinates plans and policies, resources, and mission as well as goals, vision, and expectations of human resource programs and initiatives; prepares and updates plans and priorities.
11. Supervises subordinate personnel including: hiring, determining workload and delegating assignments, training, monitoring and evaluating performance, and initiating corrective or disciplinary actions.
12. Performs other duties as assigned.



MINIMUM QUALIFICATIONS:

Bachelor's degree in Human Resource Management, or related field, or equivalency; three to five years of professional human resource experience; and demonstrated understanding of human resource policies and procedures with a thorough knowledge of laws, policies, and practices in the area of specialization required. Demonstrated human relation and effective communication skills are also required.

DESIRED QUALIFICATIONS:

Master's degree in Human Resources or Public Administration is preferred.

WORKING CONDITIONS:

1. Generally comfortable working conditions requiring light physical effort. Intermittent sitting, standing and walking. May require frequent travel between office and department or meeting location.
2. Considerable exposure to stress as a result of human behavior and job requirements.

**A TEN-YEAR PERSONAL, CRIMINAL AND EMPLOYMENT BACKGROUND CHECK IS REQUIRED FOR THIS POSITION.**

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. ***All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.***

HR Approval:	Date:	Revised: <input type="checkbox"/>	New Position: <input checked="" type="checkbox"/>
Position Replaced:			
Compensation Manager Approval:			Date:
Department Head Approval/Title:			Date:
Department:			

A-6

Job Title: <b>HUMAN RESOURCE TECHNICIAN</b>			
Job Code Number:	FLSA: <b>Non-Exempt</b>	EEO CODE: <b>6</b>	Pay Level: <b>16</b>

**JOB SUMMARY:**

Incumbents provide technical support to human resource professionals and/or programs, including but not limited to the following major human resource or related functions: classification, recruitment and selection, compensation and benefits, payroll, employee relations, training and development. Perform office support functions such as records management, word processing, scheduling and dissemination of HR-related information; assist employees, management staff and members of the general public with inquiries and requests regarding human resource management procedures. Incumbents possess and apply general knowledge of human resource related policies, procedures, rules and regulations; skilled in the use of automated human resource management information and automated systems.

**TYPICAL DUTIES:**

1. Receives calls and/or greets visitors, takes and relays messages, responds to requests for information; provides information or directs caller/visitor to appropriate individual.
2. Prepares recruitment announcements, performs database searches, screens applications and may assist with job-related test development and administration.
3. Prepares and/or processes correspondence, letters and other documents; reviews job applications and other documents received for accuracy and completeness; updates information and/or evaluates against policy; compares elements for consistency or logical relationships, etc.
4. Maintains and/or creates files or record keeping systems. Sorts, labels, files and retrieves documents, or other materials.
5. Analyzes, summarizes and/or reviews data; reports findings, interprets results and/or makes recommendations.
6. Provides general administrative and clerical support to professional human resource staff.
7. Monitors, tracks and follows-up on documentation, case files or other assignments to ensure appropriate timelines are met and action completed.
8. Schedules and/or coordinates appointments, meetings, facilities, or other activities; gathers materials and follows up as needed.
9. Performs other related technical duties and special projects as assigned.

**MINIMUM QUALIFICATIONS:**

1. Graduation from high school or equivalency and one to two years directly related experience. Relevant experience includes working in customer service, records



- management, data entry and retrieval from computer terminals, and the use of personal computers to do word processing or spreadsheets.
2. Knowledge of human resource related operations, policies and procedures, laws and regulations.
  3. Demonstrated proficiency in the use of computers for filing system, word processing and/or spreadsheets.
  4. Ability to operate various standard office equipment and other specified technical equipment.
  5. Must be well organized, meticulous and able to prioritize tasks. Must be able to develop and manage automated and complex filing systems. Knowledge of office procedures, Business English, proper correspondence formats, and letter and memoranda composition.

WORKING CONDITIONS:

1. Light physical effort and usually comfortable working positions. May be exposed to discomforts associated with constant monitoring of computer video display screens.
2. Intermittent exposure to stress as a result of human behavior and various responsibilities.

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. *All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.*

Approved by: Deb Alexander		Date: 9-1-10
Title: Human Resource Director		Department: Human Resource Mgt
HR Approval: DES	Revised Job:	New Job:

A-6

Job Title: <b>HUMAN RESOURCE INFORMATION SYSTEMS LIAISON</b>			
Job Code Number:	FLSA: <b>Non-Exempt</b>	EEO CODE:	Pay Level: <b>20</b>

**JOB SUMMARY:**

Reporting to a Human Resource Program Manager, incumbent administers the Human Resource Information System (HRIS). Acts as HR liaison with city administrators, HR Consultants, Payroll & IMS to maintain databases, provide guidance and identify compliance issues. Responsible for HRIS functionality, data integrity, report writing, system maintenance and process improvement.

This is a highly responsible and confidential, para-professional position with considerable accountability for critical information pertaining to the City's workforce.

**TYPICAL DUTIES:**

1. Design, implement and maintain City's HRIS to ensure compliance with program requirements. Serves as a resource to city administrators, personnel and HR staff in the utilization of the City's HRIS. Answers and resolves trouble calls over the phone and may follow up on-site. Provides new and current user training and system updates, either through formal classroom or one-on-one training.
2. Serves as the primary liaison with the IMS Project Manager for the Human Resource Department. Reviews the needs of the organization to determine how staff, methods and technology can best accomplish business needs. Coordinates system development between HR staff and IMS staff. Collaborates with HRIS system users on the incorporation of system changes.
3. Re-engineers HRIS processes, collaborating with process owners, to help define and create efficient workflow. Analyzes current processes through workflow observation, feedback, and knowledge of HR and HRIS concepts in order to determine system and process solutions. Implements the re-engineered process ensuring HRIS users are informed and trained on the changes.
4. Ensures records compliance with internal policies and local and federal regulations (FMLA, FLSA, Union Contracts and Compensation Plans, Worker's Compensation, etc.)
5. Identifies, maintains and updates key technologies for city intranet and internet HR services sites, (i.e. job descriptions, HR intranet information and learning portals).
6. Serves as the HRIS data auditor. Works closely with Departmental Payroll/Personnel Administrators (PPA) to identify and correct user errors.
7. Performs other duties as assigned.

**MINIMUM QUALIFICATIONS:**

1. Five years of progressively more responsible office experience with two of those years in a human resource environment; basic understanding of human resource procedures, practices, policies and laws; and demonstrated human relation and effective communication skills required.

2. Related experience may be substituted or the educational requirement on a year-for-year basis.
3. Ability to apply the principles, theories and concepts of Human Resource practices and HR information systems; understand Microsoft Access or comparable data base systems for human resource data input and retrieval; create reports using such systems; design and deliver related training to other system users.
4. Ability to establish and maintain close working relationships with City wide system users, HR staff and technology experts.

#### DESIRED QUALIFICATIONS

1. Associate's degree in a related area and additional human resource experience.
2. Experience with the use of IFAS and Click Drag and Drill or other related software systems.

#### WORKING CONDITIONS .

1. Moderate physical effort, comfortable working conditions, and handling of light weights. Intermittent sitting, standing, and walking. Subject to extended exposure to computer visual display terminals
2. Considerable exposure to stressful situations as a result of human behavior and deadlines.
3. May be required to work non-traditional hours.

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. *All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.*

Approved by:		Date:
Title:		Department: Human Resource
HR Approval:	Revised Job:	New Job: <input checked="" type="checkbox"/> Replaces:

<b>Job Title: Infrastructure Protection Specialist</b>				
Job Code Number:	FLSA: Exempt	EEO Code: 2	Benchmark: Risk Management Specialist - 000877	Pay Level: 25

#### JOB SUMMARY:

Under the general direction of the Salt Lake Urban Area Executive Director, the candidate coordinates critical infrastructure initiatives for the Salt Lake Urban Area, specifically related to identification and protection of critical infrastructure/key resources, the Salt Lake Urban Area's implementation of the National Infrastructure Protection Plan, and Salt Lake City's energy assurance planning. Infrastructure Protection Specialist is responsible to the Salt Lake Urban Area Risk Management Committee to compile threat/risk data, facilitate government and private sector coordination and assist with federal grant projects funded through the Department of Homeland Security Urban Area Security Initiative program and the Department of Energy Local Energy Assurance Plan program.

Duties are performed with considerable independence within established policies and procedures and require the exercise of initiative and judgment in resolving known and potential problems.

The functions and duties of this position are funded by a grant for a minimum of one year.

#### ESSENTIAL DUTIES:

1. Establish and maintain strong working relationships with assigned infrastructure (public, private and non-profit) holders.
2. Gather threat/risk data to support analysis, as well as prioritizing, strategy development, and evaluation for public and private sector partners.
3. Develop, gather and assemble infrastructure data set from available information to further Risk Analysis data. Partner with Local Energy Assurance Planning (LEAP) grant to expand focus for Salt Lake Urban Area.
4. Assist the Contractor in developing Salt Lake City model Local Energy Assurance Plan (LEAP).
5. Develop, implement and expand the Regional Energy Assurance Plan model.
6. Integrate data gathering into Geographic Information System (GIS) based systems.
7. Researches, recommends and develops partnerships with infrastructure holders, as appropriate.
8. Assists Salt Lake Urban Area Risk Management Committee with strategic and tactical planning initiatives.
9. Acts as a representative of the Salt Lake Urban Area and Urban Area Working Group in designated circumstances.
10. Prepares special reports and projects at the request of the Salt Lake Urban Area Risk Management Committee and/or Urban Area Working Group.
11. Assist with Urban Area Working Group (UAWG) meeting facilitation and documentation, as requested.

#### MINIMUM QUALIFICATIONS:

1. Possession of a four-year degree from an accredited college or university combined with minimum of four years paid experience in dealing with the specified emergency/disaster management and/or critical infrastructure/analysis job duties from any Federal, state or local government agencies or private sector critical infrastructure entities acceptable. Education requirements can be substituted with "specified emergency/disaster management" job duties, i.e. Public Works, Infrastructures, etc., on a two-years experience for one-year education basis.

2. Fundamental understanding of multi-discipline "All-Hazards" approach to disaster planning, including knowledge of the National Preparedness Goals and Guidelines. Demonstrable knowledge of requirements for the National Incident Management System (NIMS) and the National Infrastructure Preparedness Plan (NIPP).
3. Ability to maintain effective working relationships with Urban Area Working Group members, first responder personnel, local officials, public sector, citizen groups and the general public.
4. Excellent verbal and written communication skills and the ability to effectively communicate in diverse and stressful situations. Excellent planning, organizational and problem solving skills. Ability to make quick decisions and adapt to changes.
5. Demonstrated experience in project management including strategic and tactical planning skills.
6. Proficiency with and knowledge of computer software systems, including Microsoft Office Suite; word processing programs; database; presentation programs and spreadsheet/analysis programs. Ability to effectively navigate public, private and non-profit sector data sources preferred. Familiarity with geographic information system (GIS) tools is preferred.

WORKING CONDITIONS:

1. Light physical effort required. Comfortable working conditions, handling light/moderate weights. Intermittent sitting, standing and walking.
2. Considerable exposure to stressful situations as a result of human behavior dealing with the emergency nature of job duties, Department members, other City departments, vendors, contractors and the public, and in monitoring multi-level emergencies.
3. Traditional 8 hour, 5 days per week schedule required. Subject to call out, and irregular working hours and 24-hour availability may be required.

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. ***All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.***

**A TEN-YEAR PERSONAL, CRIMINAL, CREDIT AND EMPLOYMENT BACKGROUND CHECK IS REQUIRED FOR THIS POSITION.**

Approved by: <b>Cory Lyman</b>		Date: <b>August 23, 2010</b>	
Title: <b>Emergency Program Manager</b>		Department: <b>Emergency Management</b>	
HR Approval: <b>JW</b>	Revised Job: <input type="checkbox"/>	New Job: <input checked="" type="checkbox"/> Replaces:	

## APPENDIX B

## Appointed Employees Pay Level Assignment

Effective July 1, 2010

Grade 43	Grade 42	Grade 41	Grade 39	
Executive Director Of Airports	City Attorney Public Utilities Director DCED Director	Chief of Staff Police Chief Public Services Director Fire Chief Deputy City Attorney City Council Office Executive Director	Public Services Deputy Director Chief Information Officer Communication Director Senior Advisor - Mayor Finance Director Capital Asset Management Director City Prosecutor Airport Operations Director Airport Maintenance Director P. Util. Finance Administrator Airport Finance/Acct Director Director of Airport Information Technology	Airport Engineering Director Airport Admin/Comm Director Redevelopment Director City Council Deputy Director Appointed Sr. City Attorney City Engineer Public Utilities Deputy Director
Grade 37	Grade 35		Grade 33	Grade 31
Deputy Police Chief Planning Director DCED Dep Director - Comm Dev DCED Deputy Director - Econ Dev City Treasurer Human Resource Director Deputy Fire Chief Airport Plan/Cap Prog Dir Wtr. Quality/Treat Administrator Dep City Eng/Major Projects	Deputy Director, RDA Justice Court Judge Airport Police Chief	P.S. Fin/Admin Serv Director Building Official HAND Director Transportation Engineer Public Utilities Chief Engineer Civilian Review Bd Investigator Sustainability Director	Chief Procurement Officer City Courts Director Airport PR/Marketing Director City Recorder Fleet Division Manager	Public Policy Analyst Const Liaison/Pub Pol Analyst Community Facilitator Downtown Transp Dev Coord Emergency Mgt Program Director
Grade 29	Grade 26	Grade 25	Grade 24	Grade 21
Coord For Human Rights/Divers Assistant Communication Dir Assistant To Chief of Staff Youth City Programs Manager Planning/Mgt Director – UASI	Council Constituent Liaison Econ Dev Mgr Small Business Const Liaison/Budget Analyst Com Affairs/ADA Analyst Community Liaison	Infrastructure Protection Specialist	Assistant To The Mayor Administrative Assistant	Admin Asst to the Office of the Mayor Policy Assistant to the Office of the Mayor Staff Assistant Admin Secretary II Management Support Coordinator Coalition Coordinator Executive Office Assistant Communications & Content Manager

No position may be removed from or added to this Appointed Employee Pay Plan without approval of the City Council.



RALPH BECKER  
MAYOR



# SALT LAKE CITY CORPORATION

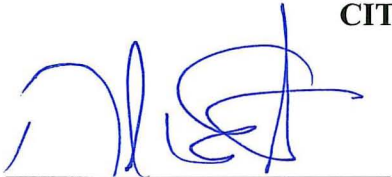
OFFICE OF THE MAYOR

## CITY COUNCIL TRANSMITTAL

RECEIVED

SEP 16 2010

Salt Lake City Mayor

  
David Everitt, Chief of Staff

Date Received: 09/16/2010  
Date sent to Council: 09/20/2010

**TO:** Salt Lake City Council  
JT Martin, Chair

**DATE:** September 16, 2010

**FROM:** David Everitt, Chief of Staff

**SUBJECT:** Budget Opening #2 for Fiscal Year 2010-11

**STAFF CONTACT:** Gina Chamness (801) 535-7766  
Gordon Hoskins (801) 535-6394

**DOCUMENT TYPE:** Budget Amendment Ordinance

**RECOMMENDATION:** That the City Council set a public hearing date to discuss the budget amendment #1 for Fiscal Year 2010-11.

**BUDGET IMPACT:** General Fund \$3,066,568  
Other Funds \$ 46,738,974.95  
CIP Fund \$ 103,496,033.81

### BACKGROUND/DISCUSSION:

The budget opening is separated in eight different categories:

- A. New Budget Items
- B. Grants for Existing Staff Resources
- C. Grants for New Staff Resources
- D. Housekeeping Items
- E. Grants Requiring No New Staff Resources
- F. Donations
- G. Council Consent Agenda Grant Awards
- I. Council Added Items

There are 8 new items, 2 of which have an impact on the General Fund. The first item, A-1, is a

request forwarded by the Department of Community and Economic Development on behalf of the Downtown Alliance for the downtown parking token subsidy program. This request would decrease fund balance by \$45,000. In a separate transmittal, the Council has already received a proposal from the Downtown Alliance that may return approximately \$30,000 to the City if the City were to shorten the time period assumed in this year's budget for free holiday parking.

Item A-7 requests an FTE and no additional funding to create a Communications and Content Manager position in the Mayor's Office. Another item, A-8, requests funding for space remodel and furniture purchases in the City and County building. The total fund balance decrease for new items is \$75,000.

Finally, item A-4 requests \$100,000,000 in appropriations from General Obligation bond proceeds for the Public Safety Building. This item will allow the project to stay on schedule.

There are 19 housekeeping items. There are 7 items primarily dealing with carryover of budgets and encumbrances from the prior fiscal year. The General Fund encumbrance carryover is \$2,972,401 that will impact the fund balance. Other items recapture CIP and CDBG/HUD project funds. 1 housekeeping item reduces the expense budget for interest associated with tax revenue anticipation notes by \$138,333, which has a positive impact on fund balance. Finally, other housekeeping items reflect changes that were overlooked during the FY 2010-11 budget process. Included in this category are items that correctly reflect engineering capital revenue and expense budgets in CED, and an item which makes all the changes necessary in an ordinance to reflect the intent of the Council in adopting the FY 2010-11 budget.

There are 7 grants which require an appropriation, and 13 items with grants that were funded from the grants reserve account. These budgets will replenish the reserve account.

Also attached is a revenue projection for FY 2010-11, prepared by the Department of Finance. At this time, we are not anticipating any change to the revenue projections used for budget development in the FY 2010-11 budget.

**PUBLIC PROCESS:** Public Hearing



***Fiscal Year 2011 Budget Amendment #2 –October***

#	Initiative Name	Fiscal Year Impact Amount	Annual Impact Amount (If Different)	FTE	General Fund Impact	General Fund Fund Balance Impact Positive	Impact Fund Balance Impact Negative
<b>Section A</b>		<b>New Items</b>					
1.	Downtown Alliance Parking Token Subsidy	\$45,000.00			\$45,000.00		\$-45,000.00
2.	Sidewalk Replacement RFQ	\$150,000.00					
3.	Sidewalk Installation	\$77,475.00					
4.	Public Safety Building Bond Proceeds	\$100,000,000.00					
5.	Move Funding from South Temple to 500 East 13 <sup>th</sup> South to 21 <sup>st</sup> South Project	\$350,000.00					
6.	Human Resources Department Reorganization	\$0					
7.	Communications and Content Manager	\$0					
8.	Space Remodel and Office Furniture	\$30,000.00		1	\$30,000.00		\$-30,000.00
<b>Section B</b>		<b>Grants For Existing Staff Resources</b>					
1.	St of Utah Work Force Serv Life skills -Central City Teen Grant	\$28,564.00					

#	Initiative Name	Fiscal Year Impact Amount	Annual Impact Amount (If Different)	FTE	General Fund Impact	General Fund Fund Balance Impact Positive	Impact Fund Balance Impact Negative
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**Section C****Grants For New Staff Resources**

- |    |                                      |             |  |   |  |  |  |
|----|--------------------------------------|-------------|--|---|--|--|--|
| 1. | Emergency Management<br>Serv New FTE | \$90,554.00 |  | 1 |  |  |  |
|----|--------------------------------------|-------------|--|---|--|--|--|

**Section D****Housekeeping**

- |    |   |                 |  |  |              |  |  |
|----|---|-----------------|--|--|--------------|--|--|
| 1. | Intermodal Hub Fund<br>Encumb Carryover                         | \$39,349.00     |  |  |              |  |  |
| 2. | Engineering General<br>Fund Capital Transfer                    | \$32,500.00     |  |  | \$32,500.00  |  |  |
| 3. | Central Business<br>Improvement District<br>Assessment Increase | \$45,371.00     |  |  |              |  |  |
| 4. | Street Lighting Budget<br>Consolidation                         | \$125,000.000   |  |  | \$125,000.00 |  |  |
| 5. | Public Util Storm Water<br>Budget Carryover                     | \$4,000,000.00  |  |  |              |  |  |
| 6. | Public Util Sewer Budget<br>Carryover                           | \$6,300,000.00  |  |  |              |  |  |
| 7. | Refuse and Golf Fund<br>Encumbrance Carryover                   | \$1,313,907.00  |  |  |              |  |  |
| 8. | Grants and Other Spec<br>Rev Fund Carryovers                    | \$24,250,919.04 |  |  |              |  |  |

#	Initiative Name	Fiscal Year Impact Amount	Annual Impact Amount (If Different)	FTE	General Fund Impact	General Fund Fund Balance Impact Positive	Impact Fund Balance Impact Negative
9.	General Fund Encumbrance Carryover	\$2,972,401.00			\$2,972,401.00		\$-2,972,401.00
10.	Donations Fund Carryover	\$1,848,636.95					
11.	Evacuation Training Program Income Fees	\$14,462.00					
12.	Recapture CIP Projects	\$3,779,431.30					
13.	Recapture CDBG/HUD Projects	\$553,594.96					
14.	HUD HOME Fund Special Tracking Accounts Budget	\$665,000.00					
15.	CERT Training Program Income	\$7,190.00					
16.	Property Management Budget Increase	\$75,000.00					
17.	CIP Class C Fund Balance Use	\$500,000.00					
18.	Interest Expense Reduction	\$-138,333.00			\$-138,333.00	\$138,333.00	
19.	Amend Program Fees Ordinance	\$ .00					
<b>Section E</b>		<b>Grants Requiring No New Staff Resources</b>					
1.	Crimes Task Force FBI Reimbursement	\$200,000.00					
2.	US Dept of Health Emerg Med Serv and Preparedness	\$689.00					

#	Initiative Name	Fiscal Year Impact Amount	Annual Impact Amount (If Different)	FTE	General Fund Impact	General Fund Fund Balance Impact Positive	Impact Fund Balance Impact Negative
3.	St of Utah Environ Quality – Public Utilities Digester Covers	\$6,300,000.00					
4.	Dept of Justice Assistance Grant	\$529,726.00					
5.	St of Utah Crisis Intervention Team Grant	\$100,000.00					
<b>Section F</b>		<b>Donations</b>					
<b>Section G</b>		<b>Council Consent Agenda - Grant Awards</b>					
1.	US Dept of Interior Landscape Interactive Website	\$25,554.00					
2.	St of Utah Dept of Workforce Serv Youth – Central City Grant	\$30,500.00					
3.	St of Utah Dept of Workforce Serv Youth – Fairmount Park Grant	\$30,500.00					
4.	St of Utah Dept of Workforce Serv Youth – Liberty Park Grant	\$30,500.00					
5.	St of Utah Dept of Workforce Serv Youth – Ottinger Hall Grant	\$30,500.00					
6.	St of Utah Certified Local Govt Program Survey – Liberty Wells	\$9,900.00					
7.	St of Utah Dept of Public Safety CERT Grant	\$2,300.00					

#	Initiative Name	Fiscal Year Impact Amount	Annual Impact Amount (If Different)	FTE	General Fund Impact	General Fund Fund Balance Impact Positive	Impact Fund Balance Impact Negative
8.	St of Utah Dept of Public Safety Emerg Mgmt Performance Grant	\$12,500.00					
9.	St of Utah Dept of Public Safety Emerg Mgmt Serv Grant	\$20,000.00					
10.	FBI Reimbursement Grant	\$210,000.00					
11.	St of Utah Dept of Public Safety Bicycle Safety Project Grant	\$7,124.00					
12.	St of Utah Comm on Criminal & Juvenile Justice Asset Forfeiture Program	\$30,180.00					
13.	St of Utah Crime Victim Reparation Assistance Grant	\$41,953.65					
Section I		Council Added Items					

#	Initiative Name	Fiscal Year Impact Amount	Annual Impact Amount (If Different)	FTE	General Fund Impact	General Fund Fund Balance Impact Positive	Impact Fund Balance Impact Negative
8.	St of Utah Dept of Public Safety Emerg Mgmt Performance Grant	\$12,500.00					
9.	St of Utah Dept of Public Safety Emerg Mgmt Serv Grant	\$20,000.00					
10.	FBI Reimbursement Grant	\$210,000.00					
11.	St of Utah Dept of Public Safety Bicycle Safety Project Grant	\$7,124.00					
12.	St of Utah Comm on Criminal & Juvenile Justice Asset Forfeiture Program	\$30,180.00					
13.	St of Utah Crime Victim Reparation Assistance Grant	\$41,953.65					
Section I		Council Added Items					

Revenue	FY10-11 Annual Budget	Revised Forecast	Variance Favorable (Unfavorable)
<b>Total General Fund</b>	<b>187,976,374</b>	<b>187,976,374</b>	<b>0</b>
<b>Selected Discussion Items</b>			
<b>Total Property Taxes</b> <i>Discussion:</i>	<b>63,304,511</b>	<b>63,304,511</b>	<b>0</b>
<b>Total Sales and Use Tax</b> <i>Discussion:</i>	<b>43,493,122</b>	<b>43,493,122</b>	<b>0</b>
<b>Total Franchise Tax</b> <i>Discussion:</i>	<b>27,953,800</b>	<b>27,953,800</b>	<b>0</b>
<b>License and Permits:</b> <i>Discussion:</i>	<b>15,640,598</b>	<b>15,640,598</b>	<b>0</b>
<b>Intergovernmental Revenue</b> <i>Discussion:</i>	<b>5,441,103</b>	<b>5,441,103</b>	<b>0</b>
<b>Interest income</b> <i>Discussion:</i>	<b>480,000</b>	<b>480,000</b>	<b>0</b>
<b>Total Fines &amp; Forfeiture</b> <i>Discussion:</i>	<b>10,551,316</b>	<b>10,551,316</b>	<b>0</b>
<b>Parking Meters</b> <i>Discussion:</i>	<b>1,599,000</b>	<b>1,599,000</b>	<b>0</b>
<b>Charges and Services</b> <i>Discussion:</i>	<b>3,756,784</b>	<b>3,756,784</b>	<b>0</b>
<b>Miscellaneous Revenue</b> <i>Discussion:</i>	<b>2,019,136</b>	<b>2,019,136</b>	<b>0</b>
<b>Interfund Reimbursement</b> <i>Discussion:</i>	<b>9,575,233</b>	<b>9,575,233</b>	<b>0</b>
<b>Transfers</b> <i>Discussion:</i>	<b>4,161,771</b>	<b>4,161,771</b>	<b>0</b>

SALT LAKE CITY ORDINANCE  
No. \_\_\_\_\_ of 2010  
(Amending the Final Budget of Salt Lake City,  
including the employment staffing document,  
for Fiscal Year 2010-2011)

An Ordinance Amending Salt Lake City Ordinance No. \_\_\_\_ of 2010 Which  
Adopted the Final Budget of Salt Lake City, Utah, for the Fiscal Year Beginning July 1,  
2010 and Ending June 30, 2011.

PREAMBLE

On August 10, 2010, the Salt Lake City Council adopted the final budget of Salt Lake City, Utah, including the employment staffing document, for the fiscal year beginning July 1, 2010 and ending June 30, 2011, in accordance with the requirements of Section 118, Chapter 6, Title 10 of the Utah Code Annotated, and said budget, including the employment staffing document, was approved by the Mayor of Salt Lake City, Utah.

The City's Policy and Budget Director, acting as the City's Budget Officer, prepared and filed with the City Recorder proposed amendments to said duly adopted budget, including the amendments to the employment staffing document necessary to effectuate the staffing changes specifically stated herein, copies of which are attached hereto, for consideration by the City Council and inspection by the public.

All conditions precedent to amend said budget, including the employment staffing document as provided above, have been accomplished.



Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. Purpose. The purpose of this Ordinance is to amend the final budget of Salt Lake City, including the employment staffing document, as approved, ratified and finalized by Salt Lake City Ordinance No.67 of 2010.

SECTION 2. Adoption of Amendments. The budget amendments, including amendments to the employment staffing document necessary to effectuate the staffing changes specifically stated herein, attached hereto and made a part of this Ordinance shall be, and the same hereby are adopted and incorporated into the budget of Salt Lake City, Utah, including the amendments to the employment staffing document described above, for the fiscal year beginning July 1, 2010 and ending June 30, 2011, in accordance with the requirements of Section 128, Chapter 6, Title 10, of the Utah Code Annotated.

SECTION 3. Certification to Utah State Auditor. The City's Policy and Budget Director, acting as the City's Budget Officer, is authorized and directed to certify and file a copy of said budget amendments, including amendments to the employment staffing document, with the Utah State Auditor.

SECTION 4. Filing of copies of the Budget Amendments. The said Budget Officer is authorized and directed to certify and file a copy of said budget amendments, including amendments to the employment staffing document, in the office of said Budget Officer and in the office of the City Recorder which amendments shall be available for public inspection.

SECTION 5. Effective Date. This Ordinance shall take effect on its first publication.

Passed by the City Council of Salt Lake City, Utah, this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
CITY RECORDER

Transmitted to the Mayor on \_\_\_\_\_

Mayor's Action: \_\_\_\_\_ Approved \_\_\_\_\_ Vetoed

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY RECORDER

APPROVED AS TO FORM  
Salt Lake City Attorney's Office  
Date 9-3-10  
By [Signature]

(SEAL)

Bill No. \_\_\_\_\_ of 2010.

Published: \_\_\_\_\_.

HB\_ATTYY-#13907-v1-Budget\_Amendment\_FY10-11.DOC

SALT LAKE CITY ORDINANCE  
No. \_\_\_\_\_ of 2010  
(Amending Recreation Program Fees)

AN ORDINANCE AMENDING SECTION 15.16.090, *SALT LAKE CITY CODE*, RELATING TO RECREATION PROGRAM FEES.

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. That Section 15.16.090, *Salt Lake City Code*, pertaining to recreation program fees be, and the same hereby is, amended to read as follows:

**15.16.090 Recreation Program Fees:**

A. The director of public services and the director of community and economic development, with approval of the mayor, shall establish a fee schedule for recreation program fees; provided, however, that the maximum fees charged shall be as follows:

1. **City Special Events:** The majority of special events produced or sponsored by Salt Lake City shall be free to the public. These events include, but are not limited to, Bike Bonanza, Friday Night Flicks, 4th of July Celebration at Jordan Park, Fireworks for 24th of July Celebration at Liberty Park, Monster Block Party, Highland Bagpipe Experience, Salt Lake City Gets Fit Online Tracking, The People's Market, and the International Culture Fest.

The Salt Lake City Gets Fit 5K is currently charging a fifteen dollar (\$15.00) admission fee. The Salt Lake City Gets Fit Volleyball Tournament charges an admission fee of twenty dollars (\$20.00). These admission fees will not exceed twenty-five dollars (\$25.00) per person. These fees represent a partial recovery of the costs to produce these events.

Fees for additional special events and festivals that may be produced or sponsored by Salt Lake City, or held on city owned or city managed property, shall be established consistent with fees for similar events as set forth in the above fee schedule.

**2. Programs and Fees:** Youth and family programs:

**Programs**

**Fees**

## After school program

Effective fall 2010, monthly after-school fees will be:

\$10.00 for participants with a household income of \$10,000 or less per year;

\$35.00 for participants with a household income of more than \$10,000 per year but less than or equal to 42 percent of the area median income, or with free lunch status;

\$75.00 for participants with a household income of more than 42 percent but less than or equal to 60 percent of the area median income, or with reduced lunch status;

\$125.00 for participants with a household income of more than 60 percent but less than or equal to 80 percent of the area median income;

\$150.00 for participants with a household income of more than 80 percent but less than or equal to 100 percent of the area median income;

\$200.00 for participants with a household income of more than 100 percent of the area median income;

\$200.00 for participants who are not residents of Salt Lake City, regardless of their income or lunch status.

For purposes of the after school program, area median income shall be determined based on the federal Housing and Urban Development guidelines for the Salt Lake City metropolitan statistical area.

## Summer Program

Fees will be charged on a monthly basis as follows:

\$10.00 for participants with a household income of \$10,000 or less per year;

\$50.00 for participants with a household income of more than \$10,000 per year but less than or equal to 42 percent of the area median income, or with free lunch status;

\$100.00 for participants with a household income of more than 42 percent but less than or equal to 60 percent of the area median income, or with reduced lunch status;

\$150.00 for participants with a household income of more than 60 percent but less than or equal to 80 percent of the area median income;

\$225.00 for participants with a household income of more than 80 percent but less than or equal to 100 percent of the area median income;

\$400.00 for participants with a household income of more than 100 percent of the area median income;

\$400.00 for participants who are not residents of Salt Lake City, regardless of their income or school lunch status.

For purposes of the summer program, area median income shall be determined based on the federal Housing and Urban Development guidelines for the Salt Lake City metropolitan statistical area.

Ceramics:

Youth	\$20.00, plus \$10.00 for materials
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Parent/child	\$30.00, plus \$10 for materials
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Dance:

Youth	\$20.00
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Parent/child	\$30.00
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Drama and theater classes	\$20.00
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Film classes	\$20.00
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Film/TV production classes	\$20.00
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Music:

Youth	\$20.00
Parent/child	\$30.00
Guitar	\$20.00

Visual arts classes:

Youth	\$20.00
Parent/child	\$30.00

<b>Facility Rentals</b>	<b>Cost Per Hour</b>	<b>Capacity Of Facility</b>
<b>Unity Center:</b>	<b>Fee</b>	
Guest Contracts:		
Rehearsal Day Rate	\$50.00	
Performance Day Rate	20 percent of gross ticket sales (or 80 percent of gross ticket sales if the performance is solicited by the Sorenson Unity Center)	
Programming Performances	20 percent of gross ticket sales	
All Contracts	20 percent of concession sales	
Classrooms:	\$25.00 per hour or \$125 per day (8 hours maximum)	
Salt Lake City police officers (Required only if alcohol/kava will be served or consumed at the event)	Fee is equal to the current Salt Lake City Police Department secondary employment cost (minimum charge of four hours) plus the current Salt Lake City Police Department fuel surcharge and a \$3 processing fee	

Main Lobby/Gallery:

For profit business/individuals not residing in Glendale or Poplar Grove	\$250.00
Non-Profit charging a fee	\$225.00
Non-Profit not charging a fee	\$200.00
Individuals residing in Glendale or Poplar Grove	\$175.00 per group
Community Council Meetings – City Activities	Free of charge

Theater:

For profit business/individuals not residing in Glendale or Poplar Grove	<del>\$200</del> <u>250</u> .00
Non-Profit charging a fee	<del>\$175</del> <u>225</u> .00
Non-Profit not charging a fee	<del>\$150</del> <u>200</u> .00
Individuals residing in Glendale or Poplar Grove	<del>\$125</del> <u>175</u> .00 per group
Community Council Meetings – City Activities	Free of charge

Reception Area:

For profit business/individuals not residing in Glendale or Poplar Grove	\$55.00
Non-Profit charging a fee	\$50.00
Non-Profit not charging a fee	\$45.00
Individuals residing in Glendale or Poplar Grove	\$40.00 per group
Community Council	

Meetings – City Activities	Free of charge
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Kitchen:

For profit business/individuals not residing in Glendale or Poplar Grove	\$40.00
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Non-Profit charging a fee	\$35.00
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Non-Profit not charging a fee	\$30.00
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Individuals residing in Glendale or Poplar Grove	\$25.00 per group
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Community Council Meetings – City Activities	Free of charge
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SLC Conference Room	\$25.00 maximum
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Lobby/Theater/Kitchen:

For profit business/individuals not residing in Glendale or Poplar Grove	\$425 <u>500</u> .00
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Non-Profit charging a fee	\$400 <u>450</u> .00
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Non-Profit not charging a fee	\$375 <u>400</u> .00
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Individuals residing in Glendale or Poplar Grove	\$350.00 per group
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Community Council Meetings – City Activities	Free of charge
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Unity Center Facility	\$500 <u>525</u> .00
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A \$250 damage deposit must be paid for events involving 75 or more participants. A \$100 damage deposit must be paid for events involving 74 or fewer participants.

Equipment Rental and Service Rates:

The following fees shall be charged, in addition to the fees set forth above, with respect to the following equipment rentals and services used at the Unity Center.



<u>Chair riser setup</u>	<u>\$250</u>
<u>(See the event specialist for layouts and dimensions)</u>	
<u>Stage setup</u>	<u>\$150</u>
<u>(See the event specialist for layouts and dimensions)</u>	
<u>Table (other than conference table) setup</u>	<u>\$5 per table</u>
<u>Conference table setup</u>	<u>\$10 per table</u>
<u>Chair setup</u>	<u>\$1 per chair</u>
<u>Projector with operator</u>	
<u>(This includes a DVD-VHS combination)</u>	<u>\$150</u>
<u>Wireless internet service</u>	<u>Free of charge</u>
<u>Piano</u>	<u>\$50</u>
<u>MAC VGA Adapter</u>	<u>\$5</u>
<u>Lighting board</u>	<u>\$150</u>
<u>7' by 12' HDTV screen</u>	<u>\$100</u>
<u>DVD-VHS combination</u>	<u>\$35</u>
<u>(If rented without projector and operator)</u>	
<u>Theatrical lighting usage</u>	<u>\$75</u>
<u>(Includes single man lift usage)</u>	
<u>Single man lift usage</u>	<u>\$50</u>
<u>PC laptop computer</u>	<u>\$100</u>
<u>Audio system with CD player, microphones, and auxiliary inputs</u>	<u>Free with theater rental</u>

B. The director of public services and the director of community and economic development, in establishing fees within the limitations provided in this

section, shall determine the fee based upon the recoupment of costs incurred by city personnel for their time in making the reservations and in their involvement with the activity. The fees charged do not represent the payment of any consideration for the use of the land, which is provided at no cost, fee, or consideration.

SECTION 2. This ordinance shall take effect \_\_\_\_\_ 1, 2010.

Passed by the City Council of Salt Lake City, Utah this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
CITY RECORDER

Transmitted to Mayor on \_\_\_\_\_.

Mayor's Action: \_\_\_\_\_ Approved. \_\_\_\_\_ Vetoed.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY RECORDER

(SEAL)

Bill No. \_\_\_\_\_ of 2010.  
Published: \_\_\_\_\_.

APPROVED AS TO FORM  
Salt Lake City Attorney's Office  
Date 8-25-10  
By Boyd Ferguson

HB\_ATTYY-#14210-v1-Amending\_15\_16\_090\_re\_recreation\_program\_fees\_8-10.DOC

SALT LAKE CITY ORDINANCE  
No. \_\_\_\_\_ of 2010  
(Amending Recreation Program Fees)

AN ORDINANCE AMENDING SECTION 15.16.090, *SALT LAKE CITY CODE*, RELATING TO RECREATION PROGRAM FEES.

Be it ordained by the City Council of Salt Lake City, Utah:

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**Programs**

**Fees**

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\$150.00 for participants with a household income of more than 80 percent but less than or equal to 100 percent of the area median income;

\$200.00 for participants with a household income of more than 100 percent of the area median income;

\$200.00 for participants who are not residents of Salt Lake City, regardless of their income or lunch status.

For purposes of the after school program, area median income shall be determined based on the federal Housing and Urban Development guidelines for the Salt Lake City metropolitan statistical area.

## Summer Program

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Ceramics:

Youth	\$20.00, plus \$10.00 for materials
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Parent/child	\$30.00, plus \$10 for materials
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Dance:

Youth	\$20.00
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Parent/child	\$30.00
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Drama and theater classes	\$20.00
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Film classes	\$20.00
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Film/TV production classes	\$20.00
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Music:

Youth	\$20.00
Parent/child	\$30.00
Guitar	\$20.00

Visual arts classes:

Youth	\$20.00
Parent/child	\$30.00

**Facility  
Rentals**

**Unity Center:                      Fee**

Guest Contracts:

Rehearsal Day Rate	\$50.00
Performance Day Rate	20 percent of gross ticket sales (or 80 percent of gross ticket sales if the performance is solicited by the Sorenson Unity Center)
Programming Performances	20 percent of gross ticket sales
All Contracts	20 percent of concession sales
Classrooms:	\$25.00 per hour or \$125 per day (8 hours maximum)
Salt Lake City police officers (Required only if alcohol/kava will be served or consumed at the event)	Fee is equal to the current Salt Lake City Police Department secondary employment cost (minimum charge of four hours) plus the current Salt Lake City Police Department fuel surcharge and a \$3 processing fee

Main Lobby/Gallery:

For profit business/individuals not residing in Glendale or Poplar Grove	\$250.00
Non-Profit charging a fee	\$225.00
Non-Profit not charging a fee	\$200.00
Individuals residing in Glendale or Poplar Grove	\$175.00 per group
Community Council Meetings – City Activities	Free of charge

Theater:

For profit business/individuals not residing in Glendale or Poplar Grove	\$250.00
Non-Profit charging a fee	\$225.00
Non-Profit not charging a fee	\$200.00
Individuals residing in Glendale or Poplar Grove	\$175.00 per group
Community Council Meetings – City Activities	Free of charge

Reception Area:

For profit business/individuals not residing in Glendale or Poplar Grove	\$55.00
Non-Profit charging a fee	\$50.00
Non-Profit not charging a fee	\$45.00
Individuals residing in Glendale or Poplar Grove	\$40.00 per group
Community Council	

Meetings – City Activities	Free of charge
Kitchen:	
For profit business/individuals not residing in Glendale or Poplar Grove	\$40.00
Non-Profit charging a fee	\$35.00
Non-Profit not charging a fee	\$30.00
Individuals residing in Glendale or Poplar Grove	\$25.00 per group
Community Council Meetings – City Activities	Free of charge
SLC Conference Room	\$25.00 maximum

Lobby/Theater/Kitchen:

For profit business/individuals not residing in Glendale or Poplar Grove	\$500.00
Non-Profit charging a fee	\$450.00
Non-Profit not charging a fee	\$400.00
Individuals residing in Glendale or Poplar Grove	\$350.00 per group
Community Council Meetings – City Activities	Free of charge
Unity Center Facility	\$525.00

A \$250 damage deposit must be paid for events involving 75 or more participants. A \$100 damage deposit must be paid for events involving 74 or fewer participants.

Equipment Rental and Service Rates:

The following fees shall be charged, in addition to the fees set forth above, with respect to the following equipment rentals and services used at the Unity Center.



Chair riser setup (See the event specialist for layouts and dimensions)	\$250
Stage setup (See the event specialist for layouts and dimensions)	\$150
Table (other than conference table) setup	\$5 per table
Conference table setup	\$10 per table
Chair setup	\$1 per chair
Projector with operator (This includes a DVD-VHS combination)	\$150
Wireless internet service	Free of charge
Piano	\$50
MAC VGA Adapter	\$5
Lighting board	\$150
7' by 12' HDTV screen	\$100
DVD-VHS combination (If rented without projector and operator)	\$35
Theatrical lighting usage (Includes single man lift usage)	\$75
Single man lift usage	\$50
PC laptop computer	\$100
Audio system with CD player, microphones, and auxiliary inputs	Free with theater rental

B. The director of public services and the director of community and economic development, in establishing fees within the limitations provided in this

section, shall determine the fee based upon the recoupment of costs incurred by city personnel for their time in making the reservations and in their involvement with the activity. The fees charged do not represent the payment of any consideration for the use of the land, which is provided at no cost, fee, or consideration.

SECTION 2. This ordinance shall take effect \_\_\_\_\_ 1, 2010.

Passed by the City Council of Salt Lake City, Utah this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
CITY RECORDER

Transmitted to Mayor on \_\_\_\_\_.

Mayor's Action: \_\_\_\_\_ Approved. \_\_\_\_\_ Vetoed.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY RECORDER

(SEAL)

Bill No. \_\_\_\_\_ of 2010.

Published: \_\_\_\_\_.

APPROVED AS TO FORM  
Salt Lake City Attorney's Office  
Date 8-25-10  
By [Signature]

HB\_ATT#14210-v1A-Amending\_15\_16\_090\_re\_recreation\_program\_fees\_8-10.DOC

**Initiative Name:**

**Downtown Alliance Parking Token Subsidy**

**Initiative Number:**

**BA#2 FY2011 Initiative #A-1**

**Initiative Type:**

**New Item**

**Initiative Discussion:**

The Downtown Alliance has requested the City Council approve a reimbursement of \$30,000 for tokens purchased in the Parking Token Program during the past two years and for an additional \$15,000 subsidy to continue the program until a new parking validation program is created compatible with parking pay stations.

This funding would come from the General Fund Fund Balance.

The Alliance has operated the program since 2003. Although its business plan intended the program to become self funding, it has required annual subsidy. The City has reimbursed the Alliance in previous years. In fiscal year 2008 on Budget Amendment #3 the Council gave the Alliance \$42,000. The Alliance intends to work with the City and merchants to evolve the program into a validation program that will be compatible with parking pay stations.

In an effort to help the City offset this cost, the Alliance is recommending that the Two Hour Free Holiday Parking Program in which parking meters are bagged be shortened to end after Christmas Day this year instead of after New Years Day. It is estimated the City typically foregoes \$150,000 in meter coin and parking fine income during that holiday period that would be shortened by 20% if their recommendation is followed.





**Initiative Name:**

**Citywide Sidewalk Replacement RFQ - Capital Improvement Project**

**Initiative Number:**

**BA#2 FY2011 Initiative #A-2**

**New Item**

**Initiative Discussion:**

The Administration desires to issue an Request For Quote (RFQ) to hire a consultant to develop a new sidewalk replacement program that addresses sidewalk needs on a citywide basis. This program/study will also address different options and funding strategies for repair and/or replacement of deteriorated sidewalks citywide, including a possible citywide sidewalk fee paid by all property owners in the City.

This request is to establish a project budget in the amount of \$150,000 from the CIP cost over-run account. Engineering has identified \$170,039.02 from a failed Sidewalk Replacement SAA (1500 to 2100 E., 1300 to 1700 So.) that can be recaptured in order to fund this project. These budgets are listed on Initiative D-13, recapture of CIP closed and completed projects, of this budget opening.



[illegible]



**Initiative Name:**

**Safer Sidewalk CIP, Redwood Rd, North of 400 So., East Side and 3300 South, 1100 to 1200 East**

**Initiative Number:**

**BA#2 FY2011 Initiative #A-3**

**New Item**

**Initiative Discussion:**

The City was notified on July 14, 2010 that the Utah State Legislature under the Utah Department Of Transportation (UDOT) Safer Sidewalk Program appropriated funding in the amount of \$24,975 to Salt Lake City for approximately 300 feet of sidewalk on the northeast corner of 400 So. and Redwood Road, extending north to connect to existing sidewalk. The agreement with UDOT requires a 25% project match or \$8,325.00 which will come from the CIP cost over-run account.

In addition, the City was notified that they have received an additional appropriation under the Safer Sidewalk Program for approximately 250 feet of sidewalk on the north side of 3300 So., between 1100 and 1200 East. An application for this project was initially submitted to UDOT by the County; however upon investigation, it was determined the sidewalk is within Salt Lake City limits. UDOT has awarded \$52,500 to the City for these improvements. This award also requires a 25% project match of \$17,500 which will come from the CIP cost over-run account.

This UDOT program provides funding for sidewalks where no sidewalk currently exists.

This request is to establish budgets totaling \$103,300 to facilitate the expenditure of the appropriations and projects match.





**Initiative Name:**

**Public Safety Building Bond Proceeds - CIP**

**Initiative Number:**

**BA#2 FY2011 Initiative #A-4**

**New Item**

**Initiative Discussion:**

The Administration is requesting to sell the remaining voter authorized amount, \$100,000,000, of Public Safety GO Bonds for the construction of the PBS. A portion of the \$100,000,000 will be issued as traditional tax exempt bonds and the remainder of the \$100,000,000 will be issued as taxable Build America Bonds (BABs). The current BABs program provides for a 35% subsidy (reimbursement from the Treasury Department of 35% of the interest paid on our debt service payments). This subsidy is scheduled to expire on December 31, 2010. The Administration would like to issue the bonds by the end of the calendar year to take advantage of this 35% subsidy. It is undetermined what amount of the \$100,000,000 will be taxable and what amount will be tax-exempt because the split will be not be determined until the date of sale of the bonds, which is currently contemplated to occur in early November.

In addition, Engineering has indicated that they will be ready for the specialty consultants in October with asbestos abatement to begin in December, demolition in January, excavation in March and construction to begin after that. The funding will be used as follows: Specialty Consultants \$190,000; Asbestos Abatement \$200,000; Demolition \$2,500,000 Excavating \$4,000,000; Foundation and Parking \$14,000,000; Base Building \$53,000,000; contingency, fixtures, equipment, communications, special testing, art and bond costs including legal fees, etc., \$26,110,000.

This request is to establish the remaining \$100,000,000 budget necessary to begin the construction of the PSB. Budget is being requested during this budget opening in order to facilitate the construction time line.



[illegible]

**Reimbursement From South Temple Project to 500 East, 1300 South to 2100 South Project**

**Initiative Number:**

**BA#2 FY2011 Initiative #A-5**

**New Item**

**Initiative Discussion:**

In approximately 2002 the City entered into an agreement with the Utah Department of Transportation (UDOT) for re-construction of South Temple, from Main Street to Virginia Street. This project was constructed using Federal Highway Administration funds administered by UDOT. During UDOT's closeout process it was determined that adequate documentation was not available to verify testing processes for materials used on the project and the Federal Highway Administration disallowed using Federal funds for these materials. The agreement with UDOT required the City to reimburse them for the ineligible items of work that did not meet the standards. These necessary funds were appropriated in a budget opening and taken from the 500 East, 1300 to 2100 South project with the intent of returning any compensation funds received back to this project.

Subsequent to the payments from the City, the consultant for this project, RB&G Engineering, and their insurance carrier agreed in a settlement to reimburse the City in the amount of \$350,000, which they have done.

This request is to reinstate the \$350,000 of funds received from the settlement to the 500 East, 1300 South to 2100 South CIP project.







**Initiative Name:**

**Human Resources Department Reorganization and Consolidation of Personnel / Payroll Administration Function**

**Initiative Number:**

**BA#2 FY2011 Initiative #A-6**

**New Item**

**Initiative Discussion:**

To improve efficiency, consistency and ensure compliance in human resources functions, the administration is requesting to centralize the personnel / payroll administrator function under the Human Resources Department. The function is now divided and managed separately by each of the City's departments. The proposed change would transfer five employees assigned personnel and payroll responsibilities from their current department into the Human Resources Department.

The five departments effected are: 1. Public Utilities, 2. Public Services, 3. Airport, 4. Police and 5. Fire.

In addition, the Human Resource Department plans to reorganize its internal structure. Human Resources Department will eliminate the position of Senior HR Policy Administrator. The Department proposes to utilize the savings gained from this elimination to reclassify some existing positions to reflect a change in roles, duties and responsibilities. Those changes are as follows:

- Reclassify three existing positions to assume roles and responsibilities as Human Resource Program Managers
- Reclassify two clerical support positions to become HR Technicians to more accurately reflect existing duties
- Create a new Human Resource Technical System Support position. This position will coordinate citywide FMLA, ADA, medically related leave usage, and develop a tracking system by utilizing technological systems.

The cost of the reclassifications and creation of the new position will be covered by the elimination of the senior human resource policy administrator position.

These change would be effective on November 1, 2010 for the PPA and October 1, 2010 for the internal departmental changes.



[illegible]

**Initiative Name:**

**Communications and Content Manager-- FTE**

**Initiative Number:**

**BA#2, FY 2011 Initiative #A-7**

**Initiative Type:**

**New Item**

**Initiative Discussion:**

The Mayor's Office is requesting the authorization of a new FTE to create a Communications and Content Manager. This position would work collaboratively across City departments to develop a voice and create key messages for citywide projects and news. This position will be an appointed-at will position at a grade 21.

The media is changing drastically, which speaks to the ways news is being delivered to the general public. Due to this shift, it is even more imperative that we utilize direct communication strategies and outlets, including our website, Open City Hall, the City's newsletter and many social media channels to communicate with the public. With the addition of this position, the City will be progressively evolving with the changes in how the public is finding information.

This position will help the City more effectively engage with the community at large. Social media efforts alone require a significant amount of time as more and more of the public see this as a way to engage with the City. Current staffing is not sufficient to handle the amount of content creation and communications necessary to respond effectively in this new environment.

In addition, the revamp of the slcgov website will further our commitment to open government. This position will be responsible for keeping up with the constant demand for updated content.

Approximately 30% of this position's time will be devoted to City Council communication efforts, 30% will be devoted to Citywide communication and social media efforts, and the remaining 40% will be directly supporting Mayor's Office web and social media content management, and the remainder of the position will focus on other communications activities.

The Mayor's Office is requesting no new funds for this position. However, we are requesting that non-departmental funds previously identified to support Salt Lake Solutions be transferred to the Mayor's Office for this position. In addition, funds previously used for seasonal employees may be used to support this position.







**Initiative Name:**

**Space Remodel and Office Furniture**

**Initiative Number:**

**BA#2 FY 2011 Initiative #A-8**

**Initiative Type:**

**New Item**

**Initiative Discussion:**

This request asks for funding for public and employee spaces on the 3rd floor of the City and County building. In order to accommodate additional staff and meet the needs of visitors to the building, several improvements are proposed, including the remodel of space previously used as a vending area to be converted into office space. In addition, this request would fund costs associated with cleaning and furniture in meeting rooms, public and employee spaces.





**Initiative Name:**

**Utah State Department of Workforce Services LifeSkills Grant - Central City Teen Program**

**Initiative Number:**

**BA#2 FY2011 Initiative #B-1**

**Grants For Existing Staff Resources**

**Initiative Discussion:**

The Public Services Division of YouthCity applied for and received an additional \$28,564 grant from the Utah State Department of Work Force Services under the Life Skills Grant Program. These funds have been awarded to continue the Teen Program for high school aged children at the Central City YouthCity site. This program provides a mix of prevention education, community service activities, technology skills classes and arts education, providing a safe environment for students to experiment and learn from both successes and failures.

Of these funds, \$21,918 will be used to pay a portion of the hourly wage and FICA of two (2) program facilitators, and one (1) office support tech; \$1,250 will fund the fiscal grant monitors time for fiscal oversight and grant management; \$2,596 will be used to pay a contractual professional art teacher; \$900 will be used for printing, copying, postage and phone usage; \$100 will be used for conference/workshop registration; and \$1,800 will be used for program supplies.

A 100% match is required which will be satisfied with 10% of the Program Managers salary and benefits; 25% of the teen program coordinator salary and benefits and other associated costs including use of the Salt Lake City van for youth travel. Matching funds are budgeted for within the YouthCity general fund budget.

The City Council adopted the necessary Resolution authorizing the Mayor to sign and accept the Work Force Service grant award and to sign any additional agreements or awards as a result of the initial grant.





**Initiative Name:**

**Emergency Management Services - New FTE**

**Initiative Number:**

**BA#2 FY2011 Initiative # C-1**

**Grants for New Staff Resources**

**Initiative Discussion:**

The Emergency Management Services (EMS) Division currently has two open grants, the Urban Area Security Initiative (UASI) awarded in FY09 and the Local Energy Assurance Planning Grant (LEAP) awarded in FY10.

The UASI grants are awarded to fund personnel, equipment, contracts, services, and materials needed to plan and prepare in the event of a natural disaster or terrorist attack. Salt Lake City serves as the host agency for the UASI. The grant is managed by the Urban Area Working Group (UAWG) through the executive director, Alicia Johnson. The grant serves the Salt Lake Urban Area (SLUA) which includes the greater Salt Lake Valley. The 2009 UASI award (2009-UASI-RISK MANAGEMENT 001) includes \$150,000.00 for personnel to identify critical infrastructure and key resources (CIKR) within the SLUA and create a usable database, most likely GIS based, for infrastructure protection planning.

The LEAP Grant was awarded to develop and implement a Local Energy Assurance Plan. The plan will address the continued operation or rapid restoration of energy services to essential facilities, critical infrastructure and key resource facilities during situations, such as disasters, that threaten their ability to provide essential services to the Salt Lake City. These facilities include government, water, medical, energy, transportation, communications and IT. Originally, of the \$297,000 awarded, \$21,127 was awarded for the salary and benefits of the EMS office staff and the grant monitoring specialist and \$270,000 was awarded under a contractual component to hire a consultant to gather appropriate data, assemble stakeholders, analyze the data and develop and implement the energy assurance plan. The tasks of data gathering and stakeholder relationships are substantially similar to the tasks required under the 2009 UASI grant. The difference being scope Salt Lake City vs. the entire valley.

The EMS Division has received initial approval from State Homeland Security and the Department of Energy to adjust the budgets, pending council approval, for both grants. EMS is requesting one (1) new FTE to hire a Level 25 Infrastructure Protection Specialist to develop and implement Salt Lake Urban Area Working Group strategic and tactical planning initiatives. The SLUA executive director will manage the employee. Based on a shared funding plan, the new employee would perform the Local Energy Assurance Plan tasks (data gathering and stakeholder relationships) under the expert oversight of the energy planning contractor while performing the UASI tasks. This agreement will be for one year. Future years would be under the exclusive direction of the UASI program and based on continued grant funding. The fully loaded FTE with a base salary of \$65,000 would be \$90,554. The EMS Division proposes to fund the position with 50% or \$45,277 coming from each of the UASI and LEAP Grants. This position would be funded for 1 year. This would leave the remaining LEAP funding (\$225,000) for the energy planning, training, and exercise contract. The opportunity to efficiently and effectively complete similar tasks in both initiatives simultaneously will result in a better product and level of service as we protect Salt Lake City and valley citizens.





<b>Accounting Detail</b>		<b>Grant # and CFDA # If Applicable:</b>		<b>NA</b>	
<b>Revenue:</b>					
<b>Cost Center Number</b>		<b>Object Code Number</b>		<b>Amount</b>	
<b>Expenditure:</b>					
<b>Cost Center Number</b>		<b>Object Code Number</b>		<b>Amount</b>	
72-10906		2111-01		\$ 45,277.00	
72-11101		2111-01		\$ 19,723.00	
72-11101		2191-10		\$ 4,972.50	
72-11101		2191-15		\$ 8,690.50	
72-11101		2191-18		\$ 632.00	
72-11101		2195		\$ 11,259.00	
				\$ 90,554.00	
72-10906		2590		\$ (45,277.00)	
72-11101		2590		\$ (45,277.00)	
				\$ (90,554.00)	
<b>Additional Accounting Details:</b>					
<b>Grant Information:</b>					
<b>Grant funds employee positions?</b>				<b>Yes</b>	
<b>Is there a potential for grant to continue?</b>				<b>No</b>	
<b>If grant is funding a position is it expected the position will be eliminated at the end of the grant?</b>				<b>Yes</b>	
<b>Will grant program be complete in grant funding time frame?</b>				<b>Yes</b>	
<b>Will grant impact the community once the grant funds are eliminated?</b>				<b>No</b>	
<b>Does grant duplicate services provided by private or Non-profit sector?</b>				<b>No</b>	

**Initiative Name:**

**Intermodal Hub Fund - Encumbrance Carryover**

**Initiative Number:**

**BA#2 FY 2011 Initiative #D-1**

**Initiative Type:**

**Housekeeping**

**Initiative Discussion:**

State law requires that all budgets, except that of the Capital Project Fund, lapse at June 30th or fiscal year end. Historically, purchase orders encumbered near the end of the fiscal year are not paid by June 30th. Therefore the payment will occur in the next fiscal year. Because the budget from the prior fiscal year lapsed, it is necessary to again appropriate funds to cover the purchase commitments made in the prior year and paid in the current year. The funding source for this type of transaction is typically fund balance. Cash or revenue collected in the prior year and not spent lapses to fund balance or cash reserves and is therefore available to cover the commitments made.

This amendment request will appropriate budget in the Intermodal Hub \$39,349. This will be funded from the Intermodal Hub Fund Reserves where there are adequate funds to cover this request.





**Initiative Name:**

**Engineering General Fund Capital & Revenue**

**Initiative Number:**

**BA#2 FY2010-11 Initiative #D-2**

**Initiative Type:**

**House Keeping**

**Initiative Discussion:**

When the Engineering Division was transferred to Community & Economic Development from Public Services, the Engineering general fund capital budget and revenue budgets were overlooked. As Public Services combines all capital budget into one pool and the Engineering cost center did not have capital budget within the cost center it was missed in the transfer along with the revenue budgets. We are requesting that \$32,500 be transferred from Public Services to Community & Economic Development in capital budget and \$321,500 in revenue budgets. This is a permanent transfer of budget.



<b>Accounting Detail</b>		<b>Grant # and CFDA # If Applicable:</b>			
<b>Revenue:</b>					
<b>Cost Center Number</b>		<b>Object Code Number</b>		<b>Amount</b>	
03-12400		1251-01		\$ (30,000.00)	
03-12400		1281		\$ (20,000.00)	
03-12400		1282		\$ (1,000.00)	
03-12400		1283		\$ (500.00)	
03-12400		1284		\$ (260,000.00)	
03-12400		1480		\$ (10,000.00)	
06-12400		1251-01		\$ 30,000.00	
06-12400		1281		\$ 20,000.00	
06-12400		1282		\$ 1,000.00	
06-12400		1283		\$ 500.00	
06-12400		1284		\$ 260,000.00	
06-12400		1480		\$ 10,000.00	
<b>Expenditure:</b>					
<b>Cost Center Number</b>		<b>Object Code Number</b>		<b>Amount</b>	
03-10300		2760		\$ (32,500.00)	
06-12400		2700		\$ 32,500.00	
<b>Additional Accounting Details:</b>					
<b>Grant Information:</b>					
<b>Grant funds employee positions?</b>				<b>NA</b>	
<b>Is there a potential for grant to continue?</b>				<b>NA</b>	
<b>If grant is funding a position is it expected the position will be eliminated at the end of the grant?</b>				<b>NA</b>	
<b>Will grant program be complete in grant funding time frame?</b>				<b>NA</b>	
<b>Will grant impact the community once the grant funds are eliminated?</b>				<b>NA</b>	
<b>Does grant duplicate services provided by private or Non-profit sector?</b>				<b>NA</b>	



**Initiative Name:**

**Central Business Improvement District (CBID07) Special Assessment**

**Initiative Number:**

**BA#2 FY2011 Initiative #D-3**

**Initiative Type:**

**House Keeping**

**Initiative Discussion:**

As part of the Central Business Improvement District 2007, (CBID07), and in accordance with the City's contract with the Downtown Alliance, 5% of the Downtown Alliance payment was withheld to account for the special assessment receivables of the CBID07. As receivables are collected from the CBID07, we need budget in order to settle up with the Downtown Alliance quarterly. Currently we have \$40,776 in receivables and have collected \$4,595 this fiscal year. We are requesting budget for the CBID07 in the amount of \$45,371 to settle up with the Downtown Alliance.





**Initiative Name:**

**Street Lighting Budget Consolidation**

**Initiative Number:**

**BA#2 FY2011 Initiative #D-4**

**Initiative Type:**

**House Keeping**

**Initiative Discussion:**

Currently the majority of the city Street Lighting budgets reside in a non-departmental cost center, (roughly 90%), only a small piece still resides in the Transportation general fund, (roughly 10%). We would like to consolidate all street lighting budgets into the non-departmental cost center. This facilitates tracking all street lighting costs in one place making it easier for all involved to track costs. Although the funds will reside in a non-departmental cost center, Transportation will still maintain responsibility for the oversight and use of these funds.





**Initiative Name:**

**Public Utilities Storm Water Budget Carryover**

**Initiative Number:**

**BA#2 FY2011 Initiative #D-5**

**Initiative Type:**

**House Keeping**

**Initiative Discussion:**

The Storm Water Utility is requesting to amend the 2010-2011 budget for a carry over project budgeted last year and currently in construction. This budget request is asking to carry over funding for the replacement of the City Creek storm drain line under the North Temple Viaduct estimated at \$4 million.

The financing for the City Creek line under the North Temple Viaduct was included in the budget amendment last year to allow the project to be included in the North Temple Viaduct reconstruction. The construction was delayed and now the funding needs to be carried over into the current fiscal year.

The North Temple storm drain corridor needs extra capacity to handle major storm events.

The financing of the North Temple Viaduct line will reduce the flood risk to the North Temple corridor and support the development of the UTA Airport TRAX line.

The fiscal year ends on June 30th, which falls in the middle of our construction season. projects are started in one budget and completed in the next.

We recommend approval of the amendment to allow the existing capital improvement program to continue as approved.







**Initiative Name:**

**Public Utilities Sewer Budget Carryover**

**Initiative Number:**

**BA#2 FY2011 Initiative #D-6**

**Initiative Type:**

**House Keeping**

**Initiative Discussion:**

The Sewer Utility is asking to amend the current years budget to include funding for two carry over projects that were budgeted last year but are still under construction. The department is requesting \$2.3 million to complete the 1800 north sewer trunk line project and \$2 million to continue the digester roof replacement project. The department is also requesting additional funding to expand the digester roof project to include the replacement of the digester walls that have deteriorated and increasing the height of the new walls which will increase treatment capacity of the digesters at an additional cost of \$2 million. The total amendment request is \$6.3 million to complete both projects.

The budget amendment is needed to finance the second phase of the digester cover replacement project and complete the 1800 north sewer trunk line.

This is an established process to open the budget for carryover projects for each of the Utility enterprise funds.

This will allow the department to continue construction of both projects.

The fiscal year ends on June 30th and falls in the middle of our construction season.

Projects are started in one budget and completed in the next.

We recommend approval of the amendment to allow the existing capital improvement program to continue as approved.





**Initiative Name:**

**Refuse and Golf Fund Encumbrance Carryover**

**Initiative Number:**

**BA#2 FY2011 Initiative #D-7**

**Initiative Type:**

**Housekeeping**

**Initiative Discussion:**

State law requires that all budgets, except the Capital Project Fund, lapse at June 30th of each fiscal year end. Historically, purchase orders encumbered at the end of the fiscal year are re-appropriated in the next fiscal year. Because the budget from the prior fiscal year lapsed, it is necessary to again appropriate funds to cover the purchase commitments made in the prior year and paid in the current year. Payments for the equipment will be made from the escrow account held by the city's lessor.

This amendment request will appropriate budget in the Refuse Fund of \$1,167,017 and the Golf Fund of \$146,890.



[illegible]

**Initiative Name:**

**Grants and Other Special Revenue Carryover**

**Initiative Number:**

**BA#2 FY2011 Initiative #D-8**

**Housekeeping**

**Initiative Discussion:**

City Council has in the past approved carryover budgets in these funds in order to complete the started projects. After June 30, 2010, the spending authority of any remaining amounts held by these funds lapsed. Without Council action, the City cannot finish the started projects. It is recommended that the Council approve the carryover budgets for these grants and other special revenue funds





[illegible]

**Initiative Name:**

**General Fund Encumbrance Carryover**

**Initiative Number:**

**BA#2 FY2011 Initiative #D-9**

**Housekeeping**

**Initiative Discussion:**

General Fund departments comparison to budget includes encumbrances that are outstanding at fiscal year end. Historically, the Council has appropriated fund balance to provide a means to "hold harmless" the General Fund departments' prior year encumbrances. Without Council action, the General Fund departments' Fiscal 2011 appropriation will be forced to fund encumbrances outstanding at fiscal year end. It is recommended that the Council approve the budget for the outstanding encumbrances in the General Fund.



[illegible]

**Initiative Name:**

**Donations Fund Carryover**

**Initiative Number:**

**BA#2 FY2011 Initiative #D-10**

**Housekeeping**

**Initiative Discussion:**

City Council has in the past approved carryover budgets in these funds in order to continue the use of funds for which they were donated. After June 30, 2010, by state law, the spending authority of any remaining amounts held by these funds lapsed. Without Council action, the City cannot continue these programs. It is recommended that the Council approve the net cash balance carryover budgets for these donations special revenue funds.



[illegible]



**Initiative Name:**

**Valley Wide Evacuation Training Program Income Fees**

**Initiative Number:**

**BA#2 FY2011 Initiative # D11**

**Housekeeping**

**Initiative Discussion:**

The EMS Division along with sixteen (16) other local jurisdictions is preparing a valley wide evacuation workshop in October. The overall goal of the evacuation workshop is to make sure that City personnel can effectively perform position specific duties during an evacuation due to a no-notice event. The purpose of the workshop is to provide participants with an opportunity to evaluate current planning, concepts, protocols and capabilities following terrorist attack or unpredicted natural disaster.

To date, EMS has received \$6,327 of registration fees from seven (7) local jurisdictions who wish to participate in the emergency valley wide evacuation workshop. They expect to receive a total of \$14,462 in revenue from the participants. Because these funds are associated with the Homeland Security Program (SHSP) and Law Enforcement Terrorism Prevention Program (LETPP) training/workshop the registration fees received are considered program income and must be spent along with the grant on eligible grant activities. In addition to the registration fees collected, the grant will also pay for part of the workshop/training.

This request is to establish budget in the amount of \$14,462. to accept the grant program income (registration fees).



<b>Accounting Detail</b>		<b>Grant # and CFDA # If Applicable:</b>		<b>NA</b>	
<b>Revenue:</b>					
<b>Cost Center Number</b>		<b>Object Code Number</b>		<b>Amount</b>	
72 new cost center		1890		\$ 14,462.00	
<b>Expenditure:</b>					
<b>Cost Center Number</b>		<b>Object Code Number</b>		<b>Amount</b>	
72 new cost center		2950		\$ 14,462.00	
<b>Additional Accounting Details:</b>					
<b>Grant Information:</b>					
<b>Grant funds employee positions?</b>				<b>NA</b>	
<b>Is there a potential for grant to continue?</b>				<b>NA</b>	
<b>If grant is funding a position is it expected the position will be eliminated at the end of the grant?</b>				<b>NA</b>	
<b>Will grant program be complete in grant funding time frame?</b>				<b>NA</b>	
<b>Will grant impact the community once the grant funds are eliminated?</b>				<b>NA</b>	
<b>Does grant duplicate services provided by private or Non-profit sector?</b>				<b>NA</b>	

**Initiative Name:**

**Recapture CIP Completed and Closed Projects**

**Initiative Number:**

**BA#2 FY2010 Initiative # D12**

**Housekeeping**

**Initiative Discussion:**

This request decreases the remaining budgets of Fourteen (14) general fund CIP completed and closed projects totaling \$478,129.37; four (4) Class "C" fund totaling \$1,339,962.69; one (1) Impact Fee totaling \$1,447,043.24 and increases the cost over run accounts of the respective programs to be used for unexpected cost over-runs on projects or reallocated to a street Impact Fee project.

In addition, this request reduces the budgets of two (2) projects that include an SAA budget of \$236,028.83 for California Ave. that is completed and a grant budget of \$44,141.92 that was awarded for a portion of the Jordan River Trailway and has been completed. The CIP match for the grant was moved to another project in fiscal year 2009 budget opening #3 initiative #D-3.

This request also includes an increase in budget to the FY10 CIP cost over-run account by \$250,000 to accommodate the Rocky Mountain Power (RMP) contribution to the 800 South, 1100 to 1300 East median bulb out project. RMP contributed these funds because of the impacts caused by the installation of RMP's power lines. The funds were reimbursed to the City after the project was completed and all payments made to contractors by the City. The construction project was funded with general fund monies with sufficient budget to cover all associated project costs. These funds can be held in the cost over-run account for future cost over-runs to current projects or can be reallocated at a later date.

A request is made to increase the Class C cost over run account by \$264,296. This will bring the budget in line with the cash balance for the Class C projects. This will leave the CIP Class C fund balance with a balance of \$1,834,200 after this initiative.



	<b>Accounting Detail</b>	<b>Grant # and CFDA # If Applicable:</b>	<b>NA</b>		
	<b>Revenue:</b>				
	<b>Cost Center Number</b>	<b>Object Code Number</b>		<b>Amount</b>	
	83-10099 FY10 GF CIP cost over-run	1956		\$ 250,000.00	
	<b>Expenditure:</b>				
	<b>Cost Center Number</b>	<b>Object Code Number</b>		<b>Amount</b>	
	<b>General Fund CIP</b>				
	83-10099 FY10 GF CIP cost over-run	2700		\$ 250,000.00	
	83-06031 Sidewalk Replacement	2700		\$ (81,267.45)	
	83-07031 Sidewalk Rehab	2700		\$ (1,621.45)	
	83-07032 California Ave	2700		\$ (50,728.43)	
	83-08023 ADA Transition Pks	2700		\$ (19,038.45)	
	83-08025 Jordan River UDOT Match	2700		\$ (60,000.00)	
	83-08032 California Ave	2700		\$ (1,411.87)	
	83-09026 Tree Replacement	2700		\$ (4,567.60)	
	83-09029 East Capitol Blvd Design	2700		\$ (1,095.79)	
	83-09031 Sidewalk Rehab	2700		\$ (163.71)	
	83-09032 800 So. 1100 East	2700		\$ (36,293.94)	
	83-09033 800 So., West of 1300 E.	2700		\$ (44,653.00)	
	83-09034 300 So. Improvements	2700		\$ (7,253.66)	
	83-08031 Sidewalk Replace SAA	2700		\$ (25,933.98)	
	83-10040 Sidewalk Replace SAA	2700		\$ (144,100.04)	
	83-11099 GF CIP cost over-run	2700		\$ 478,129.37	
	<b>Class "C" Fund</b>				
	83-08034 California Ave	2700		\$ (34,289.30)	
	83-08037 900 So. Rehab	2700		\$ (55,426.24)	
	83-0838 Concrete Street Rehab	2700		\$ (51,545.66)	
	83-09039 Asphalt Overlay	2700		\$ (1,198,701.49)	
	83-04097 Class C cost over-run	2700		\$ 1,339,962.69	
	<b>Impact Fee Fund</b>				
	84-08002	2700		\$ (1,447,043.24)	
	84-84005 Impact Fee Fund	2700		\$ 1,447,043.24	
	<b>Class "C" Fund Budget Only</b>				
	83-04097 Class C CIP Cost Over Run	2700		\$ 264,296.00	
	<b>SAA Budget Only</b>				
	83-06069 Sidewalk Replacement	2700		\$ (219,438.41)	
	<b>Grant Budget Only</b>				
	83-08084 Jordan River Trail	2700		\$ (44,141.92)	
	<b>Additional Accounting Details:</b>				
	<b>Grant Information:</b>				

	Grant funds employee positions?			NA	
	Is there a potential for grant to continue?			NA	
	If grant is funding a position is it expected the position will be eliminated at the end of the grant?			NA	
	Will grant program be complete in grant funding time frame?			NA	
	Will grant impact the community once the grant funds are eliminated?			NA	
	Does grant duplicate services provided by private or Non-profit sector?			NA	

**Initiative Name:**

**Recapture CDBG/HUD Completed and Closed Projects & Programs**

**Initiative Number:**

**BA#2 FY2010 Initiative # D13**

**Housekeeping**

**Initiative Discussion:**

This request decreases the remaining budgets of twenty two (22) CDBG and other HUD funded completed and closed CIP projects and programs totaling \$511,419.92 and increases the cost over-run accounts of the respective programs for future reprogramming as per HUD federal guidelines.

In addition, this request creates a \$42,175.04 budget for the CDBG Cleaning and Securing program income received, and reallocates it back into that program for continued programming as required by HUD Federal guidelines; and reduces \$5,000 of budget only no cash within the ADDI program.





	<b>Accounting Detail</b>	<b>Grant # and CFDA # If Applicable:</b>			<b>NA</b>
	<b>Revenue:</b>				
	<b>Cost Center Number</b>		<b>Object Code Number</b>		<b>Amount</b>
	71-70631		1305		\$ 42,175.04
	<b>Expenditure:</b>				
	<b>Cost Center Number</b>		<b>Object Code Number</b>		<b>Amount</b>
	<b>CDBG/HUD Program Funds</b>				
	83-09053 Dale Avenue		2700		\$ (49,261.15)
	83-09055 1000 West Street		2700		\$ (110,992.79)
	83-09062 Riverside Park Street Scape		2700		\$ (160,998.47)
	<b>83-09098 CDBG CIP cost over-run</b>		<b>2700</b>		<b>\$ 321,252.41</b>
	71-35063 Odyssey House Restroom Reh		2590		\$ (1,072.30)
	71-35036 Multi-Cultural Legal Center		2590		\$ (5,716.69)
	71-35011 Assist		2590		\$ (7,462.77)
	71-35024 Utah Food Bank Services for S		2590		\$ (20,233.63)
	71-35019 Literacy Action Center		2590		\$ (5,000.00)
	<b>71-35099 cost over-run</b>		<b>2590</b>		<b>\$ 39,485.39</b>
	71-29019 CPD Housing Match		2590		\$ (0.38)
	<b>71-29099 cost over-run</b>		<b>2590</b>		<b>\$ 0.38</b>
	71-32030 Centro Civico Mexicano		2590		\$ (19,000.00)
	<b>71-32099 cost over-run</b>		<b>2590</b>		<b>\$ 19,000.00</b>
	71-34021 Boys and Girls Club		2590		\$ (0.19)
	71-34041 Sara Daft House		2590		\$ (2,940.00)
	71-34055 Alliance House		2590		\$ (740.00)
	<b>71-34099 cost over-run</b>		<b>2590</b>		<b>\$ 3,680.19</b>
	72-60903 Crossroads Urban Center		2590		\$ (27,000.00)
	72-60907 Neighborworks ADDI		2590		\$ (5,524.00)
	<b>72-609XX HOME cost over-run</b>		<b>2590</b>		<b>\$ 32,524.00</b>
	72-60925 Road Home		2590		\$ (0.01)
	<b>72-60929 ESG cost over-run</b>		<b>2590</b>		<b>\$ 0.01</b>
	72-61013 Robert A Willey Apartments		2590		\$ (7,207.00)
	<b>72-610XX HOPWA cost over-run</b>		<b>2590</b>		<b>\$ 7,207.00</b>
	72-61021 Catholic Community Services S		2590		\$ (1.00)
	72-61026 Family Promise Day Center		2590		\$ (0.97)
	<b>72-610XX ESG cost over-run</b>		<b>2590</b>		<b>\$ 1.97</b>
	72-61117 Kenyon Consulting		2590		\$ (4,500.00)
	<b>72-611XX HOPWA cost over-run</b>		<b>2590</b>		<b>\$ 4,500.00</b>
	71-20015 Utah Heritage Foundation		2590		\$ (1,588.90)
	<b>71-20099 cost over-run</b>		<b>2590</b>		<b>\$ 1,588.90</b>
	71-35060 CDC Program Income		2590		\$ (82,179.67)
	<b>71- 35099 cost over-run</b>		<b>2590</b>		<b>\$ 82,179.67</b>
	71-70631 CDBG Cleaning & Securing		2590		\$ 42,175.04
	<b>Budget Only</b>				
	78-30031 ADDI NHS		2590		\$ (5,000.00)
	<b>Additional Accounting Details:</b>				
	XX incidcates new cost centers needed				



**Initiative Name:**

**US Department of Housing and Urban Development (HUD) HOME Funds Special Tracking Accounts**

**Initiative Number:**

**BA#2 FY2010 Initiative # D14**

**Housekeeping**

**Initiative Discussion:**

This request creates carry over budget in the amount of \$665,000 for the US Department of Housing and Urban Development HOME Fund special tracking accounts which was inadvertently left off of the fiscal year 2010-11 budget development.

These special accounts are used for financial expenditures and tracking of the HUD funded housing programs.

[illegible]

<b>Accounting Detail</b>		<b>Grant # and CFDA # If Applicable:</b>		<b>NA</b>	
<b>Revenue:</b>					
<b>Cost Center Number</b>		<b>Object Code Number</b>		<b>Amount</b>	
78-36030 HOME Funds		1360		\$ 665,000.00	
<b>Expenditure:</b>					
<b>Cost Center Number</b>		<b>Object Code Number</b>		<b>Amount</b>	
78-36030 HOME Funds		2950		\$ 665,000.00	
<b>Additional Accounting Details:</b>					
<b>Grant Information:</b>					
<b>Grant funds employee positions?</b>				<b>NA</b>	
<b>Is there a potential for grant to continue?</b>				<b>NA</b>	
<b>If grant is funding a position is it expected the position will be eliminated at the end of the grant?</b>				<b>NA</b>	
<b>Will grant program be complete in grant funding time frame?</b>				<b>NA</b>	
<b>Will grant impact the community once the grant funds are eliminated?</b>				<b>NA</b>	
<b>Does grant duplicate services provided by private or Non-profit sector?</b>				<b>NA</b>	

**Initiative Name:**

**CERT Training Grant Program Income**

**Initiative Number:**

**BA#2 FY2011 Initiative # D15**

**Housekeeping**

**Initiative Discussion:**

The Emergency Management Services (EMS) Division receives an annual project based grant from the Utah Department of Public Safety, Division of Homeland Security. This grant is awarded to jurisdictions to help offset costs of planning and updating emergency preparedness plans, conduct emergency preparedness exercises and produce materials and other media for public educational outreach and CERT training pertaining to emergency preparedness.

The EMS Division charges fees for costs associated with the kits and trainings for the CERT program. To date they have collected program income fees in the amount of \$7,190.00. Fees collected due to the nature of the program are considered program income and must be spent in accordance with the grant. This request is to establish a cost center and budget that will enable the EMS Division to expend the CERT fees received. The funds will be used to purchase additional kits at approximately \$42.00 each and trainings.





<b>Accounting Detail</b>		<b>Grant # and CFDA # If Applicable:</b>		<b>NA</b>	
<b>Revenue:</b>					
<b>Cost Center Number</b>		<b>Object Code Number</b>		<b>Amount</b>	
72 new cost center		23405		\$ 7,190	
<b>Expenditure:</b>					
<b>Cost Center Number</b>		<b>Object Code Number</b>		<b>Amount</b>	
72 new cost center		2950		\$ 7,190	
<b>Additional Accounting Details:</b>					
<b>Grant Information:</b>					
<b>Grant funds employee positions?</b>				<b>NA</b>	
<b>Is there a potential for grant to continue?</b>				<b>NA</b>	
<b>If grant is funding a position is it expected the position will be eliminated at the end of the grant?</b>				<b>NA</b>	
<b>Will grant program be complete in grant funding time frame?</b>				<b>NA</b>	
<b>Will grant impact the community once the grant funds are eliminated?</b>				<b>NA</b>	
<b>Does grant duplicate services provided by private or Non-profit sector?</b>				<b>NA</b>	

**Initiative Name:**

**Property Management Budget Increase**

**Initiative Number:**

**BA#2 FY2011 Initiative #D-16**

**Housekeeping**

**Initiative Discussion:**

Property Management needs to increase their budget in the CIP for costs associated with title searches, closings and appraisals when purchasing property for the City. These funds are a request to transfer from the Surplus Land Account to the Property Management Account. The remaining budget in this 83 CIP Property Management Account is approximately \$13,125. This request is to increase this budget and move cash of \$75,000 for a total budget of \$88,125.

The Surplus Land Account has cash available in the 83 CIP fund of \$2,142,497.64. This action will decrease that account by \$75,000.





<b>Use of CIP Class "C" Fund Balance</b>
<b>Initiative Number:</b>
<b>BA#2 FY2011 Initiative #D-17</b>
<b>Housekeeping</b>
<b>Initiative Discussion:</b>
<p>During Budget Opening number #2 of FY 2010, Initiative #I-2, \$500,000 of Class "C" funds were appropriated for the 900 South from 700 East to Windsor. This project includes replacement of curb &amp; gutter approaches, storm drainage, paving, bike lanes and park strip trees. It was the intent to appropriate the future year 2010-11 fiscal year Class "C" funds.</p> <p>During the 2010-11 CIP budget process, this project was not taken into consideration and \$2.8 million of Class "C" funds were awarded to various projects for a total of \$3.3 million of FY 2010-2011 Class "C" allocated to projects.</p> <p>The Administration anticipates that it will receive only the \$2.8 million of Class "C" funds from the State. There is a surplus of funds available from recaptured completed and closed projects that has dropped to Class "C" fund balance to cover the unanticipated revenue short fall.</p> <p>This request is to appropriate the \$500,000 from the Class C fund Balance instead of future funding from fiscal year 2010-11. There is no budget increase needed this was appropriated in fiscal year 2010.</p>





<b>Initiative Name:</b>
<b>Interest Expense Reduction</b>
<b>Initiative Number:</b>
<b>BA#2 FY2011 Initiative #D-18</b>
<b>Initiative Type:</b>
<b>House Keeping</b>
<b>Initiative Discussion:</b>
<p>On July 13, 2010 the City Council adopted the Resolution authorizing the issuance of \$20 million of Tax and Revenue anticipation Notes for fiscal year 2010-11, and awarded sale of the Notes to JP Morgan Securities, Inc. As the result of this issuance, the Notes will have a coupon of 1.5% and General Fund interest expense for the fiscal year will be \$281,667. This is \$138,333 less than the \$420,000 that appears in the Adopted Budget for fiscal year 2010-11.</p>



		<b>Interest Expense Reduction</b>			
		Initiative Name			
	<b>BA#2 FY2011 Initiative #D-18</b>			<b>2010-11</b>	
	Initiative Number			Fiscal Year	
	<b>Finance</b>			<b>House Keeping</b>	
	Department			Housekeeping	
	<b>Dan Mulé / Marina Scott</b>			<b>535-6411 / 535-6565</b>	
	Employee Name			Contact Phone Number	
		<b>(Negative)</b>		<b>Positive</b>	
	<b>General Fund - Fund Balance-Impact</b>			<b>\$ 138,333.00</b>	
	<b>Revenue Impact By Fund:</b>	<b>Fiscal Year</b>	<b>Annual</b>		
		<b>Impact Amount</b>	<b>Impact Amount</b>		
	<b>General Fund</b>				
	Total	\$0		\$0	
	<b>Internal Service Fund</b>				
	Total	\$0		\$0	
	<b>Enterprise Fund</b>				
	Total	\$0		\$0	
	<b>Other Fund</b>				
	Total	\$0		\$0	
	<b>Staffing Impact:</b>				
	<b>Requested Number of FTE's:</b>	0		0	
	<b>Position Title:</b>				



<b>Ordinance Amending Section 15.16.090, Salt Lake City Code, Relating to Program Fees</b>
<b>Initiative Number:</b>
<b>BA#2 FY2011 Initiative #D-19</b>
<b>Housekeeping</b>
<b>Initiative Discussion:</b>
<p>During the 2010-11 FY Budget Process, an Ordinance amending Section 15.16.090, of the Salt Lake City Code, Relating to Program Fees was adopted.</p> <p>Shortly after Ordinance No. 48 of 2010 was passed, it was discovered that some of the Sorenson Unity Center fees were inadvertently left off of the Ordinance and other fees were not changed to reflect the increase.</p> <p>HAND is requesting that the public hearing for the attached Ordinance which contains the complete and corrected listing of City fees and Sorenson Unity Center fees, be held at the same time as the budget amendment hearing, and that the Ordinance be adopted to allow the Unity Center to collect the fees listed.</p> <p>Please see the legislative draft Ordinance attached. There is no budget impact with this amendment.</p>





**Initiative Name:**

**Safe Streets Violent Crimes Task Force - FBI Reimbursement**

**Initiative Number:**

**BA#2 FY2011 Initiative #E-1**

**Initiative Type:**

**Grant Requiring No New Staff Resources**

**Initiative Discussion:**

Funding will provide for anticipated 12 months lease payments for the November 2010 move in date.

These expenses will be reimbursement by the FBI

Annual lease costs are estimated at \$ 200,000. City Council previously approved funding of \$ 210,000 for space renovation.

This facility is a key part of an overall strategy using federal and local resources to prevent, suppress and intervene in violent crime.

This collaborative effort will take a more long term focus on case investigations directed at violent crimes with specific emphasis on gang related crime







**Initiative Name:**

Utah Department of Health, Bureau of Emergency Medical Services and Preparedness

**Initiative Number:**

BA#2 FY2011 Initiative #E-2

**Grants Requiring No New Staff Resources**

**Initiative Discussion:**

The Police Department Emergency Communications Unit applies for and receives these funds annually from the Utah Department of Health, Bureau of Emergency Medical Services. Funding is awarded for the costs associated with sending the units dispatchers to required, continuing medical education (CEM) training for new and/or continued certification. State law requires Emergency Dispatchers to be Post Certified and to maintain their certification by receiving a minimum of 40 hours training over a two year period. This years grant award is \$689.

The Communications Unit provides EMD dispatch operations which includes pre-arrival instruction, call triage and dispatch of EMD response unit.

A Resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements that stem from the original grant.





**Initiative Name:**

**State of Utah, Department of Environmental Quality - ARRA, Public Utilities Digester Covers**

**Initiative Number:**

**BA#2 FY2011 Initiative #E-3**

**Grants Requiring No New Staff Resources**

**Initiative Discussion:**

The Public Utilities Department has been awarded a 100% interest forgiveness loan of \$6,300,000 under the State of Utah, Department of Environmental Quality, American Recovery And Reinvestment Act of 2009 ("Recovery Act") Nonpoint Source Grant program.

This project will replace the buoyant 95 foot diameter anaerobic digester covers with buoyant covers specifically designed for additional storage and complete containment of digester gas at increased pressures. The project will improve the City's ability to conserve energy and natural resources by maximizing its use of digester biogas with modern technologies. It is expected that the project will save an estimated 190,000 kWh power and 800 Million BTU heat per year and will eliminate approximately 600 tons per yr of emissions in CO2 equivalent methane.

The loan is secured by a Taxable Water and Sewer revenue bond sold by the Public Utilities Department to the Utah Water Quality Board. The bond retirement is 20 years with an interest rate payable on the unpaid balance from the date of issuance at the annual rate of zero percent (0%) provided that the project meets the American Recovery and Reinvestment Act (ARRA) of 2009 requirements. Annual payments on the bonds to the Utah Water Quality Board are \$315,000.

Although this is a loan paid for by Bonds the ARRA requirements mandate that it be reported as a grant, within the 72 grant fund and included in the City's Audit.



[illegible]

Cost Center Number	Object Code Number	Amount
72- New Cost Center	1370	\$ 6,300,000.00

[illegible]

**Expenditure:**

Cost Center Number	Object Code Number	Amount
72- New Cost Center	2700	\$ 6,300,000.00

[illegible]

<b>Additional Accounting Details:</b>			
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State Pass Through from Environmental Protection Agency			
ARRA Funding			


Grant Information:			
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Grant funds employee positions?			No

Is there a potential for grant to continue?		NA
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If grant is funding a position is it expected the position will be eliminated at the end of the grant?		
		NA

Will grant program be complete in grant funding time frame?	Yes
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Will grant impact the community once the grant funds are eliminated?				
				Yes

Does grant duplicate services provided by private or Non-profit sector?			No
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**Initiative Name:**

**Department of Justice, FY10 Edward Byrne Memorial Justice Assistance Grant (JAG) Program**

**Initiative Number:**

**BA#2 FY2011 Initiative #E-4**

**Grants Requiring No New Staff Resources**

**Initiative Discussion:**

The SLCPD applied for and received \$529,726 under the Department of Justice FY10 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. It is awarded on an annual basis to provide operational support and services to valley wide jurisdictions in the eligible areas of law enforcement, crime prevention and drug courts. The City will act as the lead fiscal agent and will distribute funds to Salt Lake County and organizations based on the grant application and award. Of the \$529,726 the PD will retain \$370,482 to be used as follows: \$150,000 to purchase a driving simulator to reduce office involved accidents, \$20,000 to hire a simulator trainer, \$20,000 for a media contract extension for videographer, \$20,000 to contract with Crime Analysis Interns, \$25,482 for fitness equipment, \$10,000 for crime analysis computer software, \$30,000 for SWAT and patrol rifles, \$15,000 for Salt Lake Peer Court program to enhance their efforts in preventing and deterring juvenile crime; \$40,000 sworn and civilian personnel training, \$30,000 direct crime area Community Policing overtime of 678 hours @ \$45.00 per hour, and \$10,000 to purchase uniforms and supplies for PD's Explorer program ;

The remainder of funds or \$159,244 will be disbursed to the Salt Lake County Sherriff's Office for Law Enforcement Programs.

No match is required.

A Resolution was previously passed authorizing the Mayor to sign and accept the HUD related grants and any additional grants or agreements that stem from the original grant.





[illegible]

Cost Center Number	Object Code Number	Amount
72 New Cost Center	1360	\$ 529,726.00

<b>Expenditure:</b>			
<b>Cost Center Number</b>		<b>Object Code Number</b>	<b>Amount</b>
72 New Cost Center		2590	\$ 529,726.00

### Additional Accounting Details:

## Grant funds employee positions?

No

**Is there a potential for grant to continue?**

NA

<p>If grant is funding a position is it expected the position will be eliminated at the end of the grant?</p>	
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NA

**Will grant program be complete in grant funding time frame?**

**Yes**

Will grant impact the community once the grant funds are eliminated?		
--	--	--

**Yes**

Does grant duplicate services provided by private or Non-profit sector?		

No

**Initiative Name:**

**State of Utah Dept of Human Services - Crisis Intervention Team**

**Initiative Number:**

**BA#2 FY2011 Initiative #E-5**

**Grants Requiring No New Staff Resources**

**Initiative Discussion:**

The Police Department received a \$100,000 grant from the State of Utah, Department of Human Services for continuation and expansion of the statewide Crisis Intervention Team (CIT) training to administer, coordinate, and promote CIT training efforts throughout the State.

This grant will provide funding to cover costs associated with attending and conducting CIT Academies, recertification classes, program administration and continued training for the City's Program Director, Coordinator and Regional Coordinators. The CIT program was initiated to assist Law Enforcement Officers in effectively dealing with persons experiencing mental health crisis.

These funds will be used as follows: \$24,612 will be used to pay overtime costs of the Program Director and CIT Coordinator while conducting CIT Academies, making presentations throughout the State and representing the interest of the CIT Program on numerous councils and committees; \$7,056 will be used for travel and lodging of the Program Director and CIT Coordinator to conduct out of town CIT presentations, Academies, and planning and development conferences to market the program throughout the State; \$24,540 will be used for supplies, materials, manuals, certification pins, handouts, etc., used at the Academies; \$7,872 will be used for travel by the Program Director and CIT Coordinator to attend local and national CIT educational trainings; and \$35,920 for contractual presenters at the Academies.



[illegible]

**Initiative Name:**

**United States Department of the Interior Bureau of Reclamation-Water Conservation  
Landscape Efficiencies Interactive Website**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-1**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The US Department of the Interior, Bureau of Reclamation awarded the Public Utilities Department a \$25,554 grant to create and publish a Landscape Efficiencies Inter-Active Website that demonstrates landscape water efficiency management practices that are new, unfamiliar, or which build on the knowledge of water-wise landscaping practices of local water users, and promotes behavior changes in water use in the landscape by driving alteration in plant selection, garden design, irrigation and landscape maintenance. This project will complete the implementation of seven conservation program measures articulated in the 2009 Salt Lake City Water Conservation Master Plan.

Of these funds, \$25,000 will be used to contract with a landscape software design firm to produce the website and \$554 will be used for grant management and oversight.

The grant requires a \$25,674 match which will be satisfied with the salary and benefits of the associated time spent by the Water Conservation Program Coordinator, and \$7,000 for a two year period for the Web license fee which is budget for within the Public Utilities enterprise fund.

It is recommended that the City Council adopt the necessary budget to facilitate this grant. A Resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements that stem from the original grant.

A Resolution was previously passed authorizing the Mayor to sign and accept Bureau of Reclamation Agreements and to sign any agreements or awards that stem from the original Agreement.



[illegible]

**Initiative Name:**

**State of Utah, Department of Workforce Services Youth Connections Grant - Central City**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-2**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The Public Services Division of YouthCity applied for and received a \$30,500 grant from the Utah State Department of Work Force Services, Youth Connections Grant, under the Child Care Development Discretionary Fund program. This grant is year two of a three year grant funding period. Of this amount, \$29,000 of the funds will be used to pay a portion of the full time site coordinators salary and benefits and five seasonal positions at the Central City YouthCity site, and \$1,500 will be used to purchase snacks that are an essential program expense.

The purpose of this grant is to create, expand, and support out-of-school time programs for at-risk elementary school-age youth through age 12.

A 100% match is required which will be satisfied with 10% of the YouthCity Managers salary, benefits and other associated costs including facility maintenance, utilities, travel, printing and postage which are budgeted for within YouthCity's and Public Services general fund budget.

A Resolution was previously passed authorizing the Mayor to sign and accept the funds and any additional grants or agreements that stem from the original grant.

The City Council adopted the necessary Resolution authorizing the Mayor to sign and accept the grant award and to sign any additional agreements or awards as a result of the initial grant.





[illegible]

**Initiative Name:**

**State of Utah, Department of Workforce Services Youth Connections Grant - Fairmont Park**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-3**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The Public Services Division of YouthCity applied for and received a \$30,500 grant from the Utah State Department of Work Force Services, Youth Connections Grant, under the Child Care Development Discretionary Fund program. This grant is year two of a three year grant funding period. Of this amount, \$22,509 of the funds will be used to pay a portion of the full time site coordinators salary and benefits at the Fairmont Park YouthCity site, \$2,794 will be used for phone services, printing, copying, computers and miscellaneous supplies, and \$3,090 will be used to purchase snacks that are an essential program expense, and \$2,107 will be used to pay for 30 youth to participate in fee based activities.

The purpose of this grant is to create, expand, and support out-of-school time programs for at-risk elementary school-age youth, through age 12.

A 100% match is required which will be satisfied with 10% of the YouthCity Managers salary, benefits and other associated costs including facility maintenance, utilities, travel, printing and postage which are budgeted for within YouthCity's and Public Services general fund budget.

A Resolution was previously passed authorizing the Mayor to sign and accept the funds and any additional grants or agreements that stem from the original grant.

The City Council adopted the necessary Resolution authorizing the Mayor to sign and accept the grant award and to sign any additional agreements or awards as a result of the initial grant.



[illegible]

**Initiative Name:**

**State of Utah, Department of Workforce Services Youth Connections Grant - Liberty Park**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-4**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The Public Services Division of YouthCity applied for and received a \$30,500 grant from the Utah State Department of Work Force Services, Youth Connections Grant, under the Child Care Development Discretionary Fund program. This grant is year two of a three year grant funding period. Of this amount, \$27,723 of the funds will be used to pay a portion of the full time site coordinators salary and benefits and five seasonal positions at the Liberty Park YouthCity site, \$1,277 used for phone services, printing, copying, computer service and miscellaneous supplies, and \$1,500 will be used to purchase snacks that are an essential program expense.

The purpose of this grant is to create, expand, and support out-of-school time programs for at-risk elementary school-age youth through age 12.

A 100% match is required which will be satisfied with 10% of the YouthCity Managers salary, benefits and other associated costs including facility maintenance, utilities, travel, printing and postage which are budgeted for within YouthCity's and Public Services general fund budget.

A Resolution was previously passed authorizing the Mayor to sign and accept the funds and any additional grants or agreements that stem from the original grant.

The City Council adopted the necessary Resolution authorizing the Mayor to sign and accept the grant award and to sign any additional agreements or awards as a result of the initial grant.



[illegible]



**Initiative Name:**

**State of Utah, Department of Workforce Services Youth Connections Grant - Ottinger Hall**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-5**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The Public Services Division of YouthCity applied for and received a \$30,500 grant from the Utah State Department of Work Force Services, Youth Connections Grant, under the Child Care Development Discretionary Fund program. This grant is year two of a three year grant funding period. Of this amount, \$24,403 of the funds will be used to pay a portion of the full time site coordinators salary and benefits and three seasonal positions at the Ottinger Hall YouthCity site, \$3,097 will be used for phone services, printing, copying, computer service and miscellaneous supplies, and \$3,000 will be used to purchase snacks that are an essential program expense.

The purpose of this grant is to create, expand, and support out-of-school time programs for at-risk elementary school-age youth through age 12.

A 100% match is required which will be satisfied with 10% of the YouthCity Managers salary, benefits and other associated costs including facility maintenance, utilities, travel, printing and postage which are budgeted for within YouthCity's and Public Services general fund budget.

A Resolution was previously passed authorizing the Mayor to sign and accept the funds and any additional grants or agreements that stem from the original grant.

The City Council adopted the necessary Resolution authorizing the Mayor to sign and accept the grant award and to sign any additional agreements or awards as a result of the initial grant.





**Initiative Name:**

**State of Utah, Certified Local Government (CLG) Program, Intensive Level Survey -  
Liberty Wells**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-6**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The State of Utah, Department of Community Culture awarded the Salt Lake City Planning Division a \$9,900 Certified Local Government grant to provide funding to expand the Liberty Wells National Register for Historic Preservation district by expanding the intensive level documentation of eligible properties as needed and prepare a nomination.

These funds will be used to hire a professional consultant to complete the historic intensive level survey, provide additional documentation on properties and to prepare an Historic National Register nomination.

The grant requires a \$9,900 match which will be satisfied with the Preservation Planning Staff time and is budgeted for within the Planning Division's budget.

It is recommended that the City Council adopt the necessary budget to facilitate this grant. A Resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements that stem from the original grant.



[illegible]

**Initiative Name:**

**Utah Department of Public Safety - 2009 Community Emergency Response Team  
(CERT) Grant**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-7**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The Emergency Management Services Division received a \$2,300 grant from the Utah Department of Public Safety, Division of Homeland Security under the CERT program. This grant is awarded on an annual basis to jurisdictions to help offset costs associated with sponsoring the Citizen Corp Council in CERT training, emergency preparedness excercises, equipment and public outreach.

A Resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements that stem from the original grant.







**Initiative Name:**

**Utah Department of Public Safety - 2010 Emergency Management Performance Grant (EMPG)**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-8**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The Emergency Management Services Division received a \$12,500 project based grant from the Utah Department of Public Safety, Division of Homeland Security. This grant is awarded on an annual basis to jurisdictions to help offset costs of planning and updating emergency preparedness plans, conduct emergency preparedness exercises and produce materials and other media for public educational outreach and CERT training pertaining to emergency preparedness.

SLC's population increases from 180,000 to an estimated 310,000 each workday. Should a disaster occur during the workday, business employees become a part of the SLC emergency response, but are not trained to assist themselves or others. These funds will offset costs in providing CERT Training to local businesses and individuals including the Citizen Corp Council. The funds will be used to purchase training materials, supplies and equipment including books, brochures, handouts and community giveaways as funding permits.

The grant requires a 50% match which will be satisfied with the Community Preparedness Coordinator's time.

A Resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements that stem from the original grant.



[illegible]

Cost Center Number	Object Code Number	Amount
72-99999	1370	\$ 12,500.00

**Expenditure:**

Cost Center Number	Object Code Number	Amount
72-99999	2590	\$ 12,500.00

### Additional Accounting Details:

### Grant Information:

Grant funds employee positions?			N/A
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Is there a potential for grant to continue?		N/A
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If grant is funding a position is it expected the position will be eliminated at the end of the grant?			NA
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Will grant program be complete in grant funding time frame?		N/A
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Will grant impact the community once the grant funds are eliminated?					N/A
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Does grant duplicate services provided by private or Non-profit sector?					N/A
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**Initiative Name:**

**Utah Department of Public Safety - 2010 Emergency Management Service Grant**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-9**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The Emergency Management Services Division received a \$20,000 grant from the Utah Department of Public Safety, Division of Homeland Security. This grant is awarded on an annual basis to jurisdictions to help offset general costs of emergency planning and updating emergency preparedness plans, conduct emergency preparedness exercises and produce materials and other media for public educational outreach.

The grant requires a 50% match which is satisfied with a portion of the Emergency Programs Manager's time.

A Resolution was previously passed authorizing the Mayor to sign and accept the grant and any additional grants or agreements that stem from the original grant.



[illegible]

Cost Center Number	Object Code Number	Amount
72-99999	1370	\$ 20,000.00

[illegible]

**Expenditure:**

Cost Center Number	Object Code Number	Amount
72-99999	2590	\$ 20,000.00

[illegible]

Additional Accounting Details:			
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[illegible]

<b>Grant Information:</b>			
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Grant funds employee positions?			N/A
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Is there a potential for grant to continue?				N/A

[illegible]

If grant is funding a position is it expected the position will be eliminated at the end of the grant?			NA
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Will grant program be complete in grant funding time frame?				N/A

[illegible]

Will grant impact the community once the grant funds are eliminated?			N/A
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Does grant duplicate services provided by private or				

Does grant duplicate services provided by private or Non-profit sector?					N/A
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**Initiative Name:**

**FBI Reimbursement Grant**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-10**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The FBI will reimburse the Police Department for cost incurred in property leasing, improvements, furniture and equipment.







**Initiative Name:**

**State of Utah Department of Public Safety - SLC Bicycle Safety Project Grant Increase**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-11**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The Police Department applied for and received a \$12,876 grant from the State of Utah, Department of Public Safety under their federally funded National Highway Traffic Safety Administration Bicycle Safety Program. The grant was awarded to provide a public bicycle safety awareness and enforcement campaign to educate youth and adults through "Bike Rodeos". The budget for this grant was established during BA#4 in Fiscal Year 2010 under initiative #B-3.

Of the original \$12,876 budget, \$9,600 was allocated to pay officer over time to conduct the twelve Bike Rodeos and \$3,276 was allocated to develop and print educational outreach materials and pamphlets and youth give-always.

The State has increased the award by \$7,124 for a total grant award of \$20,000. The additional funds will be used for additional printing, radio/tv PSA's and giveaways that include youth helmets and adult safety lights. This request is to increase the budget in the existing cost center by the \$7,124.00.

A Resolution was previously passed authorizing the Mayor to sign and accept the funds and any additional grants or agreements that stem from the original grant.



[illegible]

Cost Center Number		Object Code Number		Amount
72-99999		1370		\$ 7,124.00

[illegible]

**Expenditure:**

Cost Center Number	Object Code Number	Amount
72-99999	2590	\$ 7,124.00

[illegible]

Additional Accounting Details:				
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[illegible]

<b>Grant Information:</b>			
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Grant funds employee positions?			N/A
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Is there a potential for grant to continue?				N/A

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If grant is funding a position is it expected the position will be eliminated at the end of the grant?		
		NA

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Will grant program be complete in grant funding time frame?				N/A

Will grant impact the community once the grant funds are eliminated?					N/A
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eliminated:				N/A

Does grant duplicate services provided by private or Non-profit sector?					N/A

Non-profit sector ?				N/A

**Initiative Name:**

**State of Utah Commission on Criminal and Juvenile Justice (CCJJ), SLC Asset Forfeiture Program**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-12**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The Police Department applied for and received a \$30,180 grant award from State of Utah, Commission on Criminal and Juvenile Justice (CCJJ), under the SLC Asset Forfeiture program. Civil asset forfeiture laws provide law enforcement agencies with the power to seize property and money connected to illegal activity.

Some of these funds are then allocated back to the individual jurisdictions that collected them.

Of these funds, \$3,000 will be used for equipment to purchase a tracking wire, \$6,180 will be used to send four (4) Detectives to the California Narcotics Officer's Association (CNOA) Conference in Anaheim, CA., \$5,820 will be used to send nine (9) Detectives to the Utah Narcotics Officers Association (UNOA) Training in Mesquite NV., and \$15,180 will be used for narcotics buy money to provide evidence of illegal drug deals. The narcotics unit has developed informants capable of purchasing narcotics from several larger drug organizations within Salt Lake City. These types of investigations can require larger buys than what is routine for the squad. These funds will allow the Police Department to pursue these larger organizations, enabling the department to conduct mid-level buys, that provide evidence of more serious drug crimes.

A Resolution was previously passed authorizing the Mayor to sign and accept the Asset Forfeiture grant funds and any additional grants or agreements that stem from the original grant.



[illegible]



**Initiative Name:**

**State Office of Crime Victim Reparations, 2010 VOCA Victim Assistance Grant**

**Initiative Number:**

**BA#2 FY2011 Initiative #G-13**

**Council Consent Agenda - Grant Awards**

**Initiative Discussion:**

The Police Department applied for and received \$41,953.65 from the State of Utah, Office of Crime Victim Reparations under the Victim of Crime Act (VOCA) grant program, for the continuation of the Mobile Response Team Victim Advocate Program. These funds will be used to pay 1040 hours of wages and benefits of two (2) victim advocate positions who provide 24-7, on scene crisis counseling and resource services to victims of any violent crime.

Of these funds, \$37,527.65 is allocated for twelve (12) months of salary and benefits of the two victim advocate positions; \$2,926.00 will be used for mileage when personal vehicles are used to attend conferences, conference registration, hotel and per diem to attend the Crime Victims Conference, the Victim Assistance Academy, the Statewide Advocates for Victims Organization (SWAVO) training and National Organization for Victim Assistance (NOVA) conference; and \$1,500 will be use as emergency funds to assist victims with immediate needs.

A \$10,495.90 match is required which will be satisfied by the payment of salary and benefits of another victim advocate position. These funds are budgeted for within the Police Departments general fund budget.

A Resolution was previously passed authorizing the Mayor to sign and accept the funds and any additional grants or agreements that stem from the original grant.



[illegible]